

Village of Hampshire
Village Board Meeting
Thursday November 5, 2020 - 7:00 PM
Hampshire Village Hall – 234 S. State Street

AGENDA

1. Call to Order
2. Establish Quorum (Physical and Electronic)
3. Pledge of Allegiance
4. Public Comments
5. Approval of Minutes from October 15, 2020
6. Village Manager's Report
 - a. A Motion to Approve the 2021 Village Board Meeting Schedule
 - b. A Motion to Approve the 2021 Village Holiday Schedule
 - c. A Resolution Approving an Intergovernmental Agreement with Kane County for Coronavirus Relief Funds
 - d. Report and recommendation of Plan Commission regarding proposed Concept Plan for Oakstead Subdivision – no action required
 - e. A Motion to Approve Combining Public Hearings before the Plan Commission and Zoning Board of Appeals for the proposed Preliminary Development Plan for Oakstead Subdivision
 - f. A Motion to Amend the Façade Improvement Program
 - g. 5 for \$50 Promotion for Hampshire Dine-in Restaurants – Jay Hedges / Jeanie Mayer
7. Village Board Committee Reports
 - a. Planning/Zoning
 - b. Public Safety
 - i. Police Department Monthly Report
 - ii. Police Department Training Report
 - c. Fields & Trails
 - d. Village Services
 - e. Public Works
 - i. Streets Department Monthly Report
 - f. Business Development Commission
 - g. Finance
 - i. A Motion to Approve the November 5, 2020 Accounts Payable
 - h. Public Relations
8. New Business
9. Announcements
10. Executive Session
11. Any items to be reported and acted upon by the Village Board after returning to open session
12. Adjournment

Attendance: By Public Act 101-0640, all public meetings and public hearings for essential governmental services may be held by video or tele conference during a public health disaster, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend this meeting by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than noon (12 PM) two days prior to the meeting, and a link to participate will be sent to your e-mail address the day of the meeting, including all exhibits and other documents (the packet) to be considered at the meeting.

The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
October 15, 2020**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, October 15, 2020.

Trustee Reid made a motion to allow Trustee Kelly to join the meeting electronic:

Seconded by Trustee Krajecki
Motion carried by roll call vote.
Ayes: Krajecki, Klein, Koth, Robinson, Reid
Nays: None
Absent: None

Present: Christine Klein, Toby Koth, Michael Reid, Erik Robinson, Ryan Krajecki.

Electronically: Aaron Kelly, Village Engineers Julie Morrison and Tim Paulson, and Village Attorney Mark Schuster.

Also Present: Village Manager Jay Hedges, Village Clerk Linda Vasquez, Village Finance Director Lori Lyons, Assistant to the Village Manager Josh Wray, Police Chief Brian Thompson.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

MINUTES

Trustee Krajecki moved to approve the minutes of October 1, 2020.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Krajecki, Robinson, Reid
Nays: None
Present: Koth, Klein
Absent: Kelly

VILLAGE MANAGER REPORT:

Village of Burlington Proposed Intergovernmental Agreement for Sewage Treatment: Village President Bob Walsh presented to the Village Board that Burlington would like to connect with Hampshire's sewer system. This would be a \$10 million project, and Burlington hopes to receive \$5 million from a State of Illinois grant. President Walsh brought this in front of the Village Board to get feedback. The Village Board was initially open to the idea and is interested in more details as they come.

Midwest Companies Construction Materials Recycling Site Concept Presentation: President/CEO/Owner Steve Berglund and Chief Financial Officer Jerry McCabe would like to build a new facility in the Village at Brier Hill Road north of the railroad tracks on the west side. The concept plan is for 18 acres of the 150+ acres they intend to buy.

The company would employ 25-30 people. Services they would offer include commercial construction and demolition material recycling as well as general roll-off service for individuals. Trucks will be traveling to the site from the north since there is a weight limit on the railroad tracks. Midwest Companies intends to be a great member of the Hampshire community by keeping their site clean and not causing any nuisance with their operation.

Public Improvements related to the PetAg Project:

President Magnussen inquired as to the status of final landscaping improvements yet to be complete. Village Manager Hedges assured the Village Board that the necessary people on the PetAg side are aware and intend to complete the work soon.

Trustee Reid commented that the Village should be in communication early with the Township about projects that may impact roads since in this project the Village acquired a road recently improved by the Township.

Trustee Krajecki moved to approve Resolution 20-13: Accepting certain public improvements on and related to PetAg Project in the Village.

Seconded by Trustee Reid

Motion carried by roll call vote.

Ayes: Klein, Koth, Krajecki, Robinson, Reid

Nays: Kelly

Absent: None

Highland Avenue Project:

Trustee Kelly inquired as to why the lowest bid was so much lower than the next lowest bid, and Trustee Koth noted that the lowest bidder will likely be staffing their own safety protocols which saves money. Trustee Koth asked if we are sure that the ponds and wetlands being affected will not flood, and Tim Paulsen from EEI assured such. President Magnussen noticed the plan calls for a tree at one residence to be removed without replacement, and Village Manager Hedges noted that the resident will be notified beforehand.

Trustee Koth moved to authorize awarding the Highland Avenue Storm Sewer Improvement Project to the low bidder, Stark & Son Trenching, Inc. in the amount of \$83,975.

Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Kelly, Krajecki, Robinson, Reid, Klein, Koth.

Nays: None

Absent: None

EEI Professional Service Agreement:

Trustee Kelly asked how much the Village has already spent on engineering services to date for this project. Village Manager Hedges said he will find out and report back.

Trustee Robinson moved to approve Professional Services Agreement with EEI for Design Engineering Connection Water Main not to exceed \$131,368.00, including \$109,468 in Design Engineering and \$21,900 in Direct Expenses.

Seconded by Trustee Reid

Motion carried by roll call vote.

Ayes: Krajecki, Robinson, Reid, Klein, Koth.
Nays: Kelly
Absent: None

Trustee Krajecki wanted to acknowledge and thank Mr. George Brust for setting up the initial meetings with the State and getting this started.

Trustee Robinson moved to approve raffle license for St. Charles Borromeo School.

Seconded by Trustee Koth
Motion carried by roll call vote.
Ayes: Kelly, Krajecki, Robinson, Reid, Klein, Koth.
Nays: None
Absent: None

Trustee Klein moved to authorize expenditure of \$429,831 in MFT fund for 2020 Motor Fuel Tax Program Expenditures.

Seconded by Trustee Krajecki
Motion carried by roll call vote.
Ayes: Kelly, Krajecki, Robinson, Reid, Klein, Koth.
Nays: None
Absent: None

Fiscal Year 2021 Full Year Revenue Forecast:

Finance Director Lyons went over the 3 main operating funds in our budget: general, water and sewer. Because of the pandemic, the Village has approximately a 10% shortfall. The CARES Act funding the Village will be receiving from Kane County is not final, but it looks to total \$367,910.00, which will make up a large majority of the shortfall. The Village Board thanked Ms. Lyons for putting this together. More details on other funds are to come.

VILLAGE BOARD COMMITTEE REPORTS

- a) **Public Relations** – Trustee Reid reminded everyone census ends midnight Halloween – IDPH has posted guidelines. The Village's hours for trick-or-treating will be from 2-7 p.m.
Trustee Reid is on District 300's new committee for Diversity, Equality, and Inclusion. Carpentersville, Algonquin, and Hampshire were represented there. A few citizens from Hampshire spoke at the last meeting on what happened here in June.
The Chamber of Commerce's Mistletoe Market is set for November 7. Santa's workshop will be at the Guardian Angel Basset Rescue.
- b) **Planning/Zoning** – No report
- c) **Public Safety** – Trustee Koth commended the Police Department on taking care of the critters in the park.
- d) **Fields & Trails** – No report
- e) **Village Services** – No Report
- f) **Public Works** – No report

- g) **Business Development** – Trustee Krajecki reported the BDC had a meeting on October 14th at 6:30 p.m. The contracted marketing company, a5 Branding, presented a few ideas on logos.
The BDC also discussed business owners and CEOs helping out entrepreneurs getting started, maybe by creating an incubator space.

h) **Finance** –

a. **Accounts Payable** –

Trustee Reid moved to approve the Accounts Payable in the sum of \$321.24 for employees Cody Grindley and Jay Hedges paid on or before October 21, 2020.

Seconded by Trustee Krajecki
Motion carried by roll call vote.
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid
Nays: None
Absent: None

Trustee Robinson moved to approve the Accounts Payable in the sum of \$280,204.33 paid on or before October 21, 2020.

Seconded by Trustee Krajecki
Motion carried by roll call vote.
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid
Nays: None
Absent: None

ANNOUNCEMENTS Trustee Klein mentioned to not forget to pass out the sales tax forms to the vendors who will be at the Mistletoe Market.

The street will be closed at Washington and Maple for a fundraiser for Jan Sod, which will be held at the GABR and the Kave on Friday October 16.

ADJOURNMENT

Trustee Krajecki moved to adjourn the Village Board meeting at 9:13 p.m.

Seconded by Trustee Robinson
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, and Reid
Nays: None
Absent: None

Linda Vasquez Village Clerk



HAMPSHIRE VILLAGE BOARD

NOTICE OF MEETING DATES 2021

All regular meetings of the Village Board of Trustees for the Village of Hampshire will be held on the first, and third Thursday of each month at 7:00 p.m. at the Village Hall, Hampshire, IL.

January 7
January 24

February 4
February 18

March 4
March 18

April 1
April 15

May 6
May 20

June 3
June 17

July 1
July 15

August 5
August 19

September 2
September 16

October 7
October 21

November 4
November 18

December 2
December 16

Linda R. Vasquez, Village Clerk

HOLIDAY SCHEDULE 2021

The Village of Hampshire will observe the following holidays. On these days Village Hall and Public Works will be closed.

Friday before Easter	Friday, April 2
Memorial Day	Monday, May 31
Independence Day Observed	Monday, July 5
Labor Day	Monday, September 6
Veteran's Day	Thursday, November 11
Thanksgiving	Thursday, November 25
Friday after Thanksgiving	Friday, November 26
Christmas Eve Observed	Thursday, December 23
Christmas Day Observed	Friday, December 24
New Year's Eve Observed	Thursday, December 30
New Year's Day Observed	Friday, December 31

No. 20 - ____

**A RESOLUTION
APPROVING AN INTERGOVERNMENTAL RECIPIENT
AGREEMENT FOR CORONAVIRUS RELIEF FUNDS
(Kane County, Illinois)**

WHEREAS, pursuant to the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"), the federal government has made available funds to reimburse local governmental entities for necessary expenditures incurred due to the public health emergency with respect to the COVID-19 pandemic; and

WHEREAS, the Village is an eligible local governmental entity; and

WHEREAS, Kane County has been provided certain funds under the CARES Act, as a unit of local government with in excess of 500,000 residents, and desires to provide a portion of said funds as reimbursement to local municipalities and other entities within the County to address the impacts of the COVID-19 pandemic; and

WHEREAS, the Village has submitted to Kane County an application for participation in the program of reimbursement of eligible expenses incurred as a result of the COVID-19 pandemic; and

WHEREAS, pursuant to Article VII, Section 10 of the 1970 Illinois Constitution, and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., the Village may enter into agreements for cooperation with and support between governmental agencies in the exercise of their respective authorities and performance of their respective responsibilities; and

WHEREAS, Kane County has approved the Village's application, subject to the terms and conditions of the Act, and subject to execution and delivery to the County of an Intergovernmental Agreement for Coronavirus Relief Funds.

NOW THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The Village hereby approves the Intergovernmental Recipient Agreement for Coronavirus Relief Funds, in the form as attached hereto and incorporated herein by this reference.

Section 2. The Village President shall be and is authorized to execute said Intergovernmental Agreement by and behalf of the Village, and to deliver it to Kane County, c/o Ms. Faviola Guzman, Kane County Coronavirus Relief Fund Program Manager.

Section 3. Any and all ordinances, resolutions, and orders, or parts thereof, which are in conflict with the provisions of this Resolution, to the extent of any such conflict, are hereby superseded and waived.

Section 4. If any section, subdivision, sentence or phrase of this Resolution is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portions of this Resolution.

Section 5. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

ADOPTED THIS _____ DAY OF NOVEMBER, 2020.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS _____ DAY OF NOVEMBER, 2020.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

INTERGOVERNMENTAL RECIPIENT AGREEMENT FOR CORONAVIRUS RELIEF FUNDS

Between COUNTY OF KANE, ILLINOIS and VILLAGE OF HAMPSHIRE (Recipient)

THIS AGREEMENT entered this day of October, 2020, by and between the County of Kane, Illinois, a body politic and corporate of the State of Illinois, (herein called "Kane County"), and Village of Hampshire (herein called "Recipient") governs disbursement of Coronavirus Relief Funds by Kane County to Recipient. Kane County and Recipient shall sometimes be referred to herein individually as the "Party" and collectively as the "Parties."

WHEREAS, on March 13, 2020, the President of the United States issued a Proclamation on Declaring a National Public Health Emergency as a result of the COVID-19 outbreak; and

WHEREAS, on March 27, 2020, the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act"); and

WHEREAS, the CARES Act established the Coronavirus Relief Fund ("CRF"), which provides aid to certain eligible local governments to address necessary expenditures due to the COVID-19 Public Health Emergency; and

WHEREAS, Kane County qualified as an eligible local government and received CRF funding from the U.S Department of Treasury as it is a unit of local government with an excess of 500,000 residents; and

WHEREAS, federal guidance issued by the U.S. Department of Treasury indicates that a unit of local government may transfer a portion of its CRF funding to a smaller unit of local government provided that such transfer qualifies as a "necessary expenditure" to the Public Health Emergency and meets the criteria of Section 601 (d) of the Social Security Act as added by Section 5001 of the CARES Act; and

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act (5 LCS 220/1 et seq.) and other applicable law permit and encourage units of local government to cooperate with and support each other in the exercise of their authority and the performance of their responsibilities; and

WHEREAS, the Illinois Intergovernmental Cooperation Act authorizes units of local government to combine, transfer or jointly exercise any power, privilege, function, or authority which either of them may exercise, and to enter into agreements for the performance of governmental services, activities, or undertakings, and

WHEREAS, Kane County acknowledges that there are local municipalities and other entities within Kane County that did not directly receive a portion of CRF and Kane County, through the spirit of intergovernmental cooperation, desires to provide a portion of its CRF funding to aid such local municipalities and other entities in addressing the impacts of the COVID-19 Public Health Emergency; and

WHEREAS, much uncertainty remains regarding future costs the County and local municipalities will be forced to bear related to the coronavirus emergency, and

WHEREAS, much uncertainty exists as to the potential for future allocations of federal or state monies to defray those future costs, and

WHEREAS, this agreement is intended to promote the most efficient distribution of resources which have been made available to the State of Illinois and the County of Kane to benefit the citizens of Kane County, and

WHEREAS, Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act requires that units of local government use the funds received to cover only those costs that (1) are necessary expenditures incurred due to the public health emergency with respect to the COVID—19; (2) were not accounted for in the budget most recently approved as of March 27, 2020, (the date of enactment of the CARES Act) for the state or local government; and (3) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, in order to reimburse Recipient for funds to pay necessary expenditures which it has incurred due to the COVID-19 public health emergency, the Parties have agreed that Kane County, in its sole and absolute discretion, may reimburse Recipient for eligible expenses as provided herein.

