

Village of Hampshire
Village Board Meeting
Thursday July 2, 2020 – 7:00 PM
Hampshire Village Hall – 234 S. State Street

AGENDA

1. Call to Order
2. Establish Quorum (Physical and Electronic)
3. Pledge of Allegiance
4. Citizen Comments
5. Approval of Minutes June 18, 2020
6. Village Manager's Report
 - a) A motion to Approve a Raffle License for the Hampshire Sportsman & Conservation Club.
 - b) A Resolution Declaring a 2007 Ford Pickup Surplus Property and Donating Same to American Legion Post 75. (Lori Lyons)
 - c) A Resolution Authorizing the Disposal of Certain Computers, Peripherals and Other Equipment.
 - d) Motion to approve release of impact funds to Community Unit School District 300 in the amount of \$30,514.39.
 - e) An Ordinance prohibiting the use of Village Water from Fire Hydrants for any other purpose that fighting fires; specifically aimed at the Illinois Tollway Authority (Mark Schuster)
 - f) Update on Member Initiative Grants for North South Water Connection (Josh)

Village Board Committee Reports

- a) Public Safety
 - b) Fields & Trails
 - c) Village Services
 - d) Public Works
 - e) Business Development Commission
 - f) Finance
 1. A motion to Approve the July 2, 2020 Accounts Payable
 - g) Public Relations
 - h) Planning/Zoning
8. New Business
 9. Announcements
 10. Executive Session
 11. Any items to be reported and acted upon by the Village Board after returning to open session
 12. Adjournment

Attendance: By Executive Order of the Governor, No. 2020-10 and No. 2020-18, all public meetings and public hearings for essential governmental services through May 30, 2020, may be held by video or tele conference, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than 24 hours prior to the meeting and a link to participate will be sent to your e-mail address the day of the meeting, including all exhibits and other documents (the packet) to be considered at the meeting. Public Comment: Comments or questions may be submitted to the Village Clerk no later than 4:00 PM on the day prior to the meeting, by email to Lvasquez@hampshireil.org. Any written comments so received shall be noted in the minutes of the meeting.

The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
June 18, 2020**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:01 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, June 18, 2020.

President Jeffrey Magnussen made a motion for Roll Call:

Seconded by Trustee Koth
Motion carried by voice vote.
Ayes: Kelly, Klein, Krajecki, and Koth
Nays: None
Absent: Reid
Abstain: Robinson (electronic)

Electronic: Village Attorney Mark Schuster, EEI representative Tim Paulson.

Also Present: Village Manager Jay Hedges, Village Clerk Linda Vasquez, Village Finance Director Lori Lyons, Village Intern Josh Wray, Hampshire Police Chief Brian Thompson, Village Streets Supervisor Dave Starrett.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

MINUTES

Trustee Krajecki moved to approve the minutes of June 4, 2020, with two changes: 1) on page 4, wave was misspelled, and 2) Trustee Kelly asked for rewording of his second comment under New Business because it currently sounds like he meant the Village to waive variance fees for only the two residents mentioned rather than all residents as he actually intended.

Seconded by Trustee Kelly
Motion carried by voice vote.
Ayes: Kelly, Klein, Krajecki, Robinson, and Koth
Nays: None
Absent: Reid

VILLAGE MANAGER'S REPORT:

Finance Director Lyons reported on the grant reports which promotes tourism and conventions or overnight stays for visitors for the Village. The funds for Hampshire Area Chamber of Commerce and Coon Creek Country Days comes from the Hotel/Motel tax. Both meet the necessary requirements. Village Manager Hedges has started requiring formal requests for future grants.

Trustee Koth moved to approve FY2021 Tourism Promotion Grant to the Hampshire Chamber of Commerce in the amount of \$6,000.

Seconded by Trustee Krajecki
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson
Nays: None
Absent: Reid

Trustee Krajecki thanked Jeannie Mayer for doing an awesome and remarked she is a great partner to have as she does a lot of work for the BDC and the Village.

Trustee Kelly moved to approve Resolution 20-05; Adopting garbage collection fees in the Village.

Seconded by Trustee Krajecki
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson
Nays: None
Absent: Reid

Trustee Kelly moved to approve sidewalk project reimbursement for Mr. Wesemann in the amount of \$600.

Seconded by Trustee Klein
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson
Nays: None
Absent: Reid

Trustee Krajecki moved to approve Ordinance 20-22; amending the zoning regulations relating to performance standards for fire prevention and safety in the Village.

Seconded by Trustee Klein
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson
Nays: None
Absent: Reid

Trustee Robinson moved to approve Ordinance 20-23; amending the zoning regulations relating to accessory buildings in residential and estate zoning districts in the Village.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson
Nays: None
Absent: Reid

Tim Paulson from EEI gave a storm water management presentation. He shared a short history of storm water management in the Hampshire area, explaining why the older part of town has more problems because no standards were in place when it was built. He also explained in detail possible solutions for the problems on Panama and Highland. After much discussion, Mr. Paulson was asked to update budgets for those two projects, focusing on the low cost alternative for Highland Avenue.

