

Village of Hampshire Village Board Meeting Thursday September 3, 2020 – 7:00 PM Hampshire Village Hall – 234 S. State Street

AGENDA

- 1. Call to Order
- 2. Establish Quorum (Physical and Electronic)
- 3. Pledge of Allegiance
- 4. Public Comments
- 5. Approval of Minutes from August 20, 2020
- 6. Village Manager's Report
 - a. Chamber of Commerce Outdoor Mistletoe Market no VB action required
 - b. Proclamation Constitution Week September 14-18
 - c. A Motion to Approve the Reappointment to the Downtown Beautification Subcommittee (3-year term): Jeanie Mayer and Michelle Bunkowske
 - d. A Motion to Approve the Reappointment to the Business Development Commission (3-year term): David Pizzolato
 - e. A Motion to Approve a Raffle License for the Hampshire Sportsman Conservation Club
 - f. A Resolution Updating the Policy Regarding Public Comment at Meetings of the Village Board of Trustees
- 7. Village Board Committee Reports
 - a. Business Development Commission
 - b. Finance
 - i. A motion to Approve the September 3, 2020 Accounts Payable
 - c. Public Relations
 - d. Planning/Zoning
 - e. Public Safety
 - i. Police Incident Report submitted by staff
 - f. Fields & Trails
 - g. Village Services
 - h. Public Works
 - i. Streets Report submitted by staff
- 8. New Business
- 9. Announcements
- 10. Executive Session 2(c) 21 Review of Executive Minutes
- 11. Any items to be reported and acted upon by the Village Board after returning to open session
- 12. Adjournment

Attendance: By Public Act 101-0640, all public meetings and public hearings for essential governmental services may be held by video or tele conference during a public health disaster, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend this meeting by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than 24 hours prior to the meeting and a link to participate will be sent to your e-mail address the day of the meeting, including all exhibits and other documents (the packet) to be considered at the meeting. Public Comment: Comments or questions may be submitted to the Village Clerk no later than 4:00 PM on the day prior to the meeting, by email to Lvasquez@hampshireil.org. Any written comments so received shall be noted in the minutes of the meeting.

The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons

VILLAGE OF HAMPSHIRE REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES August 20, 2020

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, August 20, 2020.

Electronic: Village Attorney Mark Schuster, Village Engineer Brad Sanderson.

Also Present: Village Manager Jay Hedges, Village Clerk Linda Vasquez, Village Finance Director Lori Lyons, Village Intern Josh Wray.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

PUBLIC COMMENTS

Bonnie Engel thanked the Village Board and the Hampshire Police Department for holding the Engel award ceremony in front of the Village Hall. She had the award program for 20 years, and it was a wonderful time. She also thanked the Board for the lifetime citizen award. She mentioned the historical society is in need for volunteers, and she encourages anyone who would like to help them out. Trustee Reid thanked Bonnie for everything she has done for the Village.

<u>MINUTES</u>

Trustee Klein moved to approve the minutes of August 6, 2020.

Seconded by Trustee Robinson Motion carried by roll call vote. Ayes: Kelly, Klein, Robinson, Reid.

Nays: None Absent: None Abstain: Krajecki Present: Koth

VILLAGE MANAGER'S REPORT:

Presentation Oakstead Development from Crown Community
Dan Olsem and Chris Naatz from Crown talked to the Board about annexing a portion to the Weasman property to the Oakstead property at Big Timber south of Lakewood and east of Route 20. Concept plans for the overall development were then presented. They are looking at the finished development having 220 9,100 sqft lots, 415 7,800 sqft lots along with 90 townhomes, 50 duplexes, 162 active adult houses, and 54 active adult ranch townhomes. There will be open space and parks in each section, tons of trees, and walking paths. The Big Timber Rd intersection will be improved with turning lanes but no lights. IDOT will require a traffic study. They are looking to annex quickly by the end of the year. Additionally, D300 has decided to build a new school in the northern-most section of Oakstead.

Trustee Klein moved to approve Ordinance 20-25; Amending the Village's Liquor regulations to create a new license in the A-2 license category in the Village, with the

change adding 123 WEST Oak Knoll.

Seconded by Trustee Kelly Motion carried by roll call vote.

Ayes: Kelly, Klein, Koth, Krajecki, Reid and Robinson

Nays: None Absent: None

Trustee Krajecki moved to approve Ordinance 20-26: Granting a variation of the front yard setback requirement in the R-2 single family residential zoning district for the property at 219 Panama Avenue in the Village.

Seconded by Trustee Kelly Motion carried by roll call vote.

Ayes: Kelly, Koth, Krajecki, Reid and Robinson

Nays: None Absent: None Abstain: Klein

Trustee Kelly would like to see the fees changed for small residential varainces. He believes it is absurd to charge residents \$500. Village Manager Hedges noted staff will look at this issue.

Trustee Robinson moved to approve Ordinance 20-27: Granting a general variation of the Community Graphics requirements for the certain property at 205 Metrix Drive in the Village.

Seconded by Trustee Koth

Motion carried by roll call vote.

Ayes: Klein, Koth, Reid and Robinson

Nays: Kelly, Krajecki

Absent: None

Several members of the Board agreed the sign regulations should be changed too since they have been granting so many variances anyway. Village Manager Hedges noted that the ZBA feels the same way, and this issue will come before the ZBA and the Village Board soon.

Trustee Krajecki moved to appoint Karen Trzaska for a three-year term to the Business Development Commission.

Seconded by Trustee Klein Motion carried by roll call vote.

Ayes: Kelly, Klein, Koth, Krajecki, Reid and Robinson

Nays: None Absent: None

Building Department Monthly Report:

Josh Wray, Assistant to the Village Manager, presented a report showing building permit activity for July.

VILLAGE BOARD COMMITTEE REPORTS

a) Public Works - Trustee Koth reported that the Streets Department avoided a

\$17,000 cost to have an outside service clean sections of stormwater infrastructure by instead renting a machine for \$250 that they used to do it themselves. The whole Streets Department team is really good and are working together great.

b) <u>Business Development</u> – Trustee Krajecki reported Rose Garden was the Hampshire's Very Own feature of the month. The Chamber had the golf outing and thanked Jeanie Mayer for the great job she is doing. Next BDC meeting will be the 2nd Wednesday in September.

c) Finance -

Trustee Krajecki moved to approve the Accounts Payable in the sum of \$100.00 to employee Hobart Jones, John Huff, and Nicholas Orsolini paid on or before August 26, 2020.