NOW, THEREFORE, the Parties mutually agree as follows:

I. AGREEMENT TERM & SURVIVAL OF TERMS

- A. This Agreement shall become effective on the date of execution, and end on December 30, 2020 (the "Initial Term"). With regard to all dates and time periods set forth, or referred to, in this Agreement, time is of the essence, and Recipient acknowledges it shall comply with its obligations within the required timeframe.
- B. This Agreement may be extended beyond the Initial Term only upon the written approval of both Parties; provided, however, that all terms and conditions of this Agreement shall remain in full force and effect unless this Agreement is specifically amended.
- C. Kane County, in its sole and absolute discretion, may terminate this Agreement at anytime.
- D. Those terms relating to the parties' obligations to maintain records and provide records, the Recipient's indemnification of Kane County, representations and warrants of the Recipient as to Kane County population count, and all other representations and warrants of the Recipient shall survive the termination of this Agreement, including, but not limited to surviving the time period for conducting any audit(s) or any time periods for concluding other residual responsibilities of Kane County or the Recipient.

II. ACTIVITIES & ELIGIBLE EXPENSES

A. Activities

Recipient shall be responsible for administering all COVID-19 response activities in a manner satisfactory to Kane County and consistent with any standards required as a condition of providing these funds. Allowable activities must be directly tied to response and recovery efforts related to COVID- 19 and must be allowable pursuant to the CRF requirements.

B. Eligible Expenses

Kane County, in its sole and absolute discretion, may reimburse and/or provide funding to Recipient for "Eligible Expenses" as described on Attachment A of this Agreement. Notwithstanding anything

herein to the contrary, "Eligible Expenses" shall not include lost revenue. Failure of Recipient to comply with the provisions of this Agreement, including non-compliance with 2 C.F.R. 200, may result in expenses being disallowed, withholding of federal funds, and/or termination of this Agreement.

III. NOTICES

A. Legal Notices

Legal notices to Kane County as required by this Agreement shall be delivered in writing, and addressed to Kane County as set forth below. Legal notices to Recipient as required by this Agreement shall be in writing, and addressed to Recipient as set forth below. All such legal notices shall also be deemed duly given if personally delivered, or if deposited in the United States mail, registered or certified return receipt requested.

KANE COUNTY STATE'S ATTORNEY'S OFFICE

ATTN: CIVIL DIVISION

RE: CRF ALLOCATION LEGAL NOTICES

100 S. 3rd STREET, 4th FLOOR

GENEVA, IL 60134

Name of Recipient: VILLAGE OF HAMPSHIRE

Address: 234 South State Street
PO Box 457
Hampshire, IL 60140-0457
ATTN: Village Manager

B. Communications and Notices, Other than Legal Notices. Other than legal notices, all other communications and notices may be sent between the parties via email or U.S. Mail, as addressed below:

Kane County Coronavirus Relief Fund Program Manager

Attn: Faviola Guanán

100 S. Third Street, 4th Floor

Geneva, 60134

crf@co.kane.il.us

Recipient Information for Notices, other than Legal Notices, and all other Communications:

Name of Recipient: VILLAGE OF HAMPSHIRE

Address: 234 South State Street
PO Box 457
Hampshire, IL 60140-0457
ATTN: Jay Hedges / Village Manager

Phone: 847-683-2181 Ext. 26
E-mail: JHedges@hampshireil.org

IV. TERMS & CONDITIONS

The following requirements are applicable to all activities undertaken with CRF funds. The County, by and through departments or Third-Party Consultant hired by the State's Attorney's Office, shall process requests for reimbursement received subject to the requirements set forth herein.

A. Compliance with State and Local Requirements

Recipient acknowledges that this Agreement requires compliance with the regulations of the State of Illinois and with all applicable state and local orders, laws, regulations, rules, policies, and certifications governing any activities undertaken during the performance of this Agreement.

B. Compliance with Federal Requirements

Recipient acknowledges that Eligible Expenses reimbursed by Kane County to Recipient are not considered to be grants but are "other financial assistance" under 2 C.F.R. 200.40. This Agreement requires compliance with certain provisions of Title 2 C.F.R. 200 — Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Recipient agrees to comply with all applicable federal laws, regulations, and policies governing the funds provided under this Agreement. Recipient further agrees to utilize available funds under this Agreement to supplement rather than supplant funds otherwise available.

During the performance of this Agreement, the Recipient shall comply with all applicable federal laws and regulations, including, but not limited to, the following:

- Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. 7501-7507).
- Recipients are subject to a single audit or program specific audit pursuant to 2 C.F.R. 200.501 (a) when Recipient spends \$750,000 or more in federal awards during their fiscal year.
- Fund payments are subject to 2 C.F.R. 200.303 regarding internal controls.
- Fund payments are subject to 2 C.F.R. 200.330 through 200.332 regarding Recipient monitoring and management.
- Fund payments are subject to Subpart F regarding audit requirements.

With respect to any conflict between such federal requirements and the terms of this Agreement and/or the provisions of state law and except as otherwise required under federal law or regulation, the more stringent requirement shall control.

C. Hold Harmless

Recipient shall hold harmless, release, and defend Kane County from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Recipient's performance or nonperformance of the services or subject matter called for in this Agreement. Recipient agrees to hold Kane County harmless for any evaluation and/or advice which Kane County provided in its

application and review process as to whether requested reimbursement(s) are/were permissible uses of CRF.

D. Indemnification

Recipient shall indemnify Kane County, its officers, agents, employees, and the federal awarding agency, from any claim, liability, loss, injury or damage arising out of, or in connection with, performance of this Agreement by Recipient and/or its agents, employees or sub-contractors, excepting only loss, injury or damage determined to be solely caused by the gross negligence or willful misconduct of personnel employed by Kane County. It is the intent of the Parties to this Agreement to provide the broadest possible indemnification for Kane County. This indemnification shall include, but is not limited to, instances where Kane County relied upon the certification of the Recipient that such expenses which the Recipient sought to have reimbursed from CRF were eligible, and met all requirements for reimbursement, but where the Office of the Inspector General, or any other federal person, official, or agency which is charged with the auditing and review of expenditures of CRF determines that such expenses and/or reimbursement was not permitted under the CARES Act, the Recipient agrees to indemnify, reimburse, and make whole Kane County for any funds which the government of the United States or its agencies seeks to, or does, recoup or collect in any manner, through litigation, by withholding other federal funds owed to Kane County, or otherwise. The Recipient further agrees to indemnify, reimburse, or make whole Kane County for any penalties associated with the federal government seeking to recoup the expended CRF which the County disbursed to the Recipient, including interest, attorney's fees, or any penalty provided by law. Recipient shall reimburse Kane County for all costs, attorneys' fees, expenses and liabilities incurred with respect to any litigation in which Recipient is obligated to indemnify, defend and hold harmless Kane County under this Agreement. Recipient shall also reimburse Kane County for all costs, expenses, and liabilities, including but not limited to, attorney's fees, and/or auditor/auditing fees, as a result of any challenge to the eligibility of reimbursements to Recipient by the federal government.

E. Misrepresentations & Noncompliance

Recipient hereby asserts, certifies and reaffirms that all representations and other information contained in Recipient's Kane County Unit of Government Application for Coronavirus Relief Funds (see Section V.J.(I)), subsequent requests for reimbursement or any agreed-upon budget modifications are true, correct and complete, to the best of Recipient's knowledge. Recipient acknowledges that all such representations and information have been relied on by Kane County to provide the funding under this Agreement.

Recipient shall promptly notify Kane County, in writing, of the occurrence of any event or any material change in circumstances which would make any of Recipient representation(s) or information untrue or incorrect or otherwise impair Recipient's ability to fulfill Recipient's obligations under this Agreement.

F. Workers' Compensation

Recipient shall provide Workers' Compensation Insurance coverage for all of its employees involved in the performance of this Agreement.

G. Insurance

Recipient shall carry sufficient insurance coverage to protect any funds provided to Recipient under this Agreement from loss due to theft, fraud and/or undue physical damage. Recipients that are self-insured shall maintain excess coverage over and above its self-insured retention limits. H. Amendments

This Agreement may be amended at any time only by a written instrument signed by both Parties. Such amendments shall not invalidate this Agreement, nor relieve or release either Party from its obligations under this Agreement. Kane County may, in its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both Parties. The Parties otherwise contemplate that the terms of this Agreement shall incorporate any subsequent amendments to the CARES Act or regulations promulgated by the Treasury or other federal agency, without need for further written amendment to this Agreement and the Recipient agrees to adhere to any amendments to the CARES Act or related federal regulations.

I. Suspension or Termination

Kane County may suspend or terminate this Agreement if Recipient materially fails to comply with any terms of this Agreement, which include (but are not limited to), the following:

1. Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and federal awarding agency guidelines, policies or directives as may become applicable at any time;
2. Failure, for any reason, of Recipient to fulfill in a timely and proper manner its obligations under this Agreement;
3. Ineffective or improper use of funds provided under this Agreement; or
4. Submission by the Recipient to Kane County reports that are incorrect or incomplete in any material respect.

J. Program Fraud & False or Fraudulent Statements or Related Acts

Recipient must comply with 31 U.S.C. Chapter 38, Administrative Remedies for False Claims and Statements, which shall apply to the activities and actions of Recipient pertaining to any matter resulting from a contract.

K. Debarment / Suspension and Voluntary Exclusion

1. Non-Federal entities and contractors are subject to the debarment and suspension regulations implementing Executive Order 12549, Debarment and Suspension (1986) and Executive Order 12689, Debarment and Suspension (1989) at 2 C.F.R. Part 180 and the Department of Homeland Security's regulations at 2 C.F.R. Part 3000 (Nonprocurement Debarment and Suspension).
2. These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs and activities. A contract award must not be made to parties listed in

the Systems of Award Management ("SAM") Exclusions. SAM Exclusions is the list maintained by the General Services Administration that contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. SAM exclusions can be accessed at www.sam.gov.

- L. Governing Law and Venue. This Agreement shall be interpreted under, and governed by, the laws of the State of Illinois, without regard to conflicts of laws principles. Any claim, suit, action, or proceeding brought in connection with this Agreement shall be in the Circuit Court of Kane County and each party hereby irrevocably consents to the personal and subject matter jurisdiction of such court and waives any claim that such court does not constitute a convenient and appropriate venue for such claims, suits, actions, or proceedings.
- M. The County, by receiving and processing the reimbursement requests of Recipient, does not guarantee approval of the reimbursement requests by the Kane County Board or its authorized agents or committees, the United States Department of Treasury, or the Office of the Inspector General.

V. ADMINISTRATIVE REQUIREMENTS

A. Financial Management

Recipient agrees to comply with and agrees to adhere to appropriate accounting principles and procedures, utilize adequate internal controls, and maintain necessary source documentation for all Eligible Expenses.

B. Duplication of Benefits; Subrogation

Recipient shall not carry out any of the activities under this Agreement in a manner that results in a prohibited duplication of benefits as defined by Section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155) and in accordance with Section 1210 of the Disaster Recovery Reform Act of 2018 (division D of Public Law 115—254; 132 Stat. 3442), which amended section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155).

If Recipient receives duplicate benefits from another source, Recipient must refund the benefits provided by Kane County to Kane County.

Recipient must execute and deliver a Duplication of Benefits and Subrogation Agreement ("Duplication of Benefits Certification"), in the form attached hereto as Attachment B. Recipient shall comply with all terms and conditions of the Duplication of Benefits Certification, including, without limitation, Recipient's obligation to promptly notify Kane County of any disaster assistance received from any other source.

C. Documentation & Recordkeeping

As required by 2 C.F.R. 200.331 Kane County, or any duly authorized representative of Kane County, shall have the right of access to any records, documents, financial statements, papers, or other records of Recipient that are pertinent to this Agreement, in order to comply with any audits pertaining to funds allocated to Recipient under this Agreement. The right of access also includes timely and reasonable access to Recipient's personnel for the purpose of interview and discussion

related to such documents. The right of access is not limited to the required retention period, as set forth in paragraph D below, but lasts as long as the records are retained.

D. Record Retention

Recipient shall retain sufficient records, which may include, but are not limited to financial records, supporting documents, statistical records, and all other Recipient records pertinent to the Agreement to show its compliance with the terms of this Agreement, as well as the compliance of all subcontractors or consultants paid from funds under this Agreement, for a period of ten (10) years from the date of submission of the final expenditure report.

In circumstances where the reimbursement request has been granted and records are needed to justify the reimbursement to the Office of the Inspector General or any other office, official, or department which may later become responsible for auditing disbursements of CARES Act funds, failure by the Recipient to provide records, for any reason, including but not limited to the prior destruction of records, shall constitute a breach of this Agreement. The sole and exclusive remedy for such a breach is that the Recipient shall be responsible for repayment of any disbursement which the Office of Inspector General, or its successor, finds improper, unsupported, or unable to be verified. Additionally, the Recipient agrees to indemnify, or make whole Kane County for any penalty assessed against the Kane County based upon the Recipient's failure to retain or provide records.

E. Internal Controls

Recipient must comply with 2 C.F.R. 200.303 and establish and maintain effective internal control over the funds allocated under this Agreement and provide reasonable assurance that the Recipient is managing the award in compliance with Federal statutes, regulations, and the terms and conditions of the award. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States or the "Internal Control Integrated Framework" issued by the Committee of Sponsoring Organizations of the Treadway Commission.

