



Village of Hampshire
Village Board Meeting
Thursday, June 3, 2021 - 7:00 PM
Hampshire Village Hall – 234 S. State Street

AGENDA

1. Call to Order
2. Establish Quorum (Physical and Electronic)
3. Pledge of Allegiance
4. Public Comments
5. Approval of Minutes from May 20, 2021
6. Village Manager's Report
 - a. Presentation from Lennar Corporation on the Tamms Farm Development - No Action Required.
 - b. A Motion to Authorize the Purchase of 10 Motorola Portable Radios for the Police Department at a Cost of \$61,808.40, as budgeted in the FY2022 Budget.
 - c. An Ordinance Authorizing the Borrowing of Funds for the Purpose of financing a 2019 Freightliner Truck and Schwarze A9 Street sweeper.
 - d. A Motion to Approve a Raffle for Coon Creek Country Days for four (4) items valued at \$250 each.
 - e. An Ordinance Amending the Village Zoning Regulations relating to Off-Street Parking Spaces in Certain Industrial Zoning Districts.
 - f. An Ordinance Amending the Regulations Concerning Water and Sewer Connections in the Village and Establishing New Connection Fees
 - g. A Resolution Amending the Solid Waste Admin Fee Effective July 1, 2021.
 - h. A Motion to Dissolve the Planning and Zoning Committee and the Public Safety Committee
 - i. Discussion of Water Bill Financial Assistance Program.
7. Village President's Appointments Process – Discussion Only
8. Village Board Committee Reports
 - a. Public Relations
 - b. Public Works
 - c. Business Development Commission
 - d. Budget
 - i. A Motion to Approve the June 3, 2021 Accounts Payable to Personnel
 - ii. A Motion to Approve the June 3, 2021 Regular Accounts Payable
9. New Business
10. Announcements
11. Executive Session
12. Any items to be reported and/or acted upon after returning to open session
13. Adjournment

Attendance: By Public Act 101-0640, all public meetings and public hearings for essential governmental services may be held by video or tele conference during a public health disaster, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend this meeting by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than noon (12 PM) two days prior to the meeting, and a link to participate will be sent to your e-mail address the day of the meeting, including all exhibits and other documents (the packet) to be considered at the meeting.

Recording: Please note that all meetings held by videoconference will be recorded and the recordings will be made public. While State Law does not required consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
May 20, 2021**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, May 20, 2021.

Present: Heather Fodor, Aaron Kelly, Toby Koth, Lionel Mott, Laura Pollastrini, and Erik Robinson.

Absent: None

A quorum was established.

Also present: Village Manager Jay Hedges, Village Clerk Linda Vasquez, Finance Director Lori Lyons, Police Chief Brian Thompson, Village Attorney Mark Schuster, and Assistant to the Village Manager Josh Wray.

Also electronically: Tim Paulson – EEI.

President Reid led the Pledge of Allegiance.

MINUTES

Trustee Pollastrini moved to approve the minutes of May 20, 2021, with the changes on page two under the recommendation by the Village Services and under h) Village Services thanking the Trustees Koth and Robinson.

Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson

Nays: None

Absent: None

PUBLIC HEARING

At 7:04 PM, Village President Reid opened the public hearing regarding the Proposed Amendment to the Annexation between the Village of Hampshire and Brier Hill Ventures.

Village Attorney Mark Schuster reported that the property has not been acquired yet because of complications related to the pandemic, so this amendment extends the closing period 180 days. Additionally, the site consists of two parcels; one parcel of 11.8 acres on the north side is not in the Village, and the parcel on the south side of 7 acres is, so this amendment also clarifies that only the 11.8 acres is being annexed. President Reid mentioned that he met with the owner of Brier Hill Ventures, and they are still very serious about purchasing and developing the property as soon as they can.

The hearing was to allow residents to provide comment. Notice was published in the Daily Herald Newspaper May 3, 2021. There were no public comments.

Trustee Fodor moved to close the public hearing

Seconded by Trustee Mott

Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

At 7:07 PM, Public Hearing was closed.

At 7:07 P.M. President Reid re-opened the public meeting

VILLAGE MANAGER'S REPORT

An Ordinance Authorizing the Execution of the Amendment to the Annexation Agreement by and between the Village of Hampshire and Brier Hill Ventures to extend the closing period 180 days to November 16, 2021.:

Trustee Koth moved to authorize Ordinance 21-16: the Execution of the Amendment to the Annexation Agreement by and between the Village of Hampshire and Brier Hill Ventures to extend the closing period 180 days to November 16, 2021.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

Presentation on Annexation and Zoning of the Hampshire 90 Logistics Park

Michael Gazzola from Entre Commercial Realty presented his proposed plan for the logistics park near the Hwy 20 Interchange on I-90. He played the marketing video that showed where the property is located and some of the potential layouts. The Planning and Zoning Commission will hold a public hearing at its meeting on May 24 regarding the zoning change to the property from Office-Manufacturing to General Industrial. Mr. Gazzola said they are looking to break ground next year.

A Motion to Approve the Funding Resolution, included as "Exhibit B" of the Intergovernmental Agreement with the Illinois Department of Transportation

Mr. Hedges explained that this resolution is a part of the intergovernmental agreement, but it must be passed before the IGA is considered. It essentially states the Village will hold up its end of the funding for the project.

Trustee Kelly asked if it is standard for IDOT to required 80% of the Village's portion of the funding upfront. Tim Paulsen from EEI responded that the requirement is not always exactly 80% for IDOT projects, but it is generally right around that. IDOT will send an invoice for the 80% some time in September or October after the project bidding is complete, and the remaining cost will be invoiced to the Village based on actual cost rather than simply for 20%.

Trustee Fodor moved to approve the funding Resolution 21-07, included as "Exhibit B" of the Intergovernmental Agreement with the Illinois Department of Transportation.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson

Nays: None
Absent: None

A Motion to Approve an Intergovernmental Agreement with the State of Illinois (IDOT) for the Intersection Improvement Project at State Street and Rt. 72

Mr. Hedges noted that the cost to the Village for this project has decreased since the Village Board passed it several months ago due to some engineering changes IDOT made, and thanked IDOT for considering and making design changes requested by the Village, when possible.

Trustee Mott moved to approve an Intergovernmental Agreement with the State of Illinois for the Intersection Improvements Project at State Street and Route 72.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

An Ordinance Amending the Regulations Concerning Water and Sewer Connections in the Village and Establishing New Connection Fees

Mr. Wray explained that the proposed ordinance expands the current fee schedule for commercial connections from 2" meters up to 6" meters. It also creates a simpler calculation for connections with large meters and clarifies the multifamily residential buildings are defined as commercial buildings. Trustee Mott asked for clarification concerning condominiums that may have a meter for each unit rather than a traditional apartment that has one shared meter. Mr. Hedges indicated that staff will review that issue and come back to the Village Board with clarification, and if necessary an amendment after passage.

Trustee Robinson moved to approve Ordinance 21-17; Amending the Regulations Concerning Water and Sewer Connections in the Village and Establishing New Connection Fees.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

A Motion to Approve an Updated Building Permit Fee Schedule to Remedy Typos and Resolve Miscalculation.

Mr. Wray explained that the current fee schedule has a typo on several of the commercial review fees in that they are off by 2 decimal places. Additionally, when staff crated the current fee schedule last year, they based the numbers off of the contract with the Village's prior building department service provider. Staff discovered that the old service provider had not been using the numbers from the contract, so the proposed schedule updates the numbers to the current and correct calculations. There are no actual increases in fees.

Trustee Pollastrini moved to approve Updated Building Permit Fee Schedule to Remedy Typos and Resolve Miscalculation.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

Presentation of Preliminary Monthly Financial Report as of April 30, 2021.

Ms. Lyons presented the April monthly financial report which included Year End FY2021 year-end. She briefly explained the different types of funds, and discussed some key points for FY21, including the fact that the Village's bottom line did better than expected due to the near freeze on spending during the pandemic as well as the revenue the Village received from the CARES Act. The FY21 audit will begin fieldwork in July, and preliminary financial statements will be ready soon after. The FY21 Audit will be completed on time.

Discussion of Moratorium on Water Shut-off during Covid-19.

Mr. Hedges asked that the Village Board give staff guidance regarding the current moratorium on water shut-offs. There was discussion about a one-time forgiveness policy for cases of hardship as well as payment plans. Ms. Lyons discussed the informal poll she and Ms. Vasquez took of other communities, indicating that Hampshire is now the only community in the area that has not resumed shut-offs. After discussion, there was a consensus of the Village Board that more information, including a past due forgiveness plan for residents unable to pay, before resuming shut-offs. Staff will develop a program based on financial need, and bring it to the Village Board for discussion at a future meeting.

A motion to Approve the May 20, 2021 Accounts Payable to Personnel.

Trustee Kelly moved to approve the Accounts Payable for Lori Lyons, and Nicholas Orsolini John Huff in the sum of \$130.00 paid on or before May 26, 2021.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

A motion to Approve the May 20, 2021 Regular Accounts Payable

Trustee Koth moved to approve the Accounts Payable in the sum of \$686,878.90 paid on or before May 26, 2021.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

Trustee Kelly would like to see high-level information on revenue, cash-on-hand, and expenditures in the coming monthly financial reports. Ms. Lyons will develop such a report for the May monthly financial report.

Village Board Committee/Commission Assignments

President Reid explained that several of the current standing committees have not served a purpose for some time now, so his thought was to dissolve those committees now, and establish new ones as the need arises.

A Motion to Dissolve the Finance Committee, Field & Trails Committee, and Village Services Committee

Trustee Kelly moved to approve to dissolve the Finance Committee, Field & Trails Committee, and Village Services Committee (the Public Works and Public Relations Committees will remain).

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

President Reid noted that the Planning and Zoning and the Public Safety will be dissolved at the next Village Board meeting.

A Motion to Establish the Budget Committee as a Standing Committee of the Village Board.

Trustee Kelly moved to approve the Budget Committee as a Standing Committee of the Village Board.

Seconded by Trustee Pollastrini
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

Appointments

President Reid made the following appointments:

Budget Committee: Laura Pollastrini (chair), Erik Robinson, and Toby Koth
Public Works Committee: Toby Koth (chair), Aaron Kelly and Erik Robinson
Public Relations Committee: Heather Fodor (chair), Lionel Mott and Aaron Kelly
Liquor Control Commission: Lionel Mott and Toby Koth

COMMITTEE / COMMISSION REPORTS

a) Public Works – Trustee Koth mentioned we now have a new street sweeper. He would like to see an expense spreadsheet on the vehicles fixing our equipment vs taking it to a professional garage so the Village Board can see just how much money the Streets Department saves the Village by doing in-house maintenance.

b) Public Relations – No report

- c) Budget – No report
- d) Business Development Commission – Trustee Kelly said he is honored to be on the commission with such great people. He explained the purpose of the ambassador program is to help connect future businesses to C-level people at similar businesses already in the Village. Trustee Kelly and Chairman Krajecki will also be working on an incubator program to help new businesses in the Village. Trustee Kelly explained to the new trustees how the façade improvement program works and that the BDC believes it should not be just to help businesses bring their exterior up to code. Rather, it should be a more significant project with an intended use/tenant in mind. Hampshire Animal Hospital is featured in Hampshire's Very Own this month. The next BDC meeting will be June 9 at 6:30 pm.
- e) Planning and Zoning – There will be a Planning and Zoning Commission meeting on May 24 at 7 p.m. to consider Mr. Gazella's zoning request as well as an amendment to the code to allow for off-street parking in the front yard setbacks of industrial districts M1, M2 and M3.
- f) Public Safety – No Report

ANNOUNCEMENTS

Village President Reid indicated that there are vacancies on the Business Development Commission and the Beautification commission. He plans to make vacancies on Boards and Commissions public, and create an application and review process, when there are openings, rather than just reappointing all the time.

Village President Reid wished a Happy Birthday to Trustee Heather Fodor.

EXECUTIVE SESSION

Trustee Robinson moved to adjourn to executive session at 9:29 PM pursuant to Sec. 2 (c) 1 of the Open Meetings Act to consider the employment of a specific employee.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

The Village Board reconvened in open session at 10:23 PM

A Motion to Approve an Employment Agreement with Village Manager Jay Hedges

Trustee Robinson moved to approve the Employment Agreement with the Village Manager Jay Hedges with changes of his salary increase and be immediately eligible for health benefits.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson

Nays: None
Absent: None

ADJOURNMENT

Trustee Robinson moved, to adjourn the Village Board meeting at 10:28 p.m.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

Linda Vasquez Village Clerk



AGENDA SUPPLEMENT

TO: Jay Hedges, Village Manager

FROM: Brian Thompson, Chief of Police

FOR: May 20, 2021 Village Board Meeting

RE: Purchase of Motorola Radios

Background. The FY 2022 Village Budget included the approval of \$62,000 from the Tow Fund to purchase 10 Motorola Portable Radios for the police department. This purchase is necessary as our dispatch center, KaneComm, elected to migrate communications to StarCom frequencies Sept. 2020. Motorola Solutions has presented a quote in the amount of \$61,808.40.

Analysis. Motorola owns StarCom and its frequencies, there is no competitive pricing available for this equipment or service.

Billing Address:
 Hampshire Police Department
 PO Box 457
 Hampshire, IL 60140-0457
 US

Quote Date:05/13/2021
 Expiration Date:08/11/2021
 Quote Created By:
 Madeline Kane
 Madeline.Kane@
 motorolasolutions.com

End Customer:
 Hampshire Police Department

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000				
1	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2.5	10	\$5,983.00	\$3,769.29	\$37,692.90
1a	H869BW	ENH: MULTIKEY	10	\$330.00	\$207.90	\$2,079.00
1b	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA*	10	\$5.00	\$3.15	\$31.50
1c	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	10	\$515.00	\$324.45	\$3,244.50
1d	Q361AN	ADD: P25 9600 BAUD TRUNKING	10	\$300.00	\$189.00	\$1,890.00
1e	QA00580AA	ADD: TDMA OPERATION	10	\$450.00	\$283.50	\$2,835.00
1f	QA05509AA	DEL: DELETE UHF BAND	10	-\$800.00	-\$504.00	-\$5,040.00
1g	Q887AU	ADD: 5Y ESSENTIAL SERVICE	10	\$216.00	\$216.00	\$2,160.00
1h	QA09001AB	ADD: WIFI CAPABILITY	10	\$300.00	\$189.00	\$1,890.00
1i	QA03399AA	ADD: ENHANCED DATA APX	10	\$150.00	\$94.50	\$945.00
1j	H38BS	ADD: SMARTZONE OPERATION	10	\$1,500.00	\$945.00	\$9,450.00
1k	Q629AH	ENH: AES ENCRYPTION AND ADP	10	\$475.00	\$299.25	\$2,992.50
2	PMMN4084A	AUDIO ACCESSORY- HEADSET,PLUS RSM NC IP54 THRD 3.5MM JACK RX	10	\$95.00	\$59.85	\$598.50



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, the Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
3	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	10	\$165.00	\$103.95	\$1,039.50

Grand Total**\$61,808.40(USD)****Notes:**

* Additional information is required for one or more items on the quote for an order.



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Billing Address:
 Hampshire Police Department
 PO Box 457
 Hampshire, IL 60140-0457
 US

Quote Date:05/13/2021
 Expiration Date:08/11/2021
 Quote Created By:
 Madeline Kane
 Madeline.Kane@
 motorolasolutions.com

End Customer:
 Hampshire Police Department

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000				
1	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2.5	10	\$5,983.00	\$3,769.29	\$37,692.90
1a	H869BW	ENH: MULTIKEY	10	\$330.00	\$207.90	\$2,079.00
1b	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA*	10	\$5.00	\$3.15	\$31.50
1c	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	10	\$515.00	\$324.45	\$3,244.50
1d	Q361AN	ADD: P25 9600 BAUD TRUNKING	10	\$300.00	\$189.00	\$1,890.00
1e	QA00580AA	ADD: TDMA OPERATION	10	\$450.00	\$283.50	\$2,835.00
1f	QA05509AA	DEL: DELETE UHF BAND	10	-\$800.00	-\$504.00	-\$5,040.00
1g	Q887AU	ADD: 5Y ESSENTIAL SERVICE	10	\$216.00	\$216.00	\$2,160.00
1h	QA09001AB	ADD: WIFI CAPABILITY	10	\$300.00	\$189.00	\$1,890.00
1i	QA03399AA	ADD: ENHANCED DATA APX	10	\$150.00	\$94.50	\$945.00
1j	H38BS	ADD: SMARTZONE OPERATION	10	\$1,500.00	\$945.00	\$9,450.00
1k	Q629AH	ENH: AES ENCRYPTION AND ADP	10	\$475.00	\$299.25	\$2,992.50
2	PMMN4084A	AUDIO ACCESSORY- HEADSET,PLUS RSM NC IP54 THRD 3.5MM JACK RX	10	\$95.00	\$59.85	\$598.50



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Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
3	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	10	\$165.00	\$103.95	\$1,039.50
	Product Services					
4	LSV00Q00202A	DEVICE PROGRAMMING	10	\$65.00	\$65.00	\$650.00
5	Incentive	Expiration Date: 06/30/2021	1	-\$500.00	-\$500.00	-\$500.00

Grand Total
\$61,958.40(USD)
Notes:

* Additional information is required for one or more items on the quote for an order.



