



Village of Hampshire
Village Board Meeting
Thursday June 18, 2020 – 7:00 PM
Hampshire Village Hall – 234 S. State Street

AGENDA

1. Call to Order
2. Establish Quorum (Physical and Electronic)
3. Pledge of Allegiance
4. Citizen Comments
5. Approval of Minutes June 4, 2020
6. Village Manager's Report
 - a) FY 2020 Tourism Grant Reports - No Action Required (Lori Lyons)
 - b) A motion to approve an FY 2021 Tourism Promotion Grant to the Hampshire Chamber of Commerce (Lori Lyons)
 - c) A Resolution Adopting Garbage Collection Fees (Lori Lyons)
 - d) A Motion to Approve a Sidewalk Project Reimbursement to Mr. Don Wesemann for \$600 (Josh Wray)
 - e) An Ordinance Amending the Village of Hampshire Fire Code (Mark Schuster)
 - f) An Ordinance amending the Village Code Regarding Storage Sheds – (Mark Schuster)
 - g) EEI Presentation on Storm Water Management – (Tim Paulson)

Village Board Committee Reports

- a) Planning/Zoning
 - b) Public Safety
 - c) Fields & Trails
 - d) Village Services
 - e) Public Works
 - f) Business Development Commission
 1. A Motion to Approve New Guidelines for the Façade Improvement Program
 - g) Finance
 1. A motion to Approve the June 18, 2020 Accounts Payable
 - h) Public Relations
8. New Business
 9. Announcements
 10. Executive Session
 11. Any items to be reported and acted upon by the Village Board after returning to open session
 12. Adjournment

public to participate, and submit questions and comments prior to meeting. If you would like to attend by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than 24 hours prior to the meeting and a link to participate will be sent to your e-mail address the day of the meeting, including all exhibits and other documents (the packet) to be considered at the meeting. Public Comment: Comments or questions may be submitted to the Village Clerk no later than 4:00 PM on the day prior to the meeting, by email to Lvasquez@hampshireil.org. Any written comments so received shall be noted in the minutes of the meeting.

The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
June 4, 2020**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, June 4, 2020.

Present: Aaron Kelly, Christine Klein, Michael Reid, Toby Koth, Ryan Krajecki.

Electronic: Erik Robinson, Village Attorney Mark Schuster, Village Engineer Brad Sanderson. Also Jennie Mayer, Lynn Acker.

Absent: None

Also Present: Village Manager Jay Hedges, Village Clerk Linda Vasquez, Village Finance Director Lori Lyons, Village Intern Josh Wray, Hampshire Police Chief Brian Thompson.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

CITIZEN'S COMMENT

Frank Wilson – He applied for a building permit for a shed back in 2019 and was rejected because of zoning regulations. He first sought a variance, but he believes the cost to be unfair since other before him have not had to do so. So, he now seeks an amendment to the regulations. It's been taking 9 months since he began that process, and no action has been done.

Scott Almquist – Due to the current corvid the restrictions of health and safety for everyone, Coon Creek Festival will be cancelled for 2020. They would still like to receive the funds from the Village.

Gina Pearson – She noted the new allowable activities for bars and restaurants have their challenges for the health and safety. She thanked the park district for the picnic tables. The Kave has blocked off a family area, also closed ½ block on Maple for the food truck when they come in once a week. The food trucks are doing very well.

Matthew Mariani– The community needs to start engaging conversations about current events where we listen to one another. He suggested we have a town meeting to start the process going.

Jamie Herrman – She lives on Park Ave. when the rain comes down, she gets it in her basement. It has been on the Village's list for years and nothing has been done.

MINUTES

Trustee Krajecki moved to approve the minutes of May 21, 2020, with the changes on page 2 roll call vote Trustee Reid voted "present" for Streetscape Concept Design.

Seconded by Trustee Klein
Motion carried by voice vote.

Ayes: Kelly, Klein, Krajecki, Robinson, Reid, and Koth
Nays: None
Absent: None

VILLAGE MANAGER REPORT:

Trustee Krajecki moved to reappoint Joe Shaul to the Zoning Board of Appeals for a term ending in 2025.

Seconded by Trustee Klein
Motion carried by roll call vote
Ayes: Klein, Krajecki, Robinson, Magnussen
Nays: Koth, Kelly, Reid
Absent: None

Trustee Klein moved to approve Ordinance 20-18; Adopting certain regulations governing the operation of Mobile Food Vendors in the Village

Seconded by Trustee Robinson
Motion carried by roll call vote
Ayes: Klein, Koth, Krajecki, Reid, Robinson
Nays: Kelly,
Absent: None

Trustee Krajecki moved to set the fee for operation of Mobile Food Vendors in the Village at \$50 for Ice Cream Trucks and \$250 for food trucks

Seconded by Trustee Klein
Motion carried by roll call vote
Ayes: Klein, Koth, Krajecki, Robinson
Nays: Kelly, Reid
Absent: None

Trustee Koth moved to approve Ordinance 20-19; Incorporating into the Village Employee Handbook a policy prohibiting sexual harassment in conformity with the Illinois Workplace Transparency Act 2019.

Seconded by Trustee Klein
Motion denied by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Krajecki moved to approve Ordinance 20-20; Amending Residences above Business.

Seconded by Trustee Klein
Motion carried by roll call vote
Ayes: Klein, Koth, Krajecki, Robinson
Nays: Kelly
Absent: None
Present: Koth

Trustee Klein moved to approve Ordinance 20-21; for the Disposal of Obsolete Property.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Restaurant and Bar Outdoor Seating Update: the owners of the restaurants prefer not to close State Street, everything is going well at this time.

VILLAGE BOARD COMMITTEE REPORTS

- a) **Public Relations** – Trustee Reid thanked the police and all other departments that were involved. We had lots of positive and negative posts regarding how this all came about. D300 would host a town meeting and partner with us to talk about racism and social media digitally. Trustee Kelly mentioned we cannot talk about confidential things no matter the situation.
 - a. Trustee Reid reported we will be having a P.R. meeting in the near future.
- b) **Planning/Zoning** – No report
- c) **Public Safety** – Police Chief Thompson reported that about mid-day the Village received a substantiated threat. We had the McHenry and Kane County sheriffs along with Illinois State Police and SWAT team. The Village decided to close businesses at 5 p.m. and curfew for everyone 7 p.m. There were some cars we found at the cemetery which we escorted them out of town. Trustee Kelly thanked the police force and mentioned this was more about looting than protesting.
- d) **Fields & Trails** – No report
- e) **Village Services** – Trustee Kelly received a letter from WM with the annual 3% increase of fees. Spraying for insects should happen soon.
- f) **Public Works** – Comcast construction will start around July 15th
- g) **Business Development** – Trustee Krajecki reported the seminar is almost finished 4 out of 5 completed, façade applications are coming in for Guardian Angels and CM Salon. Thanked Tuscan Sun Wine and Spirits for donating a large bottle of sanitizer. The Chamber of Commerce will be doing a catalog of all the businesses in town along with Dave Pizzolato.
- h) **Finance** –
 - a. Accounts Payable –

Trustee Klein moved to approve the corrected warrant list total of May 21, 2020. For non-employee and non-elected officials, in the amount of \$153,788.39.

Seconded by Trustee Krajecki
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Klein moved to approve the Accounts Payable in the sum of \$84.41 for employee Lori Lyons paid on or before June 10, 2020.

Seconded by Trustee Kelly
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Klein moved to approve the Accounts Payable in the sum of \$232,226.24 paid on or before June 10, 2020.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Robinson asked if we could do something like Carpentersville where people can earn a discount on Village bills if they spend a certain amount at local businesses during the pandemic. Trustee Krajecki reported they will be discussing this at the Business Development Commission meeting.

New Business

Trustee Kelly reported that his neighbor has a new mailbox and would like to get a rebate since theirs was knocked down by a Village snowplow.

Trustee Kelly asked if the Village could wave the fees for the variance so Mr. Wilson and Mr. Benenhaley can get the sheds done. Village Manager Hedges will address the sheds on the corner lots and talk to Attorney Schuster.

ADJOURNMENT

Trustee Krajecki moved to adjourn the Village Board meeting at 8:53 p.m.

Seconded by Trustee Koth
Motion carried by voice vote
Ayes: Kelly, Klein, Robinson, Krajecki, Koth, and Reid.
Nays: None
Absent: None

Linda Vasquez Village Clerk

AGENDA SUPPLEMENT

TO: President Magnussen, Village Board and Village Manager Hedges

FROM: Lori Lyons, Finance Director

FOR: June 18, 2020 Village Board Meeting

RE: Review of FY20 Hotel Motel Grant Reports

Background. The Village accesses a 5% tax on the rent charge for overnight stays on hotel or motel rooms through its Hotel Tax. The tax is transmitted to the Village and held in a fund for the purpose of promoting tourism and conventions or to attract nonresident overnight visitors to the Village. The Village funds Coon Creek Country Days and Hampshire Chamber initiatives out of this fund. To properly evaluate the success of these programs aligning with the funding source requirements in May 2019, the Village issued a funding award letter stressing the requirements and requiring a grant report for each funded activity.

Analysis. Following this agenda supplement are the grant reports for Coon Creek Country Days and the Hampshire Chamber's Farmers & Outdoor Market, 2019 Summer on State and Santa's Mistletoe Market.

Recommendation. This is for review and comment only.

Hampshire Hotel/Motel Tax Tourism Funding FY19/20 Final Grant Report

Deadline: March 6, 2020

Name of Organization: HAMPSHIRE COON CREEK DAYS

Contact Name: CARL PALMISANO

Contact Email: CPALM123@YANCOO.COM

Name of Event Funded: COON CREEK DAYS

Dates/Venue: AUGUST 1-4

Estimated Total Attendance: 8000-10000

Overall Project Budget: \$75,000 - \$100,000

How were funds used:	Item	Amount
	FIREWORKS SHOW	15,000.00
	PETTING ZOO	1,000.00 (ACTUAL COST 1,700.00)

Describe any variations from event plans and/or award spending as originally proposed:

WE INCREASED THE BUDGET ON THE FIREWORKS DISPLAY
ALSO ADDED MORE ENTERTAINMENT FOR THE EVENT

Availability of funding is dependent on Hampshire hotel/motel occupancy. Describe promotion of Hampshire hotels to encourage overnight stays:

PUBLIC ANNOUNCEMENTS THROUGHOUT EVENT PROMOTING HOTELS + VILLAGE
BANNER DISPLAYS

Describe the overall success of the vent and how this was evaluated:

EVENT FOR 2019 WAS VERY GOOD. THANKS IN PART OF SEVERAL ADDITIONAL
SPONSORSHIPS WE DIDN'T HAVE IN PREVIOUS. ALSO INCREASED ATTENDANCE
BECAUSE WEATHER WAS GREAT

I confirm that the above information is true and accurate to the best of my knowledge:

Carl Palmisano

PRESIDENT

2/26/20

By:

Title

Date

Final Reports must be received by Village Clerk Linda Vasquez, lvasquez@hampshireil.gov,
by 4:30pm Friday, March 6, 2020.

Hampshire Hotel/Motel Tax Tourism Funding FY19/20 Final Grant Report
Deadline: March 6, 2020

Name of Organization: Hampshire Area Chamber of Commerce

Contact Name: Jeanie Mayer

Name of Event Funded: Farmers & Outdoor Markets

Dates/Venue: Third Saturday of June, July, August, September, October. Hampshire Commons at Oak Knoll & Getzelmann Roads along Route 72.

Estimated Attendance: 2,500 people

Overall Project Budget: \$1,150

How funds were used:

Advertising – signs and printing \$300

DJ to engage crowds and provide music at multiple Saturday events \$450

Promotional materials, giveaways, contests, etc. \$175

Banners- \$100

Describe any variations from event plans and/or award spending as originally proposed.
The events transpired as planned.

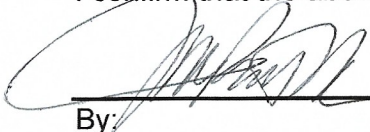
Availability of funding is dependent on Hampshire hotel/motel occupancy. Describe promotion of Hampshire hotels to encourage overnight stays.

Our area hotels are promoted on the website and linked to events like Farmers & Outdoor Markets. Our promotion reaches vendors and visitors in over 20 area communities in the greater Northwestern Illinois region. We include our hotels in member advertising on our website, eblasts and advertising.

Describe the overall success of the event and how this was evaluated.

The event drew over 2,500 people throughout the growing season. Board members evaluate the markets attendance, monitor social media feedback and seek comments by speaking to vendors and visitors throughout the season.

I confirm that the above information is true and accurate to the best of my knowledge.

	<i>Executive Director</i>	<i>4/6/2020</i>
By: _____	Title	Date

Final reports must be received by Village Clerk Linda Vasquez, lvasquez@hampshireil.gov,
by 4:30pm Friday, March 6, 2020

Hampshire Hotel/Motel Tax Tourism Funding FY19/20 Final Grant Report
Deadline: March 6, 2020

Name of Organization: Hampshire Area Chamber of Commerce

Contact Name: Jeanie Mayer

Name of Event Funded: Summer on State

Dates/Venue: Saturday, June 8, 2019. Downtown Hampshire at State Street and Jefferson Avenue

Estimated Attendance: 1,500 people

Overall Project Budget: \$4,898

How funds were used:

Advertising – 3 full color, quarter-page ads placed in the NW Herald – distributed to over 90,000 households in Kane, Cook, Lake, DuPage counties. \$1,750

DJ to lead events and provide music. \$750

Promotional materials, giveaways, contests, etc. \$200

Describe any variations from event plans and/or award spending as originally proposed.
The event transpired as planned.

Availability of funding is dependent on Hampshire hotel/motel occupancy. Describe promotion of Hampshire hotels to encourage overnight stays.

Super 8 motel is featured in signage. Our area hotels are promoted on the website and linked to events like Summer on State. Our promotion reaches vendors and visitors from 16 area communities within a radius of up to 77 miles from the village.

Describe the overall success of the event and how this was evaluated.

The event drew some 1,500 visitors to the area and included an after party at Copper Barrel that lasted until 1am when the restaurant closed. The event was evaluated by chamber board members through speaking to vendors and member businesses during and after the event, monitoring social media and receiving feedback from community members who attended the event.

I confirm that the above information is true and accurate to the best of my knowledge.

By:  Title: Executive Director Date: 4/6/2020

Final reports must be received by Village Clerk Linda Vasquez, lvasquez@hampshireil.gov,
by 4:30pm Friday, March 6, 2020

Hampshire Hotel/Motel Tax Tourism Funding FY19/20 Final Grant Report
Deadline: March 6, 2020

Name of Organization: Hampshire Area Chamber of Commerce

Contact Name: Jeanie Mayer

Name of Event Funded: Mistletoe Market

Dates/Venue: Sunday, December 8th, 2020 at the Hampshire Middle School on State Street

Estimated Attendance: 1,200 people

Overall Project Budget: \$2,500

How funds were used:

Advertising – 3 full color, quarter-page ads placed in the NW Herald – distributed to over 90,000 households in Kane, Cook, Lake, DuPage Counties \$1,750

Promotional materials, giveaways, décor, etc. \$375

Vendor ads and social media promotions, signage \$350

Describe any variations from event plans and/or award spending as originally proposed.
The event transpired as planned.