F. Personally Identifiable Information

Recipient must comply with 2 C.F.R. 200.303(e) and take reasonable measures to safeguard protected personally identifiable information, as defined in 2 C.F.R. 200.82, and other information designated as sensitive or the Recipient considers sensitive consistent with applicable Federal, state, local, and tribal laws regarding privacy and obligations of confidentiality.

G. Monitoring & Compliance

Kane County has the right to and shall evaluate the Recipient's risk of noncompliance and monitor the activities of Recipient as necessary to ensure that the CRF funds are used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of this Agreement. Monitoring of Recipient shall include reviewing invoices for eligible expenses, reviewing payroll logs, applicable contracts and other documentation that may be requested by Kane County to substantiate eligible expenses. Failure to submit proper documentation verifying eligible expenses may result in termination of this agreement and recoupment of awarded funds from the Recipient by Kane County.

Kane County has the right to and shall verify that Recipient is audited as required by 2 C.F.R. Part 200 Subpart F—Audit Requirements. Kane County may take enforcement action against a

noncompliant Recipient as described in 2 C.F.R. 200.338. Remedies for noncompliance of this part and in program regulations.

H. Close-Outs

Recipient shall close out its use of funds under this Agreement by complying with the closeout procedures set forth in 2 C.F.R. 200.343 and the procedures described below. Recipient's obligation to Kane County will not terminate until all close out requirements are completed.

Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that Recipient has control over funding provided under this Agreement.

I. Audits & Inspections

All Recipient records with respect to any matters covered by this Agreement shall be made available to Kane County, the Federal awarding agency, and the Comptroller General of the United States or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be resolved by Recipient within 30 days after notice of such deficiencies by the Recipient. Failure of Recipient to comply with the audit requirements will constitute a violation of this Agreement and may result in the withholding of future payments.

If Recipient expends \$750,000 or more in total federal awards (all programs) in a single year, Recipient must have a Single Audit or Program-Specific Audit pursuant to 2 C.F.R. 200.501(a). Issues arising out of noncompliance identified in a Single or Program-Specific Coronavirus Relief Funds audit are to receive priority status of remediation or Kane County may require return of all funds to Kane County by Recipient.

J. Payment & Reporting Procedures

1. Payment Procedures

Kane County will pay to the Recipient funds available under this Agreement based upon information submitted by the Recipient and consistent with the allocations and disbursement policies established by Kane County. Payments will be made for eligible expenses included in Budget Forms approved by Kane County already incurred since March 1, 2020 that were not included in the most recent approved budget as of March 27, 2020 and eligible expenses that will be incurred through December 30, 2020. Recipients must first complete a Kane County Unit of Government Application for Coronavirus Relief Funds. Once that Application is approved, the Recipient will submit requests for reimbursements of eligible expenses actually incurred by the Recipient. The County shall pay up the Recipient from funds received from the U.S. Department of Treasury and provided herein. Such funds shall be used for payment of expenses eligible under the CARES Act and specifically listed in the budgets attached hereto as Exhibit c. Recipients should maintain a financial file with copies of back-up documentation for all paid eligible expenditures made by the Recipient during the eligible period. Documentation of expenditures will be reviewed and verified upon receipt by Kane County.

- a. Requests for reimbursement must be submitted through the on-line application processes, at www.countyofkane.org/Pages/CRF.aspx. Incomplete applications may result in a delay in a decision regarding of reimbursement requests.

- b. Upon receipt of the Applications, Kane County will confirm receipt of application by email.
 - c. The received application will be reviewed and Recipient will receive a Notification Letter by email indicating denial and/or approval of the request within approximately 10 days.
 - d. Notification Letters approving requested funds will contain detailed instructions regarding delivery of approved funds to Recipient. Receipt of approved funds will be contingent on a fully executed Intergovernmental and Recipient Agreement.
 - e. The Recipient must get approval of and retain documentation for any required modifications to the original Kane County Unit of Government Application for Coronavirus Relief Funds and attached budget to account for any eligible expenditures that were not reflected in the original budget.
2. Reporting Procedures. Recipient will be required to tender to Kane County records addressing how the funding was used for eligible expenses. Such reporting may include documentation of invoices, submission of payroll logs, proof of contracts, etc. to substantiate eligible expenses. Failure to submit proper documentation verifying eligible expenses may result in termination of this agreement and recoupment of awarded funds from the Recipient.

VI. Personnel & Participation Conditions

1. Hatch Act

Recipient must comply with provisions of the Hatch Act of 1939 (Chapter 15 of Title V of the U.S.C.) limiting the political activities of public employees, as it relates to the programs funded.

2. Conflict of Interest

The Recipient shall maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

VII. ATTACHMENTS

All attachments to this Agreement are incorporated as if set out fully. In the event of any inconsistencies or conflict between the language of this Agreement and the attachments, the language of the attachments shall control, but only to the extent of the conflict or inconsistency.

This Agreement contains the following attachments:

- Attachment A — Eligible Expenses
- Attachment B — Duplication of Benefits Certification
- Attachment C — Budget forms, to be appended upon approval by Kane County

VIII. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

IX. WAIVER

Kane County's failure to act with respect to a breach by the Recipient does not waive its right to act with respect to subsequent or similar breaches. The failure of Kane County to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

X. CERTIFICATION

The Recipient hereby certifies that they have the authority and approval from its governing body to execute this Agreement and request reimbursement from Kane County from the allocation of the Coronavirus Relief Fund provided to Kane County for eligible expenditures. The Recipient further certifies the funds received for reimbursement from the Coronavirus Relief Funds were or will be used only to cover those costs that:

- a. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- b. Were not accounted for in the budget most recently approved as of March 27, 2020; and
- c. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Recipient understands any award of funds pursuant to this agreement must adhere to official federal guidance issued or to be issued on what constitutes a necessary expenditure and that the Recipient has reviewed the guidance established by U.S. Department of the Treasury and certify costs meet the required guidance. Any funds expended by the Recipient or its subcontractor(s) in any manner that does not adhere to official federal guidance shall be returned to Kane County.

Recipient agrees that they will retain documentation of all uses of the funds, including but not limited to invoices and/or sales receipts in a manner consistent with §200.333 Retention requirements for records of 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal A wards (Uniform Guidance).

Recipient understands any funds provided pursuant to this agreement cannot be used as a revenue replacement for lower than expected tax or other revenue collections and cannot be used for expenditures for which the Recipient has received any other emergency COVID-19 supplemental funding (whether state, federal, or private in nature) for that same expense.

XI. SUB-AWARD INFORMATION

The Federal Award associated with this Agreement is as follows:

CFDA Number:	21.019
Title:	Coronavirus Relief Fund
Federal Awarding Agency:	United States Treasury

The following information is provided pursuant to 2 C.F.R. 200.331(a)(1):

- Recipient's name (must match the name associated with its unique entity identifier): Village of Hampshire
- Recipient's unique entity identifier (DUNS): 32304685
- Federal Award Identification Number (FAIN): SLT0201
- Federal Award Date: Click or tap to enter a date.
- Sub-award Period of Performance Start and End Date: July 1, 2020, through December 30, 2020.
- Total Amount of Federal Funds allocated to the Recipient: \$367,910.00
- Federal Award Program Description:

Kane County has received Coronavirus Relief Funds pursuant to the CARES Act, a portion of which it has chosen to allocate in the spirit of intergovernmental cooperation to units of local government. Units of local government may apply for County awarded Coronavirus Relief Funds pursuant to the following procedures and consistent with eligibility guidance. Available funds will be distributed to units of local government consistent with their respective allocations and based on the type of expenditure, the volume of requests, and the balance of funds available.

- Name of Federal Awarding Agency: Department of Treasury
- Name of pass-through entity: County of Kane, Illinois ● Contact Information for pass-through entity:

Kane County Coronavirus Relief Fund Program Manager
 Attn: Faviola Guzman
 100 S. Third Street, 4th Floor
 Geneva, IL 60134`
crf@co.kane.il.us

- Award is for Research & Development (R&D): No

XII. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Parties for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the Parties relating to Kane County's allocation of CRF funding to Recipient. This Agreement is subject to availability of Federal assistance under the Coronavirus Relief Funds as authorized under the CARES Act. Kane County has no legal requirement to provide funding to any Recipient.

XIII. SIGNATURE AUTHORITY

The following specific officers/officials, or their authorized designees, are required to sign this Agreement on behalf of Recipient. Note: If this Agreement is signed by a designee, a duly authenticated delegation of authority evidencing the Sigler's authority to execute the Agreement for and on behalf of the Recipient must be attached to the Agreement for review by Kane County. The following signatory on behalf of Kane County has been authorized to execute this Agreement by resolution of the Kane County Board or authorized committee thereof.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Agreement on the dates hereafter set forth below.

Recipient: VILLAGE OF HAMPSHIRE

Signed: _____
Its Duly Authorized Agent

Printed Name: Jeffrey R. Magnussen

Title: Village President

Date: _____

KANE COUNTY, ILLINOIS

Signed: _____
Its Duly Authorized Agent

Printed Name:

Title:

Date: _____

Approved as to form:

Signed: _____
Office of the Kane County State's Attorney

ATTACHMENT A ELIGIBLE EXPENSES

Eligible expenses are subject to approval by Kane County and are contingent on their allowance under the respective funding sources. Eligible expenses are those incurred for response and recovery activities as a result of a declared emergency. Kane County will review all expenses submitted for reimbursement. Reimbursement shall only be made for eligible expenses that are directly tied to response and recovery activities related to COVID-19. Expenses must be allowable pursuant to the Federal agency award requirements. Expenses listed below are taken directly from the guidance of the U.S. Department of Treasury, as of nonexclusive.

Eligible Coronavirus Relief Fund (CRF) Expenses

The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—

1. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. Eligible expenditures, which fit within the three CARES Act requirements outlined above, include, but are not limited to, payment for:
 1. Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment.
 2. Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
 - Expenses for disinfection of public areas and other facilities, e.g., nursing homes, in response to the COVID-19 public health emergency.

- Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19 related threats to public health and safety.
- Expenses for public safety measures undertaken in response to COVID-19.

Expenses for quarantining individuals.

Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

[NOTE: Kane County will only approve payroll expenses for public safety, public health, health care, human services, or similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency, if those expenses were wholly unbudgeted OR if budgeted, were payroll expenses that were diverted for a substantially different use, i.e., payroll for those employees' whose work was diverted for substantially different functions due to the COVID-19 public health emergency.

For administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, if unbudgeted, if budgeted — see above.

For administrative convenience, public health and public safety employees are presumed to have been substantially dedicated to mitigating or responding to the COVID-19 public health emergency, if unbudgeted, if budgeted — see above.]

3. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
 - Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
4. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria, excluding costs associated in conducting Coronavirus Relief Fund Single or Program-Specific audits.

ATTACHMENT B

DUPLICATION OF BENEFITS CERTIFICATION

In consideration of Recipient's receipt of funds or the commitment of funds by Kane County, Recipient hereby assigns to Kane County all of Recipient's future rights to reimbursement and all payments received from any grant, subsidized loan, or insurance policies or coverage or any other reimbursement or relief program related to or administered by the Federal Emergency Management Agency, the Small Business Administration or any other source of funding that were the basis of the calculation of the portion of the Coronavirus Relief Funding transferred to the Recipient under the Intergovernmental and Recipient Agreement for Coronavirus Relief Funds Agreement entered into by and between Kane County, Illinois, and _____ on _____, 2020. Any such funds received by the Recipient shall be referred to herein as "additional funds."

Additional funds received by the Recipient that are determined to be a Duplication of Benefits ("DOB") shall be referred to herein as "DOB Funds." Recipient agrees to immediately notify Kane County of the source and receipt of additional funds related to the COVID-19 pandemic. Kane County shall notify the Federal awarding agency of the additional funding reported by Recipient to Kane County. Recipient agrees to reimburse Kane County for any additional funding received by the Recipient if such additional funding is determined to be a DOB by Kane County, the Federal awarding agency or an auditing agency. Recipient further agrees to apply for additional funds that the Recipient may be entitled to under any applicable Disaster Program in an effort to maximize funding sources available to the Recipient and Kane County.

Recipient acknowledges that in the event that Recipient makes or files any false, misleading, or fraudulent statement and/or omits or fails to disclose any material fact in connection with the funding under this Agreement, Recipient may be subject to civil and/or criminal prosecution by federal, State and/or local authorities. In any proceeding to enforce this Agreement, Kane County shall be entitled to recover all costs of enforcement, including actual attorney's fees.

Recipient: VILLAGE OF HAMPSHIRE


Signed: _____


Its Duly Authorized Agent

Printed Name: Jeffrey R. Magnussen
Village President

ATTACHMENT C

Budget Worksheet Documents, on Following Page

Coronavirus Relief Fund Project Budget Summary				
Eligible costs incurred between March 1, 2020 through August 31, 2020				
The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that:				
1. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);				
2. Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and				
3. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.				
Recipient Information				
Recipient:		Village of Hampshire	DUNS Number:	32304685
Address:		234 S. State Street Hampshire, IL 60140	Federal Employer ID:	36-6005913
Phone #:		847-683-2181	Contact Name:	Jay Hedges
Summary of Expense Types		Total Amount Requested by Expense Type (amounts will autocalculate from each tab)		
Payroll		\$452,142.08		
Commodities		\$0.00		
Contractual Services		\$0.00		
Other		\$0.00		
		Totals	\$452,142.08	
Kane County Use		Recipient Certification and Authorization		
Additions:	\$ -	I hereby certify that I have reviewed the costs contained in this request for reimbursement and represent that, to the best of my knowledge all costs included are true and correct costs incurred by the service provider. I further certify that all costs included in this request are in accordance with the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"), its applicable administrative requirements and the U.S. Treasury's Coronavirus Relief Fund (CRF) and are in compliance with the budget and terms of the underlying the Recipient's Intergovernmental Agreement and any other contract(s) authorizing the actual costs.		
Deletions:	\$ -			
Less Deductions:	\$ -			
Approved For Payment:	\$ -			
Audited by:				9/24/2020
Approved by:		Signature of Authorized Recipient		
Date Received		Date Submitted to Kane County		9/24/2020

Coronavirus Relief Fund Project Budget Summary				
Eligible costs to be incurred between September 1, 2020 through December 30, 2020				
The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that:				
1. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);				
2. Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and				
3. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.				
Recipient Information				
Recipient:		Village of Hampshire	DUNS Number:	32304685
Address:		234 S. State Street Hampshire, IL 60140	Federal Employer ID:	36-6005913
Phone #:		847-683-2181	Contact Name:	Jay Hedges
Summary of Expense Types			Total Amount Requested by Expense Type (amounts will autocalculate from each tab)	
Payroll			\$279,476.85	
Commodities			\$0.00	
Contractual Services			\$0.00	
Other			\$0.00	
		Totals	\$279,476.85	
Kane County Use		Recipient Certification and Authorization		
Additions:	\$ -	I hereby certify that I have reviewed the costs contained in this request for reimbursement and represent that, to the best of my knowledge all costs included are true and correct costs proposed to be incurred by the service provider. I further certify that all costs included in this request are in accordance with the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"), its applicable administrative requirements and the U.S. Treasury's Coronavirus Relief Fund (CRF) and are in compliance with the budget and terms of the underlying the Recipient's Intergovernmental Agreement and any other contract(s) authorizing the actual costs.		
Deletions:	\$ -			
Less Deductions:	\$ -			
Approved For Payment:	\$ -			
Audited by:				9/24/2020
Approved by:		Signature of Authorized Recipient		Date
Date Received		Date Submitted to Kane County		9/24/2020

AGENDA SUPPLEMENT

TO: Village President and Board of Trustees
cc: Village Manager
FROM: Mark Schuster / Village Attorney
DATE: November 5, 2020
RE: Oakstead Subdivision – New Concept Plan

The owner of the Oakstead Subdivision (Hampshire East, LLC – Crown) has acquired additional territory to be added to the Oakstead Subdivision, is asking to revise the previously-approved subdivision plan to allow for a change in lot size, and will be selling acreage to CUSD-300 for a new elementary school on the north side of the subdivision.