AGENDA SUPPLEMENT

TO: President Reid, Village Board and Village Manager Hedges

FROM: Lori Lyons, Finance Director

FOR: June 3, 2021 Village Board Meeting

RE: Request for authorization to Finance 2019 Freightliner M2 Truck with Scharze A9 Monsoon Street Sweeper

Background. The FY22 Street Department budget approved by the Village Board included the purchase of a Freightliner truck equipped with a Scharze street sweeper which will be used for street sweeping and storm drain cleaning. With delivery occurring shortly after the first of the year and financing quotes available now, it is necessary to move forward with authorization for financing.

Analysis. Staff contacted four banking institutions to gauge interest in financing this vehicle and equipment. Three of the institutions offered installment contracts and Heartland Bank offered debt certificates. A summary of the offers is listed below:

	Debt Type	Interest Rate	Principal	Interest	Origination Fee	Other*	Total Cost
First American Bank	Installment Contract	3.75%	182,400.00	25,269.45	Waived	170.00**	25,439.45
Heartland Bank	Certificates	2.25%	182,500.00	16,790.30	500.00	1,600.00***	18,890.30
Midland	Installment Contract	2.95%	183,000.00	19,857.95	150.00	70.00****	20,077.95
Resource Bank	Installment Contract	3.30%	182,526.00	22,244.17	-	70.00****	22,314.17

* All additional fees are estimated

** Village Attorney Legal opinion, title & UCC work

*** Ice Miller Bond Counsel & Village Attorney Legal Opinion

**** Title and UCC work

Recommendation. Staff requests approval of the attached ordinance authorizing the borrowing of funds for the purpose of financing the Freightliner Truck and Street Sweeper.



Proposal for Village of Hampshire
FINANCING PROPOSAL - For Discussion Purposes Only
May 19, 2021

Borrower: Village of Hampshire.

Amount: \$182,400 Term Note.

Purpose: Proceeds to be used to fund 80% of the purchase price (\$228,158) of a Schwarze A9 Monsoon Regenerative Air Street Sweeper.

Repayment: 84 month term with estimated monthly payments of approximately \$2,476.61 Principal & Interest.

Rate: 3.75%, fixed.

Fees: \$500.00 documentation fee (WAIVED); plus out of pocket expenses.

Collateral: General obligation of the Borrower, street sweeper title.

Prepayment Fee: None.

Financial Covenants:

- Village of Hampshire is to maintain their primary deposit relationship at First American Bank.
- Village of Hampshire will submit to the Bank its comprehensive annual financial report on an annual basis.
- Provide supporting invoices for vehicles being purchased.

Conditions Precedent: -Attorney's Opinion Letter: The Borrower will provide an approving legal opinion of counsel satisfactory to the Bank stating that the Village is properly organized, in good legal standing, authorized to enter the proposed transaction and that its officers are fully authorized to sign the definitive loan documents.

We appreciate the opportunity to submit this proposal to you and look forward to helping your business with this transaction. **This sheet is for discussion purposes only** and will expire June 4, 2021. First American Bank has not given its approval to any credit transaction, so this letter does not constitute a binding agreement between the Bank and Borrower.

By executing the enclosed copy of this letter the Bank will proceed with our underwriting based on the proposed terms. Please contact me at 847-403-8095 with any questions regarding the proposal.

Sincerely,



Dave W. Campobello
Vice President / Business Banking Division

Accepted and agreed to this ____ day of _____, 2021

Village of Hampshire

By: _____

Name: _____

Title: _____



May 17, 2021

To: Village of Hampshire, Illinois
From: Heartland Bank and Trust Company – Cathy Elston, Commercial Lender
RE: General Obligation Debt Certificates (Limited Tax), Series 2021 (“The Certificates”)

Thank you for the opportunity to serve the Village of Hampshire.

Our proposal assumes the following:

- The Village will issue \$182,500 General Obligation Debt Certificates (Limited Tax) for purchase by Heartland Bank and Trust Company.
- The proposal is subject to receipt of an opinion from outside counsel that the income from the Certificates will be exempt from federal tax obligations.
- Proceeds of The Certificates will be used to purchase a new Street Sweeper for the Village’s Street Department.
- The Certificates will be an amortizing term loan with semi-annual interest payments due beginning 12/1/2021 and annual principal payments due beginning on 6/1/2022. The final maturity date of the Certificates will be 6/1/2028.
- This is a single proposal, which may only be accepted as a whole.
- This proposal may be accepted on or before June 18, 2021 and should fund on or about July 16, 2021.

This proposal assumes the following interest rates and fees.

- On the Certificates, the interest rate will be fixed at 2.25% for 7 years.
- Interest rates will be calculated on a 30/360 day basis.
- Heartland Bank and Trust will charge a \$500 fee to act as Paying Agent and Bond Registrar.
- Ice Miller, LLP, will act as outside counsel for loan documentation and charge a fee of \$1,500 for their services.

If you have any questions concerning the above proposal, please contact me at your convenience.

Sincerely,

A handwritten signature in cursive script that reads "Cathy Elston".

Cathy Elston
Commercial Lender

May17, 2021

Village of Hampshire IL
Attn: Finance Director
234 S. State St.
Hampshire , IL 61040

Midland States Bank has approved a loan to purchase of 2019 Freightliner M2 truck and Scharze A9 Monsoon Street Sweeper. The term and conditions may include, but may not be limited to:

Commercial Tem Loan

Borrower: Village of Hampshire IL

Loan Amount: \$ 183,000.

Term: 7 years

Purpose: Purchase 2019 Freightliner M2 Truck, and Scharze A9 Monsoon Street Sweeper .

Interest Rate: 2.95% fixed for 84 months

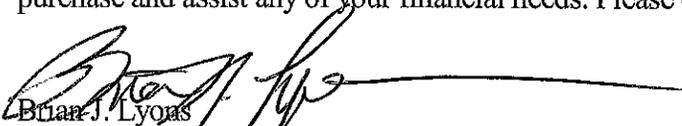
Fees: \$150 origination fee, Title transfer fees

Payments: Monthly P & I for the term of loan (\$2,413.91)

Collateral: 1st lien on Freightliner truck and UCC on Street Sweeper

Additional Terms: Request that the Village endorse the tax exempt status of the loan

I appreciate the opportunity to answer any questions and look forward to helping finance this land purchase and assist any of your financial needs. Please contact me at 815-544-7237.


Brian J. Lyons
Commercial Relationship Manager
Midland States Bank

Terms accepted by:

May 11, 2021

Village of Hampshire
Attn: Lori Lyons
234 S. State St.
P.O. Box 457
Hampshire, IL 60140

Dear Lori,

Please be advised that Resource Bank, N.A. has approved financing for the Village of Hampshire to purchase the 2019 Freightliner M2 with Schwarze A9 Monsoon Regenerative Air Street Sweeper.

The financing terms are as follows:

1. Maximum Loan amount equal to 80% of the purchase price (\$182,526).
2. Term of 84 months.
3. Interest rate fixed at 3.30%.
4. No fees.

Please provide us with evidence of insurance, meeting minutes approving the purchase, and a resolution indicating who will be signing documents on behalf of the Village.

Please let me know if you have any questions.

Sincerely,



Steven G. Mortensen
Commercial Advisor
Resource Bank N.A.
135 W. Oak Knoll Rd.
Hampshire, IL 60140
847.792.8074 (direct line)
smortensen@ResourceBank.com

Ordinance 21 – XX

**AN ORDINANCE AUTHORIZING
THE BORROWING OF FUNDS FOR THE PURPOSE OF
FINANCING A 2019 FREIGHTLINER TRUCK AND SCHWARZE A9 STREET SWEEPER**

WHEREAS, The Village of Hampshire, Kane County, State of Illinois (the “Village”) is a duly organized and existing Village created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto with full powers to enact ordinances for the benefit of the residents of the Village; and

WHEREAS, the Village President and the Board of Trustees of the Village of Hampshire, County of Kane, State of Illinois have determined that it is advisable, necessary and in the best interest of the Village and its residents to authorize the borrowing of funds for the purpose of financing a 2019 Freightliner M4 truck and Schwarze A9 Street Sweeper; and

WHEREAS, the Village has been approved to enter into a Debt Certificates Agreement (“Agreement”) with Heartland Bank; and

WHEREAS, pursuant to said agreement, the Village shall utilize the funds towards the purchase of the 2019 Freightliner M4 Truck and Schwarze A9 Street Sweeper; and

WHEREAS, it has been determined by the Corporate Authorities of the Village of Hampshire that it is in the best interest of the Village and its residents to enter into said agreement and

NOW, THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The foregoing recital shall be, and are hereby, incorporated into and made a part of this Ordinance as it fully set forth in Section One.

SECTION TWO: That the Village President and Board of Trustees of the Village of Hampshire hereby approve said Agreement with said Heartland Bank for the purchase of said Freightliner and Schwarze Street Sweeper for the Village’s Street Department and the Village President, Village Manager and Village Finance Director are hereby authorized to execute said Agreement and any ancillary documents necessary to memorialize said Agreement, subject to review and revision as to form by the Village Attorney.

SECTION THREE: If any provisions of this Ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

SECTION FOUR: Where the conditions imposed by any provisions of this Ordinance are more restrictive than comparable provisions imposed by Ordinance in any other local law, ordinance, resolution, rule or regulation, the regulations of this Ordinance will govern.

SECITON FIVE: The Village Clerk shall publish this Ordinance in pamphlet form.

SECTION SIX: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

ADOPTED THIS 3rd DAY OF JUNE, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS 3rd DAY OF JUNE, 2021.

Michael J. Reid
Village President

ATTEST:

Linda Vasquez
Village Clerk



EMBRACE OPPORTUNITY
HONOR TRADITION

Village of Hampshire

234 S. State Street, Hampshire, IL 60140
Phone: 847-683-2181 • www.hampshireil.org

APPLICATION FOR CONDUCTING A RAFFLE (Good for One Raffle)

Name of Organization: COON CREEK COUNTRY DAYS

Address: 234 S. STATE STREET

Type of Organization: Religious _____ Charitable (SOLD) Veterans _____
Educational _____ Labor _____ Fraternal _____

Date when this group was organized: 1982

If chartered or incorporated, date and place where papers were issued: _____

NON-PROFIT

Date when raffle winners will be determined: SUNDAY AUGUST 1ST 2021

Time: 4:45 Location: FESTIVAL GROUNDS

Area or Areas where tickets will be sold: NEAR BEER GARDEN

Date of ticket sales: THURSDAY JULY 29, 2021 to SUNDAY AUGUST 1, 2021

Price of each ticket: \$5.00/EACH

Prizes to be awarded and retail value of each, (May be listed on separate sheet)

<u>No.</u>	<u>Prize</u>	<u>Value of each</u>	<u>Total Value</u>
<u>1</u>	<u>WINE BASKET</u>	<u>\$ 250.00</u>	<u>\$ 250.00</u>
<u>1</u>	<u>WHEEL BARREL BEER</u>	<u>\$ 250.00</u>	<u>\$ 250.00</u>
<u>1</u>	<u>VODKA BASKET</u>	<u>\$ 250.00</u>	<u>\$ 250.00</u>
<u>1</u>	<u>ASSORTED LIQUOR BASKET</u>	<u>\$ 250.00</u>	<u>\$ 250.00</u>
			<u>\$ 1,000.00</u>
TOTAL AGGREGATE VALUE OF ALL PRIZES			

Presiding Officer: CARL PALMISANO

Address: 316 CENTURY

Phone: 224-402-3273

Date of Birth: 05/12/50

Secretary: CHRIS MOORE

Address: 93 GALLAGHAN GILBERTS IL

Phone: 847-239-4618

Date of Birth: 12/03/63

Raffle Manager: CARL PALMISANO

Address: 316 CENTURY HAMPSHIRE

Phone: 224-402-3273

Date of Birth: 05/12/52

(over)

I certify that this organization is not-for-profit; it has been in existence continuously for at least the past five years; it has maintained a bona fide membership engaged in carrying out its objectives; its officers, operators, and workers at the raffle are bona fide members of the organization and are of good moral character. I further certify that all of the information provided in this application is true, to the best of my knowledge.

Signed: Carl Palmisano

Title: PRESIDENT

Fee Schedule:

<u>Aggregate Value</u>	<u>Fee:</u>
Less than \$500	None
\$501-\$5,000	\$10.00
\$5,001 and over	\$25.00

***Each licensee, within thirty (30) days of the raffle, shall report to its membership and to the village clerk each of the following:

- Gross receipts generated by the conducting of the raffle;
- An itemized list of all reasonable operating expenses which have been deducted from the gross receipts;
- Net proceeds from the conducting of the raffle;
- An itemized list of the distribution of the net proceeds; and
- A list of prize winners.

Records required by this section shall be preserved for three (3) years, and the organization shall make available for public inspection their records relating to the operation of a raffle at reasonable times and places.



EMBRACE OPPORTUNITY
HONOR TRADITION

Village of Hampshire

234 S. State Street, Hampshire, IL 60140
Phone: 847-683-2181 ▪ www.hampshireil.org

OFFICIAL BOND FOR RAFFLE MANAGER

(To be used when aggregate value of prizes is less than \$15,000)

KNOW ALL MEN BY THESE PRESENTS THAT WE, CARL PALMISANO
Raffle Manager
and CARL PALMISANO
Surety

Are held and bound to: COON CREEK COUNTRY DAYS
Name of Organization

In the sum of \$ 1000.00, equal to aggregate retail value of all prizes, for the payment of such we are obliged.

The condition of the above obligation is such that _____
Being of legal age, has been appointed Raffle Manager for a raffle to be conducted
on AUGUST 1ST, 2021.
Month/day Year

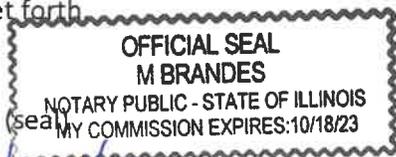
NOW, THEREFORE, if the said Raffle Manager shall perform and discharge all the duties required of him/her as raffle manager, then this Bond is to be void; otherwise to remain in full force.

Raffle Manager's signature: _____
Address: 316 CENTURY City: HAMP SHIRE

Surety's signature: Carl Palmisano
Address: 316 CENTURY HAMPSHIRE City: HAMP SHIRE

I, MARY BRANDES, a notary public in Illinois, certify that CARL PALMISANO
and _____

Who are both personally known to me, are the same persons whose names are subscribed to above; that they appeared before me this day in person and acknowledged that they signed, sealed and delivered said instrument as their free and voluntary act, for the use and purpose therein set forth.



5/25/21
Date

Given under my hand and seal on this date.

M Brandes
Notary Public



Village of Hampshire

234 S. State Street, Hampshire IL 60140

Phone: 847-683-2181

www.hampshireil.org

Memorandum

TO: Jay Hedges, Village Manager
FROM: Josh Wray, Assistant to the Village Manager
RE: Parking in Front Yards of Industrial Districts
DATE: May 27, 2021

Background: The Village code currently does not allow parking in the front yard setback of an industrial-zoned property, and multiple developers have stated this regulation is unusually restrictive to the layout of industrial properties.

