



Village of Hampshire  
Village Board Meeting Minutes  
Thursday, December 7, 2023 - 7:00 PM  
Hampshire Village Hall  
234 South State Street, Hampshire, IL 60140

1. **Call to Order**

Village President Michael J. Reid, Jr. called to order the Village Board Meeting at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, December 7, 2023.

2. **Roll Call by Village Clerk, Karen Stuehler:**

Present: Village President Michael J. Reid, Jr., Trustee Heather Fodor, Trustee Aaron Kelly, Trustee Toby Koth, Trustee Lionel Mott, Trustee Laura Pollastrini, Trustee Erik Robinson.

Absent: None.

A Quorum was Established.

Others Present: Village Manager Jay Hedges, Village Clerk Karen Stuehler, Finance Director Lori Lyons, Chief Doug Pann, Assistant to the Village Manager Josh Wray, Assistant Village Manager for Development Mo Khan, Village Attorney James Vasselli, Streets Supervisor Dave Starret.

3. **Pledge of Allegiance**

Village President Michael J. Reid, Jr. led the Pledge of Allegiance.

4. **Public Comments**

None.

5. **A Motion to Approve the Meeting Minutes from November 16, 2023**

Trustee Pollastrini moved to approve Meeting Minutes for the Village Board Meeting of November 16, 2023.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Approved.

6. **Village Manager's Report**

Village Manager introduced Mo Khan, Assistant Village Manager for Development.

- a. **A Motion to Authorize the Village Manager to Negotiate a Professional Services Agreement with Lamp Incorporated for Design and Construction Management Services for a New Public Works Facility (PSA will return to Board for approval once negotiated)**

Trustee Koth moved to approve a Motion to Authorize the Village Manager to Negotiate a Professional Services Agreement with Lamp Incorporated for Design and Construction Management Services for a New Public Works Facility.

Seconded by: Trustee Mott.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Approved.

- b. **A Resolution Approving Front Yard Public Utility Easements for Prairie Ridge and Oakstead**

Trustee Fodor moved to approve Res. 23-27 approving Front-Yard Utility Easements for Prairie Ridge and Oakstead.

Seconded by: Trustee Pollastrini.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Approved.

- c. **An Ordinance Amendment Chapter 2, Police Regulations, Regarding No Parking Areas**

Trustee Koth moved to approve Ord. 23-24 Amending Chapter 2, Police Regulations, Regarding No Parking Areas.

Seconded by: Trustee Mott.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Approved.

## 7. **Corporate Tax Levy**

### a. **A Public Hearing and Presentation for the Annual Corporate Tax Levy for Tax Year 2023**

President Reid opened the Public Hearing for discussion and presentation for the Annual Corporate Tax Levy for Tax Year 2023

Public Comments:

Resident spoke asking why property taxes were being proposed to be increased by 10%.

President Reid stated that public comments are not meant for dialogue, however, he believes that the presentation to be given will answer the resident's question.

President Reid closed the Public Hearing.

### b. **An Ordinance for the Annual Corporate Tax Levy for Tax Year 2023**

Trustee Kelly moved to approve Ord. 23-25 for the Annual Tax Levy for the Tax Year 2023.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Approved.

## 8. **SSA Tax Levies**

### a. **A Presentation for All SSA Tax Levies for Tax Year 2023**

Finance Director Lyons gave a presentation for all SSA Tax Levies for Tax Year 2023.

### b. **A Public Hearing for SSA #7 Tax Levy for Tax Year 2023, Proposed for an Increase in Amount Over 5% Compared to the Prior Year**

President Reid opened the Public Hearing.

Public Comments: None.

Finance Director Lyons gave a presentation for SSA #7.

President Reid closed the Public Hearing.

c. **A Public Hearing for SSA #10 Tax Levy for Tax Year 2023, Proposing for an Increase in Amount Over 5% Compared to the Prior Year**

President Reid opened the Public Hearing.

Public Comments: None.

Finance Director Lyons gave a presentation for SSA #10.

President Reid closed the Public Hearing.

d. **Motion to Remove SSA #10 and SSA #12 from the Consent Agenda.**

Trustee Robinson moved to remove SSA #10 and SSA 12 from the Consent Agenda.