Seconded by Trustee Koth Krajecki Motion carried by roll call vote

Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson

Nays: None Absent: None

Trustee Robinson moved to approve the Accounts Payable in the sum of \$133,552.42 paid on or before August 26, 2020.

Seconded by Trustee Krajecki Motion carried by roll call vote

Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson

Nays: None Absent: None

- d) Public Relations Trustee Reid will be having a meeting to discuss Branding.
- e) Planning/Zoning ZBA held a meeting August 11, 2020. at 7 p.m.
- f) Public Safety Trustee Koth reported the Park District found something at both parks, so they called the Police Department, and the police took care of it.
- g) Fields & Trails No report
- h) <u>Village Services</u> Trustee Kelly reported a committee meeting will be set up to go over the WM report of recycling violators. The Park District is looking for better internet service; Comcast is not set up there maybe look into this.

New Business

Village Manager Hedges reported there will be no water shut offs this billing cycle even though there are 213 accounts with past due balances, 10 of which are over \$1,000. Staff will look into establishing a forgiveness program for those who need it in these extraordinary times.

President Magnussen entered an email exchange between himself and Mr. Jeff

Maslinski into the minutes at Mr. Maslinski's request. He also addressed another email from Mr. Maslinski asking what business the Village did with Alpha Graphics from 2000-2005 and what the bidding process for that business was. President Magnussen stated that he does not know because he was not a member of the Board during that time, and he is not sure if Alpha Graphics even existed back then.

<u>ADJOURNMENT</u>

Trustee Koth moved to adjourn the Village Board meeting at 9:18 p.m.

Seconded by Trustee Krajecki Motion carried by roll call vote

Ayes: Kelly, Klein, Robinson, Reid, Krajecki, Koth

Nays: None Absent: None

Linda Vasquez Village Clerk

Jeffrey R. Magnussen, President

Village of Hampshire

----- Original message -----

From: Jeff Maslinski < jeff@psiclm.com>

Date: 8/19/20 4:38 PM (GMT-06:00)

To: Jeff Magnussen < imagnussen@hampshireil.org>

Cc: Christine Klein < CKlein@hampshireil.org>, Toby Koth < TKoth@hampshireil.org>, Aaron Kelly

<a href="mailto:akelly@hampshireil.org, Mike Reid mreid@hampshireil.org, Erik Robinson

<<u>ERobinson@hampshireil.org</u>>, Jay Hedges <<u>JHedges@hampshireil.org</u>>, Ryan Krajecki

< <u>RKrajecki@hampshireil.org</u>>, Linda Vasquez < <u>lvasquez@hampshireil.org</u>>

Subject: RE: FOIA request 8-12 Email 1 of 2

Jeff,

I ask that the following three questions be recorded and answered as it relates to the printing business awarded to Alphagraphics of Crystal Lake.

- 1. Did the village put out a competitive bid solicitation for the printing business awarded to Alphagraphics from the year 2000 to 2005.
- 2. Was Jeffrey Magnussen affiliated with Alphagrapics in a capacity (employee) in which personal financial gain was a result of the printing business awarded to Alphagraphics from the years 2000 to 2005.

Answered on tape

Yes or No.

Cc: Christine Klein < cklein@hampshireil.org, Toby Koth < tKoth@hampshireil.org, Aaron Kelly < akelly@hampshireil.org, Erik Robinson < ERobinson@hampshireil.org, Jay Hedges < JHedges@hampshireil.org)

Subject: FW: FOIA request 8-12 Email 1 of 2

Jeff.

Please explain to me how awarding Village printing contracts for the last 15 years to a Village president as an owner of a printing business or an employee of a printing business is not a conflict of interest.

- 1. Were these jobs all bid out
- 2. Is it not in the best interest of village residents to <u>not have</u> board members awarded village contracts for work, period.
- 3. How is it possible that for 15 years every printing job that the village needed done was won by yourself or a company affiliated with yourself?

I am unable to attend the village meeting tomorrow. I would like the these questions and the documentation brought up as part of the "open to resident comments" appropriated time and I would like an answer to be recorded for village residents to know.

I also formally request that you immediately step down as Village President so that we can move ahead in finding a more adequate leader.

This is email 1 of 2.

Thank You,

Jeff Maslinski

From: Linda Vasquez < lvasquez@hampshireil.org>

Sent: Tuesday, August 18, 2020 3:27 PM **To:** Jeff Maslinski < jeff@psiclm.com>

Subject: FOIA request 8-12

Here is your request from 8-12.

Linda R. Vasquez Hampshire Village Clerk, RMC, CMC <u>lvasquez@hampshireil.org</u> Direct: 847-683-2181 x 21 Thank You,

Jeff Maslinski

Professional Sales-CLM Inc. Phone: 1-847-792-1696 Fax: 1-847-792-1695 Web: www.psiclm.com

From: Jeff Magnussen < imagnussen@hampshireil.org>

Sent: Wednesday, August 19, 2020 4:12 PM

To: Jeff Maslinski < jeff@psiclm.com >

Cc: Christine Klein < <a href="Miles Edited Normal Normal

keilorgkeilorgkeilorg<a href=

Jay Hedges < JHedges@hampshireil.org>; Ryan Krajecki < RKrajecki@hampshireil.org>; Linda Vasquez

<lvasquez@hampshireil.org>

Subject: RE: FOIA request 8-12 Email 1 of 2

Jeff,

As you know from your FOIA request I didn't conduct any business with the village while working at Harvest Graphics, a family owned company, from 2005 to 2013. I starting doing printing for the village in 2000 and continued until April of 2005. You fail to mention that in your email so it hasn't been 15 years. I am an employee at Alphagraphics, not an owner, and we have provided printing for the village since 2013. Alphagraphics is not awarded every printing job as you claim. We do not provide the vehicle graphics for PW or the police departments or printing and mailing of the water bills. Signs/banners are usually printed by other companies as well. As such I will not be resigning as Village President. There is an election in 8 months at which time the residents can decide if this is an issue for them. Have a good afternoon.