Analysis: A search of related regulations in other communities' industrial districts resulted in the following:

<u>Community</u>	<u>Allows Parking?</u>
Hampshire	No
Genoa	Yes, but must be 10' from lot line
Pingree Grove	Yes, but must be 25' from lot line
Huntley	Yes, but must be 10' from lot line
Marengo	Yes
Gilberts	Yes, but must be 25' from lot line
West Dundee	Yes, but must be 15' from lot line
Elburn	Yes, but must be 30' from lot line

Recommendation: Amend the zoning code to allow for parking in all yards of M1, M2, and M3 industrial districts with the restriction that parking cannot be within 15' of any lot line of any front yard or side yard adjacent to a street.

Process: This amendment would require the following process:

1. May 3 – Public notice was sent to local paper for publication on May 7
2. May 24 – Planning and Zoning Commission Recommended Approval 5-0.
3. June 3 – Village Board Review and Final Decision

No. 21 -

**AN ORDINANCE
AMENDING THE ZONING REGULATIONS RELATING TO OFF-STREET
PARKING SPACES IN CERTAIN INDUSTRIAL ZONING DISTRICTS
IN THE VILLAGE**

WHEREAS, the Village has previously established certain regulations governing off-street parking spaces in the various zoning districts of the village, including the industrial zoning districts; and

WHEREAS, a Petition has been filed with the Village Clerk proposing an amendment of such regulations, to allow for parking spaces to be located in a front yard in certain industrial districts, to wit: M-1 Restricted Industrial Zoning District, M-2 General Industrial Zoning District, and M-3 Industrial Zoning District; and

WHEREAS, in general, the Zoning Regulations allow for parking in any industrial district "in accordance with the provisions set forth in Article XI" [Off-Street Loading and Parking] of Chapter 6: Zoning, of the Village Code; and

WHEREAS, a public hearing regarding this request for text amendment was conducted by the Planning & Zoning Commission on May 24, 2021, pursuant to Notice published in the Daily Herald newspaper on May 6, 2021; and

WHEREAS, following consideration of the Petition, and the testimony, evidence and comments presented at the public hearing, the Planning & Zoning Commission recommended to the Village Board that the proposed amendments be approved, and forwarded to the Board of Trustees its written Findings of Fact and Recommendation regarding same; and

WHEREAS, the Corporate Authorities have considered the recommendation of the Planning & Zoning Commission, and the testimony, evidence and comments made at the public hearing concerning this proposed amendments, and determine it to be in the best interests of the Village to approve the proposed amendments to the Zoning Regulations, to allow for parking spaces to be located in a front yard in the M-1 Restricted Industrial Zoning District, M-2 General Industrial Zoning District, and M-3 Industrial Zoning District.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS AS FOLLOWS:

Section 1. The Hampshire Municipal Code of 1985, as previously amended, shall be and hereby is further amended to modify portions of the Zoning Regulations to allow for off-street parking spaces to be located in front yards in certain zoning districts in the Village, in words and figures as follows:

ARTICLE XI

OFF-STREET LOADING AND PARKING

SECTION 6-11-2

OFF-STREET PARKING

* * *

H. In Yards: Off-street parking spaces may be located in a yard, subject to the following:

1. Off-street parking spaces may be located in a front yard, or in a side yard adjoining a street, provided that no such parking spaces shall be located within fifteen (15') feet of the front lot line or applicable side yard lot line, as the case may be; and only in the following zoning districts:

- a. M-1 Restricted Industrial Zoning District
- b. M-2 General Industrial Zoning District
- c. M-3 Industrial Zoning District

2. In all other districts, off-street parking spaces are not allowed in any required front yard or side yard adjoining a street.

Section 2. Any and all ordinances, resolutions, motions or parts thereof, in conflict with the terms and provisions of this Ordinance, shall be and hereby are, to the extent of any such conflict, superseded and waived.

Section 3. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 4. This Ordinance shall take effect upon its passage and approval according to law.

ADOPTED THIS 3rd day of June, 2021, by roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED this 3rd day of June, 2021.

Michael J. Reid, Jr.
Village President

ATTEST:

Linda Vasquez
Village Clerk

No. 21 -

**AN ORDINANCE
AMENDING THE REGULATIONS GOVERNING CONNECTIONS TO ITS
WATER SUPPLY AND DISTRIBUTION SYSTEM AND ITS SANITARY SEWER
TREATMENT SYSTEM**

WHEREAS, the Village has enacted certain regulations establishing certain charges for connection to its water supply and distribution system and to its sanitary sewer treatment system; and

WHEREAS, the Corporate Authorities deem it necessary and advisable to amend said regulations at this time, to .

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS AS FOLLOWS:

Section 1. The Hampshire Municipal Code of 1985, as previously amended, shall be and hereby is further amended, to amend the regulations governing providing water service to a property located in the village limits, in words and figures as follows:

See attached text of Water Regulations

Section 2. All ordinances, resolutions and orders, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby superseded and waived.

Section 3. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance.

Section 4. This Ordinance shall be in full force and effect upon passage, approval and publication in pamphlet form, as provided by law.

ADOPTED THIS ___ DAY OF _____, 2021, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED THIS _____ DAY OF _____, 2021.

Michael J. Reid, Jr.
Village President

ATTEST:

Linda Vasquez
Village Clerk

**VILLAGE OF HAMPSHIRE
MUNICIPAL CODE**

Chapter 8 Water and Sewer

Article I Water and Sewer Systems

Section 8-1-3 Water and Sewer Connections

* * *

C. Connection Fees:

1. Water Connection Fees:

a. Residential Uses: For each separate single-family residence, duplex, townhouse, apartment, or condominium dwelling unit, the connection fee for water service shall be as follows:

Studio/efficiency	\$2,000
1 bedroom	\$2,400
2-3 bedroom	\$4,600
Single-family	\$5,200

Provided, any apartment building or condominium building is constructed with only one water connection without separate connections or meters to each dwelling unit therein, shall be defined as a Commercial Building, and the connection fee shall be as set out in sub-section 1(b) below.

b. Office, Commercial And Industrial Uses: A unit for purposes of this section shall be defined as a separate office, commercial or industrial use which is separated physically or financially as a separate fee ownership, or rental, by the landlord or owner of the respective property, and the connection fee for water service shall be charged as follows:.

1 inch meter	\$ 1,200.00
1 1/2 inch meter	\$ 1,500.00
2 inch meter	\$ 2,500.00
3 inch meter	\$ 3,750.00
4 inch meter	\$ 5,600.00
5 inch meter	\$ 6,250.00
6 inch meter	\$ 7,500.00

Provided, where any office, commercial or industrial building is constructed with only one connection, without separate connections to each unit therein which is otherwise separated physically or financially as a separate ownership or rental by the owner of the property, the connection fee to be charged will be calculated as set out in this sub-section based on the size of the water meter(s) for the building.

Provided further, for any water meter greater than 6” in size, for each increment of 1” or any part thereof a sum equal to \$1,250.00 shall be added to the fee prescribed herein for a 6” meter.

2. Sanitary Sewer Connection Fees:

- a. For each separate single-family residence, duplex, townhouse, apartment, or condominium dwelling unit, the connection fee for sewer service shall be as follows:

Studio/efficiency	\$2,190
1 bedroom	\$2,685
2-3 bedroom	\$5,370
Single-family	\$6,265

Provided, any apartment building or condominium building is constructed with only one water connection without separate connections or meters to each dwelling unit therein, shall be defined as a Commercial Building, and the connection fee shall be as set out in sub-section 2(b) below.

- b. Office, Commercial And Industrial Uses: A unit for purposes of this section shall be defined as a separate office, commercial or industrial use which is separated physically or financially as a separate fee ownership, or rental, by the landlord or owner of the respective property, and the connection fee for sanitary sewer service shall be charged as follows:.

1 inch meter	\$ 3,000.00
1 1/2 inch meter	\$ 5,000.00
2 inch meter	\$ 7,000.00
3 inch meter	\$10,500.00
4 inch meter	\$14,000.00
5 inch meter	\$17,500.00
6 inch meter	\$21,000.00

Provided, where any office, commercial or industrial building is constructed with only one connection, without separate connections to each unit therein which is otherwise separated physically or financially as a separate ownership or rental by the owner of the property, the connection fee to be charged will be calculated as set out in this sub-section based on the size of the water meter(s) for the building.

Provided further, for any water meter greater than 6” in size, for each increment of 1” or any part thereof a sum equal to \$3,500 shall be added to fee prescribed herein for a 6” meter.

3. Definition: For purposes of this section, a "dwelling unit" shall be defined as set forth in the village zoning regulations in section [6-2-2](#) of this code.

4. Connection Fees: All connection fees shall be paid upon submitting application for a building permit, unless otherwise provided in any agreement between the owner and the village. (Ord. 07-55, 11-15-2007)

AGENDA SUPPLEMENT

TO: President Reid, Village Board and Village Manager Hedges

FROM: Lori Lyons, Finance Director

FOR: June 1, 2021 Village Board Meeting

RE: Resolution Adopting Garbage Collection Fees

Background. In July 2016, corporate authorities adopted an ordinance amending Article VIII of Chapter 9 of the Village code adjusting the structure of garbage collection fees to allow the board of trustees to establish from time to time the charges assessed to residents. As we move into the new contract with Flood Brothers, it is time to reset the Village's garbage collection rates for senior and non-senior residents.

Analysis. Flood Brothers monthly fees will be July 1, 2021 as follows:

Senior Garbage Collection/Unit	\$	12.97
Non-Senior Garbage Collection/Unit		19.95

Current resident charges, inclusive of the At Your Door program, are as follows:

Senior Rate	\$	15.63
Non-senior Rate		23.14

Proposed charges, a 12.8% decrease to senior garbage and a 9.5% to non-senior garbage, are as follows:

Senior Rate	\$	13.62
Non-senior Rate		20.95

These rates include garbage collection, traditional recycling, yard waste pick up and the home collection of hard to recycle items.

Charges must cover Flood Brothers fees, printing, postage and administrative costs.

Recommendation. Staff recommends adoption of the attached resolution adopting the garbage collection fees in the Village as noted above.

No. 21 – XX

**A RESOLUTION
ADOPTING GARBAGE COLLECTION FEES
IN THE VILLAGE**

WHEREAS, the Corporate Authorities previously established an ordinance for the collection of garbage fees for the purpose of paying for the costs charged by the contractor providing those services and the associated administrative expenses; and

WHEREAS, in accordance with said ordinance, the board of trustees shall establish the garbage collections charges assessed to residents from time to time; and

WHEREAS, it is the desire of the Board to continue the garbage collections fees that are in place and were previously established by prior Village Code.

NOW THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The garbage collection fees shall be as follows:

Non-Senior refuse, yard waste and recycling collection - \$20.95 per unit per month
Senior refuse, yard waste and recycling collection - \$13.62 per unit per month

Section 2. This Resolution shall be in full force and effect with billing on or after July 1, 2021 after its passage and approval as provided by law.

ADOPTED THIS 3rd day of June, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS 3rd day of June, 2021.

Michael J. Reid
Village President

ATTEST:

Linda Vasquez
Village Clerk



EMBRACE OPPORTUNITY
HONOR TRADITION

Village President
Mike Reid, Jr.

Village Trustees
Heather Fodor
Aaron Kelly
Toby Koth
Lionel Mott
Laura Pollastrini
Erik Robinson

Agenda Supplement

TO: President Reid; Board of Trustees
FROM: Josh Wray, Assistant to the Village Manager
FOR: June 3 2021 Village Board Meeting
RE: Water Bill Relief Program
DATE: June 1, 2021

Background: Amid the COVID-19 pandemic, the Village put a moratorium on utility shut-offs, which has resulted in a greater than usual number of water accounts with higher than usual overdue balances. Due to the irregular circumstances, staff was asked to present a relief program that would assist residents, and allow the Village to collect overdue funds.

Analysis: The attached program sheet proposed for the Village's new water bill relief program are based on review of other utility bill relief programs through ComEd, Lazarus House, and the St. Vincent Paul Society at the St. Charles Borromeo Church. Highlights include:

- Forgiveness of 50% of overdue balance up to \$500
- Waive late fees
- Payment plan agreement for remainder of balance
- Program may be used once every 5 years

Recommendation: Staff recommends the Village Board establish the Water Bill Relief Program as presented.

VILLAGE OF HAMPSHIRE

234 S. State Street, P.O. Box 457, Hampshire, IL 60140-0457
847-683-2181 phone / 847-683-4915 fax

hampshireil.org



EMBRACE OPPORTUNITY
HONOR TRADITION

Village President
Mike Reid, Jr.

Village Trustees
Heather Fodor
Aaron Kelly
Toby Koth
Lionel Mott
Laura Pollastrini
Erik Robinson

Water Bill Relief Program

The Village of Hampshire began offering the Water Bill Relief Program in November 2020 amid the COVID-19 pandemic. The sections below explain the eligibility, requirements, and process for the program. If you believe you would qualify for the program or have questions about it, please contact Village Hall at (847) 683-2181 during regular business hours 8:00 AM – 4:30 PM.

Program Eligibility

To qualify for assistance, applicants must meet the following requirements:

- Be the legally responsible payee for a residence in the Village of Hampshire (businesses are not eligible)
- Have a household income no more than 200% of the applicable federal poverty level as most recently published by the U.S. Department of Health and Human Services
- Be in some sort of uncontrollable situation (i.e., neglect is not eligible)

Program Benefits and Rules

- The Village will waive all late fees while the payee is in good standing with the program.
- The Village will forgive 50% of overdue balance up to \$500 upfront.
- The payee will pay a down-payment of 10% of the remaining balance upfront.
- The Village and the payee will agree to a payment plan for the payee to follow.
- The payee will be liable for the entirety of the overdue balance, including the original forgiveness amount, if he/she becomes delinquent while participating in the relief program.
- The Water Bill Relief Program may not be used for 5 years following participation in the program.

Application Process

Applicants who believe they qualify for assistance should follow the following process.

1. The applicant inquires about program with the Village's billing clerk, completes paper application, and files it with the billing clerk. (*note* not online so no one can just find it)
2. The billing clerk checks for eligibility and notifies applicant. If applicant is not eligible, the billing clerk refers the applicant to charitable organizations with similar programs.
3. If the applicant is eligible, the billing clerk sets up an interview with the applicant and the village manager.

VILLAGE OF HAMPSHIRE

234 S. State Street, P.O. Box 457, Hampshire, IL 60140-0457
847-683-2181 phone / 847-683-4915 fax

hampshireil.org

4. The village manager discusses the circumstances with the applicant and discusses the program and a payment plan.
5. Village waives late fees and forgives 50% of overdue balance up to \$500. Applicant pays 10% of the remainder of the overdue balance and begins making subsequent payments per the payment plan.
6. If applicant thinks they will not make a payment, they immediately contact the billing clerk to make arrangements if possible.

Questions?