Representatives of Crown introduced this plan to revise the Preliminary Development Plan and to amend the Annexation Agreement to the Board of Trustees on August 20, 2020.

Under the Planned Residential Development zoning regulations of the Village Code, §6-18-1 et seq., multiple steps are required to obtain final approval of a development plan for a planned residential development, including the following:

Concept Plan	For recommendation/comment by Plan Commission For comment by the Board of Trustees [Emphasis added].
Preliminary Development Plan	Public Hearing / recommendation -- Plan Commission Public hearing / recommendation -- Zoning Board of Appeals ¹ Approval by Board of Trustees
Final Development Plan	Recommendation by Plan Commission Approval by Board of Trustees

The Plan Commission has forwarded to the Board of Trustees its recommendation for approval, and a list of its comments, regarding the Concept Plan. Comment by the Board of Trustees – without any formal action – concludes the first step in the Planned Residential Development process.

¹ It will be proposed that the Board of Trustees order that the public hearings before the Plan Commission and the Zoning Board of Appeals be combined and held at one time. The tentative date for the public hearings is Monday, Nov. 23, 2020 @ 7:00 p.m. The question of combining the hearings will be an Agenda Item for Nov. 5, 2020.

Nov. 3, 2020

Mr. Bryan Mroch
Plan Commission, Village of Hampshire
234 South State Street
Hampshire, IL. 60140



Re: Concept Plan for Oakstead Subdivision

At the Plan Commission's regularly scheduled meeting on October 26, 2020, the following matter was submitted to the Plan Commission for its consideration:

Review and comment on a proposed Concept Plan for revisions to the previously approved Planned Residential Development at Oakstead Community, located generally south of Big Timber Road and east of US Route 20, for land to be added to the Oakstead Community for additional residential development, including a new elementary school for CUSD-300.

After due deliberation, the Plan Commission determined to recommend approval of the Crown Development Oakstead Subdivision Concept Plan.

This recommendation was approved by a vote of 6 aye – 0 nay.

Respectfully submitted,

Bryan Mroch
Chairman
Hampshire Plan Commission

**VILLAGE OF HAMPSHIRE
PLAN COMMISSION**



The following members of the Plan Commission made comments concerning the proposed Concept Plan for the Oakstead Subdivision (which will be the basis for a revised Preliminary Development Plan for the subdivision):

1. Mr. Wetzel asked if ranch product would be mixed in with single-family residences. Crown responded that it intended ranch duplex units to be confined to the neighborhoods designated for them, but that ranch homes could be mixed in with other single-family product according to each builder.

2. Mr. Rapach asked if in the Active Adult neighborhoods, an HOA would be formed and would be responsible for ordinary exterior maintenance. Crown responded that, yes, an HOA would be responsible for such maintenance in the Active Adult areas.

3. Mr. Wetzel asked about the school site. Crown responded that the school will be built first; CUSD-300 is already planning the site.

4. Mr. Rapach asked about predicted price points for dwelling units in the Development. Crown responded that it anticipates selling prices at low \$300,000's to \$400,000, with an absorption rate of 80-100 units per year.

5. Mr. Wetzel asked if one builder could buy an entire pod (or, in the alternative, would the pods be split up)? Crown responded that it expects that one builder will want the exclusive right to build an entire pod. Further, the design allows for a builder to make a pod distinctively its own, via entrance features, and differing architecture. This would provide more variety in the overall development. Finally, it was noted that Crown utilizes an internal architectural review committee to judge a developer's proposed home styles.

6. Mr. Wetzel asked about "green" builders. Crown responded that in its experience all builders have become more conscious of energy efficiency in home building.

7. Mr. Mroch asked when Crown anticipated starting work on the development. Crown responded that the Big Timber intersection has already been constructed and will need little additional work to be made functional. This will coincide with construction of the new school site.

A second entrance – from US Highway 20 – will need a new traffic study and an IDOT permit. A new turn lane is expected at that location. The Village Manager reminded the Plan Commission that improvement of the US 20 / Big Timber intersection is also on the current IDOT 5-year plan.

8. Mr. Mroch asked about parking planned for the townhome areas. Crown responded that it plans for 2-in (a garage), and 2-on (the driveway). Furthermore, it will plan for 0.5 additional vehicle parking per unit on the street.

9. Mr. Mroch asked about ownership of the parks. Crown responded that the original Annexation Agreement had a detailed description of parks to be offered to / owned by the Park District; and that he would review the revised Preliminary Development Plan with the Park District. They would also be offered to the Village. Any remaining would be maintained by the HOA.

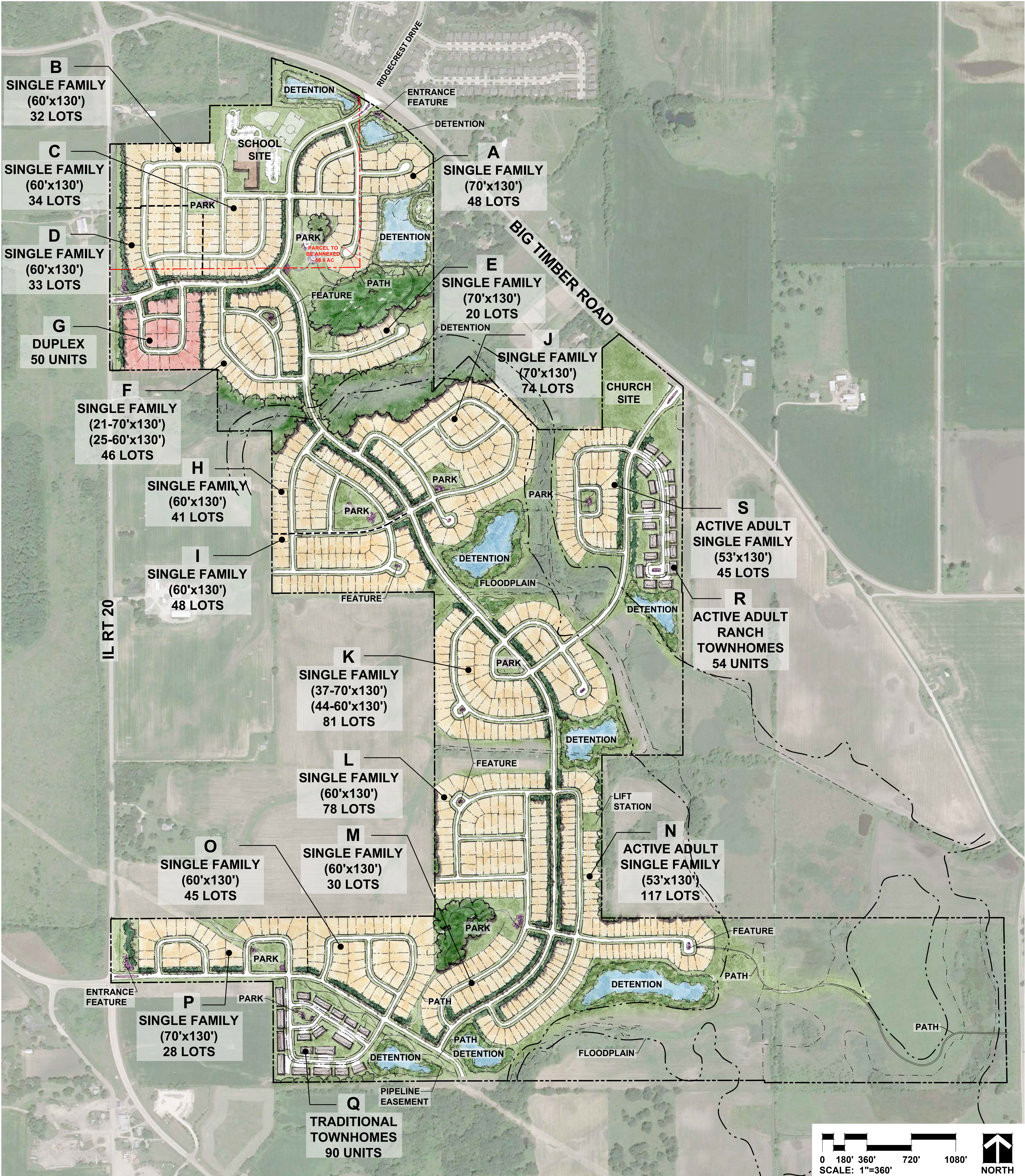
10. Mr. Rapach asked about the Church site shown on the Plan. Crown responded that it reserved a church site at the requirement of the original land seller; and it has from time to time been contacted by the Church, but is now aware of the present interest of the church to build on this site. Access to the church site would be via internal streets (no curb cut on Big Timber Road in anticipated). If the church abandons the site, it would be converted to additional home sites or some other use (subject to further revision to the Preliminary Development Plan).

11. Mr. Mroch asked about the open space at the “toe” of the Plan. Crown responded that this area is of poor soils, and is not developable, in particular, not developable for commercial uses adjacent to IL 47.

12. Mr. Wetzel asked if fishing would be allowed in any of the detention ponds. Crown responded that many of the ponds would be “wetland bottom” ponds which would not bear fish; but the entrance ponds might be deep enough. However, he noted that insurance costs might prohibit it. Crown would “consider” it further.

13. Mr. Neal noted that his familiarity with Crown’s developments in Elgin makes him believe Crown is a plus for the Village.

No members of the public made any comment at the meeting.



OVERALL SITE DATA

LAND USE	UNITS	ACRES	PERCENT
BIG TIMBER ROAD 1/2 R.O.W.	---	1.3	0.2%
ROUTE 20 1/2 R.O.W.	---	2.7	0.5%
COLLECTOR ROAD 66' R.O.W.	---	21.7	3.9%
OPEN SPACE (PARKS, PIPELINE EASEMENT, STVM AREAS, FLOODPLAIN, PRESERVED AREAS)	---	237.0	42.4%
LIFT STATION	---	0.5	0.1%
SCHOOL SITE	---	11.0	2.0%
CHURCH SITE	---	6.0	1.1%
TRADITIONAL HOUSING:			
9,100 S.F. LOTS (70'X130')	228	83.2	14.9%
7,800 S.F. LOTS (60'X130')	410	121.8	21.8%
DUPLEXES	50	10.0	1.8%
TOWNHOMES	90	13.6	2.4%
TOTAL TRADITIONAL DWELLING UNITS	778		
ACTIVE ADULT HOUSING:			
6,900 S.F. LOTS (53'X130')	162	39.3	7.0%
RANCH TOWNHOMES	54	11.3	2.0%
TOTAL ACTIVE ADULT DWELLING UNITS	216		
TOTAL	994	559.4	100.0%

OVERALL NEIGHBORHOOD SUMMARY

NEIGHBORHOOD	UNITS	ACRES
A SINGLE FAMILY (70'X130')	48	16.4
B SINGLE FAMILY (60'X130')	32	9.4
C SINGLE FAMILY (60'X130')	34	9.8
D SINGLE FAMILY (60'X130')	33	10.1
E SINGLE FAMILY (70'X130')	20	5.7
F SINGLE FAMILY (60'X130' & 70'X130')	46	15.2
G DUPLEX (85'X115')	50	10.0
H SINGLE FAMILY (60'X130')	41	12.3
I SINGLE FAMILY (60'X130')	48	14.8
J SINGLE FAMILY (70'X130')	74	26.6
K SINGLE FAMILY (60'X130' & 70'X130')	81	26.4
L SINGLE FAMILY (60'X130')	78	22.6
M SINGLE FAMILY (60'X130')	30	9.1
N ACTIVE ADULT SINGLE FAMILY (53'X130')	117	26.8
O SINGLE FAMILY (60'X130')	45	15.4
P SINGLE FAMILY (70'X130')	28	11.2
Q TRADITIONAL TOWNHOMES	90	13.6
R ACTIVE ADULT RANCH TOWNHOMES	54	11.3
S ACTIVE ADULT SINGLE FAMILY (53'X130')	45	12.5
TOTAL	994	279.2

CONCEPT PLAN
OAKSTEAD
HAMPSHIRE, ILLINOIS

10/14/2020

AGENDA SUPPLEMENT

TO: Village President and Board of Trustees, and Village Manager
FROM: Mark Schuster / Village Attorney
DATE: November 5, 2020
RE: Crown – Oakstead – Revised Preliminary Development Plan – Public Hearing

Background

Crown has submitted for review its revised Preliminary Development Plan for the Oakstead Subdivision, including the new territory to be added (northwest quadrant of subdivision) and including the new school site to be developed in that subdivision. The Village has previously approved a Preliminary Development Plan for a Planned Residential Development, for Oakstead, as of 2007.