Sincerely,

Jeffrey R. Magnussen, President Village of Hampshire

----- Original message -----

From: Jeff Maslinski < jeff@psiclm.com > Date: 8/19/20 2:10 PM (GMT-06:00)

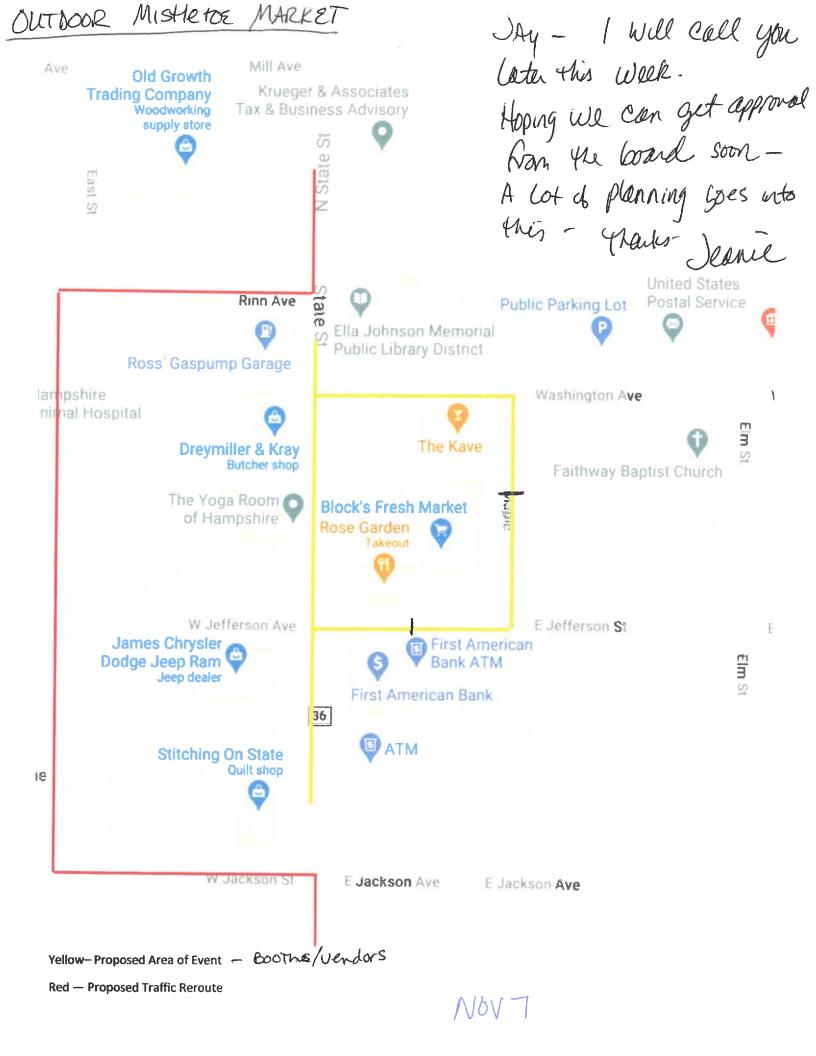
To: Jeff Magnussen < imagnussen@hampshireil.org>



Village of Hampshire 234 S. State Street, Hampshire IL 60140 Phone: 847-683-2181 www.hampshireil.org

APPLICATION FOR LARGE GROUP OUTDOOR GATHERING

Applicant: Hampshire Area Chamber of Commerce
Address: 113 W. OAK Knoll DR, Hampshire / 60140
Address: 113 W. OAK Knoll DR, Hampshire /c 60140 Phone Number: 847 683 1122 Email: Hampshire Chamber Gmail. Com
Name of Event: Holidays on State (Mistleto & Market) Event Sponsor (if applicable):
Date of Proposed Event: NOVEMBER 7, 2020
Hours: from 10:00 AM PM to 4:00 AM PM
Location of Event: Downtown State St, Washington Ave, Maple Pl, Jefferson F
General Description of Event: Attach page(s) describing the planned event, features,
operations, etc.
Layout / Site Plan: Attach a drawing depicting the layout of the site for the Event.
Number of Anticipated Participants: 75 to 100 Vendors
Responsible Person(s):
Name: JEANIE MAYER
Address: 304 MADISON ST, HAMPShire, 16 60140
Phone Number: 2242760411 Email: Jea May 6 @ gmail. Com
[Attach additional sheet(s) identifying any other responsible persons and as necessary to fully describe the event, schedule, layout, etc.]
I herby certify that the information stated in this application and all attached pages is true and accurate, to the best of my knowledge and belief. Applicant's Signature Date



PROCLAMATION

WHEREAS: The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS: September 14, 2020, marks the two hundred and thirty-second anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 14 through 18 as Constitution Week,

NOW, THEREFORE I, Jeffrey R. Magnussen, by virtue of the authority vested in me as Village President of the State of Illinois in the Village of Hampshire do hereby proclaim the week of September 14 through 18 as

CONSTITUTION WEEK

and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

,	day of September of the year of our Lord two thousand nineteen.
Signed	SEAL Attest

IN WITNESS WHEREOF. I have hereunto set my hand and caused the Seal of the Village of



234 S. State Street

Hampshire, IL 60140

PAID

AUG 21 2020

VILLAGE OF HAMPSHIRE Phone: (847) 683-2181

Fax: (847) 683-4915 www.hampshireil.org

APPLICATION FOR CONDUCTING A RAFFLE (GOOD FOR ONE RAFFLE)

ame of Organization: Hampshire Sportsman Conscruttion Club
ddress: 19NO81 Felsnith rd Hampshire IL
ype of Organization: Religious Charitable Veterans Educational Labor Fraternal
ate when this group was organized: 1961
chartered or incorporated, date and place where papers were issued:
ate when raffle winners will be determined: $1/-1/-20$
ime: 7:00 P.M. Location: "The KAVE"
inte. 1.00 p. 1115 Location
rea or Areas where tickets will be sold: Hompshire + Sotronding corec
ate of ticket sales: 8-11-20 to 11-11-20
rice of each ticket:
rizes to be awarded and retail value of each, (May be listed on separate sheet)
No. <u>Prize</u> <u>Value of each</u> <u>Total Value</u>
1 Walther PPQ Q5 941.00 941.00
TOTAL AGGREGATE VALUE OF ALL PRIZES \$