Any questions about the program should be directed to Village Hall at (847) 683-2181 during regular business hours 8:00 AM – 4:30

VILLAGE OF HAMPSHIRE

Accounts Payable

June 3, 2021

The President and Board of Trustees of the Village of Hampshire
Recommends the following Warrant in the amount of

Total: \$151,366.09

To be paid on or before
June 9, 2021

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

VILLAGE OF HAMPSHIRE

Accounts Payable

June 3, 2021

The President and Board of Trustees of the Village of Hampshire
Recommends the following **Employee/Trustee:** Jacob Bell and Nicholas Orsolini
Warrant in the amount of

Total: \$101.35

To be paid on or before
June 9, 2021

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

DATE: 06/01/21
TIME: 14:24:27
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/30/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
A.S.A.P. A.S.A.P. GARAGE DOOR REPAIR								
116440	05/17/21	01	OVERHEAD DOOR OPENER REPAIR	310010024100			06/17/21	437.50
							INVOICE TOTAL:	437.50
							VENDOR TOTAL:	437.50
A5BR A5 INC.								
21-0504	05/20/21	01	FLOOD BROS COMMUNICATIONS	290010024380			06/20/21	3,500.00
							INVOICE TOTAL:	3,500.00
							VENDOR TOTAL:	3,500.00
AMBU AMAZON CAPITAL SERVICES								
033121A	03/31/21	01	PRESSURE WASHER SUPPLIES	310010034670			04/30/21	139.99
							INVOICE TOTAL:	139.99
							VENDOR TOTAL:	139.99
AT&T AT&T								
052421	05/24/21	01	286721220	300010024230			06/21/21	460.68
		02	286721221	300010024230				441.13
		03	287708728	300010024230				443.96
		04	289265609	300010024230				460.68
		05	291249633	010030024230				89.00
							INVOICE TOTAL:	1,895.45
51821 - 289265609	05/18/21	01	289265609	300010024230			06/15/21	460.68
							INVOICE TOTAL:	460.68
							VENDOR TOTAL:	2,356.13
AWFI AWARDS & FINE GIFTS, INC								
12566	05/19/21	01	AWARDS	010010034650			05/19/21	361.30
							INVOICE TOTAL:	361.30
							VENDOR TOTAL:	361.30

INVOICES DUE ON/BEFORE 09/30/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

B&F	B&F CONSTRUCTION CODE SERVICES							
14342	05/13/21	01	APRIL INSPECTIONS	010010024390			06/13/21	315.00
							INVOICE TOTAL:	315.00
							VENDOR TOTAL:	315.00
B&KPO	B & K POWER EQUIPMENT INC.							
160812	05/26/21	01	CHAIN SAW	010030034680			06/26/21	323.99
							INVOICE TOTAL:	323.99
							VENDOR TOTAL:	323.99
BUBR	BUCK BROTHERS, INC.							
299682	05/19/21	01	SMALL ENGINES REPAIRS	010030024120			06/19/21	44.82
							INVOICE TOTAL:	44.82
							VENDOR TOTAL:	44.82
CAON	CALL ONE							
405071	05/15/21	01	1126416	010010024230			06/01/21	343.62
		02	1126417	300010024230				108.47
		03	1126418	010030024230				108.47
		04	1126419	310010024230				319.06
		05	1126420	300010024230				162.16
		06	1126422	010020024230				271.53
							INVOICE TOTAL:	1,313.31
							VENDOR TOTAL:	1,313.31
CLEN	CLARKE ENVIRONMENTAL MOSQUITO							
001014585	03/25/21	01	MOSQUITO MANAGEMENT	010010024435			04/30/21	7,072.00
							INVOICE TOTAL:	7,072.00
001015400	05/25/21	01	MOSQUITO MANAGEMENT	010010024435			07/01/21	7,072.00
							INVOICE TOTAL:	7,072.00
							VENDOR TOTAL:	14,144.00

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VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/30/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

COMA	CORE & MAIN LP							
0289044	05/28/21	01	METERS	300010054960			06/28/21	2,386.06
							INVOICE TOTAL:	2,386.06
							VENDOR TOTAL:	2,386.06
CREL	CRESCENT ELECTRIC SUPPLY CO							
S509110998.001	05/13/21	01	PHOTO CELLS	010030024270			06/13/21	64.10
							INVOICE TOTAL:	64.10
							VENDOR TOTAL:	64.10
CUBE	CULLIGAN OF BELVIDERE							
053121	05/31/21	01	104711	010020024280			06/25/21	45.75
		02	85662	010010024280				37.75
		03	93732	300010024280				54.00
		04	93740	010030024280				64.00
							INVOICE TOTAL:	201.50
							VENDOR TOTAL:	201.50
DOCO	DORNER COMPANY							
157362-IN	05/11/21	01	ACTUATOR VALVE REPAIR	310010024120			06/11/21	750.00
							INVOICE TOTAL:	750.00
							VENDOR TOTAL:	750.00
DYEN	DYNEGY ENERGY SERVICES							
051221	05/12/21	01	386293321051	010030024260			07/12/21	66.43
		02	386293521051	010030024260				30.75
		03	386294021051	010030024260				1,019.42
		04	386293221051	010030024260				2,082.59
		05	386293821051	010030024260				37.72
		06	386293621051	010030024260				49.01
		07	386293021051	010030024260				9.79

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VILLAGE OF HAMPSHIRE
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DYEN	DYNEGY ENERGY SERVICES							
051221	05/12/21	08	386293121051	010030024260			07/12/21	17.14
		09	386292921051	010030024260				69.77
		10	386293921051	010030024260				153.68
		11	386299721051	310010024260				94.84
		12	386300521051	300010024260				469.15
		13	386300121051	300010024260				107.64
		14	386299921051	300010024260				61.97
		15	386293721051	300010024260				63.40
		16	386300221051	300010024260				173.58
		17	386299621051	310010024260				271.74
		18	386300021051	300010024260				99.31
		19	386299821051	310010024260				74.69
		20	386300321051	310010024260				149.60
		21	386299521051	300010024260				1,605.16
		22	386293421051	300010024260				81.76
							INVOICE TOTAL:	6,789.14
							VENDOR TOTAL:	6,789.14
FEDEX	FEDEX							
7-377-02223	05/19/21	01	LL EEI	010010024320			06/19/21	53.72
							INVOICE TOTAL:	53.72
							VENDOR TOTAL:	53.72
GALL	GALLS LLC							
018308976	05/06/21	01	UNIFORM	010020034690			06/05/21	147.98
							INVOICE TOTAL:	147.98
							VENDOR TOTAL:	147.98
GEBR	GEHRINGER BROS							
1026	05/24/21	01	FLAT STOCK	010030034680			06/24/21	30.00
							INVOICE TOTAL:	30.00

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VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/30/2021

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GEBR	GEHRINGER BROS							
1028	05/26/21	01	ANGLE IRON	010030034680			06/26/21	15.00
							INVOICE TOTAL:	15.00
							VENDOR TOTAL:	45.00
HAAUPA	HAMPSHIRE AUTO PARTS							
588008	05/17/21	01	WIRE	010030034670			06/17/21	3.42
							INVOICE TOTAL:	3.42
588128	05/18/21	01	SCREWS	010030034670			06/18/21	12.60
							INVOICE TOTAL:	12.60
588206	05/19/21	01	LICENSE PLATE LIGHT	010030034670			06/19/21	33.20
							INVOICE TOTAL:	33.20
588230	05/19/21	01	ELECTRICAL BUTT CONNECT	010030034680			06/19/21	23.00
							INVOICE TOTAL:	23.00
588306	05/20/21	01	PLUG	010030034670			06/20/21	5.56
							INVOICE TOTAL:	5.56
588347	05/20/21	01	SUPPLIES	010030034670			06/20/21	9.03
							INVOICE TOTAL:	9.03
588429	05/21/21	01	MOWER OIL COOLER	520010024999			06/21/21	52.37
							INVOICE TOTAL:	52.37
588460	05/21/21	01	MOWER TRANS COOLER PARTS	520010024999			06/21/21	31.68
							INVOICE TOTAL:	31.68
588834	05/25/21	01	HEAD LAMP	010020024110			06/25/21	17.05
							INVOICE TOTAL:	17.05
588996	05/27/21	01	DECAL REMOVER	010030034670			06/27/21	39.09
							INVOICE TOTAL:	39.09
							VENDOR TOTAL:	227.00

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HALMK	HALL MARK CORPORATION							
64279	05/21/21	01	DEPOSIT SLIPS	010010034650			06/21/21	53.86
							INVOICE TOTAL:	53.86
							VENDOR TOTAL:	53.86
HECO	HENRY G. CONROE, M.D., S.C.							
052621	05/26/21	01	MEDICAL EXAM	010020024380			06/26/21	1,912.50
							INVOICE TOTAL:	1,912.50
							VENDOR TOTAL:	1,912.50
IPRF	ILLINOIS PUBLIC RISK FUND							
70387	04/13/21	01	JUNE WORKERS' COMP	010010024210			05/13/21	2,127.34
		02	JUNE WORKERS' COMP	300010024210				2,127.33
		03	JUNE WORKERS' COMP	310010024210				2,127.33
							INVOICE TOTAL:	6,382.00
							VENDOR TOTAL:	6,382.00
JABE	JACOB BELL							
052221	05/22/21	01	REIMBURSEMENT CDL	010030024310			06/22/21	61.35
							INVOICE TOTAL:	61.35
							VENDOR TOTAL:	61.35
KACTY	KANE CNTY CIRCUIT COURT CLERK							
052821A	05/28/21	01	BOND REMITTANCE	010000001000			05/28/21	1,025.00
							INVOICE TOTAL:	1,025.00
							VENDOR TOTAL:	1,025.00
KCCC	JEFFREY R KEEGAN							
060121	06/01/21	01	PD JANITORIAL SERVICE	010020024380			07/01/21	240.00
		02	VH JANITORIAL SERVICE	010010024380				160.00
							INVOICE TOTAL:	400.00
							VENDOR TOTAL:	400.00

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KONICA	KONICA MINOLTA PREMIER FINANCE							
5015154692	05/17/21	01	PD COPIER LEASE	010020024340			07/02/21	170.09
							INVOICE TOTAL:	170.09
							VENDOR TOTAL:	170.09
LAAM	LAUTERBACH & AMEN, LLP							
56184	05/31/21	01	AUDIT	010010024375			06/30/21	10,000.00
							INVOICE TOTAL:	10,000.00
							VENDOR TOTAL:	10,000.00
LIOF	LIFTOFF LLC							
5736ADD5A	05/28/21	01	OFFICE 365 LICENSES	010010034685			06/28/21	128.00
							INVOICE TOTAL:	128.00
							VENDOR TOTAL:	128.00
M&G	M & G GRAPHICS							
9149011	05/20/21	01	TOURISM RACK CARDS	070020024385			06/20/21	625.74
							INVOICE TOTAL:	625.74
							VENDOR TOTAL:	625.74
MENA	MENARDS - SYCAMORE							
44185	03/15/21	01	OFFICE	010010024100			04/15/21	53.92
							INVOICE TOTAL:	53.92
44544	03/23/21	01	OFFICE	010010024100			04/23/21	12.78
							INVOICE TOTAL:	12.78
47257	05/15/21	01	BOARD ROOM	010010024100			06/15/21	985.78
							INVOICE TOTAL:	985.78
							VENDOR TOTAL:	1,052.48
MISA	MIDWEST SALT							

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MISA	MIDWEST SALT							
P457848	05/19/21	01	WATER TREATMENT SALT	300010034680			06/19/21	2,686.35
							INVOICE TOTAL:	2,686.35
P457849	05/19/21	01	WATER TREATMENT SALT	300010034680			06/19/21	3,121.40
							INVOICE TOTAL:	3,121.40
P457921	05/27/21	01	WATER TREATMENT SALT	300010034680			06/26/21	3,030.65
							INVOICE TOTAL:	3,030.65
							VENDOR TOTAL:	8,838.40
NICOR	NICOR							
051921	05/19/21	01	96-71-05-6761 9	310010024260			07/07/21	41.58
							INVOICE TOTAL:	41.58
							VENDOR TOTAL:	41.58
NIOR	NICHOLAS ORSOLINI							
052521	05/25/21	01	PHONE STIPEND MARCH 2021	010020024230			06/25/21	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00
NOEA	NORTH EAST MULTI-REGIONAL							
281587	03/22/21	01	MEMBERSHIP FEES	010020024310			04/22/21	1,140.00
							INVOICE TOTAL:	1,140.00
							VENDOR TOTAL:	1,140.00
OFDE	OFFICE DEPOT, INC.							
173271988001	05/11/21	01	TOWELS/TISSUE	010020034650			06/12/21	59.35
							INVOICE TOTAL:	59.35
							VENDOR TOTAL:	59.35
PLRE	PLANNING RESOURCES INC							

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VILLAGE OF HAMPSHIRE
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PLRE	PLANNING RESOURCES INC							
13567	05/24/21	01	STREETSCAPE - OUT OF SCOPE	010010024380			06/24/21	2,065.00
							INVOICE TOTAL:	2,065.00
							VENDOR TOTAL:	2,065.00
POTS	POMP'S TIRE SERVICE, INC.							
640090162	05/20/21	01	LOADER REAR TIRES	010030024120			07/20/21	2,032.62
							INVOICE TOTAL:	2,032.62
							VENDOR TOTAL:	2,032.62
QUCO	QUILL CORPORATION							
16506359	05/04/21	01	OFFICE CHAIR	300010034650			06/03/21	99.99
							INVOICE TOTAL:	99.99
							VENDOR TOTAL:	99.99
RAOH	RAY O'HERRON CO., INC.							
2117689-IN	05/27/21	01	UNIFORM	010020034690			06/27/21	119.97
							INVOICE TOTAL:	119.97
							VENDOR TOTAL:	119.97
STARK	STARK & SON TRENCHING, INC							
55188	04/30/21	01	SERVICE HOURS FIRE HYDRANT	300010024160			05/30/21	3,075.00
							INVOICE TOTAL:	3,075.00
							VENDOR TOTAL:	3,075.00
STRE	STREICHER'S							
I1502993	05/13/21	01	UNIFORM	010020034690			06/13/21	15.00
							INVOICE TOTAL:	15.00
							VENDOR TOTAL:	15.00
SUSTEEN	SUSTEEN							

INVOICES DUE ON/BEFORE 09/30/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

SUSTEEN	SUSTEEN							
9844293	02/01/21	01	SOFTWARE MAINTENANCE	010020024380			02/01/21	1,495.00
							INVOICE TOTAL:	1,495.00
							VENDOR TOTAL:	1,495.00
TEK	TEKLAB, INC							
253947	02/03/21	01	SLUDGE/WWTP CHEMICALS	310010024380			03/05/21	821.00
							INVOICE TOTAL:	821.00
257656	05/17/21	01	MONTHLY NPDES TESTING	310010024380			06/16/21	460.50
							INVOICE TOTAL:	460.50
257748	05/19/21	01	WW ANALYSIS	310010024380			06/18/21	491.50
							INVOICE TOTAL:	491.50
258143	05/27/21	01	WWTP	310010024380			06/27/21	48.75
							INVOICE TOTAL:	48.75
							VENDOR TOTAL:	1,821.75
TRCOPR	TRAFFIC CONTROL & PROTECTION							
107109	05/26/21	01	STREET SCAPE SIGNS	010030024130			06/26/21	11,584.65
							INVOICE TOTAL:	11,584.65
107110	05/26/21	01	STREET SCAPE SIGNS	010030024130			06/26/21	174.30
							INVOICE TOTAL:	174.30
							VENDOR TOTAL:	11,758.95
WAMA	WASTE MANAGEMENT							
3642607-2011-5	05/28/21	01	MAY 2021	290010024330			06/27/21	58,575.36
							INVOICE TOTAL:	58,575.36
							VENDOR TOTAL:	58,575.36
WEX	WEX BANK							

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VILLAGE OF HAMPSHIRE
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WEX	WEX BANK							
050121	05/01/21	01	PD FUEL	010020034660			06/01/21	3,285.53
		02	SSA FUEL	520010024999				216.58
		03	STREETS FUEL	010030034660				960.42
		04	WATER FUEL	300010034660				235.59
		05	SEWER FUEL	310010034660				179.79
							INVOICE TOTAL:	4,877.91
							VENDOR TOTAL:	4,877.91
							TOTAL ALL INVOICES:	151,467.44



Village of Hampshire
Village Board Meeting
Thursday, June 3, 2021 - 7:00 PM
Hampshire Village Hall – 234 S. State Street

AGENDA

1. Call to Order
2. Establish Quorum (Physical and Electronic)
3. Pledge of Allegiance
4. Public Comments
5. Approval of Minutes from May 20, 2021
6. Village Manager's Report
 - a. Presentation from Lennar Corporation on the Tamms Farm Development - No Action Required.
 - b. A Motion to Authorize the Purchase of 10 Motorola Portable Radios for the Police Department at a Cost of \$61,808.40, as budgeted in the FY2022 Budget.
 - c. An Ordinance Authorizing the Borrowing of Funds for the Purpose of financing a 2019 Freightliner Truck and Schwarze A9 Street sweeper.
 - d. A Motion to Approve a Raffle for Coon Creek Country Days for four (4) items valued at \$250 each.
 - e. An Ordinance Amending the Village Zoning Regulations relating to Off-Street Parking Spaces in Certain Industrial Zoning Districts.
 - f. An Ordinance Amending the Regulations Concerning Water and Sewer Connections in the Village and Establishing New Connection Fees
 - g. A Resolution Amending the Solid Waste Admin Fee Effective July 1, 2021.
 - h. A Motion to Dissolve the Planning and Zoning Committee and the Public Safety Committee
 - i. Discussion of Water Bill Financial Assistance Program.
7. Village President's Appointments Process – Discussion Only
8. Village Board Committee Reports
 - a. Public Relations
 - b. Public Works
 - c. Business Development Commission
 - d. Budget
 - i. A Motion to Approve the June 3, 2021 Accounts Payable to Personnel
 - ii. A Motion to Approve the June 3, 2021 Regular Accounts Payable
9. New Business
10. Announcements
11. Executive Session
12. Any items to be reported and/or acted upon after returning to open session
13. Adjournment

Attendance: By Public Act 101-0640, all public meetings and public hearings for essential governmental services may be held by video or tele conference during a public health disaster, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend this meeting by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than noon (12 PM) two days prior to the meeting, and a link to participate will be sent to your e-mail address the day of the meeting, including all exhibits and other documents (the packet) to be considered at the meeting.