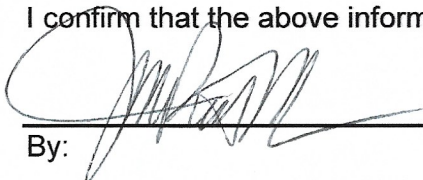
Availability of funding is dependent on Hampshire hotel/motel occupancy. Describe promotion of Hampshire hotels to encourage overnight stays.

Super 8 motel is featured in website and member emails and blasts. Our area hotels are promoted on the website and linked to events like Mistletoe Market. Our promotion reaches vendors and visitors from 20 Northwestern Illinois communities.

Describe the overall success of the event and how this was evaluated.

The event drew some 1,200 visitors to the area. The event was evaluated by chamber board members through speaking to vendors and member businesses during and after the event, monitoring social media and receiving feedback from community members who attended the event. Further tracking done through gate fees.

I confirm that the above information is true and accurate to the best of my knowledge.

By:  Title: *Executive Director* Date: *4/6/2020*

Final reports must be received by Village Clerk Linda Vasquez, lvasquez@hampshireil.gov,
by 4:30pm Friday, March 6, 2020

AGENDA SUPPLEMENT

TO: President Magnussen, Village Board and Village Manager Hedges

FROM: Lori Lyons, Finance Director

FOR: June 18, 2020 Village Board Meeting

RE: Hampshire Chamber Funding and Plan for Promotion of Tourism and Overnight Stays in Hampshire

Background. The Village funded Hampshire Chamber initiatives out of the Hotel Tax Fund in FY20. The Chamber has demonstrated that during FY20, they met the funding source requirements by promoting tourism and encouraging nonresident overnight visitors in the Village.

Analysis. The Hampshire Chamber has requested continued funding for FY21 in the amount of \$6,000 and has provided their plan for promotion of tourism and overnight stays in Hampshire in the document that follows this agenda supplement.

Recommendation. Staff is requesting authorization to issue a funding award letter to the Chamber in the amount of \$6,000 for FY21.

Tourism in Hampshire

Plan for Promotion of Tourism and Overnight Stays in Hampshire

by the Hampshire Area Chamber of Commerce

Current Partnership: Currently the Village of Hampshire provides monetary support to the Hampshire Area Chamber of Commerce through budgeted annual funds of \$6,000 for the promotion of tourism through Chamber-related events such as the Sumer Street Dance, Farmers Markets and Mistletoe Market using advertising, social media, newsletters and other tools to reach visitors, raise awareness of activities in Hampshire and promote the village.

Expanded partnership proposal: Tie in area attractions that occur within and beyond Hampshire's borders to draw and attract visitors to lodging opportunities in Hampshire. Our lodging location is key due to proximity to I-90 tollway. The Village serves as a gateway to access attractions, restaurants, etc. in Hampshire and surrounding communities.

Of Hampshire's surrounding neighbors, Gilberts, Pingree Grove, Huntley, Burlington, Genoa, currently have no hotels within their own communities. Sycamore has 3 hotels; Maple Park has 1 motel; Marengo has 1 hotel (less stars than the Super 8). Elgin has multiple hotels along the I90 corridor.

Opportunities for Tourism and overnight stays:

- **Visits to local Agribusiness venues:**

Pioneer Farms- Lamb Season -- February through May

Goebbert's Pumpkin Farm – Fall apple picking and pumpkin farm attractions

Serosun Farms Lilac Festival – May tours of lilac fields, sustainable living development, event venue

Randall Oaks Petting Zoo – Earle spring through late fall a day at the zoo

Unique attractions: These will be further populated with details once venues open for the season -per Covid 19 regs for phase 4-5

- Donnelley's Wild West-Marengo/Union
- Santa's Village-E. Dundee
- Illinois Railway Museum-Union
- Challenger Learning Center-Woodstock
- Sky Soaring (glider club)-Hampshire

Attractions and Events in Hampshire, Huntley and neighboring villages can also be promoted to draw visitors to Hampshire's hotel.

- **Build Promotional campaign for special events:**

- Chamber's Mistletoe Market in December 2020
- Chamber's Farmer's Markets-June through October 2020
- Chamber's Spring Kickoff Event-May 2021
- Hampshire's Early Times -Rod & Suds Classic Car Show – August 2020
- Huntley's 4-day Fall Festival

- **Promote area activities:**

- Brewery Tours/Winery Tours & Events

- More Brewing Company in Huntley
 - Sew Hop'd in Huntley
 - Prairie State in Genoa
 - Acquaviva Winery in Maple Park

- Promote Nearby Golf Courses

- Bonnie Dundee Golf Club
 - Randall Oaks Golf Club
 - Blackstone Golf Club
 - Marengo Ridge Golf Club
 - Diamond Tour Golf

AGENDA SUPPLEMENT

TO: President Magnussen, Village Board and Village Manager Hedges

FROM: Lori Lyons, Finance Director

FOR: June 18, 2020 Village Board Meeting

RE: Resolution Adopting Garbage Collection Fees

Background. In July 2016, corporate authorities adopted an ordinance amending Article VIII of Chapter 9 of the Village code adjusting the structure of garbage collection fees to allow the board of trustees to establish from time to time the charges assessed to residents. As we move into the final year of the current contract with Waste Management (WM) which calls for escalating rates over the five year term, it is time to reset the Village's garbage collection rates for senior and non-senior residents.

Analysis. Waste Management monthly fees will increase July 1, 2020 as follows:

Senior Garbage Collection/Unit	\$	13.73
Non-Senior Garbage Collection/Unit		21.10
At Your Door Recycling Program/Unit		1.44

Current resident charges, inclusive of the At Your Door program, are as follows:

Senior Rate	\$	15.17
Non-senior Rate		22.47

Proposed charges, a 3% increase to match the WM increase are as follows:

Senior Rate	\$	15.63
Non-senior Rate		23.14

These rates include garbage collection, traditional recycling, yard waste pick up and the At Your Door home collection of hard to recycle items.

Charges must cover Waste Management fees, printing, postage and administrative costs. An analysis of the garbage fee collection follows this agenda supplement.

Recommendation. Staff recommends adoption of the attached resolution adopting the garbage collection fees in the Village as noted above.

Village of Hampshire
Garbage Analysis - Updated

Billing Date	Water Billed	Sewer Billed	Capital Improvement Fees	Garbage Billed	# Bills	% Printing & Mailing	% Postage	WM Invoices	Total Cost	+/-
5/1/2018	\$ 120,236.75	\$ 152,589.33	\$ 53,797.04	\$ 93,656.90	3001 @	\$ 402.04	\$ 452.08	\$ 90,471.76	\$ 91,325.88	\$ 2,331.02
7/3/2018	\$ 163,316.28	\$ 205,874.59	\$ 53,939.00	\$ 94,243.15	3013 @	\$ 400.05	\$ 461.89	\$ 91,345.58	\$ 92,207.52	\$ 2,035.63
9/5/2018	\$ 175,721.12	\$ 220,537.40	\$ 54,579.33	\$ 95,176.17	3045 @	\$ 405.99	\$ 455.93	\$ 94,454.14	\$ 95,316.05	\$ (139.88)
11/7/2018	\$ 149,930.24	\$ 188,601.28	\$ 54,918.01	\$ 96,399.09	3052 @	\$ 409.31	\$ 460.54	\$ 95,331.22	\$ 96,201.07	\$ 198.02
1/1/2019	\$ 133,801.88	\$ 169,567.44	\$ 54,994.33	\$ 96,903.15	3066 @	\$ 410.98	\$ 462.51	\$ 96,119.87	\$ 96,993.36	\$ (90.21)
3/5/2019	\$ 140,114.98	\$ 177,681.61	\$ 55,390.35	\$ 97,478.79	3072 @	\$ 403.30	\$ 476.24	\$ 96,605.14	\$ 97,484.68	\$ (5.89)
5/7/2019	\$ 139,651.48	\$ 176,964.93	\$ 55,563.65	\$ 97,924.62	2578	\$ 408.68	\$ 472.13	\$ 97,067.64	\$ 97,948.45	\$ (23.83)
7/2/2019	\$ 147,398.47	\$ 185,869.11	\$ 55,560.65	\$ 109,173.71	2589	\$ 445.03	\$ 474.82	\$ 97,133.30	\$ 98,053.14	\$ 11,120.57
9/4/2019	\$ 178,876.13	\$ 224,363.61	\$ 55,937.69	\$ 110,040.83	2604	\$ 439.49	\$ 469.02	\$ 108,375.55	\$ 109,284.06	\$ 756.77
11/6/2019	\$ 163,623.08	\$ 205,761.25	\$ 56,104.03	\$ 111,082.82	2622	\$ 412.27	\$ 467.15	\$ 109,410.96	\$ 110,290.38	\$ 792.44
1/7/2020	\$ 138,077.85	\$ 174,124.92	\$ 56,263.03	\$ 112,296.03	2631	\$ 413.86	\$ 470.44	\$ 110,472.48	\$ 111,356.78	\$ 939.25
3/3/2020	\$ 144,328.51	\$ 182,594.85	\$ 56,665.67	\$ 113,066.19	2636	\$ 406.11	\$ 483.40	\$ 110,407.46	\$ 111,296.97	\$ 1,769.22
5/5/2020	\$ 151,385.29	\$ 190,242.71	\$ 56,853.39	\$ 113,846.08	2648	\$ 414.02 &	\$ 493.04 &	\$ 110,970.06	\$ 111,877.11	\$ 1,968.97

T/M/L

- @** Number of bills includes business (non-residential water and sewer customers)
- %** Cost of printing and postage split between Water Fund, Sewer Fund and Garbage Fund
- &** Late notice printing, mailing and postage costs are estimated (late bills were issued 06/09/2020)

No. 20 – XX

**A RESOLUTION
ADOPTING GARBAGE COLLECTION FEES
IN THE VILLAGE**

WHEREAS, the Corporate Authorities previously established an ordinance for the collection of garbage fees for the purpose of paying for the costs charged by the contractor providing those services and the associated administrative expenses; and

WHEREAS, in accordance with said ordinance, the board of trustees shall establish the garbage collections charges assessed to residents from time to time; and

WHEREAS, it is the desire of the Board to adjust the garbage collections fees that are in place and were previously established by prior Village Code.

NOW THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The garbage collection fees shall be as follows:

Non-Senior refuse, yard waste and recycling collection - \$23.14 per unit per month
Senior refuse, yard waste and recycling collection - \$15.63 per unit per month

Section 2. This Resolution shall be in full force and effect from July 1, 2020 after its passage and approval as provided by law.

ADOPTED THIS 18th DAY OF JUNE, 2020.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS 18th DAY OF JUNE, 2020.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

AGENDA SUPPLEMENT

TO: President Magnussen; Board of Trustees
FROM: Josh Wray, Assistant to the Village Manager
FOR: Village Board Meeting on June 18, 2020
RE: Sidewalk Project Reimbursement

Background: Mr. Don Wesemann plans to replace the sidewalks in front of his home on 274 Grove Ave. to “improve the safety and aesthetic look” of the property. He was made aware the Village has a reimbursement program, so he requested his project be reviewed by the Village Board for the program.

Analysis: Section 9-1-4 of the Village code describes such a program. The terms state the property owner must submit at least two bids for the cost of the work, the Village Board shall consider the bids and accept or reject them, and, upon acceptance of a bid, the Village shall reimburse the property owner for one-third (1/3) of the bid cost after staff approval of the work. The two attached bids are for \$1,800 and \$1,644.21 from Herrera Construction and Diamond Concrete respectively, and Mr. Wesemann has said he prefers Herrera because he has done past work with them, and they have provided him better customer service thus far on this project.

Recommendation: Staff recommends the Village Board accepts the \$1,800 bid from Herrera Construction to allow for the property owner to use his preferred company while only incurring an extra \$51.93 in reimbursement costs.

AGENDA SUPPLEMENT

TO: Village President and Board of Trustees, and Village Manager
FROM: Mark Schuster / Village Attorney
DATE: June 18, 2020
RE: Performance Standards / Fire Prevention

The “change” in the ‘performance standards’ for fire prevention, recited in the Zoning Regulations, is only a clerical correction.

When the Fire Code was changed/updated in 2008 (along with all the other Village Building Codes), this provision of the Village Code (regarding ‘performance standards’) was overlooked (and continued to refer to the outdated BOCA Code).

Action(s) Needed

A. Enact an Ordinance approving the proposed Amendment to the Zoning Regulations to identify the proper, current performance standards for fire prevention, going forward.

No. 20 -

**AN ORDINANCE
AMENDING THE ZONING REGULATIONS RELATING TO
PERFORMANCE STANDARDS FOR FIRE PREVENTION AND SAFETY
IN THE VILLAGE**

WHEREAS, the Village has previously established certain performance standards in its general regulations under Chapter 6: Zoning Regulations in the Village Code, including standards for fire prevention and safety; and

WHEREAS, a Petition has been filed with the Village Clerk for amendment of such regulations, the standards originally adopted by the Village for fire prevention and safety having been superseded by the Village's adoption and use of the International Code Council's Fire Prevention Code, 2006 Edition; and

WHEREAS, a public hearing regarding this request for text amendment was conducted by the Zoning Board of Appeals on May 12, 2020, pursuant to Notice published in the Daily Herald newspaper on April 23, 2020; and

WHEREAS, following consideration of the Petition, and the testimony, evidence and comments presented at the public hearing, the Zoning Board of Appeals recommended to the Village Board that the proposed amendment be approved, and forwarded to the Board of Trustees its written Findings of Fact and Recommendation regarding same; and

WHEREAS, the Corporate Authorities have considered the recommendation of the Zoning Board of Appeals, and the testimony, evidence and comments made at the public hearing concerning this proposed amendments, and determine it to be in the best interests of the Village to approve the amendment of fire safety standards embodied in the International Code Council Fire Prevention Code, 2006 Edition, including any amendments to such code as have been adopted by the Village for purposes of its building regulations.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS AS FOLLOWS:

Section 1. The Hampshire Municipal Code of 1985, as previously amended, shall be and hereby is further amended to adopt for purposes of the performance standards set forth in the Village Code, Chapter 6: Zoning Regulations, Section 6-13-3, the standards embodied in the International Code Council Fire Prevention Code, 2006 Edition, together with any amendments of such provisions which have been adopted by the Village for purposes of its building regulations, in words and figures as follows:

CHAPTER 6

ZONING REGULATIONS

ARTICLE III

GENERAL REGULATIONS

SECTION 6-13-3

PERFORMANCE STANDARDS

A. The following performance standards are established to protect the public health, safety, comfort, convenience and the general welfare of the village and to promote a more desirable environment in which to live and work within the village.