Under the Planned Residential Development regulations, Sec. 6-18-1 et seq., it is required that the Preliminary Development Plan be reviewed at two public hearings, one before the Plan Commission and a 2nd before the Zoning Board of Appeals. Sec. 6-18-8. However, “at the discretion of the Village Board,” the two public hearings may be combined into one and a joint public hearing may be conducted for the purpose of taking comment. Sec. 6-18-8(E)(6).

It is proposed that the Board consider, by motion and vote, combining the two public hearings. Any such motion should also designate which of the two chairmen of the advisory bodies shall serve as overall presiding officer at the public hearing.

Note: After conclusion of the public hearing, each body will meet separately (at its next regular meeting date) to consider “all aspects” of the plan, and make recommendation for “disapproval, approval, or approval with amendments, conditions or restrictions” as to the Preliminary Development Plan.¹

Action(s) Needed

A. Consider combining the two required public hearings relating to the revised Preliminary Development Plan submitted by Crown for the Oakstead Subdivision.

B. Make and second a motion in substantially the following form:

- I move:
- a) To combine the public hearings required to be held before the Plan Commission and Zoning Board of Appeals for taking comment on the proposed revised Preliminary Development Plan for the Oakstead Subdivision, and
 - b) To set Monday, November 23, 2020 @ 7:00 p.m. as the date and time for such combined public hearing; and
 - c) To designate the chairman of the PC / ZBA (*strike one*) to act as overall chair for the public hearing.

¹ The ZBA would meet on Dec. 8, 2020; the PC on Dec. 14, 2020. The two recommendations would then be reported to the Board of Trustees at its meeting on Dec. 17, 2020, for final approval of the proposed Preliminary Development Plan



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO: President Magnussen; Board of Trustees
FROM: Josh Wray, Assistant to the Village Manager
FOR: Regular Village Board Meeting on November 5, 2020
RE: Façade Improvement Program Expansion

Background: The owner of Toom Toom Tai recently inquired about the Façade Improvement Program. She would like to add a walk-up service window to the front of the building to be better able to serve customers under restrictions due to the COVID-19 pandemic as well as in the future. The total project cost is estimated at between \$3,000 - \$5,000.

Analysis: The restaurant is ineligible because it is outside of the project area specified in the Façade Improvement Program Packet. The current area includes

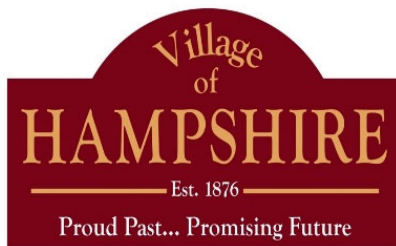
- along State Street, including the intersection of State Street and Oak Knoll,
- along Washington Street from Elm Street to State Street,
- along Jefferson Street from Elm Street to Park Street, and
- along Rinn Avenue from State Street to Park Street.

By including “along Oak Knoll from Centennial Drive to Schmidt Drive,” all other restaurants outside of the truck stop area will be eligible for the program.

Furthermore, there is concern that small projects like this are required to move through such a rigorous review process before getting approval. Rather than require a three-meeting review, small projects that are unlikely to alter the character of a building could be moved through a simple staff approval process where the Village Manager has the authority to approve or deny applications in consultation with the Business Development Commission Chair. If the application is denied through this staff process, the applicant could still move through the more rigorous three-step review.

Recommendation: Staff recommends the following changes to accommodate potential projects like Toom Toom Tai (highlighted in the attached program packet):

- Expand the eligible project area to include along Oak Knoll Drive from Centennial Drive to Schmidt Drive,
- Add walk-up service windows as an explicitly eligible improvement, and
- Give the Village Manager the authority to approve grants for no more than \$3,000 per project (Village share) after consultation with the Business Development Commission Chair or his/her representative.



Village of Hampshire

234 S. State Street, Hampshire, IL 60140
Phone: 847-683-2181 ▪ www.hampshireil.org

FAÇADE IMPROVEMENT PROGRAM

Purpose

The Village of Hampshire Facade Improvement Program is designed to promote the revitalization of downtown and the surrounding business district. The program will provide financial assistance for facade renovations to help property owners and lessees rehabilitate and restore the exterior of existing buildings.

Eligibility

- **Applicants:** Applicants shall be either the owner or lessee of a building within the area identified below. A lessee's eligibility is subject to written consent of the building owner for all proposed improvements. The building may not be used exclusively for residential purposes.
- **Project Area:** The program is intended to provide financial assistance to promote the continued use of existing buildings within the program district defined as:
 - along State Street, including the intersection of State Street and Oak Knoll,
 - along Washington Street from Elm Street to State Street,
 - along Jefferson Street from Elm Street to Park Street,
 - along Rinn Avenue from State Street to Park Street, and
 - along Oak Knoll Drive from Centennial Drive to Schmidt Drive.
- **Eligible Improvements:** The program is intended to encourage exterior improvements that preserve and enhance the character of the Village and help create a pedestrian friendly atmosphere. Projects within or adjacent to the downtown shall comply with the design guidelines on file with the Village. Eligible improvements shall include:

<ul style="list-style-type: none">○ Design professional fees○ Brick cleaning○ Tuck Pointing○ Painting, except for for previously unpainted brick or stone○ Wall Facade repair and improvement○ Exterior doors○ Shutters○ Walk-up service windows	<ul style="list-style-type: none">○ Original architectural features repair and replacement○ Windows and window frames○ Awnings○ Exterior lighting○ Streetscape elements Landscaping○ Stairs, porches, and railings○ Roofs when visible from a public right of way○ Exterior improvements for ADA compliance
---	--

Other improvements that are visible from a public right of way and have a positive impact on the appearance of the building may also be considered.

- **Ineligible Projects:** The program will not provide funds for working capital, debt refinancing, equipment/inventory acquisition, application fees, permit fees, legal fees, plumbing repair/improvements, HVAC repair/improvements, parking lot resurfacing, signage or interior remodeling. The program will not pay for the painting of previously unpainted brick or stone, sandblasting brick or stone, or any other abrasive cleaning method that may damage or destroy an original architectural feature.

Exceptions to eligibility guidelines may be made at the discretion of the Village Board.

Project Terms

The terms of the Facade Improvement Program are summarized as follows:

- a) The total project costs may, in the discretion of the Village, be reimbursed up to 75% of verified eligible expense in the identified area.
- b) Applications will be accepted until all Village-approved grant funds have been expended within the current Village fiscal year.
- c) The project must meet all applicable ordinance requirements.
- d) Each eligible improvement will be funded only once.
- e) The property owner and/or lessee will be responsible for maintaining the Façade improvements without alterations for a period of not less than 5 years after completion, unless otherwise approved by the Village Board.
- f) Qualified applicants may serve as their own contractor, but in such case, only material costs will be covered by the grant.
- g) Improvements must be completed within six months from the date of the grant approval by the Village Board. A six-month extension may be allowed at the discretion of the Village upon request, provided there is a demonstrated hardship.
- h) Upon completion of the work, the owner must submit to the Village Clerk copies of all invoices, contractor's statements, proof of payment, and notarized final lien waivers as evidence that the owner or lessee has paid the expenses. Payment of the approved grant amount will be authorized only upon completion of all work items as originally approved and receipt of all required documents.
- i) Changes in project improvements or costs from the previously approved plan must be approved through the process described below. Unapproved changes are not eligible for reimbursement.
- j) Failure to abide by the terms and conditions of the Facade Improvement Program will result in forfeiture of program funding.
- k) Grant funding is subject to federal and state taxes and is reported to the IRS on form 1099. Property owners and lessees should consult their tax advisor for tax liability information.

Application Review Criteria

Every project will be evaluated for the value of aesthetic improvement to the Village of Hampshire and scope of the proposed work, together with the following additional criteria:

- Condition of the building and need for renovation
- Extent to which the proposed improvements restore, maintain, or enhance the character of the building and surrounding area

Application Process*

1. **Preliminary Review:** An applicant must first meet with the Downtown Beautification Subcommittee Chair prior to completing the application to determine if the property/building and the proposed improvements are eligible for the program and to review the application requirements. The applicant then submits a completed application and required supplemental materials to the Village Clerk and the Downtown Beautification Subcommittee Chair for review at the next subcommittee meeting. **An application for the Facade Improvement Program must include the following documents:**
 - ☐ Completed and signed Facade Improvement Program Application (attached)
 - ☐ IRS form W-9 Request for Taxpayer Identification Number and Certification
 - ☐ Current photographs of the property to be improved - all elevations visible from the public right of way.
 - ☐ Historical photograph of the property to be improved-if possible.
 - ☐ Drawings of the proposed improvements. (Drawings do not have to be professional but must be to scale so that the Village can understand the proposed project.)
 - ☐ Color and material samples, if relevant.
 - ☐ Written description of the scope of the proposed project,
 - ☐ Estimates of costs for all proposed improvements.
2. **Commission Review:** Upon approval, the subcommittee chair presents the application to the Business Development Commission (BDC). The commissioners will review the project and may ask for modifications. Upon approval, the application is sent to the Village Board with a recommendation for funding.
3. **Board Review:** The Village Board will review the application and recommendation from the BDC. Upon approval, the applicant must enter into a written Façade Improvement Agreement with the Village as a condition of the grant and prior to commencing work on the project. Once the agreement is signed by the applicant (and owner if necessary) and the Village President, work may start.

*Projects for which the grant amount will not exceed \$3,000 may be approved by the Village Manager without moving through this three-step process. Applicants will be required to meet with the Village Manager and submit the same documentation as described in the Preliminary Review. After consulting the Business Development Commission Chair or his/her representative, the Village Manager may approve or deny the application. If the application is denied, the applicant may proceed through the three-step process.

Changes*

In the event changes in project improvements or costs from the previously approved plan are being considered, the grantee must obtain approval to have these changes funded by the program. The grantee must first send changes and supporting documents to the Downtown Beautification Subcommittee Chair to present to the BDC for review. The commissioners will then make a recommendation for a change in funding to the Village Board. The final decision will be given at the Village Board level. If approved, the Village and the grantee will enter into a new Façade Improvement Agreement, and the grantee may continue with the changes. If unapproved, the grantee may move forward with the project but will only be eligible for reimbursement for the previously approved improvements. Unapproved changes are not eligible for reimbursement.

***Changes for small projects approved by the Village Manager need only be approved by the Village Manager as long as such changes do not increase the awarded grant amount to more than \$3,000.**

Completion of Work

All improvements must be completed within six months of the execution of the Facade Improvement Agreement. A six-month extension may be allowed in the discretion of the Village upon request for such extension of time, provided there is a demonstrated hardship. If the project is not completed by the end of the extension, the Village's obligation to reimburse the property owner or lessee for the project is terminated. To apply for an extension, contact Village Hall.

Reimbursement Process

To receive reimbursement, the funding grantee must submit the following to the Village Clerk:

- ☐ Completed Façade Improvement Program Request for Reimbursement (attached)
- ☐ Final inspection approval
- ☐ Photos of the completed project
- ☐ Invoices and proof of payment for reimbursement costs
- ☐ Notarized Final Lien Waiver from contractors

Upon staff review, the request will be added to the next Village Board meeting as an Accounts Payable item. Once the Village Board approves the request, the Village finance department will reimburse.

*You must have a W-9 on file from your application to be reimbursed.

**All contractors/suppliers must be paid before payment from the village is made to the grantee.

Questions

For more information about the Facade Improvement Program, contact the Village of Hampshire.

Contact Information

Downtown Beautification Committee Chair – beautification@hampshireil.org

Business Development Commission Chair – bdc@hampshireil.org

Village Clerk – villageclerk@hampshireil.org, (847) 683-2181

5 for \$50 Promotion

The Village of Hampshire, in cooperation with the Hampshire Area Chamber of Commerce, is sponsoring a Gift Card promotion to assist local restaurants affected by the Governor's Covid Mitigation Restrictions. The following restaurants are eligible for participation:

Mama Toom Thai

DQ

Subway

Copper Barrel

Red Ox

Allen's Corner

Rose Garden

Rosati's

Chicken Dip

How it works: The Village will purchase eleven (11) \$50 gift cards from each restaurant for a total of 99 Gift Cards.

Residents can pick up a participation card with their order at participating restaurants or download from the chamber website. (Chamber will provide the participating restaurants with the cards.)

When receipts from **5** participating restaurants have been collected, they will attached them to the card and turn them in at the Chamber office and select from the available **\$50** gift cards.

*Minimum purchase of \$10 from each restaurant required to qualify.

**Promotion ends December 31st, or while supplies last.

***Gift Cards will be awarded on a first come, first served basis.

5 for \$50

GIFT CARD PROMOTION

**SUPPORT 5 LOCAL RESTAURANTS-
GET A \$50 GIFT CARD!**

**Choose any 5 from these
Participating Restaurants:**

**Allen's Corner
Chicken Dip
Copper Barrel
Dairy Queen
Mama Toom Thai
Red Ox
Rosati's
Rose Garden
Subway**

**99
Gift Cards
will be
awarded
by Dec. 31st!**

**Minimum purchase \$10 per restaurant.
Gift Cards awarded on a first come, first served basis.
Promotion ends December 31, 2020. Participants
choose from available gift cards while supplies last.**

Sponsored by:



5 for \$50

GIFT CARD PROMOTION

**Complete this card and attach your receipts to it to redeem your gift card!
When receipts from 5 participating restaurants have been collected, turn
them in at the Hampshire Area Chamber of Commerce office or at Village Hall
and select from the available \$50 gift cards.**

*Minimum purchase of \$10 from each restaurant required to qualify.