Recording: Please note that all meetings held by videoconference will be recorded and the recordings will be made public. While State Law does not required consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
May 20, 2021**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, May 20, 2021.

Present: Heather Fodor, Aaron Kelly, Toby Koth, Lionel Mott, Laura Pollastrini, and Erik Robinson.

Absent: None

A quorum was established.

Also present: Village Manager Jay Hedges, Village Clerk Linda Vasquez, Finance Director Lori Lyons, Police Chief Brian Thompson, Village Attorney Mark Schuster, and Assistant to the Village Manager Josh Wray.

Also electronically: Tim Paulson – EEI.

President Reid led the Pledge of Allegiance.

MINUTES

Trustee Pollastrini moved to approve the minutes of May 20, 2021, with the changes on page two under the recommendation by the Village Services and under h) Village Services thanking the Trustees Koth and Robinson.

Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson

Nays: None

Absent: None

PUBLIC HEARING

At 7:04 PM, Village President Reid opened the public hearing regarding the Proposed Amendment to the Annexation between the Village of Hampshire and Brier Hill Ventures.

Village Attorney Mark Schuster reported that the property has not been acquired yet because of complications related to the pandemic, so this amendment extends the closing period 180 days. Additionally, the site consists of two parcels; one parcel of 11.8 acres on the north side is not in the Village, and the parcel on the south side of 7 acres is, so this amendment also clarifies that only the 11.8 acres is being annexed. President Reid mentioned that he met with the owner of Brier Hill Ventures, and they are still very serious about purchasing and developing the property as soon as they can.

The hearing was to allow residents to provide comment. Notice was published in the Daily Herald Newspaper May 3, 2021. There were no public comments.

Trustee Fodor moved to close the public hearing

Seconded by Trustee Mott

Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

At 7:07 PM, Public Hearing was closed.

At 7:07 P.M. President Reid re-opened the public meeting

VILLAGE MANAGER'S REPORT

An Ordinance Authorizing the Execution of the Amendment to the Annexation Agreement by and between the Village of Hampshire and Brier Hill Ventures to extend the closing period 180 days to November 16, 2021.:

Trustee Koth moved to authorize Ordinance 21-16: the Execution of the Amendment to the Annexation Agreement by and between the Village of Hampshire and Brier Hill Ventures to extend the closing period 180 days to November 16, 2021.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

Presentation on Annexation and Zoning of the Hampshire 90 Logistics Park

Michael Gazzola from Entre Commercial Realty presented his proposed plan for the logistics park near the Hwy 20 Interchange on I-90. He played the marketing video that showed where the property is located and some of the potential layouts. The Planning and Zoning Commission will hold a public hearing at its meeting on May 24 regarding the zoning change to the property from Office-Manufacturing to General Industrial. Mr. Gazzola said they are looking to break ground next year.

A Motion to Approve the Funding Resolution, included as "Exhibit B" of the Intergovernmental Agreement with the Illinois Department of Transportation

Mr. Hedges explained that this resolution is a part of the intergovernmental agreement, but it must be passed before the IGA is considered. It essentially states the Village will hold up its end of the funding for the project.

Trustee Kelly asked if it is standard for IDOT to required 80% of the Village's portion of the funding upfront. Tim Paulsen from EEI responded that the requirement is not always exactly 80% for IDOT projects, but it is generally right around that. IDOT will send an invoice for the 80% some time in September or October after the project bidding is complete, and the remaining cost will be invoiced to the Village based on actual cost rather than simply for 20%.

Trustee Fodor moved to approve the funding Resolution 21-07, included as "Exhibit B" of the Intergovernmental Agreement with the Illinois Department of Transportation.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson

Nays: None
Absent: None

A Motion to Approve an Intergovernmental Agreement with the State of Illinois (IDOT) for the Intersection Improvement Project at State Street and Rt. 72

Mr. Hedges noted that the cost to the Village for this project has decreased since the Village Board passed it several months ago due to some engineering changes IDOT made, and thanked IDOT for considering and making design changes requested by the Village, when possible.

Trustee Mott moved to approve an Intergovernmental Agreement with the State of Illinois for the Intersection Improvements Project at State Street and Route 72.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

An Ordinance Amending the Regulations Concerning Water and Sewer Connections in the Village and Establishing New Connection Fees

Mr. Wray explained that the proposed ordinance expands the current fee schedule for commercial connections from 2" meters up to 6" meters. It also creates a simpler calculation for connections with large meters and clarifies the multifamily residential buildings are defined as commercial buildings. Trustee Mott asked for clarification concerning condominiums that may have a meter for each unit rather than a traditional apartment that has one shared meter. Mr. Hedges indicated that staff will review that issue and come back to the Village Board with clarification, and if necessary an amendment after passage.

Trustee Robinson moved to approve Ordinance 21-17; Amending the Regulations Concerning Water and Sewer Connections in the Village and Establishing New Connection Fees.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

A Motion to Approve an Updated Building Permit Fee Schedule to Remedy Typos and Resolve Miscalculation.

Mr. Wray explained that the current fee schedule has a typo on several of the commercial review fees in that they are off by 2 decimal places. Additionally, when staff crated the current fee schedule last year, they based the numbers off of the contract with the Village's prior building department service provider. Staff discovered that the old service provider had not been using the numbers from the contract, so the proposed schedule updates the numbers to the current and correct calculations. There are no actual increases in fees.

Trustee Pollastrini moved to approve Updated Building Permit Fee Schedule to Remedy Typos and Resolve Miscalculation.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

Presentation of Preliminary Monthly Financial Report as of April 30, 2021.

Ms. Lyons presented the April monthly financial report which included Year End FY2021 year-end. She briefly explained the different types of funds, and discussed some key points for FY21, including the fact that the Village's bottom line did better than expected due to the near freeze on spending during the pandemic as well as the revenue the Village received from the CARES Act. The FY21 audit will begin fieldwork in July, and preliminary financial statements will be ready soon after. The FY21 Audit will be completed on time.

Discussion of Moratorium on Water Shut-off during Covid-19.

Mr. Hedges asked that the Village Board give staff guidance regarding the current moratorium on water shut-offs. There was discussion about a one-time forgiveness policy for cases of hardship as well as payment plans. Ms. Lyons discussed the informal poll she and Ms. Vasquez took of other communities, indicating that Hampshire is now the only community in the area that has not resumed shut-offs. After discussion, there was a consensus of the Village Board that more information, including a past due forgiveness plan for residents unable to pay, before resuming shut-offs. Staff will develop a program based on financial need, and bring it to the Village Board for discussion at a future meeting.

A motion to Approve the May 20, 2021 Accounts Payable to Personnel.

Trustee Kelly moved to approve the Accounts Payable for Lori Lyons, and Nicholas Orsolini John Huff in the sum of \$130.00 paid on or before May 26, 2021.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

A motion to Approve the May 20, 2021 Regular Accounts Payable

Trustee Koth moved to approve the Accounts Payable in the sum of \$686,878.90 paid on or before May 26, 2021.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

Trustee Kelly would like to see high-level information on revenue, cash-on-hand, and expenditures in the coming monthly financial reports. Ms. Lyons will develop such a report for the May monthly financial report.

Village Board Committee/Commission Assignments

President Reid explained that several of the current standing committees have not served a purpose for some time now, so his thought was to dissolve those committees now, and establish new ones as the need arises.

A Motion to Dissolve the Finance Committee, Field & Trails Committee, and Village Services Committee

Trustee Kelly moved to approve to dissolve the Finance Committee, Field & Trails Committee, and Village Services Committee (the Public Works and Public Relations Committees will remain).

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

President Reid noted that the Planning and Zoning and the Public Safety will be dissolved at the next Village Board meeting.

A Motion to Establish the Budget Committee as a Standing Committee of the Village Board.

Trustee Kelly moved to approve the Budget Committee as a Standing Committee of the Village Board.

Seconded by Trustee Pollastrini
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

Appointments

President Reid made the following appointments:

Budget Committee: Laura Pollastrini (chair), Erik Robinson, and Toby Koth
Public Works Committee: Toby Koth (chair), Aaron Kelly and Erik Robinson
Public Relations Committee: Heather Fodor (chair), Lionel Mott and Aaron Kelly
Liquor Control Commission: Lionel Mott and Toby Koth

COMMITTEE / COMMISSION REPORTS

a) Public Works – Trustee Koth mentioned we now have a new street sweeper. He would like to see an expense spreadsheet on the vehicles fixing our equipment vs taking it to a professional garage so the Village Board can see just how much money the Streets Department saves the Village by doing in-house maintenance.

b) Public Relations – No report

- c) Budget – No report
- d) Business Development Commission – Trustee Kelly said he is honored to be on the commission with such great people. He explained the purpose of the ambassador program is to help connect future businesses to C-level people at similar businesses already in the Village. Trustee Kelly and Chairman Krajecki will also be working on an incubator program to help new businesses in the Village. Trustee Kelly explained to the new trustees how the façade improvement program works and that the BDC believes it should not be just to help businesses bring their exterior up to code. Rather, it should be a more significant project with an intended use/tenant in mind. Hampshire Animal Hospital is featured in Hampshire's Very Own this month. The next BDC meeting will be June 9 at 6:30 pm.
- e) Planning and Zoning – There will be a Planning and Zoning Commission meeting on May 24 at 7 p.m. to consider Mr. Gazella's zoning request as well as an amendment to the code to allow for off-street parking in the front yard setbacks of industrial districts M1, M2 and M3.
- f) Public Safety – No Report

ANNOUNCEMENTS

Village President Reid indicated that there are vacancies on the Business Development Commission and the Beautification commission. He plans to make vacancies on Boards and Commissions public, and create an application and review process, when there are openings, rather than just reappointing all the time.

Village President Reid wished a Happy Birthday to Trustee Heather Fodor.

EXECUTIVE SESSION

Trustee Robinson moved to adjourn to executive session at 9:29 PM pursuant to Sec. 2 (c) 1 of the Open Meetings Act to consider the employment of a specific employee.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

The Village Board reconvened in open session at 10:23 PM

A Motion to Approve an Employment Agreement with Village Manager Jay Hedges

Trustee Robinson moved to approve the Employment Agreement with the Village Manager Jay Hedges with changes of his salary increase and be immediately eligible for health benefits.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson

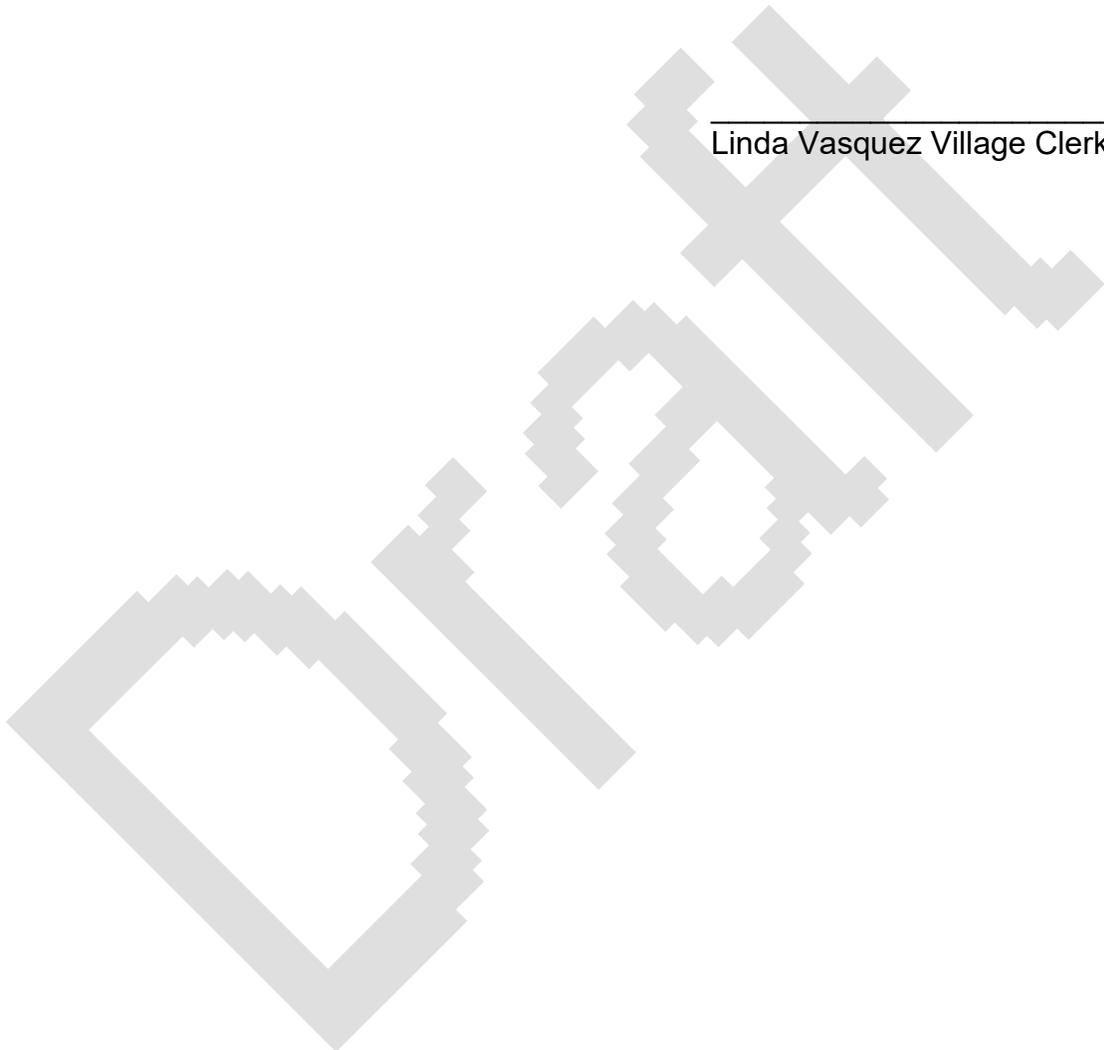
Nays: None
Absent: None

ADJOURNMENT

Trustee Robinson moved, to adjourn the Village Board meeting at 10:28 p.m.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

Linda Vasquez Village Clerk



AGENDA SUPPLEMENT

TO: Jay Hedges, Village Manager

FROM: Brian Thompson, Chief of Police

FOR: May 20, 2021 Village Board Meeting

RE: Purchase of Motorola Radios

Background. The FY 2022 Village Budget included the approval of \$62,000 from the Tow Fund to purchase 10 Motorola Portable Radios for the police department. This purchase is necessary as our dispatch center, KaneComm, elected to migrate communications to StarCom frequencies Sept. 2020. Motorola Solutions has presented a quote in the amount of \$61,808.40.

Analysis. Motorola owns StarCom and its frequencies, there is no competitive pricing available for this equipment or service.

Recommendation.