B. The performance standards set forth in this section shall apply to all the zoning districts in the village.

C. The performance standards in the village shall be as follows: * * *

5. Fire: In accordance with the ~~the BOCA national fire prevention code, 1996 edition, published by the Building Officials and Code Administrators International, Inc. (Country Club Hills, Illinois), and all amendments to said edition, is hereby adopted by reference and made a part of this chapter~~ fire regulations established by the International Code Council Fire Prevention Code, 2006 edition, and any amendments to said edition adopted by the Village for purposes of Chapter 5: Building Regulations.

Section 2. Any and all ordinances, resolutions, motions or parts thereof, in conflict with the terms and provisions of this Ordinance, shall be and hereby are, to the extent of any such conflict, superseded and waived.

Section 3. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 4. This Ordinance shall take effect upon its passage, approval and publication in pamphlet form, according to law.

ADOPTED THIS _____ day of _____, 2020, by roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED this _____ day of _____, 2020.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

DRAFT

AGENDA SUPPLEMENT

TO: Village President and Board of Trustees, and Village Manager
FROM: Mark Schuster / Village Attorney
DATE: June 18, 2020
RE: Accessory Sheds

In sum, the attached ordinance provides as follows:

1. The front yard of a corner lot (i.e., a lot fronting on two streets) is determined by the location of the front door/entrance to the residence.¹
2. Sheds are allowed only in the rear half of **any side yard**; and in any rear yard, on corner and interior lots.
3. If a shed is put in line with a privacy or site-obscuring fence, its exterior material may match the fence material.

Action(s) Needed

A. Review and enact an Ordinance Amending the Zoning Regulations relating to Accessory Buildings in Residential and Estate Districts in the Village.

¹ There is no change to the definition of “front lot line” for any normal lot (not a corner lot).

No. 20 -

**AN ORDINANCE
AMENDING THE ZONING REGULATIONS RELATING TO ACCESSORY
BUILDINGS IN RESIDENTIAL AND ESTATE ZONING DISTRICTS
IN THE VILLAGE**

WHEREAS, the Village has previously established certain definitions and regulations governing the locations of accessory buildings such as sheds in the residential and estate zoning districts in the village; and

WHEREAS, a Petition has been filed with the Village Clerk for amendment of such regulations; and

WHEREAS, a public hearing regarding this request for text amendment was conducted by the Zoning Board of Appeals on May 12, 2020, pursuant to Notice published in the Daily Herald newspaper on April 25, 2020; and

WHEREAS, following consideration of the Petition, and the testimony, evidence and comments presented at the public hearing, the Zoning Board of Appeals recommended to the Village Board that the proposed amendments be approved, and forwarded to the Board of Trustees its written Findings of Fact and Recommendation regarding same; and

WHEREAS, the Corporate Authorities have considered the recommendation of the Zoning Board of Appeals, and the testimony, evidence and comments made at the public hearing concerning this proposed amendments, and determine it to be in the best interests of the Village to approve certain amendments to the definitions and regulations governing the location of accessory buildings including sheds in the residential and estate zoning districts in the Village.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS AS FOLLOWS:

Section 1. The Hampshire Municipal Code of 1985, as previously amended, shall be and hereby is further amended to modify portions of the Zoning Regulations including the definitions and general regulations set forth therein, to modify the regulations governing the location of accessory buildings such as sheds in the Residential and Estate Zoning Districts in the Village, in words and figures as follows:

See Attached Text of Amendment

Section 2. Any and all ordinances, resolutions, motions or parts thereof, in conflict with the terms and provisions of this Ordinance, shall be and hereby are, to the extent of any such conflict, superseded and waived.

Section 3. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 4. This Ordinance shall take effect upon its passage and approval according to law.

ADOPTED THIS _____ day of June, 2020, by roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED this _____ day of June, 2020.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

**TEXT OF
AMENDMENT TO ZONING REGULATIONS
REGARDING ACCESSORY BUILDINGS**

CHAPTER 6: ZONING REGULATIONS

ARTICLE II: DEFINITIONS

SECTION 6-2-2: DEFINITIONS

LOT LINE, FRONT: That boundary of a lot which abuts a street line.

LOT LINE, FRONT (CORNER LOT): That boundary of a corner lot which abuts a street line and to which the front elevation of the principal structure on the lot faces.

* * *

ARTICLE III: GENERAL REGULATIONS

SECTION 6-3-7: ACCESSORY BUILDINGS AND USES

* * *

B. Accessory Buildings, including accessory sheds, toolrooms, and other accessory buildings:

1. Shall not encroach upon the front half of a side yard...

* * *

3. Unless structurally a part of a principal building on the same lot, and in conformance with the requirements established for accessory buildings for special uses:

a. In All Residence Districts And Estate Districts:

- 1) Shall not be erected, altered at, or moved to a location within five (5') feet of the nearest wall of the principal building located on the same lot; and
- 2) **Shall be erected only in a rear yard or in the rear half of any side yard; and**
- 3) Shall be not less than five feet (5') from any property line; and
- 4) Shall be not less than ten feet (10') from any alley, and
- 5) Shall not occupy more than thirty percent (30%) of the area of said yard.

* * *

4. Shall be constructed or erected in the same style, construction technique, and with materials substantially similar to those of the principal use; provided, in the case of an accessory shed, toolroom or similar accessory structure which is placed in line with any

privacy or site-obscuring fence, the face of such structure in line with such fence may be finished with materials similar to such fence.

* * *

SECTION 6-3-10: PERMITTED OBSTRUCTIONS, YARDS

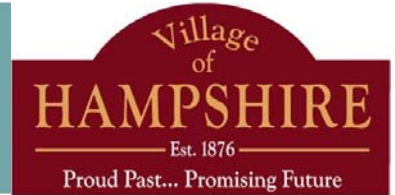
For the purposes of this chapter, the following shall not be considered as obstructions when located in the yards indicated, and shall be allowed as follows:

* * *

B. In Side Yards:

* * *

3. Accessory buildings, including sheds, toolrooms, and other similar accessory buildings, but only if located in the rear half of any side yard.



Hampshire Stormwater Discussion

Village of Hampshire, IL

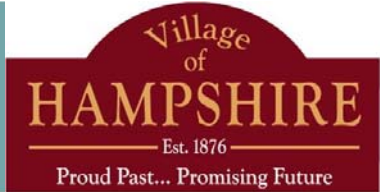
Presented By:

Timothy N. Paulson, P.E., CFM
Engineering Enterprises, Inc.

June 18, 2020



Presentation Overview



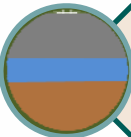
Hampshire Stormwater Ordinance Overview



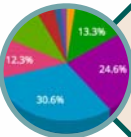
Current Stormwater Standards



Problems Areas



Past Studies and Improvements



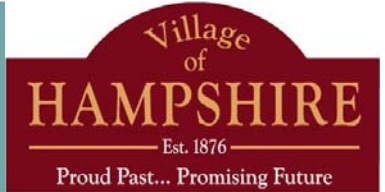
Opportunities for Future Improvements



Q&A



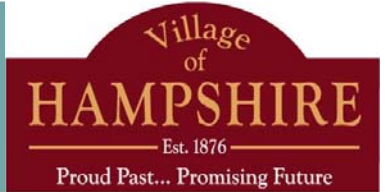
Ordinance Overview



- ◆ Hampshire Stormwater Ordinance (1985)
 - ➔ Old Mill Manor
 - ➔ Hampshire Prairie, Fields, Meadows, & Hills
- ◆ Kane County Countywide Ordinance (2002)
 - ➔ White Oak Ponds, Hampshire Highlands, Tuscany Woods, Lakewood, Prairie Ridge



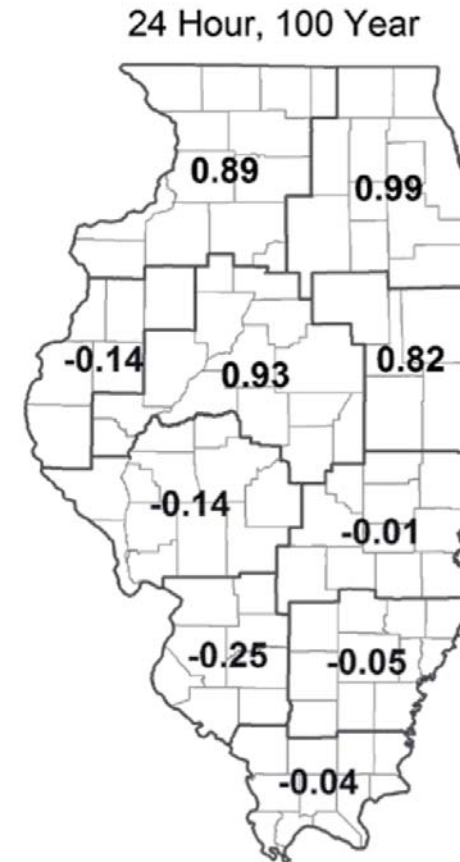
Ordinance Overview



💧 Revised Kane County Ordinance (2019)

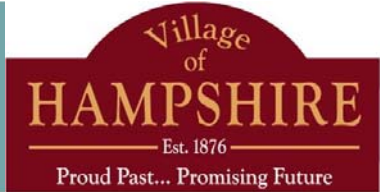
➔ Effective June 1, 2019

➔ Updated Bulletin 75 Rainfall

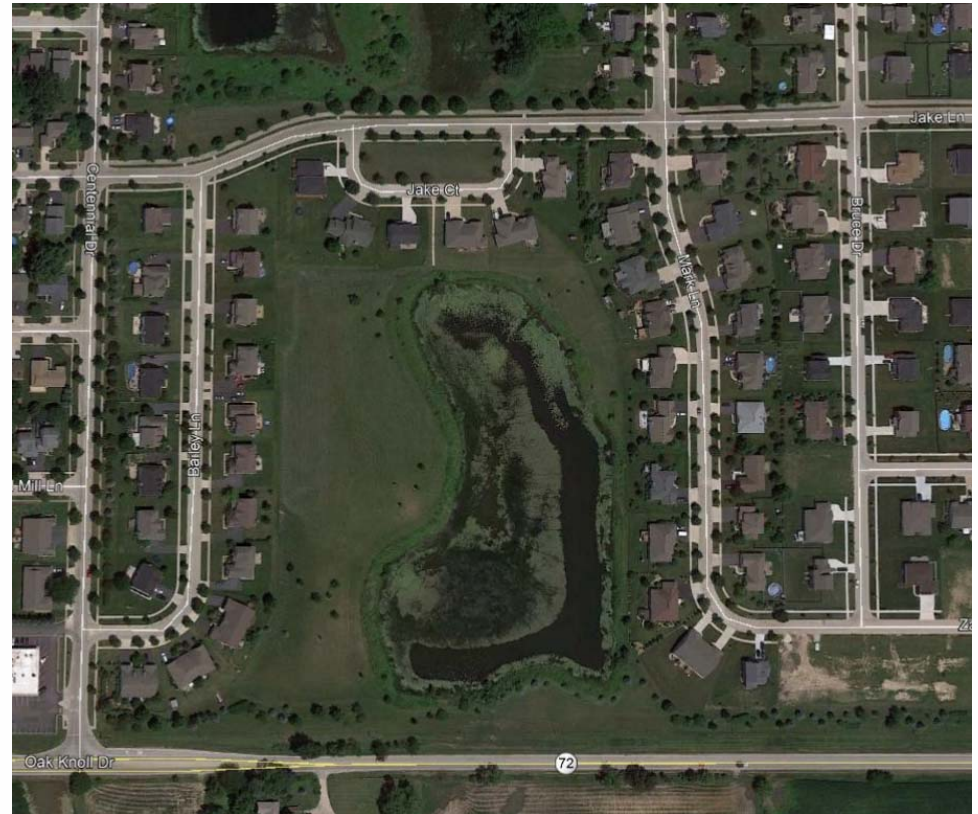




Current Stormwater Standards

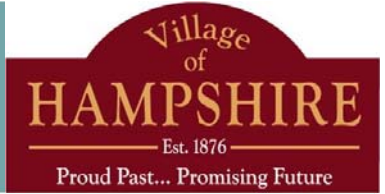


- 💧 Storm Sewer
 - ➔ 10-Year Design Event
- 💧 Detention
 - ➔ 100-Year Design Event
 - ➔ 0.10 cfs/acre Release Rate





Current Stormwater Standards



💧 Best Management Practices

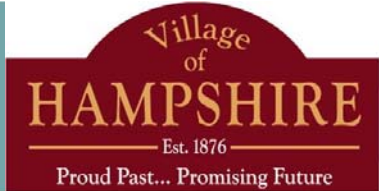
➔ Volume Control

➔ Infiltration



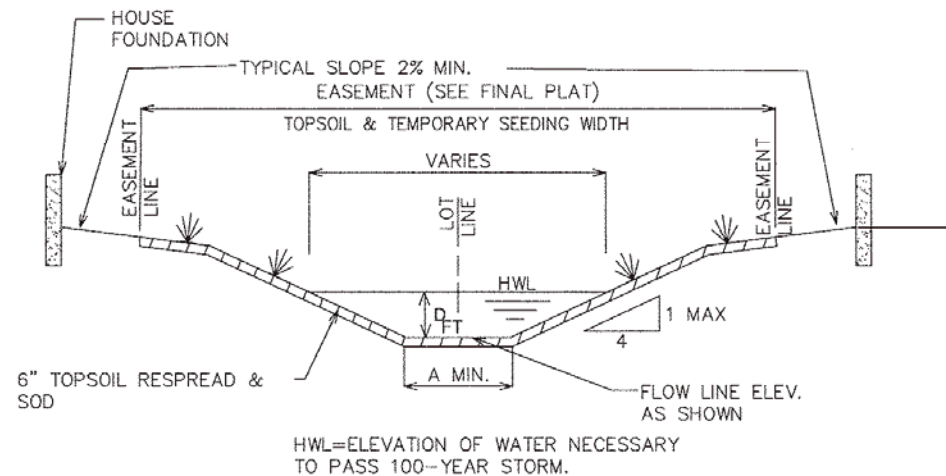


Current Stormwater Standards



- ◆ Overflow Routes
- ➔ 100-Year Emergency Overland Routes
- ➔ Easements

OVERFLOW ROUTE	Q (CFS)	D _{FT}	MIN. WIDTH (A)
LOTS 4/5	12	0.65	3
LOTS 11/12	27	0.95	3
LOTS 20/21	17	0.65	5
LOTS 25/26	64	1.4	3
LOTS 32/33	84	1.6	3
LOTS 36/37	39	1.15	3
LOTS 41/42	10	0.6	3

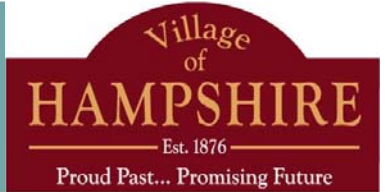


TYPICAL OVERFLOW CHANNEL

THE LOWEST BUILDING OPENING SHALL BE 2' ABOVE THE 100-YEAR FLOOD ELEVATIONS AND THE BASEMENT FLOORS SHALL BE AT LEAST 2' HIGHER THAN THE NWL.