**Promotion ends December 31st, or while supplies last.

***Gift Cards will be awarded on a first come, first served basis.

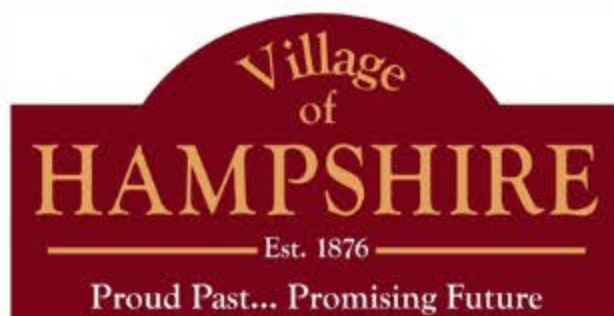
****This Gift Card promotion is sponsored by the Village of Hampshire

Name: _____

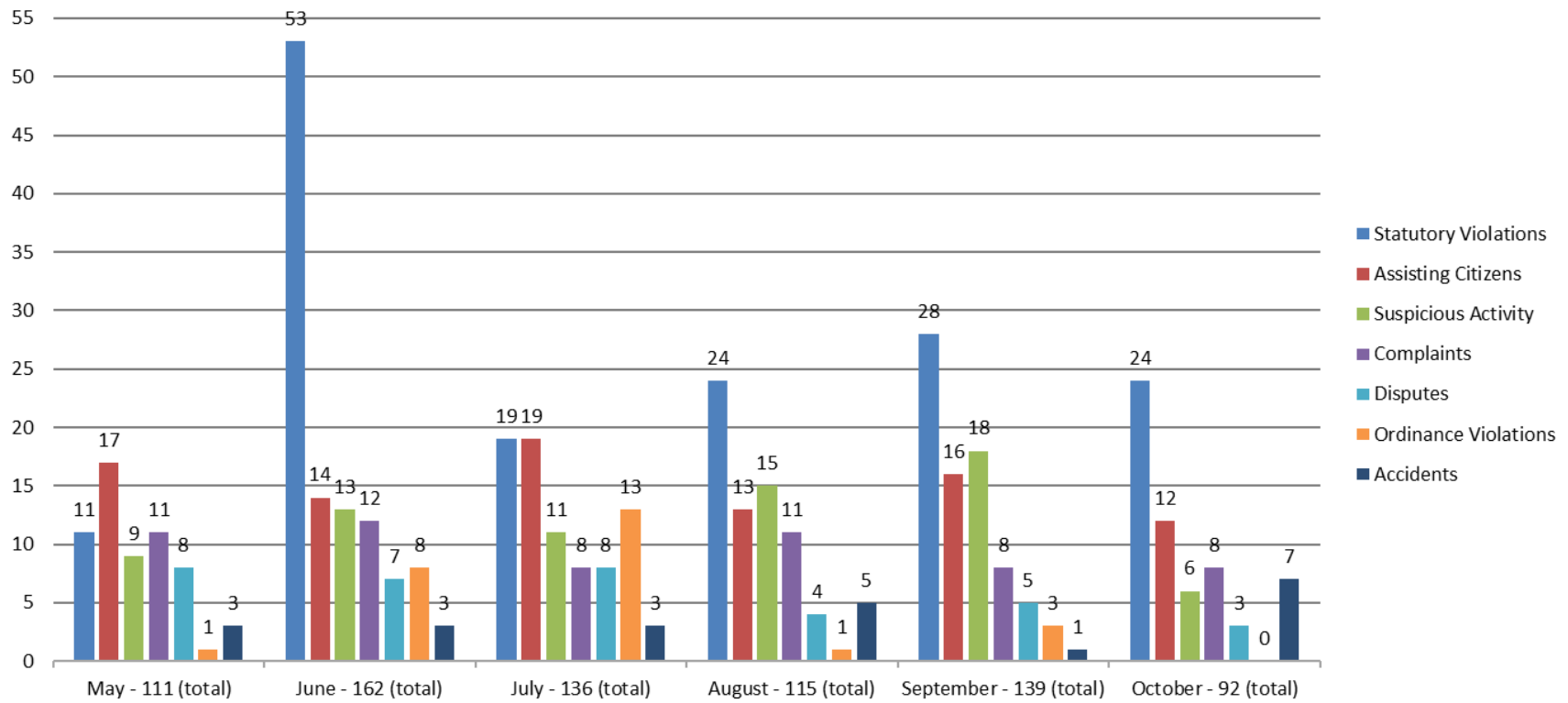
Address: _____

Phone: _____

Email: _____



Police Department Monthly Incidents Report



HAMPSHIRE POLICE DEPARTMENT

Interoffice Memo

Date: November 2, 2020

To: Jay Hedges, Village Manager

From: Chief Thompson

Re: Recent H.P.D. Training

As we discussed, we are back on track to complete specific department wide training which was a 2020 goal prior to the Covid-19 epidemic. Before classes were cancelled, I was able to send two officers for the 40-hour Crisis Intervention Team (C.I.T.) training course.

During the months of September & October 2020, three more officers completed the C.I.T. course.

120 Hours

Additional recently completed training courses:

2-day Sexual Assault Investigator

16 Hours

1-day Fair & Impartial Policing Cultural Competency (2 Officers)

16 Hours

5-day Evidence/Crime Scene Investigator

40 Hours

5-day School Resource Officer certified training

40 Hours

Total hours of classroom training during this 2-month period

232 Hours

CRISIS INTERVENTION TEAM (C.I.T. Training)

Law enforcement officers are generally the first responders to persons in crisis or experiencing symptoms of mental illness. The Crisis Intervention Team Training provides officers with education about mental illness, and provides skills and tools for effectively and safely interacting with someone who is experiencing a crisis.

Crisis Intervention Team Training is an in-depth law enforcement 40-hour state-certified specialized course. These officers will use their skill and knowledge of mental illness and substance abuse to effectively handle the crisis situations.

The key components of this course cover the following:

- Officers are exposed to the basic dynamics of common types of mental illness. This allows the officer to make quick decisions utilizing options they have to resolve the crisis.
- Officers are exposed to the experiences, viewpoints, and concerns of persons with mental illnesses (consumers) and their families.
- Officers receive instruction and demonstrations in listening and responding skills.
- The CIT model of intervention can be both a department-wide model, or an officer-specific career development designation.

Topics include, but are not limited to:

- Mental illness recognition.
- Substance abuse and dual diagnosis.
- Child and adolescent disorders.
- Psychotropic medications.
- Geriatric issues.
- Medical conditions that mimic mental illness.
- Autism and persons with disabilities.
- Law enforcement compliant surrender.
- Excited delirium.
- Risk assessment and crisis intervention skills.
- Symptoms of PTSD and the Police Response;

40 hour Course

FAIR and IMPARTIAL POLICING THROUGH CULTURAL COMPETENCY

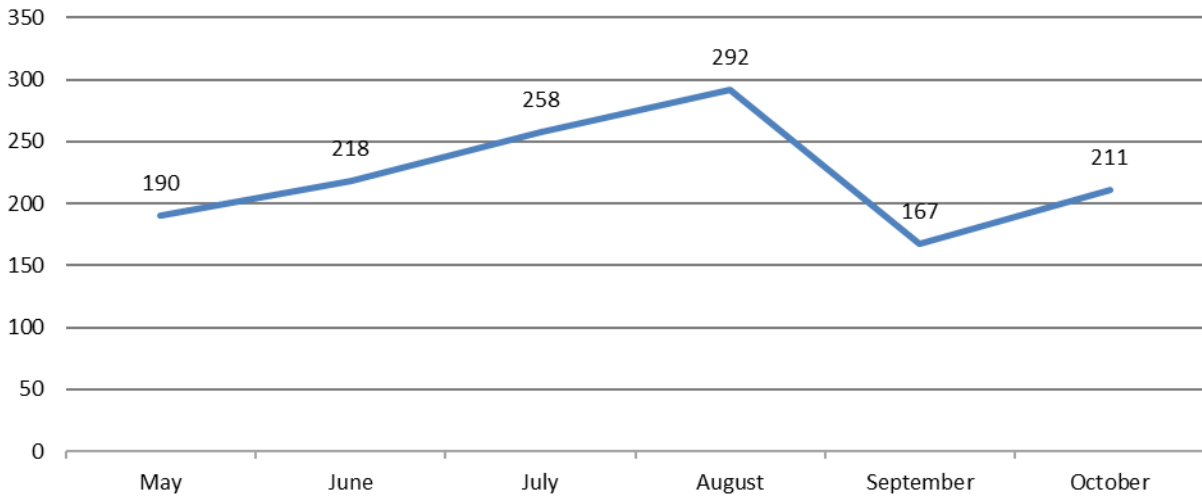
This new 8 hour program has been designed to provide attendees with the critical skills law enforcement personnel need to work with and understand different ethnic, racial, cultural, and gender groups, thus resulting in better relations between these communities and the police.

Students will examine ways in which effective and appropriate cultural competency positively impacts decision-making and encourages creative methods for problem solving. Through participation in practical exercises and discussions conducted throughout this lecture, students will be immersed in practical applications of cultural competency and will gain a renewed appreciation for how cultural competence affects organizations.

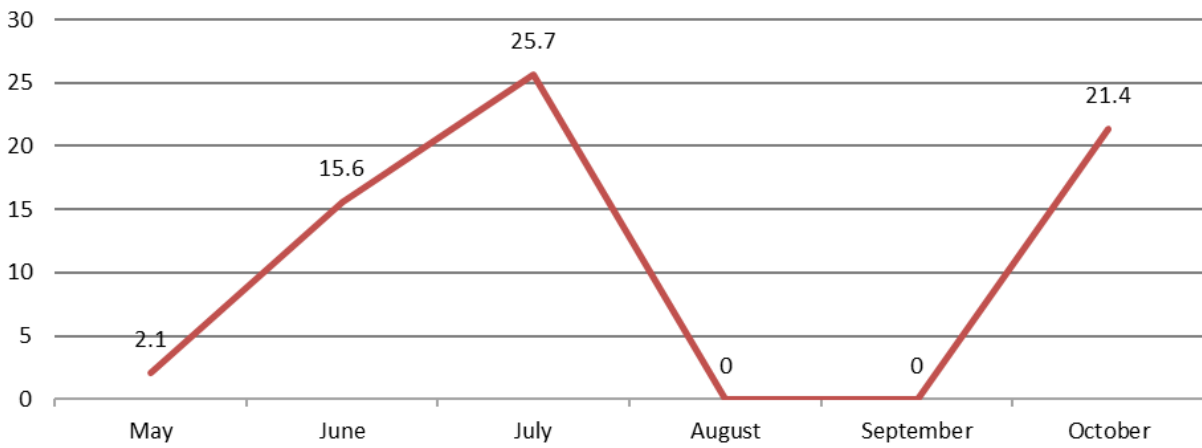
Topics to be addressed in this program include:

- Establishing a framework for cultural competency in order to identify personal stages of development
- Recognizing cultural competency as a skill to be developed
- Cultural competency as a means for increased understanding, improved communication, and effective interaction with people across cultures
- Communicating effectively and teaching these skills to others

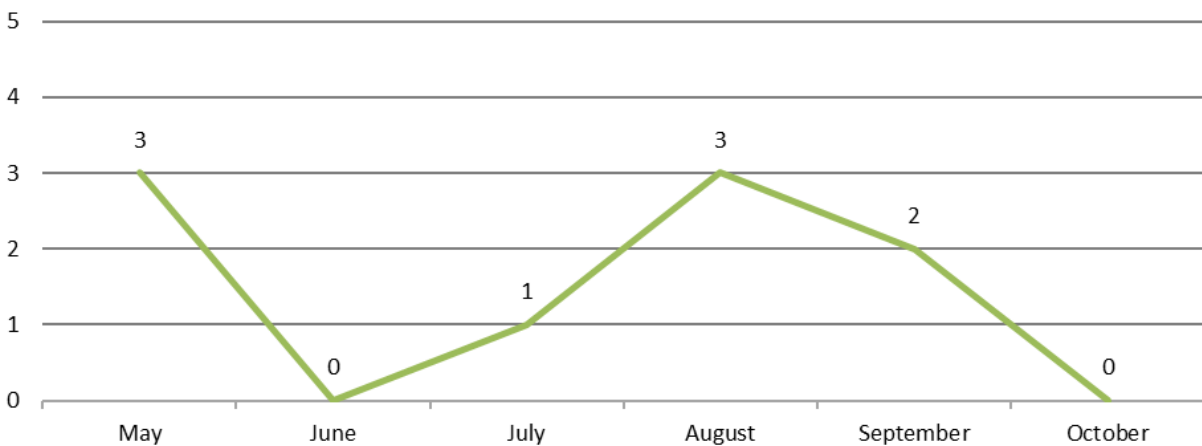
Streets Department Utility Locates



Tons of Asphalt Used



Streets Department Emergency Calls



VILLAGE OF HAMPSHIRE

Accounts Payable

November 5, 2020

The President and Board of Trustees of the Village of Hampshire
Recommends the following Warrant in the amount of

Total: \$736,090.21

To be paid on or before
November 11, 2020

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

VILLAGE OF HAMPSHIRE

Accounts Payable

November 5, 2020

The President and Board of Trustees of the Village of Hampshire
Recommends the following **Employee/Trustee: Andrew Kabisa, John Huff, Lori Lyons, Nicholas Orsolini, and Ryan Granias**
Warrant in the amount of

Total: \$1,047.73

To be paid on or before
November 11, 2020

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

DATE: 11/03/20
TIME: 12:28:41
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 12/31/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
A5BR	A5 INC.							
20-1003	10/19/20	01	BRANDING	010010024380			11/19/20	5,625.00
							INVOICE TOTAL:	5,625.00
							VENDOR TOTAL:	5,625.00
AAPC	ALLIED ASPHALT PAVING COMPANY							
232259	10/10/20	01	PATCH	010030024130			11/10/20	557.90
							INVOICE TOTAL:	557.90
							VENDOR TOTAL:	557.90
ACEGE	TOBINSON'S ACE HARDWARE #03999							
102291/1	10/16/20	01	SUPPLIES	010030034680			11/16/20	81.93
							INVOICE TOTAL:	81.93
102480/1	10/27/20	01	BUILDING SUPPLIES	010030024100			11/27/20	16.55
							INVOICE TOTAL:	16.55
							VENDOR TOTAL:	98.48
ALCO	ALLEN'S CORNER GARAGE & TOWING							
10617	10/19/20	01	TOW 2017 INTERNATIONAL	010030024110			11/19/20	250.00
							INVOICE TOTAL:	250.00
10620	10/19/20	01	TOW 2017 INTERNATIONAL	010030024110			11/19/20	250.00
							INVOICE TOTAL:	250.00
							VENDOR TOTAL:	500.00
ALGR	ALPHA GRAPHICS							
26453	10/07/20	01	WINDOW ENVELOPES	010010034650			11/07/20	254.93
							INVOICE TOTAL:	254.93
							VENDOR TOTAL:	254.93
AMBU	AMAZON CAPITAL SERVICES							

DATE: 11/03/20
TIME: 12:28:42
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 12/31/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