VILLAGE BOARD COMMITTEE REPORTS

- a) **Planning/Zoning** – No report
- b) **Public Safety** – Police Chief Thompson reported there were about 50 protesters at Seyller Park and 25 protesters downtown, but there were no violence issues. They did write on the sidewalk with chalk. Trustee Koth added the protestors also wrote on Park District picnic tables with chalk, which takes significant effort to remove.

Trustee Krajecki stated there were some citizens that wanted to take matters into their own hands, which he does not support. He stated that we all should let our Police Department take care of this and should not go looking for trouble because that just makes the situation worse.

- c) **Fields & Trails** – No report
- d) **Village Services** – No report
- e) **Public Works** – No report
- f) **Business Development** – Trustee Krajecki reported the Beautification Subcommittee will have a meeting at Village Hall on June 29 at 6 p.m. where they will review two applications for the façade improvement program from the Vintage Hammer and CM Salon. They will also be looking at the details and cost proposal for wayfinding signs. This will be coordinated with the Streetscape Program.

Trustee Krajecki also announced the BDC has found a person to fill the last seat open on the BDC, and he will likely bring it to the Village Board at the next meeting for appointment.

Regarding the new guidelines for the façade improvement program, Trustee Kelly asked if there is a limit on how many times a business could apply for the program. Trustee Krajecki replied there is not, but they must continue to follow the program guidelines for multiple projects.

Trustee Krajecki moved to approve the new guidelines for the Façade Improvement Program.

Seconded by Trustee Klein
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson
Nays: None
Absent: Reid

Next BDC meeting is July 8 at 6:30 pm at the Village Hall. All are welcome.

g) Finance –

a. Accounts Payable –

Trustee Krajecki moved to approve the Accounts Payable in the sum of \$257.94 for employee Brian Thompson, Cody Grindley, Colton Jeralds, Hobert Jones, John Huff and Nicholas Orsolini to be paid on or before June 24, 2020.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson
Nays: None
Absent: Reid

Trustee Krajecki moved to approve the Accounts Payable in the sum of \$228,168.90 paid on or before June 24, 2020.

Seconded by Trustee Robinson
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson
Nays: None
Absent: Reid

h) Public Relations – No report

New Business

Trustee Kelly asked for clarification of the new OMA rules, including a roll call on every vote. Village Manager Hedges reported that the temporary rules apply as long as the Governor's Executive Order is in place.

ADJOURNMENT

Trustee Kelly moved to adjourn the Village Board meeting at 8:30 p.m.

Seconded by Trustee Krajecki
Motion carried by voice vote
Ayes: Kelly, Robinson, Krajecki, Koth.
Nays: Klein
Absent: Reid

Linda Vasquez Village Clerk



PAID

JUN 19 2020

234 S. State Street
Hampshire, IL 60140

Phone: (847) 683-2101
Fax: (847) 683-4915
www.hampshireil.org

APPLICATION FOR CONDUCTING A RAFFLE
(GOOD FOR ONE RAFFLE)

Name of Organization: Hampshire Sportsman + Conservation Club

Address: 191081 Folsmith rd. Hampshire IL.

Type of Organization: Religious _____ Charitable _____ Veterans _____
Educational _____ Labor _____ Fraternal _____ Other

Date when this group was organized: 1961

If chartered or incorporated, date and place where papers were issued: N/A

Date when raffle winners will be determined: 9-2-20

Time: 7 P.M. Location: The KAVE

Area or Areas where tickets will be sold: Hampshire + Surrounding area

Date of ticket sales: Present to 9-2-20

Price of each ticket: 20⁰⁰

Prizes to be awarded and retail value of each, (May be listed on separate sheet)

No.	Prize	Value of each	Total Value
<u>1</u>	<u>Smith & Wesson 686-6</u>	<u>780⁰⁰</u>	<u>780⁰⁰</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOTAL AGGREGATE VALUE OF ALL PRIZES

\$ 780⁰⁰

Presiding Officer: David Waite

Address: 19NO81 Felsmith rd Hampshire

Phone: 847-323-4157

Date of Birth: 10-1-57

Secretary: David Waite

Address: _____

Phone: _____

Date of Birth: _____

Raffle Manager: David Waite

Address: _____

Phone: _____

Date of Birth: _____

I certify that this organization is not-for-profit; it has been in existence continuously for at least the past five years; it has maintained a bona fide membership engaged in carrying out its objectives; its officers, operators, and workers at the raffle are bona fide members of the organization and are of good moral character. I further certify that all of the information provided in this application is true, to the best of my knowledge.

Signed: David Waite

Title: President, Secretary, Treasurer

Fee Schedule:

<u>Aggregate Value</u>	<u>Fee:</u>
Less than \$500	None
\$501-\$5,000	<u>\$10.00</u>
\$5,001 and over	\$25.00

***Each licensee, within thirty (30) days of the raffle, shall report to its membership and to the village clerk each of the following:

- a. Gross receipts generated by the conducting of the raffle;
- b. An itemized list of all reasonable operating expenses which have been deducted from the gross receipts;
- c. Net proceeds from the conducting of the raffle;
- d. An itemized list of the distribution of the net proceeds; and
- e. A list of prize winners.