Presiding Officer: David	Woilz	
Address: 19NO81 70		Date of Birth: 10/1/1957
Secretary: Some as	above	
Address:		Date of
Phone:		Birth:
Raffle Manager: <u>Some</u> a	sabove	
Address:		
Phone:		Date of Birth:
its officers, operators, and workers	ed a bona fide membershi s at the raffle are bona fide ner certify that all of the in	p engaged in carrying out its objectives;
Signed: Lawel U	Darto	
Title: President,	Secretary,	Treasure
	Fee Schedule: Aggregate Value Less than \$500 \$501-\$5,000 \$5,001 and over	Fee: None \$10.00 \$25.00
***Each licensee, within thirty (30 village clerk each of the following)		eport to its membership and to the

- a. Gross receipts generated by the conducting of the raffle;
- b. An itemized list of all reasonable operating expenses which have been deducted from the gross receipts;
- c. Net proceeds from the conducting of the raffle;
- d. An itemized list of the distribution of the net proceeds; and
- e. A list of prize winners.

Records required by this section shall be preserved for three (3) years, and the organization shall make available for public inspection their records relating to the operation of a raffle at reasonable times and places.



234 S. State Street Hampshire, IL 60140

Date

Phone: (847) 683-2181 Fax: (847) 683-4915 www.hampshireil.org

OFFICIAL BOND FOR RAFFLE MANAGER

(To be used when aggregate value of prizes is less than \$15,000)

2 2 2
KNOW ALL MEN BY THESE PRESENTS THAT WE, Raffle Manager
and Waitz Surety
Are held and bound to: Hampshire Sportsman + Conservation Clark Name of Organization
In the sum of $\$$ 941.00 equal to aggregate retail value of all prizes, for the payment of such we are obliged.
The condition of the above obligation is such that David Warte,
Being of legal age, has been appointed Raffle Manager for a raffle to be conducted
on 11/11 2020.
Month/day Year
NOW, THEREFORE, if the said Raffle Manager shall perform and discharge all the duties required
of him/her as raffle manager, then this Bond is to be void; otherwise to remain in full force.
Raffle Manager's signature: Wairel Water
Address: 19NO81 7 chamila vd City: Hompshire I
Surety's signature: Ward Warte
Address: 19NOSI Felsmith rd City: Hompshir P
MAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA
I, MARY BRANDES, a notary public in Illinois, certify that
DAVID VORITE and
Who are both personally known to me, are the same persons whose names are subscribed to
above; that they appeared before me this day in person and acknowledged that they signed,
sealed and delivered said instrument as their free and voluntary act, for the use and purpose
therein set forth.
OFFICIAL SEAL M BRANDES Given under my hand and seal on this date.
NOTARY PUBLISQ 28 TATE OF ILLINOIS MY COMMISSION EXPIRES: 10/18/23
MIT COMMISSION EN 1125

Notary Public

A RESOLUTION AMMENDING THE POLICY REGARDING PUBLIC COMMENT AT MEETINGS OF THE VILLAGE BOARD OF TRUSTEES

WHEREAS, the Corporate Authorities desire to establish and publish a policy for accepting comments from members of the public regarding matters of public interest at meetings of the Corporate Authorities in the Village; and

WHEREAS, the order of business for the conduct of meetings of the Village Board of Trustees is to be determined by the Board members from time to time; and

WHEREAS, the Board of Trustees desire to provide for a period of public comment during meetings of the Board of Trustees under certain specified procedures, to maintain good order in conducting the business of the public.

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The following shall be the policy of the Board of Trustees for members of the public who wish to address the Board of Trustees on matters of public interest:

- A. Persons wishing to address the Board of Trustees at a meeting shall be governed by the following rules:
- 1. To address the Board in-person with public comments, a person must register prior to the time the "Public Comment" Agenda Item is reached in the ordinary course of business at the meeting by signing with name and address on a sheet provided by the Village Clerk designated for such purpose and located in the meeting room. Written statements that accompany in-person public comments may be attached to the meeting minutes upon the request of the person speaking.
- 2. Whenever remote attendance is allowed, a person wishing to attend a meeting by video or teleconference must notify the Village Clerk by email with such request no later than noon (12 PM) two days prior to the meeting in order to receive a link to participate (e.g., noon on Tuesday for a Thursday meeting). In the same email request, the person may also sign up for public comment and may submit a written statement in the same email. Written statements that accompany remote public comments may be attached to the meeting minutes upon the request of the person speaking.
- B. The Board will allow each person who is properly registered to speak for a maximum time of five (5) minutes, provided the Village President or President Pro Tem may reduce the maximum time to three (3) minutes before public comments begin if more than five (5) persons have registered to speak.

- C. Public comment is meant to allow for expression of opinion on, or for inquiry regarding, public affairs but is not meant for debate with the Board or its members. Good order and proper decorum shall always be maintained.
- D. Any inquiries made during such public comment may be taken under advisement, and an effort may be made to provide a prompt response, either via writing, through an appropriate Committee, or at the next Board meeting.
- E. This policy for public comment at meetings of the Village Board of Trustees is subject to alteration, amendment, or termination at any time.

Section 2. Any motion, order, resolution, or ordinance in conflict with the provisions of this Resolution is to the extent of such conflict hereby superseded and waived.

Section 3. If any section, subdivision, sentence, or phrase of this Resolution is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portion of this Resolution.

Section 4. This Resolution shall take full force and effect upon its passage and approval as provided by law.