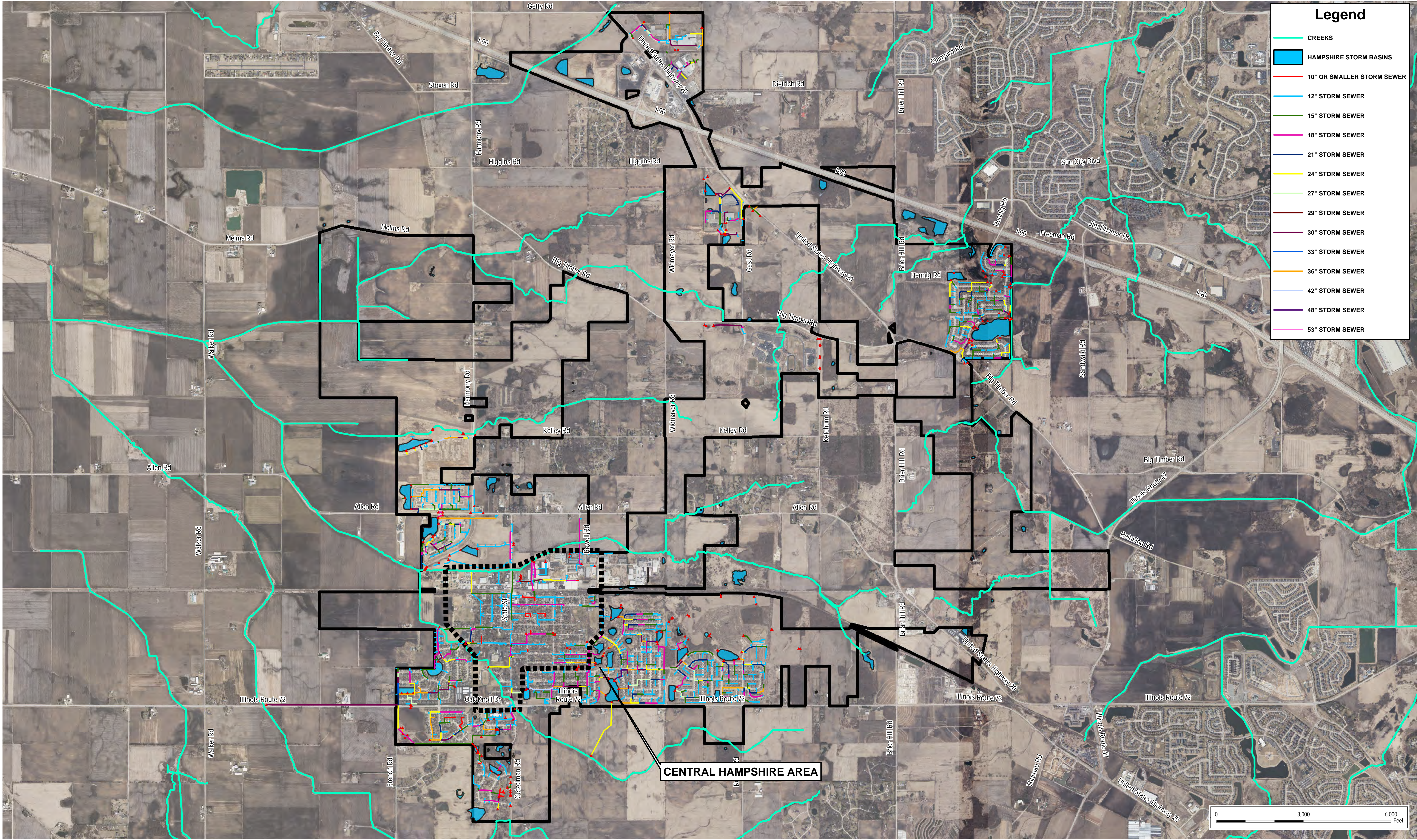


Current Stormwater Standards



- ◆ Off-Site Considerations
 - ➔ Upstream Tributary Areas
 - ➔ Downstream Capacity
- ◆ Erosion and Sediment Control
- ◆ Floodplains and Wetlands





Engineering Enterprises, Inc.
CONSULTING ENGINEERS
52 Wheeler Road
Sugar Grove, Illinois 60554
(630) 466-6700 / www.eeiweb.com

Village of Hampshire
Kane County, Illinois

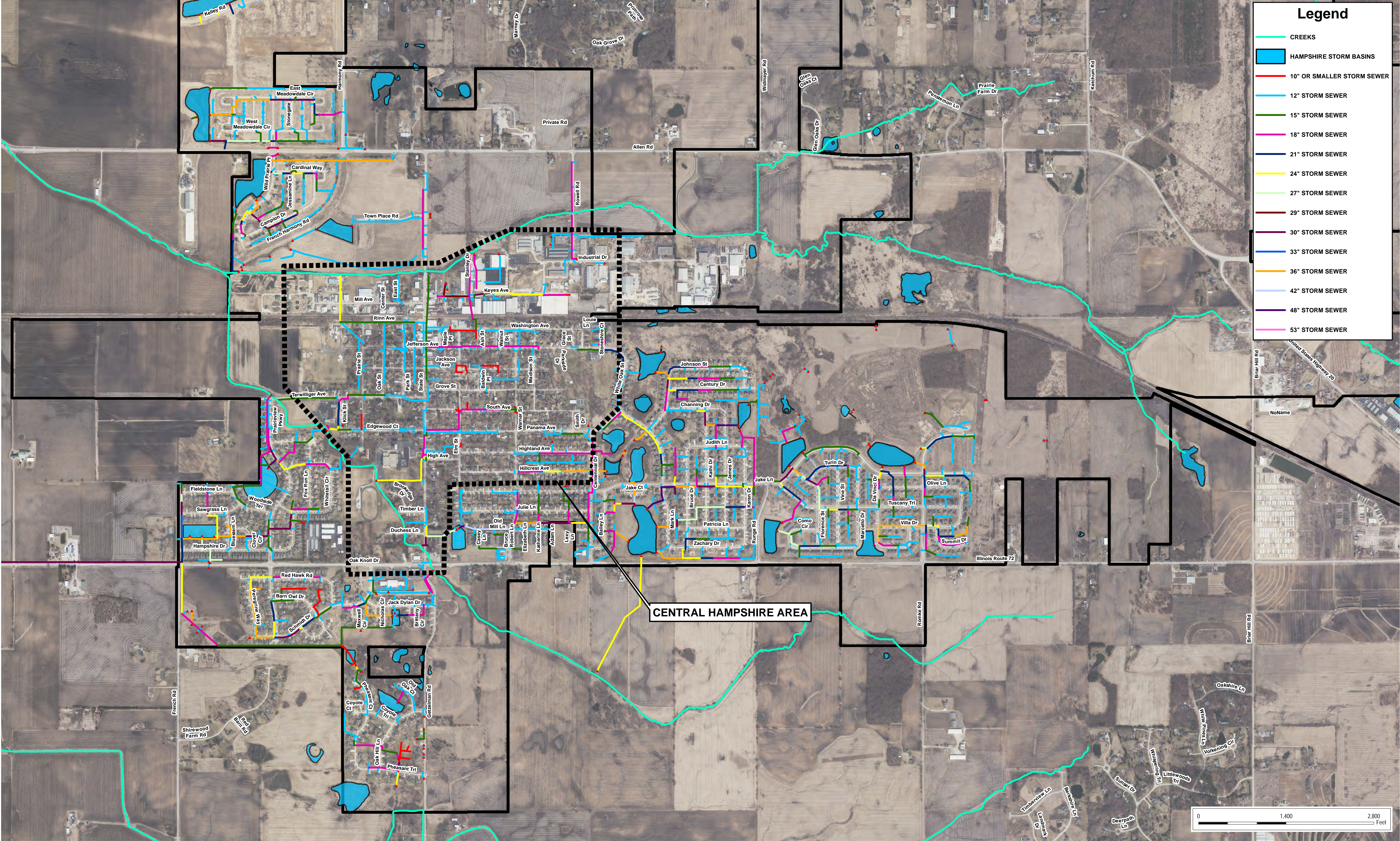
NO.	DATE	REVISIONS	

DATE:	JUNE 2020
PROJECT NO.:	HA2015
PATH:	H:\GIS\PUBLIC\HAMPSHIRE 2020\HA2015
FILE:	HA2015_HAMPSHIRE STORM BASINS.MXD

LOCATION MAP
HAMPSHIRE, ILLINOIS

HAMPSHIRE STORM
BASINS





Engineering Enterprises, Inc.
CONSULTING ENGINEERS
52 Wheeler Road
Sugar Grove, Illinois 60554
(630) 466-6700 / www.eeiweb.com

Village of Hampshire
Kane County, Illinois

NO.	DATE	REVISIONS	

DATE:	JUNE 2020
PROJECT NO.:	HA2015
PATH:	\\HCS\PUBLIC\HAMPSHIRE\2020\HA2015
FILE:	HA2015_HAMPSHIRE STORM BASINS.MXD

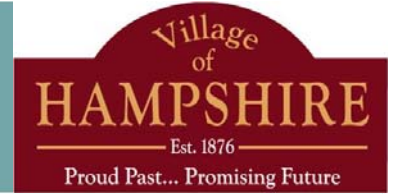
LOCATION MAP
HAMPSHIRE, ILLINOIS

HAMPSHIRE STORM
BASINS





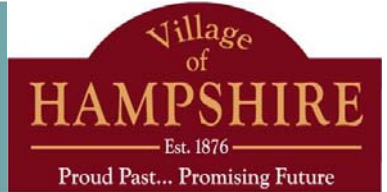
Problem Areas



- ◆ Concentrated in Older Part of Village
- ◆ General Issues
 - ➔ Developed Without Adequate Storm Sewers
 - ➔ Poor Lot Drainage and Grading
 - ⊞ Foundations Below Street Level
 - ➔ No Overland Overflow Routes
 - ➔ Outfall Capacity



Problem Areas

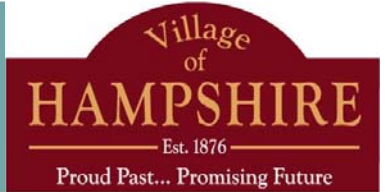


💧 List of Drainage Concerns (Partial)

- ➔ 100 Block of Panama
- ➔ 300 Block of Highland Ave.
- ➔ Park Street at Rinn Ave.
- ➔ 212 Jefferson
- ➔ Lakewood Overflow
- ➔ 72 and State
- ➔ Terwilliger at the Creek
- ➔ Rowell Road at the Creek
- ➔ Widmayer just South of Kelley Road
- ➔ Widmayer First Driveway North of Kelley
- ➔ Widmayer 500 Feet South of Higgins

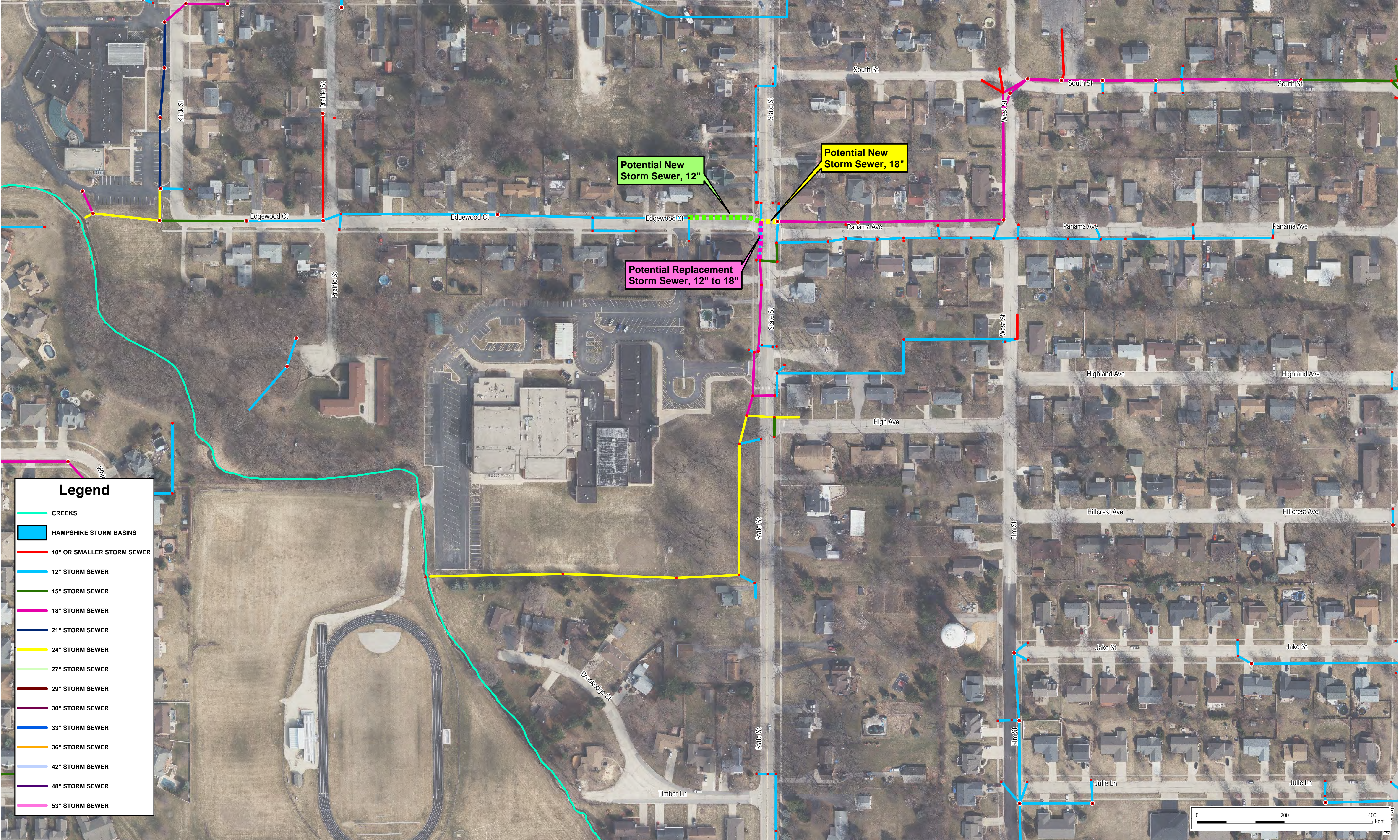


Past Studies and Improvements



💧 Past Studies and Improvements (Partial)