Billing Address:
 Hampshire Police Department
 PO Box 457
 Hampshire, IL 60140-0457
 US

Quote Date:05/13/2021
 Expiration Date:08/11/2021
 Quote Created By:
 Madeline Kane
 Madeline.Kane@
 motorolasolutions.com

End Customer:
 Hampshire Police Department

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000				
1	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2.5	10	\$5,983.00	\$3,769.29	\$37,692.90
1a	H869BW	ENH: MULTIKEY	10	\$330.00	\$207.90	\$2,079.00
1b	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA*	10	\$5.00	\$3.15	\$31.50
1c	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	10	\$515.00	\$324.45	\$3,244.50
1d	Q361AN	ADD: P25 9600 BAUD TRUNKING	10	\$300.00	\$189.00	\$1,890.00
1e	QA00580AA	ADD: TDMA OPERATION	10	\$450.00	\$283.50	\$2,835.00
1f	QA05509AA	DEL: DELETE UHF BAND	10	-\$800.00	-\$504.00	-\$5,040.00
1g	Q887AU	ADD: 5Y ESSENTIAL SERVICE	10	\$216.00	\$216.00	\$2,160.00
1h	QA09001AB	ADD: WIFI CAPABILITY	10	\$300.00	\$189.00	\$1,890.00
1i	QA03399AA	ADD: ENHANCED DATA APX	10	\$150.00	\$94.50	\$945.00
1j	H38BS	ADD: SMARTZONE OPERATION	10	\$1,500.00	\$945.00	\$9,450.00
1k	Q629AH	ENH: AES ENCRYPTION AND ADP	10	\$475.00	\$299.25	\$2,992.50
2	PMMN4084A	AUDIO ACCESSORY- HEADSET,PLUS RSM NC IP54 THRD 3.5MM JACK RX	10	\$95.00	\$59.85	\$598.50



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, the Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
3	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	10	\$165.00	\$103.95	\$1,039.50

Grand Total**\$61,808.40(USD)****Notes:**

* Additional information is required for one or more items on the quote for an order.



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Billing Address:
 Hampshire Police Department
 PO Box 457
 Hampshire, IL 60140-0457
 US

Quote Date:05/13/2021
 Expiration Date:08/11/2021
 Quote Created By:
 Madeline Kane
 Madeline.Kane@
 motorolasolutions.com

End Customer:
 Hampshire Police Department

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000				
1	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2.5	10	\$5,983.00	\$3,769.29	\$37,692.90
1a	H869BW	ENH: MULTIKEY	10	\$330.00	\$207.90	\$2,079.00
1b	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA*	10	\$5.00	\$3.15	\$31.50
1c	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	10	\$515.00	\$324.45	\$3,244.50
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Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
3	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	10	\$165.00	\$103.95	\$1,039.50
	Product Services					
4	LSV00Q00202A	DEVICE PROGRAMMING	10	\$65.00	\$65.00	\$650.00
5	Incentive	Expiration Date: 06/30/2021	1	-\$500.00	-\$500.00	-\$500.00

Grand Total
\$61,958.40(USD)
Notes:

* Additional information is required for one or more items on the quote for an order.



AGENDA SUPPLEMENT

TO: President Reid, Village Board and Village Manager Hedges

FROM: Lori Lyons, Finance Director

FOR: June 3, 2021 Village Board Meeting

RE: Request for authorization to Finance 2019 Freightliner M2 Truck with Scharze A9 Monsoon Street Sweeper

Background. The FY22 Street Department budget approved by the Village Board included the purchase of a Freightliner truck equipped with a Scharze street sweeper which will be used for street sweeping and storm drain cleaning. With delivery occurring shortly after the first of the year and financing quotes available now, it is necessary to move forward with authorization for financing.

Analysis. Staff contacted four banking institutions to gauge interest in financing this vehicle and equipment. Three of the institutions offered installment contracts and Heartland Bank offered debt certificates. A summary of the offers is listed below:

	Debt Type	Interest Rate	Principal	Interest	Origination Fee	Other*	Total Cost
First American Bank	Installment Contract	3.75%	182,400.00	25,269.45	Waived	170.00**	25,439.45
Heartland Bank	Certificates	2.25%	182,500.00	16,790.30	500.00	1,600.00***	18,890.30
Midland	Installment Contract	2.95%	183,000.00	19,857.95	150.00	70.00****	20,077.95
Resource Bank	Installment Contract	3.30%	182,526.00	22,244.17	-	70.00****	22,314.17

- * All additional fees are estimated
- ** Village Attorney Legal opinion, title & UCC work
- *** Ice Miller Bond Counsel & Village Attorney Legal Opinion
- **** Title and UCC work

Recommendation. Staff requests approval of the attached ordinance authorizing the borrowing of funds for the purpose of financing the Freightliner Truck and Street Sweeper.



Proposal for Village of Hampshire
FINANCING PROPOSAL - For Discussion Purposes Only
May 19, 2021

Borrower: Village of Hampshire.

Amount: \$182,400 Term Note.

Purpose: Proceeds to be used to fund 80% of the purchase price (\$228,158) of a Schwarze A9 Monsoon Regenerative Air Street Sweeper.

Repayment: 84 month term with estimated monthly payments of approximately \$2,476.61 Principal & Interest.

Rate: 3.75%, fixed.

Fees: \$500.00 documentation fee (WAIVED); plus out of pocket expenses.

Collateral: General obligation of the Borrower, street sweeper title.

Prepayment Fee: None.

Financial Covenants:

- Village of Hampshire is to maintain their primary deposit relationship at First American Bank.
- Village of Hampshire will submit to the Bank its comprehensive annual financial report on an annual basis.
- Provide supporting invoices for vehicles being purchased.

Conditions Precedent: -Attorney's Opinion Letter: The Borrower will provide an approving legal opinion of counsel satisfactory to the Bank stating that the Village is properly organized, in good legal standing, authorized to enter the proposed transaction and that its officers are fully authorized to sign the definitive loan documents.

We appreciate the opportunity to submit this proposal to you and look forward to helping your business with this transaction. **This sheet is for discussion purposes only** and will expire June 4, 2021. First American Bank has not given its approval to any credit transaction, so this letter does not constitute a binding agreement between the Bank and Borrower.

By executing the enclosed copy of this letter the Bank will proceed with our underwriting based on the proposed terms. Please contact me at 847-403-8095 with any questions regarding the proposal.

Sincerely,



Dave W. Campobello
Vice President / Business Banking Division

Accepted and agreed to this ____ day of _____, 2021

Village of Hampshire

By: _____

Name: _____

Title: _____



May 17, 2021

To: Village of Hampshire, Illinois
From: Heartland Bank and Trust Company – Cathy Elston, Commercial Lender
RE: General Obligation Debt Certificates (Limited Tax), Series 2021 (“The Certificates”)

Thank you for the opportunity to serve the Village of Hampshire.

Our proposal assumes the following:

- The Village will issue \$182,500 General Obligation Debt Certificates (Limited Tax) for purchase by Heartland Bank and Trust Company.
- The proposal is subject to receipt of an opinion from outside counsel that the income from the Certificates will be exempt from federal tax obligations.
- Proceeds of The Certificates will be used to purchase a new Street Sweeper for the Village’s Street Department.
- The Certificates will be an amortizing term loan with semi-annual interest payments due beginning 12/1/2021 and annual principal payments due beginning on 6/1/2022. The final maturity date of the Certificates will be 6/1/2028.
- This is a single proposal, which may only be accepted as a whole.
- This proposal may be accepted on or before June 18, 2021 and should fund on or about July 16, 2021.

This proposal assumes the following interest rates and fees.

- On the Certificates, the interest rate will be fixed at 2.25% for 7 years.
- Interest rates will be calculated on a 30/360 day basis.
- Heartland Bank and Trust will charge a \$500 fee to act as Paying Agent and Bond Registrar.
- Ice Miller, LLP, will act as outside counsel for loan documentation and charge a fee of \$1,500 for their services.

If you have any questions concerning the above proposal, please contact me at your convenience.

Sincerely,

A handwritten signature in cursive script that reads "Cathy Elston".

Cathy Elston
Commercial Lender

May17, 2021

Village of Hampshire IL
Attn: Finance Director
234 S. State St.
Hampshire , IL 61040

Midland States Bank has approved a loan to purchase of 2019 Freightliner M2 truck and Scharze A9 Monsoon Street Sweeper. The term and conditions may include, but may not be limited to:

Commercial Tem Loan

Borrower: Village of Hampshire IL

Loan Amount: \$ 183,000.

Term: 7 years

Purpose: Purchase 2019 Freightliner M2 Truck, and Scharze A9 Monsoon Street Sweeper .

Interest Rate: 2.95% fixed for 84 months

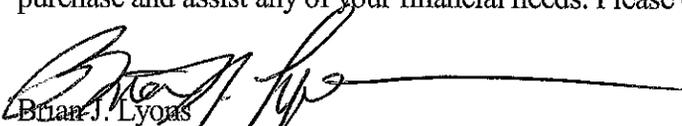
Fees: \$150 origination fee, Title transfer fees

Payments: Monthly P & I for the term of loan (\$2,413.91)

Collateral: 1st lien on Freightliner truck and UCC on Street Sweeper

Additional Terms: Request that the Village endorse the tax exempt status of the loan

I appreciate the opportunity to answer any questions and look forward to helping finance this land purchase and assist any of your financial needs. Please contact me at 815-544-7237.


Brian J. Lyons
Commercial Relationship Manager
Midland States Bank

Terms accepted by:

May 11, 2021

Village of Hampshire
Attn: Lori Lyons
234 S. State St.
P.O. Box 457
Hampshire, IL 60140

Dear Lori,

Please be advised that Resource Bank, N.A. has approved financing for the Village of Hampshire to purchase the 2019 Freightliner M2 with Schwarze A9 Monsoon Regenerative Air Street Sweeper.

The financing terms are as follows:

1. Maximum Loan amount equal to 80% of the purchase price (\$182,526).
2. Term of 84 months.
3. Interest rate fixed at 3.30%.
4. No fees.

Please provide us with evidence of insurance, meeting minutes approving the purchase, and a resolution indicating who will be signing documents on behalf of the Village.

Please let me know if you have any questions.

Sincerely,



Steven G. Mortensen
Commercial Advisor
Resource Bank N.A.
135 W. Oak Knoll Rd.
Hampshire, IL 60140
847.792.8074 (direct line)
smortensen@ResourceBank.com

Ordinance 21 – XX

**AN ORDINANCE AUTHORIZING
THE BORROWING OF FUNDS FOR THE PURPOSE OF
FINANCING A 2019 FREIGHTLINER TRUCK AND SCHWARZE A9 STREET SWEEPER**

WHEREAS, The Village of Hampshire, Kane County, State of Illinois (the “Village”) is a duly organized and existing Village created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto with full powers to enact ordinances for the benefit of the residents of the Village; and

WHEREAS, the Village President and the Board of Trustees of the Village of Hampshire, County of Kane, State of Illinois have determined that it is advisable, necessary and in the best interest of the Village and its residents to authorize the borrowing of funds for the purpose of financing a 2019 Freightliner M4 truck and Schwarze A9 Street Sweeper; and

WHEREAS, the Village has been approved to enter into a Debt Certificates Agreement (“Agreement”) with Heartland Bank; and

WHEREAS, pursuant to said agreement, the Village shall utilize the funds towards the purchase of the 2019 Freightliner M4 Truck and Schwarze A9 Street Sweeper; and

WHEREAS, it has been determined by the Corporate Authorities of the Village of Hampshire that it is in the best interest of the Village and its residents to enter into said agreement and

NOW, THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The foregoing recital shall be, and are hereby, incorporated into and made a part of this Ordinance as it fully set forth in Section One.

SECTION TWO: That the Village President and Board of Trustees of the Village of Hampshire hereby approve said Agreement with said Heartland Bank for the purchase of said Freightliner and Schwarze Street Sweeper for the Village’s Street Department and the Village President, Village Manager and Village Finance Director are hereby authorized to execute said Agreement and any ancillary documents necessary to memorialize said Agreement, subject to review and revision as to form by the Village Attorney.

SECTION THREE: If any provisions of this Ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

SECTION FOUR: Where the conditions imposed by any provisions of this Ordinance are more restrictive than comparable provisions imposed by Ordinance in any other local law, ordinance, resolution, rule or regulation, the regulations of this Ordinance will govern.

SECITON FIVE: The Village Clerk shall publish this Ordinance in pamphlet form.

SECTION SIX: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

ADOPTED THIS 3rd DAY OF JUNE, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS 3rd DAY OF JUNE, 2021.

Michael J. Reid
Village President

ATTEST:

Linda Vasquez
Village Clerk



EMBRACE OPPORTUNITY
HONOR TRADITION

Village of Hampshire

234 S. State Street, Hampshire, IL 60140
Phone: 847-683-2181 • www.hampshireil.org

APPLICATION FOR CONDUCTING A RAFFLE (Good for One Raffle)

Name of Organization: COON CREEK COUNTRY DAYS

Address: 234 S. STATE STREET

Type of Organization: Religious _____ Charitable (SOLD) Veterans _____
Educational _____ Labor _____ Fraternal _____

Date when this group was organized: 1982

If chartered or incorporated, date and place where papers were issued: _____

NON-PROFIT

Date when raffle winners will be determined: SUNDAY AUGUST 1ST 2021

Time: 4:45 Location: FESTIVAL GROUNDS

Area or Areas where tickets will be sold: NEAR BEER GARDEN

Date of ticket sales: THURSDAY JULY 29, 2021 to SUNDAY AUGUST 1, 2021

Price of each ticket: \$5.00/EACH

Prizes to be awarded and retail value of each, (May be listed on separate sheet)

<u>No.</u>	<u>Prize</u>	<u>Value of each</u>	<u>Total Value</u>
<u>1</u>	<u>WINE BASKET</u>	<u>\$250.00</u>	<u>\$250.00</u>
<u>1</u>	<u>WHEEL BARREL BEER</u>	<u>\$250.00</u>	<u>\$250.00</u>
<u>1</u>	<u>VODKA BASKET</u>	<u>\$250.00</u>	<u>\$250.00</u>
<u>1</u>	<u>ASSORTED LIQUOR BASKET</u>	<u>\$250.00</u>	<u>\$250.00</u>
			<u>\$1,000.00</u>
TOTAL AGGREGATE VALUE OF ALL PRIZES			

Presiding Officer: CARL PALMISANO

Address: 316 CENTURY

Phone: 224-402-3273

Date of Birth: 05/12/50

Secretary: CHRIS MOORE

Address: 93 GALLAGHAN GILBERTS IL

Phone: 847-239-4618

Date of Birth: 12/03/63

Raffle Manager: CARL PALMISANO

Address: 316 CENTURY HAMPSHIRE

Phone: 224-402-3273

Date of Birth: 05/12/52

(over)

I certify that this organization is not-for-profit; it has been in existence continuously for at least the past five years; it has maintained a bona fide membership engaged in carrying out its objectives; its officers, operators, and workers at the raffle are bona fide members of the organization and are of good moral character. I further certify that all of the information provided in this application is true, to the best of my knowledge.

Signed: Carl Palmisano

Title: PRESIDENT

Fee Schedule:

<u>Aggregate Value</u>	<u>Fee:</u>
Less than \$500	None
\$501-\$5,000	\$10.00
\$5,001 and over	\$25.00

***Each licensee, within thirty (30) days of the raffle, shall report to its membership and to the village clerk each of the following:

- Gross receipts generated by the conducting of the raffle;
- An itemized list of all reasonable operating expenses which have been deducted from the gross receipts;
- Net proceeds from the conducting of the raffle;
- An itemized list of the distribution of the net proceeds; and
- A list of prize winners.

Records required by this section shall be preserved for three (3) years, and the organization shall make available for public inspection their records relating to the operation of a raffle at reasonable times and places.



EMBRACE OPPORTUNITY
HONOR TRADITION

Village of Hampshire

234 S. State Street, Hampshire, IL 60140
Phone: 847-683-2181 ▪ www.hampshireil.org

OFFICIAL BOND FOR RAFFLE MANAGER

(To be used when aggregate value of prizes is less than \$15,000)

KNOW ALL MEN BY THESE PRESENTS THAT WE, CARL PALMISANO
and CARL PALMISANO Raffle Manager
Surety

Are held and bound to: COON CREEK COUNTRY DAYS
Name of Organization

In the sum of \$ 1000.00, equal to aggregate retail value of all prizes, for the payment of such we are obliged.

The condition of the above obligation is such that _____
Being of legal age, has been appointed Raffle Manager for a raffle to be conducted on AUGUST 1ST, 2021.
Month/day Year

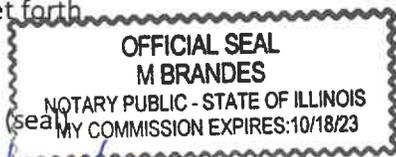
NOW, THEREFORE, if the said Raffle Manager shall perform and discharge all the duties required of him/her as raffle manager, then this Bond is to be void; otherwise to remain in full force.