ADOPTED THIS _	3rd	_ DAY OF	September	, 2020
AYES:	_			
NAYS:	_			
ABSENT:				

ABSTAIN:				
APPROVED THIS _	3rd	DAY OF	September	, 2020.
	-		R. Magnussen President	
ATTEST:				
Linda Vasquez Village Clerk				

VILLAGE OF HAMPSHIRE

Accounts Payable

September 3, 2020

The President and Board of Trustees of the Village of Hampshire Recommends the following Warrant in the amount of

Total: \$123,654.03

To be paid on or before September 9, 2020

Village President:	
Attest:	
Village Clerk:	
Date:	

VILLAGE OF HAMPSHIRE

Accounts Payable

September 3, 2020

The President and Board of Trustees of the Village of Hampshire Recommends the following **Employee/Trustee:** Cody Grindley, John Huff, Nicholas Orsolini, and Ryan Granias Warrant in the amount of

Total: \$346.60

To be paid on or before September 9, 2020

Village President:	
Attest:	
Village Clerk:	
Date:	

VILLAGE OF HAMPSHIRE

DETAIL BOARD REPORT

PAGE: 1

DATE: 09/01/20 TIME: 16:09:37 ID: AP441000.WOW

INVOICES DUE ON/BEFORE 12/31/2020

INVOICE # VENDOR #	INVOICE DATE			ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ACEGE TOBINSON'S	ACE HARDWAR	E #0	3999					
101188/1	08/06/20	01	HORNET SPRAY	010030034680			09/06/20 TOTAL:	8.61 8.61
101325/1	08/13/20	01	CAPS	010030034680		INVOICE	09/13/20 TOTAL:	3.58 3.58
101334/1	08/14/20	01	HORNET SPRAY	010030034680			09/14/20 TOTAL: OTAL:	58.14 58.14 70.33
AMBU AMAZON CAPI	TAL SERVICE	S						
080720	08/07/20	01	2 HP LASERJET PRINTERS	010030034680			09/06/20 FOTAL:	935.54 935.54
1TPJ-NW79-1YXV	08/11/20	01	AMERICAN FLAG	010030034680		INVOICE '	09/11/20 FOTAL: DTAL:	74.97 74.97 1,010.51
AT&T AT&T								
090120	08/21/20		289265609 291249633	300010024230 010030024230		INVOICE TO		182.82 15.71 198.53 198.53
B&F CONSTRU	CTION CODE	SERV	TICES					
53745	05/14/20	01	SINGLE FAMILY PLAN REVIEW	010010024390		INVOICE TO		100.00 100.00 100.00
B&KPO B & K POWER	EQUIPMENT :	INC.						
159520	08/12/20	01	GAS CAN	010030034670		INVOICE TO	TOTAL:	41.49 41.49 41.49

DATE: 09/01/20 TIME: 16:09:37

ID: AP441000 WOW

VILLAGE OF HAMPSHIRE DETAIL BOARD REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 12/31/2020

INVOICE # VENDOR #	INVOICE DATE			ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
BNTWB BUNGE'S NORT	THWEST TIRE	WRI	GHT					
0008510	08/04/20	01	2017 LAWN MOWER	010030024120			09/04/20 TOTAL:	74.00 74.00
0008544	08/07/20	01	REPAIR FLAT	010030024120		INVOICE	09/07/20 TOTAL:	44.40 44.40
0008559	08/11/20	01	TUBE	010030024120		INVOICE	09/11/20 TOTAL:	115.80 115.80
0008582	08/13/20	01	2010 DODGE TWO FRONT TIRES	010030024110			09/13/20 TOTAL: FOTAL:	387.64 387.64 621.84
BUBR BUCK BROTHER	RS, INC.							
268428	08/03/20	01	RIM AND WHEEL	520010024999		INVOICE	09/03/20 TOTAL:	173.17 173.17
268429	08/03/20	01	SSA MOWER	520010024999		INVOICE	09/04/20 TOTAL:	221.90 221.90
271373	08/25/20	01	SSA MOWER	520010024999			09/25/20 TOTAL: TOTAL:	208.28
CASE CARDMEMBER S	SERVICE							
090120		02 03 04 05 06	LV RETIREMENT PARTY LV FEDEX LV MUNICIPAL CLERKS OF IL JH ILCMA & ILGL PRESENTATION JW ILCMA & ILGL PRESENTATION LV ENGEL AWARD JH MENARDS BUILD REHAB	010010044800 010010024320 010010024310 010010024310 010010024310 010010044800 010010024100			09/01/20	1,215.00 31.55 25.00 20.00 20.00 151.30 1,960.46

DATE: 09/01/20

ID: AP441000.WOW

VILLAGE OF HAMPSHIRE DETAIL BOARD REPORT

PAGE: 3

TIME: 16:09:37

INVOICES DUE ON/BEFORE 12/31/2020

INVOICE # INVOICE ITEM VENDOR # DATE # DESCRIPTION ACCOUNT # P.O. # PROJECT DUE DATE ITEM AMT CASE CARDMEMBER SERVICE 090120 09/01/20 08 JH MENARDS BUILD REHAB 010010024100 09/01/20 638.09 INVOICE TOTAL: 4,061.40 VENDOR TOTAL: 4,061.40 CHEX CHRISTENSEN EXCAVATING 7215 08/06/20 01 DITCH WORK HAUL OFF SPOILS 010030024130 09/06/20 855.00 INVOICE TOTAL: 855.00 VENDOR TOTAL: 855.00 CIGI CIRA GIOVENCO 011620 01/16/20 01 MAILBOX REIMBURSEMENT 010030024130 08/31/20 25.00 INVOICE TOTAL: 25.00 VENDOR TOTAL: 25.00 CODY GRINDLEY COGR 082120A 08/21/20 01 CELL PHONE STIPEND 010020024230 08/21/20 40.00 INVOICE TOTAL: 40.00 VENDOR TOTAL: 40.00 COMA CORE & MAIN LP M876591 08/25/20 01 STORM SEWER REDUCER 010030024130 09/25/20 150.89 INVOICE TOTAL: 150.89 VENDOR TOTAL: 150.89 COMED COMED 081020 08/10/20 01 5175128047 010030024260 10/12/20 0.03 02 2522108141 310010024260 63.82 INVOICE TOTAL: 63.85 VENDOR TOTAL: 63.85

DATE: 09/01/20 VI TIME: 16:09:37 DE

ID: AP441000.WOW

VILLAGE OF HAMPSHIRE DETAIL BOARD REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 12/31/2020