- ➔ Panama Street Storm Sewer
- ➔ South Street Storm Sewer
- ➔ Washington Street Storm Sewer
- ➔ Hillcrest Ave. Storm Sewer
- ➔ State Street
- ➔ Klick Street
- ➔ Keyes Avenue
- ➔ Highland Avenue Drainage Investigation
- ➔ Centennial Storm Sewer
- ➔ Streambank Stabilization – State to Dutchess
- ➔ Burlington Creek Outfall



Engineering Enterprises, Inc.
CONSULTING ENGINEERS
52 Wheeler Road
Sugar Grove, Illinois 60554
(630) 466-6700 / www.eeiweb.com

Village of Hampshire
Kane County, Illinois

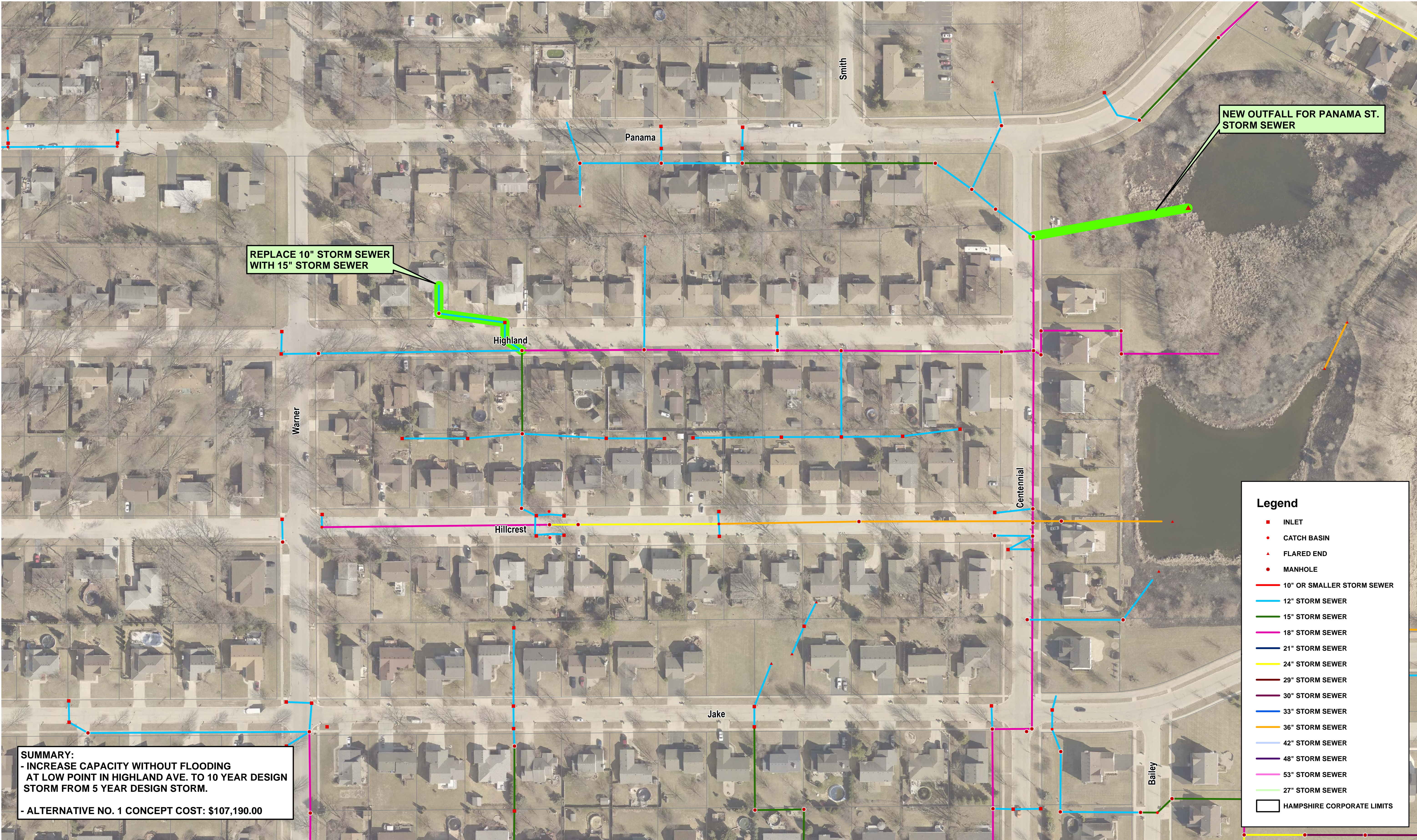
NO.	DATE	REVISIONS

DATE:	JUNE 2020
PROJECT NO.:	HA2015
PATH:	H:\GIS\PUBLIC\HAMPSHIRE\2020\HA2015
FILE:	HA2015_HAMPSHIRE STORM BASINS CENTRAL.MXD

LOCATION MAP
HAMPSHIRE, ILLINOIS

HAMPSHIRE STORM
BASINS





REPLACE 10" STORM SEWER
WITH 15" STORM SEWER

NEW OUTFALL FOR PANAMA ST.
STORM SEWER

SUMMARY:
- INCREASE CAPACITY WITHOUT FLOODING
AT LOW POINT IN HIGHLAND AVE. TO 10 YEAR DESIGN
STORM FROM 5 YEAR DESIGN STORM.
- ALTERNATIVE NO. 1 CONCEPT COST: \$107,190.00

- Legend**
- INLET
 - CATCH BASIN
 - FLARED END
 - MANHOLE
 - 10" OR SMALLER STORM SEWER
 - 12" STORM SEWER
 - 15" STORM SEWER
 - 18" STORM SEWER
 - 21" STORM SEWER
 - 24" STORM SEWER
 - 29" STORM SEWER
 - 30" STORM SEWER
 - 33" STORM SEWER
 - 36" STORM SEWER
 - 42" STORM SEWER
 - 48" STORM SEWER
 - 53" STORM SEWER
 - 27" STORM SEWER
 - HAMPSHIRE CORPORATE LIMITS



Engineering Enterprises, Inc.
CONSULTING ENGINEERS
52 Wheeler Road
Sugar Grove, Illinois 60554
(630) 466-6700 / www.eeiweb.com

Village of Hampshire
Kane County, Illinois

NO	DATE	REVISIONS

DATE:	SEPTEMBER 2018
PROJECT NO.:	HA1805
PATH:	H:\GIS\PUBLIC\HAMPSHIRE\2018\
FILE:	HA1805- STORM SEWER HIGHLAND.MXD

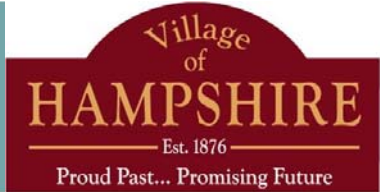
**HIGHLAND AVENUE DRAINAGE
INVESTIGATION**
HAMPSHIRE, ILLINOIS

**HIGHLAND AVE. STORM SEWER
ALTERNATIVE NO. 1**





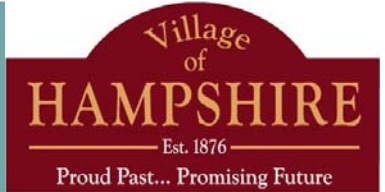
Future Improvements



- ◆ Funding for Recommended Improvements
- ◆ Additional Investigation
- ◆ New Developments



Q&A



Timothy N. Paulson, P.E., CFM

Senior Project Manager

Engineering Enterprises, Inc.

tpaulson@eeiweb.com

(630) 466-6727





Village of Hampshire

234 S. State Street, Hampshire, IL 60140
Phone: 847-683-2181 ▪ www.hampshireil.org

FAÇADE IMPROVEMENT PROGRAM

Purpose

The Village of Hampshire Facade Improvement Program is designed to promote the revitalization of downtown and the surrounding business district. The program will provide financial assistance for facade renovations to help property owners and lessees rehabilitate and restore the exterior of existing buildings.

Eligibility

- **Applicants:** Applicants shall be either the owner or lessee of a building within the area identified below. A lessee's eligibility is subject to written consent of the building owner for all proposed improvements. The building may not be used exclusively for residential purposes.
- **Project Area:** The program is intended to provide financial assistance to promote the continued use of existing buildings within the downtown business district defined as:
 - along State Street, including the intersection of State Street and Oak Knoll,
 - along Washington Street from Elm Street to State Street,
 - along Jefferson Street from Elm Street to Park Street, and
 - along Rinn Avenue from State Street to Park Street.
- **Eligible Improvements:** The program is intended to encourage exterior improvements that preserve and enhance the character of the Village and help create a pedestrian friendly atmosphere. Projects within or adjacent to the downtown shall comply with the design guidelines on file with the Village. Eligible improvements shall include:

<ul style="list-style-type: none">○ Design professional fees○ Brick cleaning○ Tuck Pointing○ Painting, except for the painting of previously unpainted brick or stone○ Wall Facade repair and improvement○ Exterior doors○ Shutters	<ul style="list-style-type: none">○ Original architectural features repair and replacement○ Windows and window frames○ Awnings○ Exterior lighting○ Streetscape elements Landscaping○ Stairs, porches, and railings○ Roofs when visible from a public right of way○ Exterior improvements for ADA compliance
---	--

Other improvements that are visible from a public right of way and have a positive impact on the appearance of the building may also be considered.

- **Ineligible Projects:** The program will not provide funds for working capital, debt refinancing, equipment/inventory acquisition, application fees, permit fees, legal fees, plumbing repair/improvements, HVAC repair/improvements, parking lot resurfacing, signage or interior remodeling. The program will not pay for the painting of previously unpainted brick or stone, sandblasting brick or stone, or any other abrasive cleaning method that may damage or destroy an original architectural feature.

Exceptions to eligibility guidelines may be made at the discretion of the Village Board.

Project Terms

The terms of the Facade Improvement Program are summarized as follows:

- a) The total project costs may, in the discretion of the Village, be reimbursed up to 75% of verified eligible expense in the identified area.
- b) Applications will be accepted until all Village-approved grant funds have been expended within the current Village fiscal year.
- c) The project must meet all applicable ordinance requirements.
- d) Each eligible improvement will be funded only once.
- e) The property owner and/or lessee will be responsible for maintaining the Façade improvements without alterations for a period of not less than 5 years after completion, unless otherwise approved by the Village Board.
- f) Qualified applicants may serve as their own contractor, but in such case, only material costs will be covered by the grant.
- g) Improvements must be completed within six months from the date of the grant approval by the Village Board. A six-month extension may be allowed at the discretion of the Village upon request, provided there is a demonstrated hardship.
- h) Upon completion of the work, the owner must submit to the Village Clerk copies of all invoices, contractor's statements, proof of payment, and notarized final lien waivers as evidence that the owner or lessee has paid the expenses. Payment of the approved grant amount will be authorized only upon completion of all work items as originally approved and receipt of all required documents.
- i) Changes in project improvements or costs from the previously approved plan must be approved through the process described below. Unapproved changes are not eligible for reimbursement.
- j) Failure to abide by the terms and conditions of the Facade Improvement Program will result in forfeiture of program funding.
- k) Grant funding is subject to federal and state taxes and is reported to the IRS on form 1099. Property owners and lessees should consult their tax advisor for tax liability information.

Application Review Criteria

Every project will be evaluated for the value of aesthetic improvement to the Village of Hampshire and scope of the proposed work, together with the following additional criteria:

- Condition of the building and need for renovation
- Extent to which the proposed improvements restore, maintain, or enhance the character of the building and surrounding area

Application Process

1. **Preliminary Review:** An applicant must first meet with the Downtown Beautification Subcommittee Chair prior to completing the application to determine if the property/building and the proposed improvements are eligible for the program and to review the application requirements. The applicant then submits a completed application and required supplemental materials to the Village Clerk and the Downtown Beautification Subcommittee Chair for review at the next subcommittee meeting. **An application for the Facade Improvement Program must include the following documents:**
 - ☐ Completed and signed Facade Improvement Program Application (attached)
 - ☐ IRS form W-9 Request for Taxpayer Identification Number and Certification
 - ☐ Current photographs of the property to be improved - all elevations visible from the public right of way.
 - ☐ Historical photograph of the property to be improved-if possible.
 - ☐ Drawings of the proposed improvements. (Drawings do not have to be professional but must be to scale so that the Village can understand the proposed project.)
 - ☐ Color and material samples, if relevant.
 - ☐ Written description of the scope of the proposed project,
 - ☐ Estimates of costs for all proposed improvements.
2. **Commission Review:** Upon approval, the subcommittee chair presents the application to the Business Development Commission (BDC). The commissioners will review the project and may ask for modifications. Upon approval, the application is sent to the Village Board with a recommendation for funding.
3. **Board Review:** The Village Board will review the application and recommendation from the BDC. Upon approval, the applicant must enter into a written Façade Improvement Agreement with the Village as a condition of the grant and prior to commencing work on the project. Once the agreement is signed by the applicant (and owner if necessary) and the Village President, work may start.

Changes

In the event changes in project improvements or costs from the previously approved plan are being considered, the grantee must obtain approval to have these changes funded by the program. The grantee must first send changes and supporting documents to the Downtown Beautification Subcommittee Chair to present to the BDC for review. The commissioners will then make a recommendation for a change in funding to the Village Board. The final decision will be given at the Village Board level. If approved, the Village and the grantee will enter into a new Façade Improvement Agreement, and the grantee may continue with the changes. If unapproved, the grantee may move forward with the project but will only be eligible for reimbursement for the previously approved improvements. Unapproved changes are not eligible for reimbursement.

Completion of Work

All improvements must be completed within six months of the execution of the Façade Improvement Agreement. A six-month extension may be allowed in the discretion of the Village upon request for such extension of time, provided there is a demonstrated hardship. If the project is not completed by the end of the extension, the Village's obligation to reimburse the property owner or lessee for the project is terminated. To apply for an extension, contact Village Hall.

Reimbursement Process

To receive reimbursement, the funding grantee must submit the following to the Village Clerk:

- ☐ Completed Façade Improvement Program Request for Reimbursement (attached)
- ☐ Final inspection approval
- ☐ Photos of the completed project
- ☐ Invoices and proof of payment for reimbursement costs
- ☐ Notarized Final Lien Waiver from contractors

Upon staff review, the request will be added to the next Village Board meeting as an Accounts Payable item. Once the Village Board approves the request, the Village finance department will reimburse.

*You must have a W-9 on file from your application to be reimbursed.

**This is a reimbursement program. All contractors and suppliers must be paid before payment from the village is made to the grantee.