AMBU	AMAZON CAPITAL SERVICES							
101320	10/13/20	01	BT CROSSING GUARD STOP SIGN	010020054906			11/13/20	185.60
							INVOICE TOTAL:	185.60
111-2040699-8272260	10/28/20	01	DS BATTERIES FOR LOCATOR	010030034680			11/27/20	48.43
							INVOICE TOTAL:	48.43
111-5228443-1773029	10/13/20	01	DS ELECTRICAL MULTIMETER TEST	010030034670			11/13/20	19.98
							INVOICE TOTAL:	19.98
111-8264061-9038652	10/30/20	01	DS EXTENSION CORD	010030034680			11/30/20	135.60
							INVOICE TOTAL:	135.60
112-1894389-9015464	10/27/20	01	NO UNIFORM	010020034690			11/27/20	18.90
							INVOICE TOTAL:	18.90
112-8055216-9123402	10/27/20	01	NO UNIFORM	010020034690			11/27/20	36.33
							INVOICE TOTAL:	36.33
113-9684613-0822643	10/27/20	01	NO UNIFORM	010020034690			11/27/20	37.86
							INVOICE TOTAL:	37.86
							VENDOR TOTAL:	482.70
ANKA	ANDREW KABISA							
092820	09/28/20	02	AK UNIFORM JEANS	010030034690			10/28/20	23.99
							INVOICE TOTAL:	23.99
101920	10/19/20	01	AK UNIFORM JEANS	010030034690			11/19/20	24.19
							INVOICE TOTAL:	24.19
							VENDOR TOTAL:	48.18
AT&T	AT&T							
100620	10/06/20	01	308395104	300010024230			11/04/20	140.88
							INVOICE TOTAL:	140.88

DATE: 11/03/20
TIME: 12:28:42
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 12/31/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
AT&T	AT&T							
112020	11/20/20	01	291249633	010030024230			11/20/20	89.00
							INVOICE TOTAL:	89.00
							VENDOR TOTAL:	229.88
B&F	B&F CONSTRUCTION CODE SERVICES							
54746	10/13/20	01	SINGLE FAMILY PLAN REVIEW	010010024390			11/13/20	639.94
							INVOICE TOTAL:	639.94
							VENDOR TOTAL:	639.94
BLCR	HEALTH CARE SERVICES CORP							
091720	09/17/20	01	ADM	010010014031			10/01/20	3,240.99
		02	PD	010020014031				13,120.66
		03	STREETS	010030014031				4,575.96
		04	SEWER	310010014031				2,709.29
		05	WATER	300010014031				3,612.76
							INVOICE TOTAL:	27,259.66
							VENDOR TOTAL:	27,259.66
BNTWB	BUNGE'S NORTHWEST TIRE WRIGHT							
0008954	10/15/20	01	SWEEPER FLAT	010030024110			11/15/20	84.96
							INVOICE TOTAL:	84.96
							VENDOR TOTAL:	84.96
BPCI	BENEFIT PLANNING CONSULTANTS,							
BPCI00240308	10/26/20	01	MONTHLY FLEX AND COBRA	010010024380			11/20/20	115.00
							INVOICE TOTAL:	115.00
							VENDOR TOTAL:	115.00
BUBR	BUCK BROTHERS, INC.							
277850	10/19/20	01	MOWER PARTS	520010024999			11/19/20	62.76
							INVOICE TOTAL:	62.76

DATE: 11/03/20
TIME: 12:28:42
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 12/31/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

BUBR	BUCK BROTHERS, INC.							
277857	10/19/20	01	CREDIT	520010024999			11/19/20	-2.74
							INVOICE TOTAL:	-2.74
							VENDOR TOTAL:	60.02
CAON	CALL ONE							
330399	10/15/20	01	1126415	010010024230			11/01/20	335.91
		02	1126417	300010024230				106.75
		03	1126418	010030024230				106.75
		04	1126419	310010024230				314.10
		05	1126420	300010024230				158.36
		06	1126422	010020024230				271.70
							INVOICE TOTAL:	1,293.57
							VENDOR TOTAL:	1,293.57
CHMI	CHRISTINA MICHELLE LLC							
103020	10/30/20	01	FACADE PROGRAM REIMBURSEMENT	010010024383			11/30/20	34,749.16
							INVOICE TOTAL:	34,749.16
							VENDOR TOTAL:	34,749.16
COCA	COMCAST							
101120	10/11/20	01	VH INTERNET FOR DEC	010010024230			11/08/20	128.40
							INVOICE TOTAL:	128.40
							VENDOR TOTAL:	128.40
COMA	CORE & MAIN LP							
N131882	10/13/20	01	WATER METERS/CHECK VALVES	300010054960			11/13/20	2,832.75
							INVOICE TOTAL:	2,832.75
							VENDOR TOTAL:	2,832.75
COPS	C.O.P.S. TESTING SERVICE, INC.							

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COPS	C.O.P.S. TESTING SERVICE, INC.							
106148	10/16/20	01	JT PRE-EMPL POLY	010020024380			11/16/20	160.00
							INVOICE TOTAL:	160.00
106158	10/19/20	01	JT PRE-EMP PSYCH	010020024370			11/19/20	450.00
							INVOICE TOTAL:	450.00
							VENDOR TOTAL:	610.00
CREL	CRESCENT ELECTRIC SUPPLY CO							
S508360363.002	10/07/20	01	LAMP HOLDER	010030024270			11/07/20	21.32
							INVOICE TOTAL:	21.32
S508360363.003	10/07/20	01	LAMP HOLDER	010030024270			11/07/20	63.97
							INVOICE TOTAL:	63.97
							VENDOR TOTAL:	85.29
CUBE	CULLIGAN OF BELVIDERE							
100120	10/01/20	01	085662	010010024280			10/26/20	27.50
							INVOICE TOTAL:	27.50
103120	10/31/20	01	104711	010020024280			11/25/20	52.00
		02	093740	010030024280				37.25
		03	85662	010010024280				27.50
							INVOICE TOTAL:	116.75
							VENDOR TOTAL:	144.25
DIWO	DIESEL WORKS INC							
4124	10/12/20	01	INSPECTION	010030024110			10/12/20	117.08
							INVOICE TOTAL:	117.08
4130	10/29/20	01	2003 INTERNATIONAL MAINTENANCE	010030024110			10/29/20	3,637.71
							INVOICE TOTAL:	3,637.71
							VENDOR TOTAL:	3,754.79

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DOWE	DON WESEMANN							
061820	11/03/20	01	REIMBURSE SIDEWALK PROJECT	010030024140			12/03/20	600.00
							INVOICE TOTAL:	600.00
							VENDOR TOTAL:	600.00
DYEN	DYNEGY ENERGY SERVICES							
100920	10/09/20	01	386293320101	010030024260			12/09/20	81.97
		02	386293520101	010030024260				29.90
		03	386294020101	010030024260				991.58
		04	386293220101	010030024260				2,178.08
		05	386293820101	010030024260				39.47
		06	386293620101	010030024260				50.98
		07	386293020101	010030024260				9.62
		08	386293120101	010030024260				18.31
		09	386292920101	010030024260				67.82
		10	386293920101	010030024260				149.60
		11	386299720101	310010024260				72.82
		12	386300520101	300010024260				462.35
		13	386300120101	300010024260				89.31
		14	386299920091	300010024260				40.91
		15	386293720101	300010024260				67.32
		16	386300220101	300010024260				368.99
		17	386299620101	310010024260				269.04
		18	386300020101	300010024260				43.97
		19	386299820101	310010024260				64.47
		20	386300420101	310010024260				317.15
		21	386300320101	310010024260				159.05
		22	386299520101	300010024260				1,756.66
		23	386293420061	300010024260				79.70
							INVOICE TOTAL:	7,409.07
							VENDOR TOTAL:	7,409.07
EMEN	EMBLEM ENTERPRISES, INC.							
801077	10/13/20	01	UNIFORM PATCHES	010020034690			10/23/20	463.12
							INVOICE TOTAL:	463.12
							VENDOR TOTAL:	463.12

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FISA	FOX VALLEY FIRE & SAFETY							
IN00386164	10/06/20	01	FIRE ALARM MONITORING LEASE	300010024280			11/05/20	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
FIST	FIVE STAR ROOFING SYSTEMS INC							
024487A	10/28/20	01	ROOFING SYSTEM	010010024100			10/28/20	3,950.00
							INVOICE TOTAL:	3,950.00
							VENDOR TOTAL:	3,950.00
FLTE	FLOW-TECHNICS, INC							
INV000008359	10/13/20	01	NEW PUMP INSTALL HIGGINS L.S.	310010024160			11/13/20	525.00
							INVOICE TOTAL:	525.00
INV000008365	10/14/20	01	REMOVE PUMP HIGGINS L.S.	310010024160			11/14/20	14,458.00
							INVOICE TOTAL:	14,458.00
							VENDOR TOTAL:	14,983.00
GRAI	GRAINGER							
9674377214	10/05/20	01	HAMMER DRILL BIT	300010034670			11/04/20	65.88
							INVOICE TOTAL:	65.88
							VENDOR TOTAL:	65.88
HAAUPA	HAMPSHIRE AUTO PARTS							
568313	10/12/20	01	SAND PAPER	010030034670			11/12/20	5.76
							INVOICE TOTAL:	5.76
568432	10/13/20	01	ANTIFREEZE	010030034680			11/13/20	116.94
							INVOICE TOTAL:	116.94
568526	10/14/20	01	FUEL FILTERS	010030034670			11/14/20	103.98
							INVOICE TOTAL:	103.98

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HAAUPA	HAMPSHIRE AUTO PARTS							
568616	10/15/20	01	HYDRAULIC HOSES	010030034670			11/15/20	211.58
							INVOICE TOTAL:	211.58
568717	10/16/20	01	TRUCK FLARES	010030034670			11/16/20	60.25
							INVOICE TOTAL:	60.25
568929	10/19/20	01	OIL	010030034660			11/19/20	29.99
							INVOICE TOTAL:	29.99
568936	10/19/20	01	POWER DRILL	310010034670			11/19/20	181.99
							INVOICE TOTAL:	181.99
568949	10/19/20	01	OIL FILTER	010030034670			11/19/20	153.54
							INVOICE TOTAL:	153.54
568983	10/19/20	01	HOSE CLAMP	010030034670			11/19/20	10.56
							INVOICE TOTAL:	10.56
569033	10/20/20	01	FILTERS	010030034670			11/20/20	115.07
							INVOICE TOTAL:	115.07
569152	10/21/20	01	FUEL FILTER	010030034670			11/21/20	24.09
							INVOICE TOTAL:	24.09
569206	10/21/20	01	FUSE HOLDER	010030034680			11/21/20	15.11
							INVOICE TOTAL:	15.11
569248	10/22/20	01	WINDSHIELD WIPERS	010030034680			11/22/20	374.00
							INVOICE TOTAL:	374.00
569257	10/22/20	01	TAP AND DIE SET	010030034670			11/22/20	117.00
							INVOICE TOTAL:	117.00
569390	10/23/20	01	FUEL FILTERS	010030034670			11/23/20	126.68
							INVOICE TOTAL:	126.68

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HAAUPA HAMPSHIRE AUTO PARTS								
569406	10/23/20	01	ACETONE	010030034670			11/23/20	19.99
							INVOICE TOTAL:	19.99
569571	10/26/20	01	PLUG TAP	010030034670			11/26/20	3.16
							INVOICE TOTAL:	3.16
569763	10/28/20	01	BATTERIES	010030034680			11/28/20	11.34
							INVOICE TOTAL:	11.34
569955	10/30/20	01	FILTER AND TRANS TUNE	010030034670			11/30/20	104.86
							INVOICE TOTAL:	104.86
570242	11/02/20	01	HEADLIGHT BULBS	010020024110			12/02/20	68.89
							INVOICE TOTAL:	68.89
570279	11/03/20	01	BRAKE BATTERIES	010030034680			12/03/20	46.12
							INVOICE TOTAL:	46.12
							VENDOR TOTAL:	1,900.90
HAIN HAWKINS, INC.								
4812519	10/14/20	01	WWTP POLYMER	310010034680			11/14/20	4,571.70
							INVOICE TOTAL:	4,571.70
							VENDOR TOTAL:	4,571.70
IPODBA IPO/DBA CARDUNAL OFFICE SUPPLY								
624564-0	07/01/20	01	JH NAME PLATE	010010034650			08/01/20	15.62
							INVOICE TOTAL:	15.62
626937-1	10/14/20	01	LETTER OPENERS	010010034650			11/14/20	3.16
							INVOICE TOTAL:	3.16
627233-0	10/23/20	01	BINDER/CLIPS/INK	010010034650			11/23/20	25.26
							INVOICE TOTAL:	25.26
							VENDOR TOTAL:	44.04

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IPRF	ILLINOIS PUBLIC RISK FUND							
61449	10/13/20	01	DEC WORKERS' COMP	010010024210			12/01/20	2,036.00
		02	DEC WORKERS' COMP	300010024210				2,036.00
		03	DEC WORKERS' COMP	310010024210				2,036.00
						INVOICE TOTAL:		6,108.00
						VENDOR TOTAL:		6,108.00
JEGW	JEFF GWIN							
102620	10/26/20	01	BUILDING REHAB	010010024100			11/27/20	1,120.00
						INVOICE TOTAL:		1,120.00
						VENDOR TOTAL:		1,120.00
JOHU	JOHN HUFF							
110220	11/02/20	01	CELL PHONE STIPEND	010020024230			12/02/20	40.00
						INVOICE TOTAL:		40.00
						VENDOR TOTAL:		40.00
JOSC	JOANNE SCHAFFER							
101920	10/19/20	01	REFUND DOUBLE PERMIT PYMT	010007003300			11/19/20	114.00
						INVOICE TOTAL:		114.00
						VENDOR TOTAL:		114.00
K&MTI	K & M TIRE							
421798277	10/21/20	01	TIRES	010020024110			11/21/20	555.68
						INVOICE TOTAL:		555.68
						VENDOR TOTAL:		555.68
KCCC	JEFFREY R KEEGAN							
110220	11/02/20	01	VH JANITORIAL SERVICE	010010024380			12/02/20	525.00
		02	PD JANITORIAL SERVICE	010020024380				720.00
						INVOICE TOTAL:		1,245.00
						VENDOR TOTAL:		1,245.00