INVOICE VENDOR :	**	INVOICE DATE	ITE! #	M DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
COPS	C.O.P.S. TES	STING SERV	CE,	INC.					
106023		08/07/20	01	TF PRE-EMPLOYMENT POLY	010020024380		INVOICE	09/07/20 TOTAL:	160.00 160.00
106035		08/14/20	01	TF PRE-EMPLOYMENT PSYCH	010020024380		INVOICE VENDOR I		450.00 450.00 610.00
CUBE	CULLIGAN OF	BELVIDERE							
090120		09/01/20	02 03 04	104711 85662 93732 93732 93740	010020024280 010010024280 300010024280 310010024280 010030024280		INVOICE VENDOR T		9.95 44.80 77.65 77.65 33.80 243.85 243.85
DIWO	DIESEL WORKS	INC							
4078		08/25/20	01	REPAIR SLUDGE TRUCK	310010024110		INVOICE VENDOR T		985.65 985.65 985.65
DYEN	DYNEGY ENERG	Y SERVICES	3						
082020		08/11/20	02 03 04 05 06 07	0303089081 3297106018 2676064003 1578018033 0710116073 3461028010 1329062027 0524674020 4623084055	010030024260 010030024260 010030024260 010030024260 010030024260 010030024260 010030024260 010030024260 010030024260			10/13/20	56.28 29.90 991.58 2,177.38 34.57 48.50 9.62 18.31 67.82

DATE: 09/01/20 VILLAGE OF HAMPSHIRE PAGE: 5 TIME: 16:09:37 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/31/2020

ID: AP441000.WOW

INVOICE VENDOR ‡	- "	INVOICE DATE	ITEN #	1 DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
DYEN	DYNEGY ENERG	Y SERVICES	5						
082020		08/11/20	11 12 13 14 15 16 17 18 19 20 21	0255144168	010030024260 310010024260 300010024260 300010024260 300010024260 300010024260 310010024260 310010024260 310010024260 310010024260 310010024260 310010024260 310010024260		INVOICE T		149.60 74.64 359.59 75.58 74.48 66.43 203.84 214.77 82.52 103.15 157.71 1,524.26 72.06 328.10 6,920.69 6,920.69
ENCS	ENTRE COMPUT	ER SOLUTIO	NS						
0013379	93	08/31/20		CABLING CABLING	010010024380 010010054940		INVOICE TO		4,702.50 2,400.00 7,102.50 7,102.50
FISA	FOX VALLEY F	IRE & SAFE	ETY						
IN00375	894	08/26/20	01	ANNUAL SERVICE	010020034680		INVOICE T	09/25/20 FOTAL:	50.00 50.00
IN00375	895	08/26/20	01	ANNUAL SERVICE	300010024280		INVOICE T	09/25/20 COTAL:	50.00 50.00
IN00375	896	08/26/20	01	ANNUAL SERVICE	300010024280		INVOICE 7	09/25/20 FOTAL:	50.00 50.00

DATE: 09/01/20 VI TIME: 16:09:37 DE

ID: AP441000.WOW

VILLAGE OF HAMPSHIRE PAGE: 6
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/31/2020

INVOIC VENDOR		INVOICE DATE			ACCOUNT #	P.O. # PROJECT DUE DATE	ITEM AMT
FISA	FOX VALLEY	FIRE & SAF	ETY				
IN0037	5897	08/26/20	01	RECHARGE SERVICE	300010024280	09/25/20 INVOICE TOTAL:	155.00 155.00
IN0037	5898	08/26/20	01	ANNUAL SERVICE	010030024100	09/25/20 INVOICE TOTAL: VENDOR TOTAL:	50.00 50.00 355.00
GEBR	GEHRINGER BI	ROS					
0861		08/18/20	01	WELD CAST STORM GRATE	010030034700	09/18/20 INVOICE TOTAL: VENDOR TOTAL:	60.00 60.00 60.00
HAAUPA	HAMPSHIRE AU	JTO PARTS					
562876		08/10/20	01	TIRE SLIME	010030034670	09/10/20 INVOICE TOTAL:	21.63 21.63
563247		08/14/20	01	SUPPLIES	010030034670	09/14/20 INVOICE TOTAL:	6.96 6.96
563633		08/19/20	01	BATTERY	310010034670	09/19/20 INVOICE TOTAL:	136.99 136.99
563999		08/24/20	01	HYDRALIC OIL TRAILER	010030034670	09/24/20 INVOICE TOTAL:	18.76 18.76
564040		08/24/20	01	HYDRAULIC OIL TRAILER	010030034670	09/24/20 INVOICE TOTAL:	12.64 12.64
564345		08/27/20	01	OIL FILTER	010030034670	09/27/20 INVOICE TOTAL: VENDOR TOTAL:	23.98 23.98 220.96
HAIN	HAWKINS, IN	IC.					

ID: AP441000 WOW

TIME: 16:09:37

VILLAGE OF HAMPSHIRE PAGE: 7 DETAIL BOARD REPORT

	INVOICES	DUE	ON	BEFORE	12	/31	/2020
--	----------	-----	----	--------	----	-----	-------

	INVOICE I DATE		ACCOUNT #	P.O. # PROJECT DUE DATE	ITEM AMT
HAIN HAWKINS, IN	IC.				
4781641	08/24/20	01 WWTP ALUM	310010034680	09/24/20 INVOICE TOTAL: VENDOR TOTAL:	6,169.09 6,169.09 6,169.09
IPODBA IPO/DBA CARD	UNAL OFFICE	SUPPLY			
625713-0	08/18/20	01 PAPER	010010034650	09/18/20 INVOICE TOTAL:	143.80 143.80
625963-0	08/27/20	01 BANKER BOXES/HANGING FOLDERS	010010034650	09/27/20 INVOICE TOTAL: VENDOR TOTAL:	144.64 144.64 288.44
JEGW JEFF GWINN					
090120	09/01/20	01 BUILDING REHAB	010010024100	09/01/20 INVOICE TOTAL: VENDOR TOTAL:	410.00 410.00 410.00
JOHU JOHN HUFF					
082120	08/21/20 (01 REIMBURSE CHILD SAFETY RECERT	010020024310	09/21/20 INVOICE TOTAL: VENDOR TOTAL:	55.00 55.00 55.00
KCCC JEFFREY R KE	EGAN				
083120	08/31/20	01 VH JANITORIAL SERVICE	010010024380	09/30/20 INVOICE TOTAL:	350.00 350.00
083120A	08/31/20	01 PD JANITORIAL SERVICE	010010024380	09/30/20 INVOICE TOTAL: VENDOR TOTAL:	480.00 480.00 830.00
KISA KIRKLAND SAW	MILL				

OFDE

OFFICE DEPOT, INC.