Questions

For more information about the Façade Improvement Program, contact the Village of Hampshire.

Contact Information

Downtown Beautification Committee Chair – beautification@hampshireil.org

Business Development Commission Chair – bdc@hampshireil.org

Village Clerk – villageclerk@hampshireil.org, (847) 683-2181



Village of Hampshire
234 S. State Street, Hampshire, IL 60140
Phone: 847-683-2181 ▪ www.hampshireil.org

FAÇADE IMPROVEMENT PROGRAM APPLICATION

Applicant Information:

Name: _____ Phone: _____
Address: _____ Email: _____

Property Owner Information (if different from applicant):

Name: _____ Phone: _____
Address: _____ Email: _____

Property Information

Business Name: _____ Total Eligible Expenses: _____
Address: _____ Parcel Identification Number: _____

Proposed Improvements (Check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Brick Cleaning | <input type="checkbox"/> Original architectural features repair and replacement |
| <input type="checkbox"/> Awnings | <input type="checkbox"/> Exterior doors |
| <input type="checkbox"/> Tuck Pointing | <input type="checkbox"/> Windows and window frames |
| <input type="checkbox"/> Exterior Lighting | <input type="checkbox"/> Shutters |
| <input type="checkbox"/> Painting | <input type="checkbox"/> Stairs, porches, railings |
| <input type="checkbox"/> Streetscape elements | <input type="checkbox"/> Roof |
| <input type="checkbox"/> Wall facade repair or improvement | <input type="checkbox"/> Exterior improvements for ADA |
| <input type="checkbox"/> Landscaping | |
| <input type="checkbox"/> Other | |

Description of proposed work:

I agree to comply with the guidelines and standards of the Village of Hampshire facade Improvement Assistance Program and I understand that this is a voluntary program under which the village has the right to approve or deny any project or proposal or portions thereof.

Applicant Signature

Date

Print Name

If the applicant is other than the owner, the owner must complete the following:

I certify that I am the owner of the property located at _____,
Hampshire, IL, and that I authorize the applicant to apply for assistance under the Village of Hampshire
Facade Improvement Program and undertake the approved improvements.

Signatures

Date

Print Names



Village of Hampshire
234 S. State Street, Hampshire, IL 60140
Phone: 847-683-2181 ▪ www.hampshireil.org

FAÇADE IMPROVEMENT PROGRAM REQUEST FOR REIMBURSEMENT

Applicant Information:

Name: _____ Phone: _____
Address: _____ Email: _____

Property Owner Information (if different from applicant):

Name: _____ Phone: _____
Address: _____ Email: _____

Property Information

Business Name: _____ Total Eligible Expenses: _____
Address: _____ Parcel Identification Number: _____

I, the applicant, hereby make request for reimbursement to the Village of Hampshire for the Façade Improvement Program. I certify that this request and the supporting documents reflect the project as previously approved by the Village Board of Trustees.

Applicant Signature

Date

Print Name



Village of Hampshire
234 S. State Street, Hampshire, IL 60140
Phone: 847-683-2181 ▪ www.hampshireil.org

FAÇADE IMPROVEMENT PROGRAM AWARD LETTER & AGREEMENT

Date: _____

To: Applicant / Owner(s):

Applicant's Name: _____ Owner's Name(s): _____

Owner's Address: _____

Business Name: _____

Business Address: _____

Congratulations! The façade improvement project that you have proposed for your property has been approved for participation in the Village of Hampshire Façade Improvement Program.

The amount to be reimbursed to you by the Village shall be not more than \$ _____ subject to the following conditions:

- a) You must sign and return this agreement to the Village Clerk, 234 South State Street, PO Box 457, Hampshire, IL 60140-0457, or email a signed copy to villageclerk@hampshireil.org.
- b) You shall comply with the policies of the Facade Improvement Program as outlined in the Façade Improvement Program Packet.
- c) Pay merit of the reimbursement specified above will be made to you only upon completion of all work items as originally approved and receipt and approval of all required documentation specified herein. At your written request, the Village may in its discretion reimburse you for a portion or portions of the work when completed as originally approved.
- d) Funding for this program will occur per fiscal year of the Village; each project will be funded only once; and unused or unclaimed funds in any fiscal year may lapse.
- e) After completion of the program, you shall maintain the Improvements in good condition, without alterations, for a period of no less than five (5) years after date of final inspection, unless otherwise approved by the Village Board of Trustees. Failure to do so shall render you liable to pay back to the Village the full amount of the reimbursement paid hereunder, plus interest, together with any attorney's fees and court costs incurred by the Village in demanding and/or collecting such reimbursement.

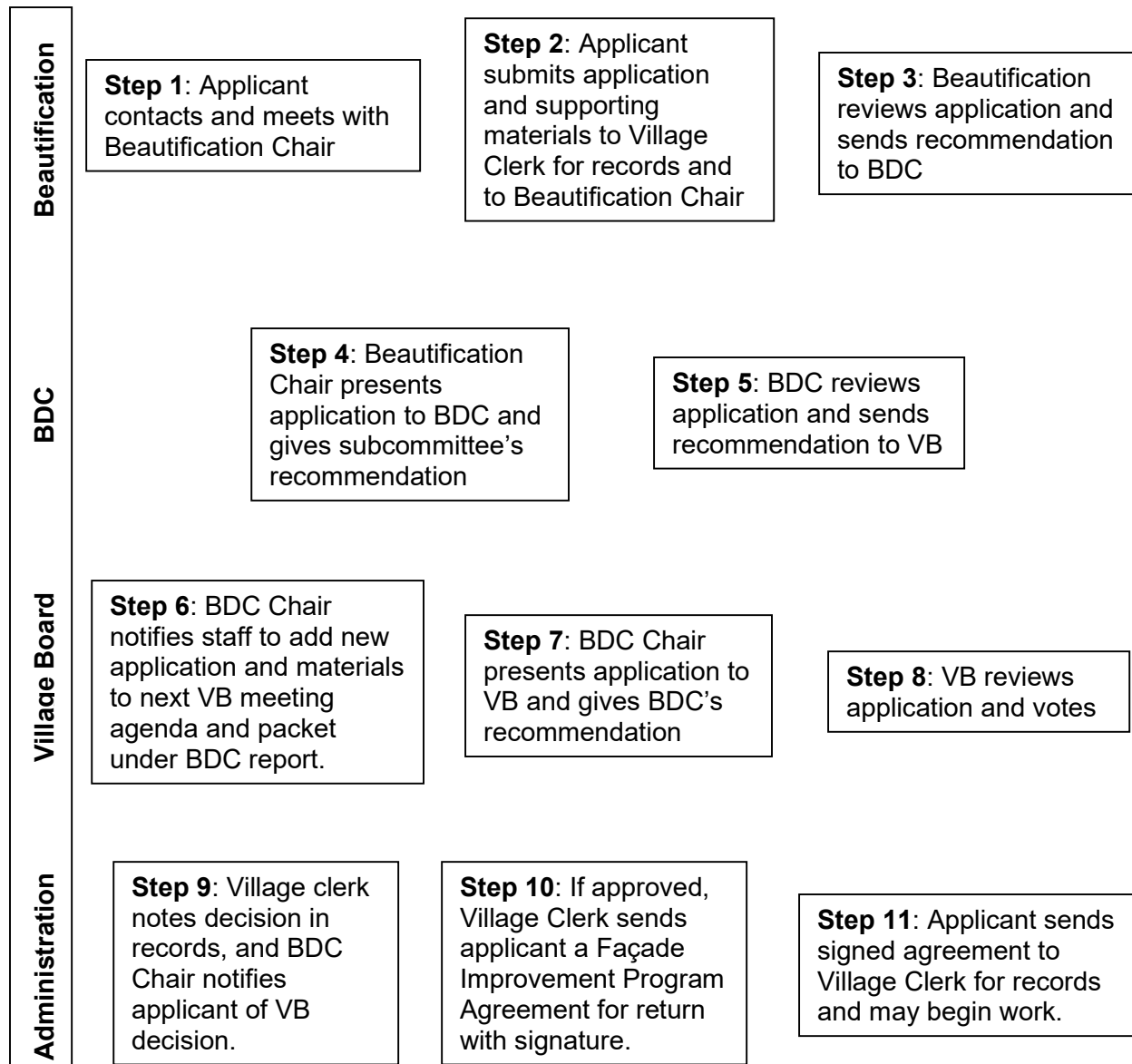
You are also advised that grant funding under the Village's Façade Improvement program is subject to federal and state tax laws, and the amount of reimbursement paid to you will be reported by the Village to the IRS on Form 1099-G. You should consult your tax advisor in this regard.

AGREED: _____
Applicant's Signature

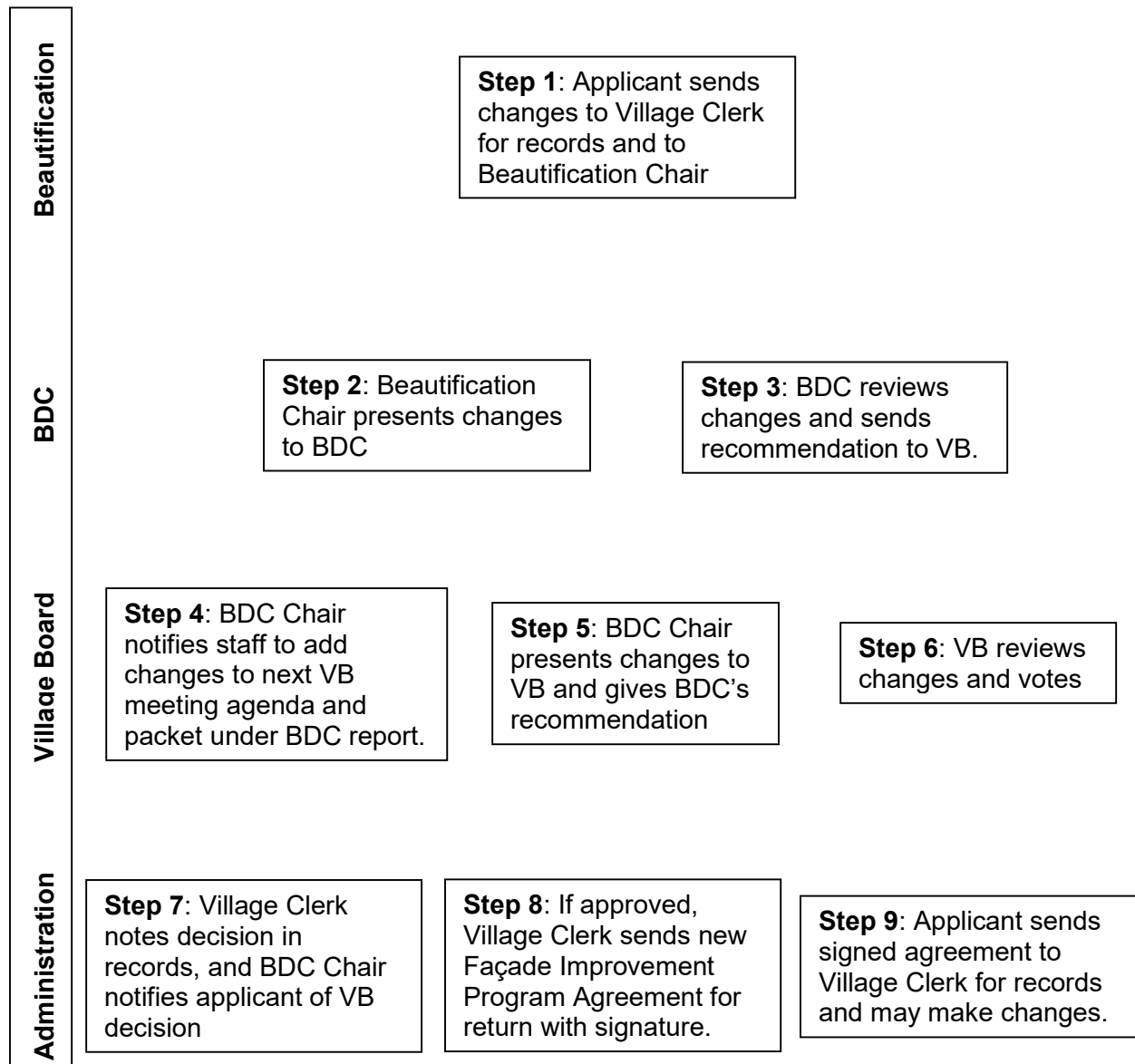
Date

Façade Improvement Program Process Maps

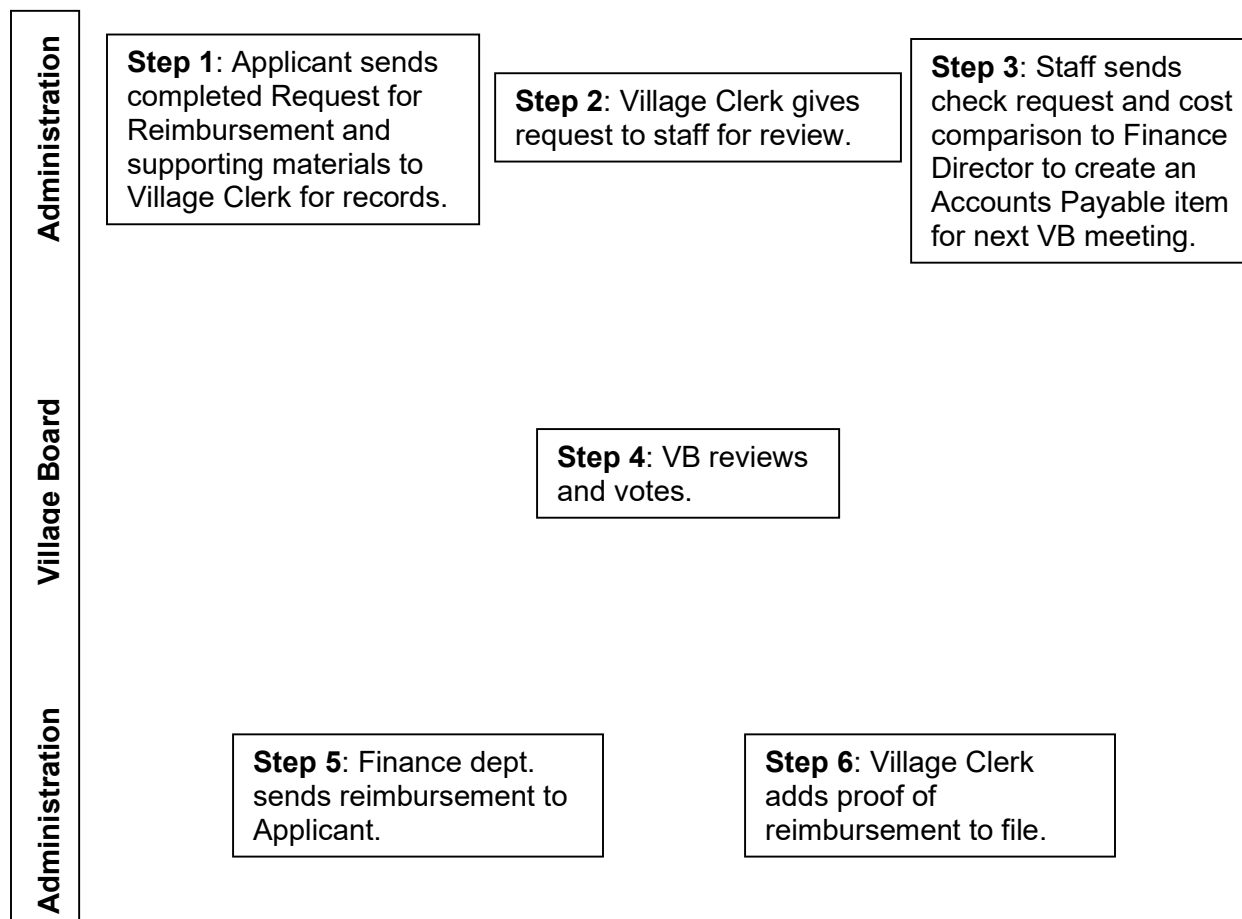
Application



Request for Changes



Request for Reimbursement



VILLAGE OF HAMPSHIRE

Accounts Payable

June 18, 2020

The President and Board of Trustees of the Village of Hampshire
Recommends the following Warrant in the amount of