Raffle Manager's signature: _____
Address: 316 CENTURY City: HAMPSHIRE

Surety's signature: Carl Palmisano
Address: 316 CENTURY HAMPSHIRE City: HAMPSHIRE

I, MARY BRANDES, a notary public in Illinois, certify that CARL PALMISANO
and _____

Who are both personally known to me, are the same persons whose names are subscribed to above; that they appeared before me this day in person and acknowledged that they signed, sealed and delivered said instrument as their free and voluntary act, for the use and purpose therein set forth.



5/25/21
Date

Given under my hand and seal on this date.

M Brandes
Notary Public



Village of Hampshire

234 S. State Street, Hampshire IL 60140

Phone: 847-683-2181

www.hampshireil.org

Memorandum

TO: Jay Hedges, Village Manager
FROM: Josh Wray, Assistant to the Village Manager
RE: Parking in Front Yards of Industrial Districts
DATE: May 27, 2021

Background: The Village code currently does not allow parking in the front yard setback of an industrial-zoned property, and multiple developers have stated this regulation is unusually restrictive to the layout of industrial properties.

Analysis: A search of related regulations in other communities' industrial districts resulted in the following:

<u>Community</u>	<u>Allows Parking?</u>
Hampshire	No
Genoa	Yes, but must be 10' from lot line
Pingree Grove	Yes, but must be 25' from lot line
Huntley	Yes, but must be 10' from lot line
Marengo	Yes
Gilberts	Yes, but must be 25' from lot line
West Dundee	Yes, but must be 15' from lot line
Elburn	Yes, but must be 30' from lot line

Recommendation: Amend the zoning code to allow for parking in all yards of M1, M2, and M3 industrial districts with the restriction that parking cannot be within 15' of any lot line of any front yard or side yard adjacent to a street.

Process: This amendment would require the following process:

1. May 3 – Public notice was sent to local paper for publication on May 7
2. May 24 – Planning and Zoning Commission Recommended Approval 5-0.
3. June 3 – Village Board Review and Final Decision

No. 21 -

**AN ORDINANCE
AMENDING THE ZONING REGULATIONS RELATING TO OFF-STREET
PARKING SPACES IN CERTAIN INDUSTRIAL ZONING DISTRICTS
IN THE VILLAGE**

WHEREAS, the Village has previously established certain regulations governing off-street parking spaces in the various zoning districts of the village, including the industrial zoning districts; and

WHEREAS, a Petition has been filed with the Village Clerk proposing an amendment of such regulations, to allow for parking spaces to be located in a front yard in certain industrial districts, to wit: M-1 Restricted Industrial Zoning District, M-2 General Industrial Zoning District, and M-3 Industrial Zoning District; and

WHEREAS, in general, the Zoning Regulations allow for parking in any industrial district "in accordance with the provisions set forth in Article XI" [Off-Street Loading and Parking] of Chapter 6: Zoning, of the Village Code; and

WHEREAS, a public hearing regarding this request for text amendment was conducted by the Planning & Zoning Commission on May 24, 2021, pursuant to Notice published in the Daily Herald newspaper on May 6, 2021; and

WHEREAS, following consideration of the Petition, and the testimony, evidence and comments presented at the public hearing, the Planning & Zoning Commission recommended to the Village Board that the proposed amendments be approved, and forwarded to the Board of Trustees its written Findings of Fact and Recommendation regarding same; and

WHEREAS, the Corporate Authorities have considered the recommendation of the Planning & Zoning Commission, and the testimony, evidence and comments made at the public hearing concerning this proposed amendments, and determine it to be in the best interests of the Village to approve the proposed amendments to the Zoning Regulations, to allow for parking spaces to be located in a front yard in the M-1 Restricted Industrial Zoning District, M-2 General Industrial Zoning District, and M-3 Industrial Zoning District.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS AS FOLLOWS:

Section 1. The Hampshire Municipal Code of 1985, as previously amended, shall be and hereby is further amended to modify portions of the Zoning Regulations to allow for off-street parking spaces to be located in front yards in certain zoning districts in the Village, in words and figures as follows:

ARTICLE XI

OFF-STREET LOADING AND PARKING

SECTION 6-11-2

OFF-STREET PARKING

* * *

H. In Yards: Off-street parking spaces may be located in a yard, subject to the following:

1. Off-street parking spaces may be located in a front yard, or in a side yard adjoining a street, provided that no such parking spaces shall be located within fifteen (15') feet of the front lot line or applicable side yard lot line, as the case may be; and only in the following zoning districts:

- a. M-1 Restricted Industrial Zoning District
- b. M-2 General Industrial Zoning District
- c. M-3 Industrial Zoning District

2. In all other districts, off-street parking spaces are not allowed in any required front yard or side yard adjoining a street.

Section 2. Any and all ordinances, resolutions, motions or parts thereof, in conflict with the terms and provisions of this Ordinance, shall be and hereby are, to the extent of any such conflict, superseded and waived.

Section 3. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 4. This Ordinance shall take effect upon its passage and approval according to law.

ADOPTED THIS 3rd day of June, 2021, by roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED this 3rd day of June, 2021.

Michael J. Reid, Jr.
Village President

ATTEST:

Linda Vasquez
Village Clerk

No. 21 -

**AN ORDINANCE
AMENDING THE REGULATIONS GOVERNING CONNECTIONS TO ITS
WATER SUPPLY AND DISTRIBUTION SYSTEM AND ITS SANITARY SEWER
TREATMENT SYSTEM**

WHEREAS, the Village has enacted certain regulations establishing certain charges for connection to its water supply and distribution system and to its sanitary sewer treatment system; and

WHEREAS, the Corporate Authorities deem it necessary and advisable to amend said regulations at this time, to .

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS AS FOLLOWS:

Section 1. The Hampshire Municipal Code of 1985, as previously amended, shall be and hereby is further amended, to amend the regulations governing providing water service to a property located in the village limits, in words and figures as follows:

See attached text of Water Regulations

Section 2. All ordinances, resolutions and orders, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby superseded and waived.

Section 3. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance.

Section 4. This Ordinance shall be in full force and effect upon passage, approval and publication in pamphlet form, as provided by law.

ADOPTED THIS ___ DAY OF _____, 2021, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED THIS _____ DAY OF _____, 2021.

Michael J. Reid, Jr.
Village President

ATTEST:

Linda Vasquez
Village Clerk

**VILLAGE OF HAMPSHIRE
MUNICIPAL CODE**

Chapter 8 Water and Sewer

Article I Water and Sewer Systems

Section 8-1-3 Water and Sewer Connections

* * *

C. Connection Fees:

1. Water Connection Fees:

a. Residential Uses: For each separate single-family residence, duplex, townhouse, apartment, or condominium dwelling unit, the connection fee for water service shall be as follows:

Studio/efficiency	\$2,000
1 bedroom	\$2,400
2-3 bedroom	\$4,600
Single-family	\$5,200

Provided, any apartment building or condominium building is constructed with only one water connection without separate connections or meters to each dwelling unit therein, shall be defined as a Commercial Building, and the connection fee shall be as set out in sub-section 1(b) below.

b. Office, Commercial And Industrial Uses: A unit for purposes of this section shall be defined as a separate office, commercial or industrial use which is separated physically or financially as a separate fee ownership, or rental, by the landlord or owner of the respective property, and the connection fee for water service shall be charged as follows:.

1 inch meter	\$ 1,200.00
1 1/2 inch meter	\$ 1,500.00
2 inch meter	\$ 2,500.00
3 inch meter	\$ 3,750.00
4 inch meter	\$ 5,600.00
5 inch meter	\$ 6,250.00
6 inch meter	\$ 7,500.00

Provided, where any office, commercial or industrial building is constructed with only one connection, without separate connections to each unit therein which is otherwise separated physically or financially as a separate ownership or rental by the owner of the property, the connection fee to be charged will be calculated as set out in this sub-section based on the size of the water meter(s) for the building.

Provided further, for any water meter greater than 6” in size, for each increment of 1” or any part thereof a sum equal to \$1,250.00 shall be added to the fee prescribed herein for a 6” meter.

2. Sanitary Sewer Connection Fees:

- a. For each separate single-family residence, duplex, townhouse, apartment, or condominium dwelling unit, the connection fee for sewer service shall be as follows:

Studio/efficiency	\$2,190
1 bedroom	\$2,685
2-3 bedroom	\$5,370
Single-family	\$6,265

Provided, any apartment building or condominium building is constructed with only one water connection without separate connections or meters to each dwelling unit therein, shall be defined as a Commercial Building, and the connection fee shall be as set out in sub-section 2(b) below.

- b. Office, Commercial And Industrial Uses: A unit for purposes of this section shall be defined as a separate office, commercial or industrial use which is separated physically or financially as a separate fee ownership, or rental, by the landlord or owner of the respective property, and the connection fee for sanitary sewer service shall be charged as follows.:

1 inch meter	\$ 3,000.00
1 1/2 inch meter	\$ 5,000.00
2 inch meter	\$ 7,000.00
3 inch meter	\$10,500.00
4 inch meter	\$14,000.00
5 inch meter	\$17,500.00
6 inch meter	\$21,000.00

Provided, where any office, commercial or industrial building is constructed with only one connection, without separate connections to each unit therein which is otherwise separated physically or financially as a separate ownership or rental by the owner of the property, the connection fee to be charged will be calculated as set out in this sub-section based on the size of the water meter(s) for the building.

Provided further, for any water meter greater than 6” in size, for each increment of 1” or any part thereof a sum equal to \$3,500 shall be added to fee prescribed herein for a 6” meter.

3. Definition: For purposes of this section, a "dwelling unit" shall be defined as set forth in the village zoning regulations in section [6-2-2](#) of this code.

4. Connection Fees: All connection fees shall be paid upon submitting application for a building permit, unless otherwise provided in any agreement between the owner and the village. (Ord. 07-55, 11-15-2007)

AGENDA SUPPLEMENT

TO: President Reid, Village Board and Village Manager Hedges

FROM: Lori Lyons, Finance Director

FOR: June 1, 2021 Village Board Meeting

RE: Resolution Adopting Garbage Collection Fees

Background. In July 2016, corporate authorities adopted an ordinance amending Article VIII of Chapter 9 of the Village code adjusting the structure of garbage collection fees to allow the board of trustees to establish from time to time the charges assessed to residents. As we move into the new contract with Flood Brothers, it is time to reset the Village's garbage collection rates for senior and non-senior residents.

Analysis. Flood Brothers monthly fees will be July 1, 2021 as follows:

Senior Garbage Collection/Unit	\$	12.97
Non-Senior Garbage Collection/Unit		19.95

Current resident charges, inclusive of the At Your Door program, are as follows:

Senior Rate	\$	15.63
Non-senior Rate		23.14

Proposed charges, a 12.8% decrease to senior garbage and a 9.5% to non-senior garbage, are as follows:

Senior Rate	\$	13.62
Non-senior Rate		20.95

These rates include garbage collection, traditional recycling, yard waste pick up and the home collection of hard to recycle items.

Charges must cover Flood Brothers fees, printing, postage and administrative costs.

Recommendation. Staff recommends adoption of the attached resolution adopting the garbage collection fees in the Village as noted above.

No. 21 – XX

**A RESOLUTION
ADOPTING GARBAGE COLLECTION FEES
IN THE VILLAGE**

WHEREAS, the Corporate Authorities previously established an ordinance for the collection of garbage fees for the purpose of paying for the costs charged by the contractor providing those services and the associated administrative expenses; and

WHEREAS, in accordance with said ordinance, the board of trustees shall establish the garbage collections charges assessed to residents from time to time; and

WHEREAS, it is the desire of the Board to continue the garbage collections fees that are in place and were previously established by prior Village Code.

NOW THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The garbage collection fees shall be as follows:

Non-Senior refuse, yard waste and recycling collection - \$20.95 per unit per month
Senior refuse, yard waste and recycling collection - \$13.62 per unit per month

Section 2. This Resolution shall be in full force and effect with billing on or after July 1, 2021 after its passage and approval as provided by law.

ADOPTED THIS 3rd day of June, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS 3rd day of June, 2021.

Michael J. Reid
Village President

ATTEST:

Linda Vasquez
Village Clerk



EMBRACE OPPORTUNITY
HONOR TRADITION

Village President
Mike Reid, Jr.

Village Trustees
Heather Fodor
Aaron Kelly
Toby Koth
Lionel Mott
Laura Pollastrini
Erik Robinson

Agenda Supplement

TO: President Reid; Board of Trustees
FROM: Josh Wray, Assistant to the Village Manager
FOR: June 3 2021 Village Board Meeting
RE: Water Bill Relief Program
DATE: June 1, 2021

Background: Amid the COVID-19 pandemic, the Village put a moratorium on utility shut-offs, which has resulted in a greater than usual number of water accounts with higher than usual overdue balances. Due to the irregular circumstances, staff was asked to present a relief program that would assist residents, and allow the Village to collect overdue funds.

Analysis: The attached program sheet proposed for the Village's new water bill relief program are based on review of other utility bill relief programs through ComEd, Lazarus House, and the St. Vincent Paul Society at the St. Charles Borromeo Church. Highlights include:

- Forgiveness of 50% of overdue balance up to \$500
- Waive late fees
- Payment plan agreement for remainder of balance
- Program may be used once every 5 years

Recommendation: Staff recommends the Village Board establish the Water Bill Relief Program as presented.

VILLAGE OF HAMPSHIRE

234 S. State Street, P.O. Box 457, Hampshire, IL 60140-0457
847-683-2181 phone / 847-683-4915 fax

hampshireil.org



EMBRACE OPPORTUNITY
HONOR TRADITION

Village President
Mike Reid, Jr.

Village Trustees
Heather Fodor
Aaron Kelly
Toby Koth
Lionel Mott
Laura Pollastrini
Erik Robinson

Water Bill Relief Program

The Village of Hampshire began offering the Water Bill Relief Program in November 2020 amid the COVID-19 pandemic. The sections below explain the eligibility, requirements, and process for the program. If you believe you would qualify for the program or have questions about it, please contact Village Hall at (847) 683-2181 during regular business hours 8:00 AM – 4:30 PM.

Program Eligibility

To qualify for assistance, applicants must meet the following requirements:

- Be the legally responsible payee for a residence in the Village of Hampshire (businesses are not eligible)
- Have a household income no more than 200% of the applicable federal poverty level as most recently published by the U.S. Department of Health and Human Services
- Be in some sort of uncontrollable situation (i.e., neglect is not eligible)

Program Benefits and Rules

- The Village will waive all late fees while the payee is in good standing with the program.
- The Village will forgive 50% of overdue balance up to \$500 upfront.
- The payee will pay a down-payment of 10% of the remaining balance upfront.
- The Village and the payee will agree to a payment plan for the payee to follow.
- The payee will be liable for the entirety of the overdue balance, including the original forgiveness amount, if he/she becomes delinquent while participating in the relief program.
- The Water Bill Relief Program may not be used for 5 years following participation in the program.

Application Process

Applicants who believe they qualify for assistance should follow the following process.

1. The applicant inquires about program with the Village's billing clerk, completes paper application, and files it with the billing clerk. (*note* not online so no one can just find it)
2. The billing clerk checks for eligibility and notifies applicant. If applicant is not eligible, the billing clerk refers the applicant to charitable organizations with similar programs.
3. If the applicant is eligible, the billing clerk sets up an interview with the applicant and the village manager.

VILLAGE OF HAMPSHIRE

234 S. State Street, P.O. Box 457, Hampshire, IL 60140-0457
847-683-2181 phone / 847-683-4915 fax

hampshireil.org

4. The village manager discusses the circumstances with the applicant and discusses the program and a payment plan.
5. Village waives late fees and forgives 50% of overdue balance up to \$500. Applicant pays 10% of the remainder of the overdue balance and begins making subsequent payments per the payment plan.
6. If applicant thinks they will not make a payment, they immediately contact the billing clerk to make arrangements if possible.

Questions?