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KCFD	KANE COUNTY TREASURER							
2020-0000023	10/27/20	01	RECOVERY BOND INTRST/PRNCPAL	010030044790			12/01/20	67,323.77
							INVOICE TOTAL:	67,323.77
							VENDOR TOTAL:	67,323.77
KONICA	KONICA MINOLTA PREMIER FINANCE							
5012500314	10/28/20	01	COPIER	010010024340			11/23/20	109.62
							INVOICE TOTAL:	109.62
							VENDOR TOTAL:	109.62
KONMIN	KONICA MINOLTA BUS SOLUTION							
269106432	10/22/20	01	MONTHLY MAINTENANCE	010020024340			11/21/20	222.68
							INVOICE TOTAL:	222.68
							VENDOR TOTAL:	222.68
LHE	LIONHEART CRTAL PWR SPECIALIST							
Q-00051793	10/20/20	01	UPGRADE HIGGINS L.S.	310010024160			11/20/20	5,692.05
							INVOICE TOTAL:	5,692.05
							VENDOR TOTAL:	5,692.05
LOLY	LORI LYONS							
102220	10/22/20	01	VH REHAB BATHROOM	010010024100			11/22/20	29.92
							INVOICE TOTAL:	29.92
102720	10/27/20	01	VH REHAB BATHROOM	010010024100			11/27/20	410.38
							INVOICE TOTAL:	410.38
102920	10/29/20	01	VH REHAB BATHROOM	010010024100			11/29/20	198.00
							INVOICE TOTAL:	198.00
							VENDOR TOTAL:	638.30
MACC	MACCARE							

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MACC	MACCARB							
INV006702	10/14/20	01	TORCH	010030034680			11/14/20	142.94
							INVOICE TOTAL:	142.94
							VENDOR TOTAL:	142.94
MENA	MENARDS - SYCAMORE							
35344	09/29/20	01	VH REHAB KITCHEN	010010024100			10/29/20	7.04
							INVOICE TOTAL:	7.04
35761A	10/06/20	01	CREDIT INV 35761 SIDING	010010024100			11/06/20	-70.36
							INVOICE TOTAL:	-70.36
35818	10/07/20	01	VH REHAB SIDING & WINDOWS	010010024100			11/07/20	89.94
							INVOICE TOTAL:	89.94
35937	10/09/20	01	VH REHAB SIDING & WINDOWS	010010024100			11/09/20	5.78
							INVOICE TOTAL:	5.78
36204	10/14/20	01	VH REHAB SIDING & WINDOWS	010010024100			11/14/20	24.02
							INVOICE TOTAL:	24.02
36262	10/15/20	01	VH REHAB SIDING & WINDOWS	010010024100			11/15/20	65.64
							INVOICE TOTAL:	65.64
36313	10/16/20	01	VH REHAB SIDING & WINDOWS	010010024100			11/16/20	11.11
							INVOICE TOTAL:	11.11
36884	10/26/20	01	SUPPLIES	010030034680			11/26/20	262.50
							INVOICE TOTAL:	262.50
37015	10/28/20	01	VH REHAB BATHROOM	010010024100			11/28/20	478.28
							INVOICE TOTAL:	478.28
37064	10/28/20	01	VH REHAB BATHROOM	010010024100			11/28/20	49.27
							INVOICE TOTAL:	49.27

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MENA	MENARDS - SYCAMORE							
37133	10/30/20	01	VH REHAB BATHROOM	010010024100			11/30/20	49.43
							INVOICE TOTAL:	49.43
							VENDOR TOTAL:	972.65
METL	METLIFE							
091620	09/16/20	01	ADM	010010014033			11/01/20	160.80
		02	PD	010020014033				1,322.18
		03	STREETS	010030014033				522.89
		04	SEWER	310010014033				167.05
		05	WATER	300010014033				392.06
							INVOICE TOTAL:	2,564.98
							VENDOR TOTAL:	2,564.98
MIAM	MIDAMERICAN ENERGY SERVICES							
100720	10/07/20	01	455525	300010024260			12/07/20	2,343.37
		02	455526	300010024260				1,666.49
		03	455570	300010024260				3,280.28
		04	455571	310010024260				9,186.16
							INVOICE TOTAL:	16,476.30
							VENDOR TOTAL:	16,476.30
MISA	MIDWEST SALT							
P453388	10/14/20	01	WATER TREATMENT SALT	300010034680			11/14/20	2,875.85
							INVOICE TOTAL:	2,875.85
							VENDOR TOTAL:	2,875.85
MOTREQ	MONROE TRUCK EQUIPMENT, INC.							
5440069	10/21/20	01	2003 INTERNATIONAL PTO & PUMP	010030024110			11/21/20	3,789.83
							INVOICE TOTAL:	3,789.83
							VENDOR TOTAL:	3,789.83

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MUMADI	MUNICIPAL MARKING DISTRIBUTOR							
53437	08/10/20	01	LOCATE FLAGS	010030034680			09/09/20	426.00
							INVOICE TOTAL:	426.00
							VENDOR TOTAL:	426.00
NAAH	NASIR AHMAD							
101520	10/15/20	01	REFUND UTILITY OVERPAYMENT	300000002200			11/15/20	65.26
							INVOICE TOTAL:	65.26
							VENDOR TOTAL:	65.26
NASR	NATIONAL ASSOCIATION OF SCHOOL							
13931	10/23/20	01	CG HS BASIC SRO	010020024310			11/23/20	495.00
							INVOICE TOTAL:	495.00
							VENDOR TOTAL:	495.00
NICOR	NICOR							
100720	10/07/20	01	66-55-16-4647 5	310010024260			11/24/20	123.67
		02	19-61-05-1000 0	310010024260				38.32
		03	87-56-68-1000 5	300010024260				601.82
							INVOICE TOTAL:	763.81
							VENDOR TOTAL:	763.81
NIOR	NICHOLAS ORSOLINI							
101920	10/19/20	01	CELL PHONE STIPEND	010020024230			11/19/20	40.00
							INVOICE TOTAL:	40.00
110220	11/02/20	01	CELL PHONE STIPEND	010020024230			12/02/20	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	80.00
OFDE	OFFICE DEPOT, INC.							

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OFDE	OFFICE DEPOT, INC.							
129070079001	10/07/20	01	PAPER PRODUCTS	010020034650			11/07/20	62.85
							INVOICE TOTAL:	62.85
130697344001	10/22/20	01	TOWELS/SOAP/PADS	010020034650			11/21/20	53.22
							INVOICE TOTAL:	53.22
							VENDOR TOTAL:	116.07
PLRE	PLANNING RESOURCES INC							
13503	10/07/20	01	STREETSCAPE	010010024380			11/07/20	937.50
							INVOICE TOTAL:	937.50
							VENDOR TOTAL:	937.50
PMSI	PREVENTATIVE MAINTENANCE							
215670	11/02/20	01	SAFETY TEST VEHICLES	010030024110			12/02/20	283.00
							INVOICE TOTAL:	283.00
							VENDOR TOTAL:	283.00
Q&A	Q & A REPORTING INC							
08-11-20F	08/20/20	01	ZBA HEARING	010010024380			09/20/20	210.00
							INVOICE TOTAL:	210.00
							VENDOR TOTAL:	210.00
QUCO	QUILL CORPORATION							
11667132	10/26/20	01	TIME CARDS	010030034650			11/25/20	68.94
							INVOICE TOTAL:	68.94
11793041	10/29/20	01	TOLIET PAPER	010030034650			11/28/20	135.98
							INVOICE TOTAL:	135.98
							VENDOR TOTAL:	204.92
REGA	REMKE'S GARAGE LLC							

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REGA	REMKE'S GARAGE LLC							
0066491	10/22/20	01	LOADER HYDRAULIC CYLINDER	010030024120			11/22/20	937.16
							INVOICE TOTAL:	937.16
							VENDOR TOTAL:	937.16
RKQUSE	RK QUALITY SERVICES							
16432	10/13/20	01	OIL CHANGE/FILTER	010020024110			11/13/20	63.34
							INVOICE TOTAL:	63.34
16469	10/19/20	01	OIL CHANGE/TIRE ROTATION	010020024110			11/19/20	63.34
							INVOICE TOTAL:	63.34
16514	10/26/20	01	MOUNT/BALANCE TIRE	010020024110			11/26/20	124.00
							INVOICE TOTAL:	124.00
16561	11/02/20	01	OIL CHANGE	010020024110			12/02/20	38.69
							INVOICE TOTAL:	38.69
							VENDOR TOTAL:	289.37
RYGR	RYAN GRANIAS							
101920	10/19/20	01	CELL PHONE STIPEND	010020024230			11/19/20	40.00
							INVOICE TOTAL:	40.00
102720	10/27/20	01	POLICE TRAINING	010020024290			11/27/20	201.25
							INVOICE TOTAL:	201.25
							VENDOR TOTAL:	241.25
SEIG	SEIGLE'S CABINET CENTER							
102720	10/27/20	01	SALES TAX REBATE	010010044785			11/27/20	30,637.19
							INVOICE TOTAL:	30,637.19
							VENDOR TOTAL:	30,637.19
SIFI	SIRCHIE							

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SIFI	SIRCHIE							
74.25	10/29/20	01	EVIDENCE TAPE	010020034680			11/29/20	74.25
							INVOICE TOTAL:	74.25
							VENDOR TOTAL:	74.25
STAINS	STANDARD INSURANCE COMPANY							
091620	09/16/20	01	ADM	010010014035			11/01/20	62.38
		02	PD	010020014035				158.43
		03	STREETS	010030014035				50.37
		04	SEWER	310010014035				12.58
		05	WATER	300010014035				20.99
		06	EAP	010010024376				9.45
							INVOICE TOTAL:	314.20
							VENDOR TOTAL:	314.20
STRE	STREICHER'S							
I1460103	10/22/20	01	HELMETS	010020054906			11/22/20	1,036.00
							INVOICE TOTAL:	1,036.00
							VENDOR TOTAL:	1,036.00
THBANEYO THE BANK OF NEW YORK MELLON								
101420	10/14/20	01	STREBT PRINCIPAL	010030044790			11/14/20	5,600.00
		02	STREET INTEREST	010030044790				2,989.00
		03	TIF PRINCIPAL	050010044691				34,400.00
		04	TIF INTEREST	050010044690				18,361.00
							INVOICE TOTAL:	61,350.00
102720	10/27/20	01	STREETS	010030024380			12/20/20	78.75
		02	WATER	300010024380				248.24
		03	SEWER	310010024380				101.01
							INVOICE TOTAL:	428.00
HAMPSH12 10-14-20	10/14/20	01	STREET PRINICPAL	010030044790			12/15/20	62,560.00

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THBANEO THE BANK OF NEW YORK MELLON								
HAMPSH12 10-14-20	10/14/20	02	STREET INTEREST	010030044790			12/15/20	1,645.65
		03	WATER PRINCIPAL	300010044704				197,200.00
		04	WATER INTEREST	300010044703				5,187.38
		05	SEWER PRINCIPAL	310010044794				80,240.00
		06	SEWER INTEREST	310010044794				2,110.72
							INVOICE TOTAL:	348,943.75
							VENDOR TOTAL:	410,721.75
THMI THIRD MILLENNIUM ASSOC, INC.								
25453	11/01/20	01	REG W/S/R UTILITY BILLING	290010024340			12/01/20	314.00
		02	REG W/S/R UTILITY BILLING	300010024340				313.99
		03	REG W/S/R UTILITY BILLING	310010024340				313.99
							INVOICE TOTAL:	941.98
							VENDOR TOTAL:	941.98
TRCOPR TRAFFIC CONTROL & PROTECTION								
105518	10/22/20	01	SIGN BRACKETS	010030034680			11/22/20	323.85
							INVOICE TOTAL:	323.85
							VENDOR TOTAL:	323.85
TRUN TREES UNLIMITED C P INC								
8183	10/09/20	01	HAZARDOUS TREE	010030024160			11/09/20	850.00
							INVOICE TOTAL:	850.00
							VENDOR TOTAL:	850.00
VSP VISION SERVICE PLAN (IL)								
091720	09/17/20	01	ADM	010010014037			11/01/20	22.69
		02	PD	010020014037				174.11
		03	STREET	010030014037				62.23
		04	SEWER	310010014037				18.40

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VSP	VISION SERVICE PLAN (IL)							
091720	09/17/20	05	WATER	300010014037			11/01/20	41.55
							INVOICE TOTAL:	318.98
							VENDOR TOTAL:	318.98
VWPD	VERIZON WIRELESS							
9865030988	10/15/20	01	PD CELLULAR SERVICE	010020024230			11/07/20	396.31
							INVOICE TOTAL:	396.31
							VENDOR TOTAL:	396.31
VWVH	VERIZON WIRELESS							
9865030989	10/15/20	01	ADM	010010024230			11/07/20	109.06
		02	PD	010020024230				199.39
		03	STREETS	010030024230				304.26
		04	WATER	300010024230				170.50
		05	SEWER	310010024230				84.95
							INVOICE TOTAL:	868.16
							VENDOR TOTAL:	868.16
WAMA	WASTE MANAGEMENT							
3628609-2011-9	10/30/20	01	OCT 2020	290010024330			11/29/20	57,825.33
							INVOICE TOTAL:	57,825.33
							VENDOR TOTAL:	57,825.33
WEBR	WELCH BROTHERS, INC.							
3099469	08/12/20	01	CAST IRON FRAME/SANITARY LID	010030024130			09/11/20	313.75
							INVOICE TOTAL:	313.75
							VENDOR TOTAL:	313.75
WESI	WEST SIDE TRACTOR SALES							
195531	10/16/20	01	PIN FOR LOADER	010030024120			11/16/20	308.85
							INVOICE TOTAL:	308.85

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WESI	WEST SIDE TRACTOR SALES							
195675	10/23/20	01	BUSHING	010030024120			11/23/20	92.28
							INVOICE TOTAL:	92.28
							VENDOR TOTAL:	401.13
WEX	WEX BANK							
68418652	10/31/20	01	PD	010020034660			11/20/20	1,968.74
		02	SEWER	310010034660				24.04
		03	STREETS	010030034660				1,245.56
		04	WATER	300010034660				143.16
							INVOICE TOTAL:	3,381.50
							VENDOR TOTAL:	3,381.50
							TOTAL ALL INVOICES:	737,137.94