VILLAGE OF HAMPSHIRE DETAIL BOARD REPORT

PAGE: 8

TIME: 16:09:37 ID: AP441000.WOW

INVOICES DUE ON/BEFORE 12/31/2020

INVOICE # INVOICE ITEM VENDOR # DATE # DESCRIPTION ACCOUNT # P.O. # PROJECT DUE DATE ITEM AMT KISA KIRKLAND SAWMILL 8-12-20 08/12/20 01 TRUCK SIDE BOARD 010030034680 09/12/20 27.94 INVOICE TOTAL: 27.94 VENDOR TOTAL: 27.94 KONMIN KONICA MINOLTA BUS SOLUTION 267873277 09/21/20 01 PD MONTHLY MAINTENANCE 010020024340 10/21/20 177.87 INVOICE TOTAL: 177.87 VENDOR TOTAL: 177.87 LEDR L.E.D. RITE LLC 7429 08/12/20 01 STREET LIGHT BULBS 010030024270 09/12/20 535.56 INVOICE TOTAL: 535.56 VENDOR TOTAL: 535.56 MENA MENARDS - SYCAMORE 32503 08/14/20 01 TARP/SHOP LIGHT/SUPPLIES 010030034670 09/14/20 613.64 INVOICE TOTAL: 613.64 VENDOR TOTAL: 613.64 MISA MIDWEST SALT P452750 08/19/20 01 WATER TREATMENT SALT 300010034680 09/19/20 3,090.70 INVOICE TOTAL: 3,090,70 VENDOR TOTAL: 3,090.70 NIOR NICHOLAS ORSOLINI 082620 08/26/20 01 CELL PHONE STIPEND 010020024230 09/26/20 40.00 INVOICE TOTAL: 40.00 VENDOR TOTAL: 40.00

DATE: 09/01/20 TIME: 16:09:37

VILLAGE OF HAMPSHIRE DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/31/2020

PAGE:

ID: AP441000 WOW DETAIL BOARD REPORT

INVOICE # INVOICE ITEM VENDOR # DATE # DESCRIPTION ACCOUNT # P.O. # PROJECT DUE DATE ITEM AMT OFDE OFFICE DEPOT, INC. 115198583001 08/13/20 01 MAILER/POST IT NOTES 010020034650 09/12/20 44.00 INVOICE TOTAL: 44.00 VENDOR TOTAL: 44.00 OFPR OFFSPRING PROPERTY LLC 08/26/20 01 REFUND UTILITY OVER PAYMENT 082620 300000002200 09/26/20 179.85 INVOICE TOTAL: 179.85 VENDOR TOTAL: 179.85 PECA PETTY CASH 1239882 08/31/20 01 PD TRUCK WEIGHT ENFORCEMENT 010020024380 08/31/20 12.00 INVOICE TOTAL: 12.00 VENDOR TOTAL: 12.00 RKOUSE RK OUALITY SERVICES 15627 08/25/20 01 REMOVE & REPLACE ROCKER ARM 010020024110 09/25/20 2,448.47 INVOICE TOTAL: 2,448.47 15995 08/25/20 01 HEADLAMP BULB 010020024110 09/25/20 25.35 INVOICE TOTAL: 25.35 15996 08/18/20 01 OIL CHANGE/TIRE ROTATION/A/C 010020024110 09/18/20 1,147.66 INVOICE TOTAL: 1,147.66 16116 08/27/20 01 REMOVE & REPLACE FAN MOTOR 010020024110 09/27/20 629.82 INVOICE TOTAL: 629.82 16129 08/31/20 01 OIL CHANGE 010020024110 09/30/20 38.34 INVOICE TOTAL: 38.34 16133 08/31/20 01 OIL CHANGE/TIRE ROTATION 010020024110 09/30/20 63.69 INVOICE TOTAL: 63.69 VENDOR TOTAL: 4,353.33

DATE: 09/01/20 VILLAGE OF HAMPSHIRE PAGE: 10 TIME: 16:09:37 DETAIL BOARD REPORT ID: AP441000.WOW

INVOICES DUE ON/BEFORE 12/31/2020

INVOICE VENDOR	#	INVOICE DATE	#	1 DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
RYGR	RYAN GRANIAS	5							
082220		08/22/20	01	POLICE TRAINING	010020024290			09/22/20 TOTAL: OTAL:	211.60 211.60 211.60
SHIN	SHERWIN WILI	IAMS CO							
9905-6		08/07/20	01	GLASS BEADS TRAFFIC PAINT	010030024130			09/07/20 TOTAL: OTAL:	214.17 214.17 214.17
SIARA	SIGN A RAMA								
9631		08/24/20	01	CENSUS BANNERS	010010024340		INVOICE VENDOR T	TOTAL:	1,248.50 1,248.50 1,248.50
SIDE	SILVERTHORNE	DEVELOPM	ENT						
083120		08/31/20	01	TCO ESCROW RELEASE	010000002040			08/31/20 TOTAL: OTAL:	10,000.00 10,000.00 10,000.00
STAINS STANDARD INSURANCE COMPANY									
071720#	1	07/17/20	02 03 04	ADM PD STREETS SEWER WATER	010010014035 010020014035 010030014035 310010014035 300010014035		INVOICE '		70.07 188.56 56.58 14.15 23.57 352.93
TRCOPR	TRAFFIC CONT	יססד. ב מססי	רפטייד	ON			VENDOR I	JIAL:	352.93
	IRAFFIC CONT				010030004130			//	
104757		07/30/20	0.1	STREET NAME SIGN	010030024130		INVOICE TO		103.10 103.10 103.10