Any questions about the program should be directed to Village Hall at (847) 683-2181 during regular business hours 8:00 AM – 4:30

VILLAGE OF HAMPSHIRE

Accounts Payable

June 3, 2021

The President and Board of Trustees of the Village of Hampshire
Recommends the following Warrant in the amount of

Total: \$151,366.09

To be paid on or before
June 9, 2021

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

VILLAGE OF HAMPSHIRE

Accounts Payable

June 3, 2021

The President and Board of Trustees of the Village of Hampshire
Recommends the following **Employee/Trustee:** Jacob Bell and Nicholas Orsolini
Warrant in the amount of

Total: \$101.35

To be paid on or before
June 9, 2021

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

DATE: 06/01/21
TIME: 14:24:27
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/30/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

A.S.A.P. A.S.A.P. GARAGE DOOR REPAIR								
116440	05/17/21	01	OVERHEAD DOOR OPENER REPAIR	310010024100			06/17/21	437.50
							INVOICE TOTAL:	437.50
							VENDOR TOTAL:	437.50
A5BR A5 INC.								
21-0504	05/20/21	01	FLOOD BROS COMMUNICATIONS	290010024380			06/20/21	3,500.00
							INVOICE TOTAL:	3,500.00
							VENDOR TOTAL:	3,500.00
AMBU AMAZON CAPITAL SERVICES								
033121A	03/31/21	01	PRESSURE WASHER SUPPLIES	310010034670			04/30/21	139.99
							INVOICE TOTAL:	139.99
							VENDOR TOTAL:	139.99
AT&T AT&T								
052421	05/24/21	01	286721220	300010024230			06/21/21	460.68
		02	286721221	300010024230				441.13
		03	287708728	300010024230				443.96
		04	289265609	300010024230				460.68
		05	291249633	010030024230				89.00
							INVOICE TOTAL:	1,895.45
51821 - 289265609	05/18/21	01	289265609	300010024230			06/15/21	460.68
							INVOICE TOTAL:	460.68
							VENDOR TOTAL:	2,356.13
AWFI AWARDS & FINE GIFTS, INC								
12566	05/19/21	01	AWARDS	010010034650			05/19/21	361.30
							INVOICE TOTAL:	361.30
							VENDOR TOTAL:	361.30

INVOICES DUE ON/BEFORE 09/30/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

B&F	B&F CONSTRUCTION CODE SERVICES							
14342	05/13/21	01	APRIL INSPECTIONS	010010024390			06/13/21	315.00
							INVOICE TOTAL:	315.00
							VENDOR TOTAL:	315.00
B&KPO	B & K POWER EQUIPMENT INC.							
160812	05/26/21	01	CHAIN SAW	010030034680			06/26/21	323.99
							INVOICE TOTAL:	323.99
							VENDOR TOTAL:	323.99
BUBR	BUCK BROTHERS, INC.							
299682	05/19/21	01	SMALL ENGINES REPAIRS	010030024120			06/19/21	44.82
							INVOICE TOTAL:	44.82
							VENDOR TOTAL:	44.82
CAON	CALL ONE							
405071	05/15/21	01	1126416	010010024230			06/01/21	343.62
		02	1126417	300010024230				108.47
		03	1126418	010030024230				108.47
		04	1126419	310010024230				319.06
		05	1126420	300010024230				162.16
		06	1126422	010020024230				271.53
							INVOICE TOTAL:	1,313.31
							VENDOR TOTAL:	1,313.31
CLEN	CLARKE ENVIRONMENTAL MOSQUITO							
001014585	03/25/21	01	MOSQUITO MANAGEMENT	010010024435			04/30/21	7,072.00
							INVOICE TOTAL:	7,072.00
001015400	05/25/21	01	MOSQUITO MANAGEMENT	010010024435			07/01/21	7,072.00
							INVOICE TOTAL:	7,072.00
							VENDOR TOTAL:	14,144.00

DATE: 06/01/21
 TIME: 14:24:28
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/30/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

COMA	CORE & MAIN LP							
0289044	05/28/21	01	METERS	300010054960			06/28/21	2,386.06
							INVOICE TOTAL:	2,386.06
							VENDOR TOTAL:	2,386.06
CREL	CRESCENT ELECTRIC SUPPLY CO							
S509110998.001	05/13/21	01	PHOTO CELLS	010030024270			06/13/21	64.10
							INVOICE TOTAL:	64.10
							VENDOR TOTAL:	64.10
CUBE	CULLIGAN OF BELVIDERE							
053121	05/31/21	01	104711	010020024280			06/25/21	45.75
		02	85662	010010024280				37.75
		03	93732	300010024280				54.00
		04	93740	010030024280				64.00
							INVOICE TOTAL:	201.50
							VENDOR TOTAL:	201.50
DOCO	DORNER COMPANY							
157362-IN	05/11/21	01	ACTUATOR VALVE REPAIR	310010024120			06/11/21	750.00
							INVOICE TOTAL:	750.00
							VENDOR TOTAL:	750.00
DYEN	DYNEGY ENERGY SERVICES							
051221	05/12/21	01	386293321051	010030024260			07/12/21	66.43
		02	386293521051	010030024260				30.75
		03	386294021051	010030024260				1,019.42
		04	386293221051	010030024260				2,082.59
		05	386293821051	010030024260				37.72
		06	386293621051	010030024260				49.01
		07	386293021051	010030024260				9.79

DATE: 06/01/21
 TIME: 14:24:28
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/30/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

DYEN	DYNEGY ENERGY SERVICES							
051221	05/12/21	08	386293121051	010030024260			07/12/21	17.14
		09	386292921051	010030024260				69.77
		10	386293921051	010030024260				153.68
		11	386299721051	310010024260				94.84
		12	386300521051	300010024260				469.15
		13	386300121051	300010024260				107.64
		14	386299921051	300010024260				61.97
		15	386293721051	300010024260				63.40
		16	386300221051	300010024260				173.58
		17	386299621051	310010024260				271.74
		18	386300021051	300010024260				99.31
		19	386299821051	310010024260				74.69
		20	386300321051	310010024260				149.60
		21	386299521051	300010024260				1,605.16
		22	386293421051	300010024260				81.76
							INVOICE TOTAL:	6,789.14
							VENDOR TOTAL:	6,789.14
FEDEX	FEDEX							
7-377-02223	05/19/21	01	LL EEI	010010024320			06/19/21	53.72
							INVOICE TOTAL:	53.72
							VENDOR TOTAL:	53.72
GALL	GALLS LLC							
018308976	05/06/21	01	UNIFORM	010020034690			06/05/21	147.98
							INVOICE TOTAL:	147.98
							VENDOR TOTAL:	147.98
GEBR	GEHRINGER BROS							
1026	05/24/21	01	FLAT STOCK	010030034680			06/24/21	30.00
							INVOICE TOTAL:	30.00

DATE: 06/01/21
 TIME: 14:24:28
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/30/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

GEBR	GEHRINGER BROS							
1028	05/26/21	01	ANGLE IRON	010030034680			06/26/21	15.00
							INVOICE TOTAL:	15.00
							VENDOR TOTAL:	45.00
HAAUPA	HAMPSHIRE AUTO PARTS							
588008	05/17/21	01	WIRE	010030034670			06/17/21	3.42
							INVOICE TOTAL:	3.42
588128	05/18/21	01	SCREWS	010030034670			06/18/21	12.60
							INVOICE TOTAL:	12.60
588206	05/19/21	01	LICENSE PLATE LIGHT	010030034670			06/19/21	33.20
							INVOICE TOTAL:	33.20
588230	05/19/21	01	ELECTRICAL BUTT CONNECT	010030034680			06/19/21	23.00
							INVOICE TOTAL:	23.00
588306	05/20/21	01	PLUG	010030034670			06/20/21	5.56
							INVOICE TOTAL:	5.56
588347	05/20/21	01	SUPPLIES	010030034670			06/20/21	9.03
							INVOICE TOTAL:	9.03
588429	05/21/21	01	MOWER OIL COOLER	520010024999			06/21/21	52.37
							INVOICE TOTAL:	52.37
588460	05/21/21	01	MOWER TRANS COOLER PARTS	520010024999			06/21/21	31.68
							INVOICE TOTAL:	31.68
588834	05/25/21	01	HEAD LAMP	010020024110			06/25/21	17.05
							INVOICE TOTAL:	17.05
588996	05/27/21	01	DECAL REMOVER	010030034670			06/27/21	39.09
							INVOICE TOTAL:	39.09
							VENDOR TOTAL:	227.00

INVOICES DUE ON/BEFORE 09/30/2021

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HALMK	HALL MARK CORPORATION							
64279	05/21/21	01	DEPOSIT SLIPS	010010034650			06/21/21	53.86
							INVOICE TOTAL:	53.86
							VENDOR TOTAL:	53.86
HECO	HENRY G. CONROE, M.D., S.C.							
052621	05/26/21	01	MEDICAL EXAM	010020024380			06/26/21	1,912.50
							INVOICE TOTAL:	1,912.50
							VENDOR TOTAL:	1,912.50
IPRF	ILLINOIS PUBLIC RISK FUND							
70387	04/13/21	01	JUNE WORKERS' COMP	010010024210			05/13/21	2,127.34
		02	JUNE WORKERS' COMP	300010024210				2,127.33
		03	JUNE WORKERS' COMP	310010024210				2,127.33
							INVOICE TOTAL:	6,382.00
							VENDOR TOTAL:	6,382.00
JABE	JACOB BELL							
052221	05/22/21	01	REIMBURSEMENT CDL	010030024310			06/22/21	61.35
							INVOICE TOTAL:	61.35
							VENDOR TOTAL:	61.35
KACTY	KANE CNTY CIRCUIT COURT CLERK							
052821A	05/28/21	01	BOND REMITTANCE	010000001000			05/28/21	1,025.00
							INVOICE TOTAL:	1,025.00
							VENDOR TOTAL:	1,025.00
KCCC	JEFFREY R KEEGAN							
060121	06/01/21	01	PD JANITORIAL SERVICE	010020024380			07/01/21	240.00
		02	VH JANITORIAL SERVICE	010010024380				160.00
							INVOICE TOTAL:	400.00
							VENDOR TOTAL:	400.00

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

KONICA	KONICA MINOLTA PREMIER FINANCE							
5015154692	05/17/21	01	PD COPIER LEASE	010020024340			07/02/21	170.09
							INVOICE TOTAL:	170.09
							VENDOR TOTAL:	170.09
LAAM	LAUTERBACH & AMEN, LLP							
56184	05/31/21	01	AUDIT	010010024375			06/30/21	10,000.00
							INVOICE TOTAL:	10,000.00
							VENDOR TOTAL:	10,000.00
LIOF	LIFTOFF LLC							
5736ADD5A	05/28/21	01	OFFICE 365 LICENSES	010010034685			06/28/21	128.00
							INVOICE TOTAL:	128.00
							VENDOR TOTAL:	128.00
M&G	M & G GRAPHICS							
9149011	05/20/21	01	TOURISM RACK CARDS	070020024385			06/20/21	625.74
							INVOICE TOTAL:	625.74
							VENDOR TOTAL:	625.74
MENA	MENARDS - SYCAMORE							
44185	03/15/21	01	OFFICE	010010024100			04/15/21	53.92
							INVOICE TOTAL:	53.92
44544	03/23/21	01	OFFICE	010010024100			04/23/21	12.78
							INVOICE TOTAL:	12.78
47257	05/15/21	01	BOARD ROOM	010010024100			06/15/21	985.78
							INVOICE TOTAL:	985.78
							VENDOR TOTAL:	1,052.48
MISA	MIDWEST SALT							

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

MISA	MIDWEST SALT							
P457848	05/19/21	01	WATER TREATMENT SALT	300010034680			06/19/21	2,686.35
							INVOICE TOTAL:	2,686.35
P457849	05/19/21	01	WATER TREATMENT SALT	300010034680			06/19/21	3,121.40
							INVOICE TOTAL:	3,121.40
P457921	05/27/21	01	WATER TREATMENT SALT	300010034680			06/26/21	3,030.65
							INVOICE TOTAL:	3,030.65
							VENDOR TOTAL:	8,838.40
NICOR	NICOR							
051921	05/19/21	01	96-71-05-6761 9	310010024260			07/07/21	41.58
							INVOICE TOTAL:	41.58
							VENDOR TOTAL:	41.58
NIOR	NICHOLAS ORSOLINI							
052521	05/25/21	01	PHONE STIPEND MARCH 2021	010020024230			06/25/21	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00
NOEA	NORTH EAST MULTI-REGIONAL							
281587	03/22/21	01	MEMBERSHIP FEES	010020024310			04/22/21	1,140.00
							INVOICE TOTAL:	1,140.00
							VENDOR TOTAL:	1,140.00
OFDE	OFFICE DEPOT, INC.							
173271988001	05/11/21	01	TOWELS/TISSUE	010020034650			06/12/21	59.35
							INVOICE TOTAL:	59.35
							VENDOR TOTAL:	59.35
PLRE	PLANNING RESOURCES INC							

DATE: 06/01/21
 TIME: 14:24:28
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

PLRE	PLANNING RESOURCES INC							
13567	05/24/21	01	STREETSCAPE - OUT OF SCOPE	010010024380			06/24/21	2,065.00
							INVOICE TOTAL:	2,065.00
							VENDOR TOTAL:	2,065.00
POTS	POMP'S TIRE SERVICE, INC.							
640090162	05/20/21	01	LOADER REAR TIRES	010030024120			07/20/21	2,032.62
							INVOICE TOTAL:	2,032.62
							VENDOR TOTAL:	2,032.62
QUCO	QUILL CORPORATION							
16506359	05/04/21	01	OFFICE CHAIR	300010034650			06/03/21	99.99
							INVOICE TOTAL:	99.99
							VENDOR TOTAL:	99.99
RAOH	RAY O'HERRON CO., INC.							
2117689-IN	05/27/21	01	UNIFORM	010020034690			06/27/21	119.97
							INVOICE TOTAL:	119.97
							VENDOR TOTAL:	119.97
STARK	STARK & SON TRENCHING, INC							
55188	04/30/21	01	SERVICE HOURS FIRE HYDRANT	300010024160			05/30/21	3,075.00
							INVOICE TOTAL:	3,075.00
							VENDOR TOTAL:	3,075.00
STRE	STREICHER'S							
I1502993	05/13/21	01	UNIFORM	010020034690			06/13/21	15.00
							INVOICE TOTAL:	15.00
							VENDOR TOTAL:	15.00
SUSTEEN	SUSTEEN							

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SUSTEEN	SUSTEEN							
9844293	02/01/21	01	SOFTWARE MAINTENANCE	010020024380			02/01/21	1,495.00
							INVOICE TOTAL:	1,495.00
							VENDOR TOTAL:	1,495.00
TEK	TEKLAB, INC							
253947	02/03/21	01	SLUDGE/WWTP CHEMICALS	310010024380			03/05/21	821.00
							INVOICE TOTAL:	821.00
257656	05/17/21	01	MONTHLY NPDES TESTING	310010024380			06/16/21	460.50
							INVOICE TOTAL:	460.50
257748	05/19/21	01	WW ANALYSIS	310010024380			06/18/21	491.50
							INVOICE TOTAL:	491.50
258143	05/27/21	01	WWTP	310010024380			06/27/21	48.75
							INVOICE TOTAL:	48.75
							VENDOR TOTAL:	1,821.75
TRCOPR	TRAFFIC CONTROL & PROTECTION							
107109	05/26/21	01	STREET SCAPE SIGNS	010030024130			06/26/21	11,584.65
							INVOICE TOTAL:	11,584.65
107110	05/26/21	01	STREET SCAPE SIGNS	010030024130			06/26/21	174.30
							INVOICE TOTAL:	174.30
							VENDOR TOTAL:	11,758.95
WAMA	WASTE MANAGEMENT							
3642607-2011-5	05/28/21	01	MAY 2021	290010024330			06/27/21	58,575.36
							INVOICE TOTAL:	58,575.36
							VENDOR TOTAL:	58,575.36
WEX	WEX BANK							

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VILLAGE OF HAMPSHIRE
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WEX	WEX BANK							
050121	05/01/21	01	PD FUEL	010020034660			06/01/21	3,285.53
		02	SSA FUEL	520010024999				216.58
		03	STREETS FUEL	010030034660				960.42
		04	WATER FUEL	300010034660				235.59
		05	SEWER FUEL	310010034660				179.79
							INVOICE TOTAL:	4,877.91
							VENDOR TOTAL:	4,877.91
							TOTAL ALL INVOICES:	151,467.44