Total: \$228,168.90

To be paid on or before
June 24, 2020

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

VILLAGE OF HAMPSHIRE

Accounts Payable

June 18, 2020

The President and Board of Trustees of the Village of Hampshire
Recommends the following **Employee/Trustee:** Brian Thompson, Cody Grindley, Colton Jeralds, Hobert Jones, John Huff,
and Nicholas Orsolini,
Warrant in the amount of

Total: \$257.94

To be paid on or before
June 24, 2020

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

DATE: 06/16/20
TIME: 15:08:08
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 09/30/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

ACEGE	TOBINSON'S ACE HARDWARE #03999							
97092/1	12/06/19	01	SUPPLIES	310010034670			01/06/20	34.95
							INVOICE TOTAL:	34.95
							VENDOR TOTAL:	34.95
AMS	AMERICAN MOBILE SHREDDING							
061020	06/10/20	01	DESTROY CONFIDENTIAL MATERIAL	010020024380			07/10/20	225.00
							INVOICE TOTAL:	225.00
							VENDOR TOTAL:	225.00
ASPC	ALLIED ASPHALT PAVING COMPANY							
228852	06/06/20	01	STORM SEWER REPAIR	010030024130			07/06/20	109.71
							INVOICE TOTAL:	109.71
							VENDOR TOTAL:	109.71
AT&T	AT&T							
052620	05/26/20	01	286721220	300010024230			06/26/20	128.19
		02	286721223	300010024230				128.19
							INVOICE TOTAL:	256.38
							VENDOR TOTAL:	256.38
B&F	B&F CONSTRUCTION CODE SERVICES							
12874	06/10/20	01	MAY'S PLAN REVIEWS/INSPECTIONS	010010024390			07/10/20	10,370.78
							INVOICE TOTAL:	10,370.78
53827	06/02/20	01	SOLAR PANELS PLAN REVIEW	010010024390			07/02/20	225.00
							INVOICE TOTAL:	225.00
53829	06/02/20	01	SINGLE PLAN REVIEW	010010024390			07/02/20	100.00
							INVOICE TOTAL:	100.00
53843	06/03/20	01	SINGLE FAMILY PLAN REVIEW	010010024390			07/03/20	100.00
							INVOICE TOTAL:	100.00

DATE: 06/16/20
TIME: 15:08:08
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 09/30/2020

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

B&F	B&F CONSTRUCTION CODE SERVICES							
53867	06/15/20	01	SINGLE FAMILY PLAN REVIEW	010010024390			07/08/20	100.00
							INVOICE TOTAL:	100.00
							VENDOR TOTAL:	10,895.78
B&KPO	B & K POWER EQUIPMENT INC.							
159017	06/03/20	01	2 CYCLE OIL/WEED WHIP HEAD	520010024999			07/03/20	99.70
							INVOICE TOTAL:	99.70
159094	06/12/20	01	MOWER EAR MUFFS	520010024999			07/12/20	26.95
							INVOICE TOTAL:	26.95
							VENDOR TOTAL:	126.65
BEFA	BEAN'S FARM, INC.							
21704	06/11/20	01	DIRT AND SEEDS STRM SWR REPAIR	010030034700			07/12/20	50.00
							INVOICE TOTAL:	50.00
							VENDOR TOTAL:	50.00
BLCR	HEALTH CARE SERVICES CORP							
060120	05/15/20	01	ADM	010010014031			06/01/20	2,702.10
		02	PD	010020014031				14,493.28
		03	STREETS	010030014031				5,908.17
		04	SEWER	310010014031				3,084.81
		05	WATER	300010014031				4,113.50
							INVOICE TOTAL:	30,301.86
							VENDOR TOTAL:	30,301.86
BNTWB	BUNGE'S NORTHWEST TIRE WRIGHT							
0008108	06/03/20	01	TRAILER TIRE	010030024110			07/03/20	183.35
							INVOICE TOTAL:	183.35
0008159	06/12/20	01	TIRE REPAIR	010030024120			07/12/20	56.64
							INVOICE TOTAL:	56.64
							VENDOR TOTAL:	239.99

DATE: 06/16/20
TIME: 15:08:08
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 09/30/2020

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

BPCI	BENEFIT PLANNING CONSULTANTS,							
226714A	06/10/20	01	MONTHLY FLEX AND COBRA	010010024380			06/10/20	115.00
							INVOICE TOTAL:	115.00
228720A	06/10/20	01	MONTHLY FLEX AND COBRA	010010024380			06/10/20	115.00
							INVOICE TOTAL:	115.00
							VENDOR TOTAL:	230.00
BRCOIN	BRANIFF COMMUNICATIONS, INC.							
0032834	06/01/20	01	ANNUAL OUTDOOR WARNING SIRENS	010010054907			07/01/20	2,900.00
							INVOICE TOTAL:	2,900.00
							VENDOR TOTAL:	2,900.00
BRTH	BRIAN THOMPSON							
051320	05/13/20	01	COVID-19 REIMBURSEMT LYSOL	010020034680			06/13/20	11.45
							INVOICE TOTAL:	11.45
							VENDOR TOTAL:	11.45
BUBR	BUCK BROTHERS, INC.							
259619	06/02/20	01	V-BELT/PULLEY	520010024999			07/02/20	93.17
							INVOICE TOTAL:	93.17
							VENDOR TOTAL:	93.17
CAON	CALL ONE							
262857	06/09/20	01	1126416	010010024230			07/01/20	362.59
		02	1126417	300010024230				111.43
		03	1126418	010030024230				111.43
		04	1126419	310010024230				329.10
		05	1126420	300010024230				169.14
		06	1126422	010020024230				281.99
							INVOICE TOTAL:	1,365.68
							VENDOR TOTAL:	1,365.68

DATE: 06/16/20
TIME: 15:08:08
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 09/30/2020

INVOICE #	INVOICE	ITEM						
VENDOR #	DATE	#	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

CASE	CARDMEMBER SERVICE							
060320	06/03/20	01	BDC SURVEY MONKEY	010010024382			07/01/20	384.00
		02	DS CARBURETOR FOR HONDA	010030034680				18.28
		03	BT WATER COOLER	010020034680				105.19
		04	COVID-19 EAR THERMOMETER	010020034680				76.50
		05	COVID-19 ADM EAR THERMOMETER	010010034650				9.91
		06	COVID-19 STREET EAR THERMOMETE	010030034650				11.90
		07	COVID-19 WATER EAR THERMOMETER	300010034650				4.96
		08	COVID-19 SEWER EAR THERMOMETER	310010034650				2.97
		09	COVID-19 EAR LENSES	010020034680				30.27
		10	COVID-19 EAR THERMOMETER	010020034680				92.86
		11	COVID-19 EAR LENSES	010020034680				63.74
		12	CREDIT CARD PURCH	010010034650				-1.11
		13	JH ADOBE	010010034650				9.99
							INVOICE TOTAL:	809.46
							VENDOR TOTAL:	809.46
CAVA	CAM-VAC INC							
1685	06/11/20	01	TELEWISE STORM SEWER	010030034700			07/11/20	900.00
							INVOICE TOTAL:	900.00
							VENDOR TOTAL:	900.00
CDW	CDW GOVERNMENT INC							
XZL5907	06/02/20	01	KEYBOARD	010020054906			07/02/20	593.04
							INVOICE TOTAL:	593.04
							VENDOR TOTAL:	593.04
COGR	CODY GRINDLEY							
060420	06/04/20	01	CELL PHONE STIPEND	010020024230			07/04/20	40.00
							INVOICE TOTAL:	40.00
061020	06/10/20	01	CELL PHONE STIPEND	010020024230			07/10/20	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	80.00

DATE: 06/16/20
TIME: 15:08:08
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 09/30/2020

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

COJE	COLTON JERALDS							
060420	06/04/20	01	CELL PHONE STIPEND	010020024230			07/04/20	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00
COMA	CORE & MAIN LP							
M323833	06/03/20	01	MANHOLE CAULK	010030034700			07/03/20	262.36
							INVOICE TOTAL:	262.36
							VENDOR TOTAL:	262.36
COMED	COMED							
060120	05/11/20	01	5175128047	010030024260			07/13/20	1,346.56
		02	2244132001	010030024260				2,275.95
		03	0710116073	010030024260				55.05
		04	3461028010	010030024260				68.79
		05	1329062027	010030024260				11.37
		06	0524674020	010030024260				19.70
		07	4623084055	010030024260				42.32
		08	0657057031	010030024260				188.40
		09	1862215004	310010024260				4,014.52
		10	4997016005	310010024260				121.24
		11	9705026025	300010024260				558.47
		12	6987002019	300010024260				135.26
		13	0495111058	300010024260				139.51
		14	2599100000	300010024260				627.18
		15	2289551008	300010024260				93.02
		16	2676085011	300010024260				2,276.67
		17	0255144168	300010024260				313.47
		18	0030163001	300010024260				1,469.77
		19	1532148012	310010024260				157.73
		20	2323117051	300010024260				151.87
		21	0729114032	310010024260				72.47
		22	7101073024	310010024260				527.34

DATE: 06/16/20
TIME: 15:08:08
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 09/30/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

COMED	COMED							
060120	05/11/20	23	1939142034	310010024260			07/13/20	235.60
		24	4755010063	300010024260				804.74
							INVOICE TOTAL:	15,707.00
							VENDOR TOTAL:	15,707.00
COMI	COMPASS MINERALS AMERICA INC.							
643073	06/06/20	01	STREET SALT	150030034600			07/06/20	31,444.03
							INVOICE TOTAL:	31,444.03
							VENDOR TOTAL:	31,444.03
CUBE	CULLIGAN OF BELVIDERE							
053120	05/31/20	01	93740	010030024280			06/25/20	26.40
		02	93732	300010024280				25.90
		03	93732	310010024280				25.90
							INVOICE TOTAL:	78.20
							VENDOR TOTAL:	78.20
DARL	DARLEY							
17397063	05/07/20	01	RESPIRATORS	010020034680			06/07/20	460.68
							INVOICE TOTAL:	460.68
							VENDOR TOTAL:	460.68
EEI	ENGINEERING ENTERPRISES, INC.							
030320	03/03/20	01	HA1818 PET AG 68515	010000002114			04/03/20	1,391.50
							INVOICE TOTAL:	1,391.50
060520	06/05/20	01	HA0757 IND PRETRTMT 69144	310010024360			07/05/20	47.75
		02	HA1604 LOVE'S 69145	010000002072				674.25
		03	HA1610 CORP CNTR 69146	010000002084				203.00
		04	HA1810 LAZAR 69147	010000002107				246.25

DATE: 06/16/20
TIME: 15:08:08
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 09/30/2020

INVOICE #	INVOICE	ITEM						
VENDOR #	DATE	#	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

EEI	ENGINEERING ENTERPRISES, INC.							
060520	06/05/20	05	HA1814 METRIX 69148	010000002109			07/05/20	2,115.00
		06	HA1816 DAYTON FREIGHT 69149	010000002115				229.50
		07	HA1818 PETAG 69150	010000002114				1,112.00
		08	HA1903 TRUCK COUNTRY 69151	010000002116				439.50
		09	HA2000 VOH GEN ENG 69152	010010024360				477.50
		10	HA2012 DCEO GRANT APP 69154	300010024360				2,262.75
		11	HA2014 PRI UTILITY PERMIT 69155	010010024360				612.00
							INVOICE TOTAL:	8,419.50
							VENDOR TOTAL:	9,811.00
EKLC	ELGIN KEY & LOCK CO., INC.							
200691	05/22/20	01	VH ADJUSTED DOOR LATCH	010010034670			06/22/20	146.00
							INVOICE TOTAL:	146.00
							VENDOR TOTAL:	146.00
FEE	FEECE OIL COMPANY							
3704884	06/01/20	01	HIGGINS LS	310010034660			07/01/20	169.05
							INVOICE TOTAL:	169.05
							VENDOR TOTAL:	169.05
GABR	GUARDIAN ANGEL BASSET							
052820	05/28/20	01	FACADE PROGRAM REIMBRSM	010010024383			06/28/20	64,123.76
							INVOICE TOTAL:	64,123.76
							VENDOR TOTAL:	64,123.76
GALL	GALLS LLC							
015724137	05/26/20	01	RIFLE CASE	010020034680			06/25/20	105.79
							INVOICE TOTAL:	105.79
							VENDOR TOTAL:	105.79
GEBR	GEHRINGER BROS							

DATE: 06/16/20
TIME: 15:08:08
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 8

INVOICES DUE ON/BEFORE 09/30/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

GEBR GEHRINGER BROS								
0804	04/28/20	01	MADE 2 UV LIGHT CARTS	310010034670			05/28/20	930.00
							INVOICE TOTAL:	930.00
0806	06/16/20	01	CUT AND LENGTH	310010034670			05/29/20	190.00
							INVOICE TOTAL:	190.00
							VENDOR TOTAL:	1,120.00
GRAI GRAINGER								
9544741953	05/28/20	01	PRESSURE GAUGE	310010034670			06/27/20	32.80
							INVOICE TOTAL:	32.80
							VENDOR TOTAL:	32.80
GTU GOVTEMPSUSA LLC								
1-06-20-185	06/02/20	01	PERSONNEL MANUAL REVIEW	010010024380			07/02/20	1,250.00
							INVOICE TOTAL:	1,250.00
3533318	06/04/20	01	TEMP ASSISTANT	010010024380			07/04/20	1,108.80
							INVOICE TOTAL:	1,108.80
							VENDOR TOTAL:	2,358.80
HAAUPA HAMPSHIRE AUTO PARTS								
556479	06/04/20	01	MINIATURE LIGHT	010030034680			07/04/20	0.73
							INVOICE TOTAL:	0.73
556521	06/05/20	01	CUTTER REPELLLENT	310010034670			07/05/20	23.94
							INVOICE TOTAL:	23.94
556896	06/09/20	01	MOWER BATTERY	520010024999			07/09/20	127.99
							INVOICE TOTAL:	127.99
							VENDOR TOTAL:	152.66
HAMCHA HAMPSHIRE CHAMBER OF COMMERCE								