DATE: 09/01/20

VILLAGE OF HAMPSHIRE PAGE: 11 TIME: 16:09:37 DETAIL BOARD REPORT ID: AP441000.WOW

INVOICES DUE ON/BEFORE 12/31/2020

INVOICE # INVOICE ITEM VENDOR # DATE # DESCRIPTION ACCOUNT # P.O. # PROJECT DUE DATE ITEM AMT TRUN TREES UNLIMITED C P INC 8157 08/06/20 01 SSA #8 GRADE, SEED, BLANKET 520010024928 09/06/20 1,950.00 INVOICE TOTAL: 1,950.00 VENDOR TOTAL: 1,950.00 IINRE UNITED RENTALS 185017643-001 08/19/20 01 JAKE LN BASIN FLARED ENDS 520010024920 09/19/20 121.93 02 FRENCH RD BASIN FLARED ENDS 520010024926 121.94 03 HAMPSHIRE MEADOWS BASIN FLARED 520010024932 121.93 04 JACK DYLAN BASIN FLARED ENDS 520010024928 121.94 INVOICE TOTAL: 487.74 VENDOR TOTAL: 487.74 USBL USA BLUEBOOK 342750 08/28/20 01 DEWATERING PUMP 300010034670 09/28/20 533.85 INVOICE TOTAL: 533.85 VENDOR TOTAL: 533.85 VETO VETO ENTERPRISES, INC 34194 06/10/20 01 RADIO PARTS FOR SOUAD 010020054906 07/10/20 66.70 INVOICE TOTAL: 66.70 VENDOR TOTAL: 66.70 VUMA VULCAN MATERIALS 32331060 06/23/20 01 BEDDING STONE 010030024130 07/23/20 757.27 INVOICE TOTAL: 757.27 VENDOR TOTAL: 757.27 VWPD VERIZON WIRELESS 9860865962 08/15/20 01 PD CELLULAR SERVICE 010020024230 09/07/20 361.17 INVOICE TOTAL: 361.17

VENDOR TOTAL:

361.17

DATE: 09/01/20 TIME: 16:09:37

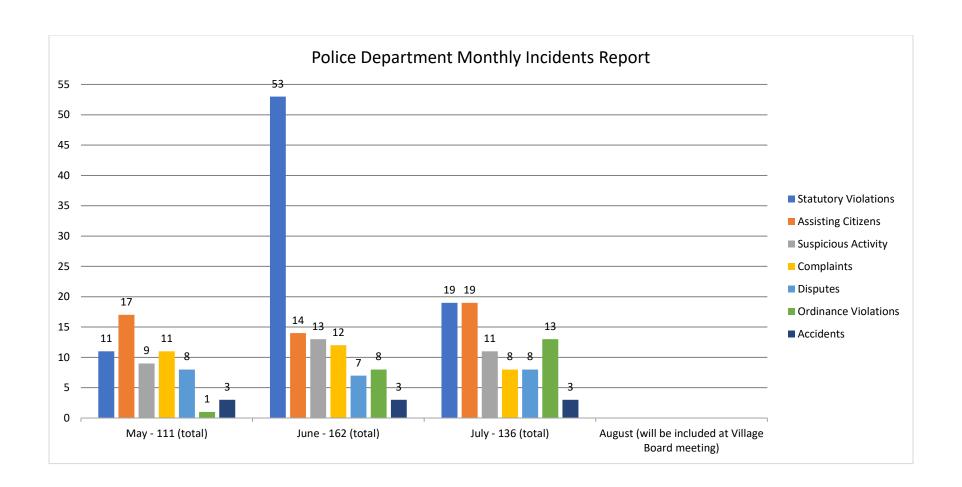
VILLAGE OF HAMPSHIRE DETAIL BOARD REPORT

ID: AP441000.WOW

PAGE: 12

INVOICES DUE ON/BEFORE 12/31/2020

INVOIC VENDOR		INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
VWVH	VERIZON WIE	RELESS							
9860865963		08/15/20	08/15/20 01 ADM 010010024230 02 PD 010020024230 03 STREETS 010030024230 04 WATER 300010024230 05 SEWER 310010024230			INVOICE VENDOR T	146.27 199.35 304.11 170.42 84.90 905.05 905.05		
WAMA	WASTE MANAG	GEMENT							
362466	8-2011-9	08/31/20	01	AUG 2020	290010024330		INVOICE VENDOR T	TOTAL:	57,743.06 57,743.06 57,743.06
WEX	WEX BANK								
083120		08/31/20	02	PD FUEL SSA STREETS FUEL WATER FUEL WATER FUEL SEWER FUEL	010020034660 520010024999 010030034660 300010034660 300010034680 310010034660		INVOICE VENDOR TO		1,994.93 104.62 998.82 168.16 7.10 126.03 3,399.66
WSU	WATER SOLUT	TIONS UNLIM	ITED,	INC					
37933		08/18/20	01	DWTP CHEMICALS	300010034680		INVOICE VENDOR TOTAL AL	TOTAL:	4,497.57 4,497.57 4,497.57 124,000.63





Village of Hampshire

234 S. State Street, Hampshire IL 60140 Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO: President Magnussen; Board of Trustees

FROM: Dave Starrett, Streets Supervisor

FOR: Regular Village Board Meeting on September 3, 2020

RE: Streets Department Monthly Reports, July and August

July Report

Metrics:

• 258 utility locates

- 1 emergency call tree branch down across southbound State Street
- 25.7 tons of asphalt used for street patching

Special Work/Issues:

- Dug out ditches on Widmeyer, Kelly, and Brier Hill Rds to let stormwater flow better
- Repaired a culvert on Widmeyer Rd
- Jetted a culvert on Kelly Rd
- Repaired 3 storm sewers in Lakewood
- Trimmed trees in Lakewood subdivision and in other parts of the Village

August Report:

Metrics:

- 258 utility locates
- 3 emergency calls
 - o Storm damage
 - o Immediate emergency utility locate
 - o Water main break on Rt. 72

Special Work/Issues:

- Removed silt and overgrowth with rented mini skid steer around SSA basins at Jack Dylan, Well 9, French Rd. and Jake Ln.
- Property owner on north side of Terwilliger removed a significant amount of debris from the creek, which has improved drainage from Rt. 72 and State
- Trimmed trees in Lakewood subdivision