Seconded by: Trustee Koth.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Approved.

e. **A Motion to Approve the Consent Agenda**

**i. An Ordinance for Levy and Assessment of Taxes for SSA No. 2**

**ii. An Ordinance for Levy and Assessment of Taxes for SSA No. 3**

**iii. An Ordinance for Levy and Assessment of Taxes for SSA No. 6**

**iv. An Ordinance for Levy and Assessment of Taxes for SSA No. 7**

**v. An Ordinance for Levy and Assessment of Taxes for SSA No. 8**

**vi. An Ordinance for Levy and Assessment of Taxes for SSA No. 10  
(Removed by Motion)**

**vii. An Ordinance for Levy and Assessment of Taxes for SSA No. 11**

**viii. An Ordinance for Levy and Assessment of Taxes for SSA No. 12  
(Removed by Motion)**

Trustee Kelly moved to approve the Consent Agenda.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Koth, Mott, Pollastrini, Robinson.

Nayes: Kelly.

Absent: None.

Motion Approved.

f. **An Ordinance to approve Levy and Assessment of Taxes for SSA No. 10**

Trustee Pollastrini moved to approve Ord. 23-31 for Levy and Assessment of Taxes for SSA No. 10.

Seconded by: Trustee Mott.

Roll Call Vote:

Ayes: Fodor, Mott, Pollastrini, President Reid.

Nayes: Kelly, Koth, Robinson.

Absent: None.

Motion Approved.

g. **An Ordinance to approve Levy and Assessment of Taxes for SSA No. 12**

Trustee Robinson moved to approve Ord. 23-33 for Levy and Assessment of Taxes for SSA No. 12.

Seconded by: Trustee Mott.

Roll Call Vote:

Ayes: Fodor, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: Kelly.

9. **Staff Reports**

a. **Building Report**

Assistant to the Village Manager Wray provided the November Monthly Permit Report.

b. **Streets Report**

Supervisor Starrett reported Streets Division has moved into the new rental property and will be moving into the office next week.

10. **Accounts Payable**

a. **A Motion to Approve the December 7, 2023, Accounts Payable to Personnel**

Trustee Kelly moved to approve the Accounts Payable to Personnel in the amount of \$116.63.

Seconded by: Trustee Fodor

Roll Call Vote:

Ayes: Fodor, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Carried.

b. **A Motion to Approve the December 7, 2023, Regular Accounts Payable**

Trustee Kelly moved to approve Regular Accounts Payable in the amount of \$168,751.14.

Seconded by: Trustee Robinson

Roll Call Vote:

Ayes: Fodor, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Carried.

**11. Village Board Committee Reports**

a. **Business Development Commission**

Trustee Kelly stated Business Development Commission will meet on December 13, 2023, at 6:30 p.m.

b. **Public Works Committee**

No Report

c. **Budget Committee**

Trustee Kelly stated he will be meeting with Village Manager Hedges and Finance Director Lyon to go over the Budget Committee Meeting Schedule.

**12. New Business**

None.

**13. Announcements**

- a. President Reid announced the Village won an EV-Readiness Award.
- b. Jingle Fest Parade will be held Saturday, December 9, 2023, at 5:30 p.m.
- c. Trustee Fodor wished everyone a Happy Hannukah.

**14. Executive Session**

The Village Board convened for Executive Session for the purpose of discussing closed session matters pursuant to 5ILC 120/2(c) at 9:38 p.m.

**15. Adjournment**

Trustee Robinson motioned to adjourn at 10:38 p.m.

Seconded by: Trustee Kelly

Voice Vote:

Ayes: All.

Nayes: None.

Absent: None.

Motion Carried.

Public Comments: The Board will allow each person who is properly registered to speak a maximum time of five (5) minutes, provided the Village President may reduce the maximum time to three (3) minutes before public comments begin if more than five (5) persons have registered to speak. Public comment is meant to allow for expression of opinion on, or for inquiry regarding, public affairs but is not meant for debate with the Board or its members. Good order and proper decorum shall always be maintained.

Recording: Please note that all meetings held by videoconference may be recorded, and all recordings will be made public. While State Law does not require consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.