DATE: 06/16/20
TIME: 15:08:08
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 9

INVOICES DUE ON/BEFORE 09/30/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

HAMCHA HAMPSHIRE CHAMBER OF COMMERCE								
7082	06/10/20	01	FY20 GRANT FUNDED PROJECTS	070020024377			07/10/20	2,500.00
							INVOICE TOTAL:	2,500.00
							VENDOR TOTAL:	2,500.00
HOJO HOBERT JONES								
051320	05/13/20	01	COVID-19 REIMBURSEMT LYSOL	010020034680			06/13/20	86.49
							INVOICE TOTAL:	86.49
							VENDOR TOTAL:	86.49
IPODBA IPO/DBA CARDUNAL OFFICE SUPPLY								
623876-0	06/01/20	01	PAPER TOWELS/SOAP/TONER	010010034650			07/01/20	338.49
							INVOICE TOTAL:	338.49
623952-0	06/03/20	01	PAPER AND TONER	010010034650			07/03/20	296.40
							INVOICE TOTAL:	296.40
							VENDOR TOTAL:	634.89
JGUNIN JG UNIFORMS								
71794	05/27/20	01	UNIFORM	010020034690			06/27/20	184.48
							INVOICE TOTAL:	184.48
							VENDOR TOTAL:	184.48
JOHU JOHN HUFF								
060420	06/04/20	01	CELL PHONE STIPEND	010020024230			07/04/20	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00
KACTY KANE CNTY CIRCUIT COURT CLERK								
061120A	06/11/20	01	BOND REMITTANCE	010000001000			06/11/20	300.00
							INVOICE TOTAL:	300.00
							VENDOR TOTAL:	300.00

DATE: 06/16/20
TIME: 15:08:08
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 10

INVOICES DUE ON/BEFORE 09/30/2020

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

KCCC	JEFFREY R KEEGAN							
061520	06/15/20	01	VH CLEANING	010010024380			07/15/20	280.00
							INVOICE TOTAL:	280.00
061520A	06/15/20	01	PD CLEANING	010020024380			07/15/20	400.00
							INVOICE TOTAL:	400.00
							VENDOR TOTAL:	680.00
KONMIN	KONICA MINOLTA BUS SOLUTION							
266302181	05/31/20	01	QUARTERLY MAINTENANCE	010010024340			06/30/20	461.82
							INVOICE TOTAL:	461.82
							VENDOR TOTAL:	461.82
MARSCH	MARK SCHUSTER, P.C.							
060320	06/03/20	01	100.001 MISC MATTERS	010010024370			07/03/20	3,820.00
		02	100.002 MEETINGS	010010024370				1,130.00
		03	100.106 LAKEWOOD	520010024934				110.25
		04	100.007 PROSECUTION	010010024370				-808.50
		05	100.127 HENNING/DONAHUE	010000002175				94.50
		06	100.136 MONTEMAYOR	010000002174				173.25
		07	100.144 PHI/UNIT 2	010000002089				-626.25
		08	100.164 DUI PROSECUTION	010020024370				-976.00
		09	100.175 LOVE'S	010000002072				78.75
		10	100.205 THORNTON'S	010000002130				945.00
		11	100.208 PETAG	010000002114				-105.00
		12	100.226 TRZ HAMP SU PETITION	010000002147				-1,328.70
		13	100.228 COVID-19	010010024370				200.00
		14	100.231 WATER MAIN	300010024370				440.00
		15	100.232 AWAD	010000002148				472.50
		16	100.234 KLEHM RE-ZONING	010000002176				78.75
		17	100.235 ENTRE	010000002177				126.00
							INVOICE TOTAL:	3,824.55
							VENDOR TOTAL:	3,824.55

DATE: 06/16/20
TIME: 15:08:08
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 09/30/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

MECO	MEDIACOM							
060920	06/09/20	01	VH INTERNET	010010024230			07/09/20	66.37
							INVOICE TOTAL:	66.37
							VENDOR TOTAL:	66.37
METL	METLIFE							
060120	05/18/20	01	ADM	010010014031			06/01/20	120.60
		02	PD	010020014031				1,197.30
		03	STREETS	010030014031				520.35
		04	SEWER	310010014031				167.05
		05	WATER	300010014031				392.06
							INVOICE TOTAL:	2,397.36
							VENDOR TOTAL:	2,397.36
MEWE	METRO WEST COG							
4235	06/10/20	01	RK/JH LEGISLATIVE BREAKFAST	010010024290			06/10/20	44.00
							INVOICE TOTAL:	44.00
							VENDOR TOTAL:	44.00
MIAM	MIDAMERICAN ENERGY SERVICES							
060920	06/09/20	01	455526	300010024260			08/10/20	1,570.96
		02	455525	300010024260				2,621.27
							INVOICE TOTAL:	4,192.23
							VENDOR TOTAL:	4,192.23
MISA	MIDWEST SALT							
P451982	06/08/20	01	WATER TREATMENT SALT	300010034680			07/08/20	3,049.33
							INVOICE TOTAL:	3,049.33
							VENDOR TOTAL:	3,049.33
MUWESE	MUNIWEB							

DATE: 06/16/20
TIME: 15:08:08
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 12

INVOICES DUE ON/BEFORE 09/30/2020

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
MUWESE	MUNIWEB							
53748	04/04/20	01	WEBSITE HOSTING	010010024230			05/04/20	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
NIOR	NICHOLAS ORSOLINI							
061020	06/10/20	01	CELL PHONE STIPEND	010020024230			07/10/20	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00
OFDE	OFFICE DEPOT, INC.							
500559235001	05/27/20	01	PAPER TOWELS/TAPE	010020034650			06/27/20	48.18
							INVOICE TOTAL:	48.18
500560722001	05/27/20	01	BANDAGES	010020034650			06/27/20	8.09
							INVOICE TOTAL:	8.09
501383723001	05/28/20	01	TONER	010020034650			06/28/20	151.99
							INVOICE TOTAL:	151.99
							VENDOR TOTAL:	208.26
PASS	PASSARELLI LAW LLC							
314	06/05/20	01	PD	010020024370			07/05/20	6,800.00
							INVOICE TOTAL:	6,800.00
							VENDOR TOTAL:	6,800.00
PDC	PDC LABORATORIES, INC.							
I9417790	05/01/20	01	WWTP CHEMICALS	300010024380			06/01/20	200.00
							INVOICE TOTAL:	200.00
							VENDOR TOTAL:	200.00
PETPRO	PETERSEN FUELS, INC.							

DATE: 06/16/20
TIME: 15:08:08
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 13

INVOICES DUE ON/BEFORE 09/30/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

PETPRO PETERSEN FUELS, INC.								
053120	05/31/20	01	SSA FUEL	520010024999			06/30/20	15.07
		02	SEWER FUEL	310010034660				39.60
						INVOICE TOTAL:		54.67
						VENDOR TOTAL:		54.67
PITB PITNEY BOWES GLOBAL FINANCIAL								
1015747314	06/04/20	01	RED INK CART	010020034680			07/04/20	84.99
						INVOICE TOTAL:		84.99
						VENDOR TOTAL:		84.99
PMSI PREVENTATIVE MAINTENANCE								
214675	06/03/20	01	TRUCK TESTING	010030024110			07/03/20	164.00
						INVOICE TOTAL:		164.00
214679	06/04/20	01	TRUCK TESTING	010030024110			07/04/20	41.00
						INVOICE TOTAL:		41.00
214682	06/04/20	01	TRUCK TESTING	010030024110			07/04/20	41.00
						INVOICE TOTAL:		41.00
						VENDOR TOTAL:		246.00
QUCO QUILL CORPORATION								
7383088	06/01/20	01	SURGE PROTECTORS	300010034670			07/01/20	419.97
						INVOICE TOTAL:		419.97
7496430	06/04/20	01	KEY BOX	300010034670			07/04/20	10.29
						INVOICE TOTAL:		10.29
7497246	06/04/20	01	KEY TAGS	310010034670			07/04/20	20.58
						INVOICE TOTAL:		20.58
7501655	06/04/20	01	SHARPIES/PENS/PAPER CLIPS	010030034650			07/04/20	114.72
						INVOICE TOTAL:		114.72

DATE: 06/16/20
TIME: 15:08:08
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 14

INVOICES DUE ON/BEFORE 09/30/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

QUCO	QUILL CORPORATION							
7515758	06/05/20	01	KEY BOX	310010034670			07/05/20	40.99
							INVOICE TOTAL:	40.99
							VENDOR TOTAL:	606.55
RALI	RADI-LINK, INC							
107802	06/12/20	01	RADIOS	010030034680			07/12/20	4,049.75
							INVOICE TOTAL:	4,049.75
							VENDOR TOTAL:	4,049.75
RAOH	RAY O'HERRON CO., INC.							
2031052-IN	06/04/20	01	UNIFORM	010020034690			07/04/20	24.97
							INVOICE TOTAL:	24.97
2031102-IN	06/04/20	01	UNIFORM	010020034690			07/04/20	44.19
							INVOICE TOTAL:	44.19
2032488-IN	06/11/20	01	UNIFORM	010020034690			07/11/20	38.74
							INVOICE TOTAL:	38.74
2032765-IN	06/12/20	01	UNIFORM	010020034690			07/12/20	179.13
							INVOICE TOTAL:	179.13
							VENDOR TOTAL:	287.03
RKQUSE	RK QUALITY SERVICES							
15439	06/03/20	01	OIL CHANGE/MOUNT & BAL TIRE	010020024110			07/03/20	65.69
							INVOICE TOTAL:	65.69
15490	06/08/20	01	TIRE REPAIR	010020024110			07/03/20	34.84
							INVOICE TOTAL:	34.84
15507	06/10/20	01	OIL CHANGE	010020024110			07/10/20	38.34
							INVOICE TOTAL:	38.34
							VENDOR TOTAL:	138.87

DATE: 06/16/20
TIME: 15:08:08
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 15

INVOICES DUE ON/BEFORE 09/30/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

RODB	ROGER	BURNIDGE						
060120	06/01/20	01	PD LEASE	010020024280			07/01/20	4,685.36
							INVOICE TOTAL:	4,685.36
							VENDOR TOTAL:	4,685.36
SCHM	FREDI	BETH	SCHMUTTE					
060820	06/08/20	01	SERVICES FOR MAY 3-15 2020	010010024380			07/08/20	787.50
							INVOICE TOTAL:	787.50
							VENDOR TOTAL:	787.50
SEPR	SERVPRO	OF	ELGIN					
5011385	04/16/20	01	COVID-19 CLEANING	010020024380			04/23/20	1,500.00
							INVOICE TOTAL:	1,500.00
							VENDOR TOTAL:	1,500.00
STAINS	STANDARD	INSURANCE	COMPANY					
051820	05/18/20	01	ADM	010010014035			06/01/20	60.64
		02	PD	010020014035				188.56
		03	STREETS	010030014035				94.30
		04	SEWER	310010014035				14.15
		05	WATER	300010014035				23.57
		06	EAP	010010024376				11.20
							INVOICE TOTAL:	392.42
							VENDOR TOTAL:	392.42
TEK	TEKLAB,	INC						
244479	06/01/20	01	MONTHLY NPDES TESTING	310010024380			07/01/20	460.50
							INVOICE TOTAL:	460.50
							VENDOR TOTAL:	460.50
TEME	TESSENDORF	MECHANICAL	SERVICE					

DATE: 06/16/20
TIME: 15:08:08
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 16

INVOICES DUE ON/BEFORE 09/30/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

TEME	TESSENDORF MECHANICAL SERVICE							
23146	06/10/20	01	REPLACE FUSE	310010024120			07/10/20	156.74
							INVOICE TOTAL:	156.74
							VENDOR TOTAL:	156.74
THMI	THIRD MILLENNIUM ASSOC, INC.							
24937	06/11/20	01	W/S/R PAST DUE NOTICES	290010024340			07/11/20	86.56
		02	W/S/R PAST DUE NOTICES	300010024340				86.55
		03	W/S/R PAST DUE NOTICES	310010024340				86.55
							INVOICE TOTAL:	259.66
							VENDOR TOTAL:	259.66
TRUN	TREES UNLIMITED C P INC							
8116	06/10/20	01	REMOVE BEAVER DAMS	010030024130			07/10/20	3,800.00
							INVOICE TOTAL:	3,800.00
8117	06/10/20	01	CLEAN UP RIP RAP BY CREEK	010030024130			07/10/20	975.00
							INVOICE TOTAL:	975.00
							VENDOR TOTAL:	4,775.00
VETO	VETO ENTERPRISES, INC							
34190	06/02/20	01	REPAIR DIRECTIONAL LIGHthead	010020024110			07/02/20	546.00
							INVOICE TOTAL:	546.00
							VENDOR TOTAL:	546.00
VFW	VFW POST 8043							
060820	06/08/20	01	VETERANS MEMORIAL/MEMORIAL DAY	010010044800			07/08/20	3,500.00
							INVOICE TOTAL:	3,500.00
							VENDOR TOTAL:	3,500.00
VSP	VISION SERVICE PLAN (IL)							

DATE: 06/16/20
TIME: 15:08:08
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 17

INVOICES DUE ON/BEFORE 09/30/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

VSP	VISION SERVICE PLAN (IL)							
051720	05/17/20	01	ADM	010010014037			05/17/20	22.69
		02	PD	010020014037				135.23
		03	STREETS	010030014037				75.31
		04	SEWER	310010014037				18.40
		05	WATER	300010014037				41.55
						INVOICE TOTAL:		293.18
						VENDOR TOTAL:		293.18
WAGU	WATCHGUARD VIDEO							
ADVREP190272	06/08/20	01	CAMERA REPAIR	010020024120			07/08/20	200.00
						INVOICE TOTAL:		200.00
						VENDOR TOTAL:		200.00
WSU	WATER SOLUTIONS UNLIMITED, INC							
36613	06/11/20	01	DWTP CHEMICALS	300010034680			07/11/20	4,307.59
						INVOICE TOTAL:		4,307.59
						VENDOR TOTAL:		4,307.59
						TOTAL ALL INVOICES:		228,426.84