Records required by this section shall be preserved for three (3) years, and the organization shall make available for public inspection their records relating to the operation of a raffle at reasonable times and places.



234 S. State Street
Hampshire, IL 60140

Phone: (847) 683-2181
Fax: (847) 683-4915
www.hampshireil.org

OFFICIAL BOND FOR RAFFLE MANAGER

(To be used when aggregate value of prizes is less than \$15,000)

KNOW ALL MEN BY THESE PRESENTS THAT WE, David Waite
Raffle Manager
and Hampshire Sportsman & Conservation Club
Surety

Are held and bound to: HSCC
Name of Organization

In the sum of \$ 800.00, equal to aggregate retail value of all prizes, for the payment of such we are obliged.

The condition of the above obligation is such that David Waite
Being of legal age, has been appointed Raffle Manager for a raffle to be conducted on 9 / 2 / 20 2020.
Month/day Year

NOW, THEREFORE, if the said Raffle Manager shall perform and discharge all the duties required of him/her as raffle manager then this Bond is to be void; otherwise to remain in full force.

Raffle Manager's signature: David Waite
Address: 19081 Zolmsmith rd City: Hampshire IL

Surety's signature: David Waite
Address: _____ City: _____

I, MARY BRANDES, a notary public in Illinois, certify that DAVID WAITE
and _____,

Who are both personally known to me, are the same persons whose names are subscribed to above; that they appeared before me this day in person and acknowledged that they signed, sealed and delivered said instrument as their free and voluntary act, for the use and purpose therein set forth.



Given under my hand and seal on this date.

6-17-20
Date

M. Brandes
Notary Public

AGENDA SUPPLEMENT

TO: President Magnussen, Village Board and Village Manager Hedges

FROM: Lori Lyons, Finance Director

FOR: July 2, 2020 Village Board Meeting

RE: Resolution Donating 2007 Ford F250 Pickup to American Legion Fox River-Geneva Post 75

Background. The Village recently replaced a 2007 Ford F250 Pickup assigned to the Sewer Division with a 2018 Dodge Pickup. The 2007 truck is no longer needed for municipal purposes and requires disposal.

Analysis. Village Administration desires authorization to contribute this truck to American Legion Fox River-Geneva Post 75 (Post 75). Post 75 along with its partners, Gun Barrel Coffee, Roy's Place and Reload Auto Detail, will be rehabilitating this vehicle and will ultimately donate it to a veteran in need. A letter from Post 75 follows this Agenda Supplement.

Recommendation. Staff is recommending adoption of the attached resolution declaring the 2007 Ford F250 previously used by the Sewer Division as surplus and obsolete and donating this vehicle to American Legion Fox River-Geneva Post 75.



American Legion

Fox River-Geneva Post 75

AL Post 75
2 South 2nd Street
Geneva, IL, 60134

June 21, 2020

Dear Mr. Hedges,

The American Legion, Fox River-Geneva, Post 75, would love to receive this vehicle as a donation. We intend to coordinate with Gun Barrel Coffee and Reload Auto Detail to perform any immediate maintenance on the truck and clean it up to make it nice. As a team we will work with the Midwest Shelter for Homeless Veterans or another local worthy veterans not for profit organization and find a deserving veteran in need of a vehicle to gift this truck to.

We appreciate the opportunity the Village of Hampshire is presenting us with.

Thank you.

Sincerely,

Mike Ferrari, Adjutant

adjutant@genevapost75.org

630-605-4517

No. 20 – XX

**A RESOLUTION DELCARING CERTAIN VILLAGE PROPERTY
NO LONGER NEEDED FOR MUNICIPAL
PURPOSES AS SURPLUS AND OBSOLETE AND
AUTHORIZING THE DONATION OF SAID PROPERTY**

WHEREAS, the Village of Hampshire, owns property which is no longer necessary or useful to or for the best interest of the municipality; and

WHEREAS, the Village of Hampshire is in possession of a vehicle assigned to the Sewer Division that has been taken out of service in favor of a replacement vehicle; and

WHEREAS, the American Legion Fox River-Geneva Post 75 located 22 South 2nd Street, Geneva, IL is an organization supporting veterans and their families; and

WHEREAS, at the recommendation of the Village Administration, the Village wishes to donate this property to the American Legion Fox River-Geneva Post 75; and

WHEREAS, the American Legion Fox River-Geneva Post 75 and its partners Gun Barrel Coffee and Reload Auto Detail desire the donation of said vehicle which will be rehabilitated and gifted to a veteran; and

WHEREAS, the Corporate Authorities of the Village of Hampshire shall authorize the disposal or sale of damaged or obsolete equipment or other property prior to disposal.

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. Pursuant to Illinois Compiled Statutes, 65ILCS 5/11-76-4, the Village of Hampshire Board of Trustees finds the following vehicle previously used for municipal purposes as obsolete, no long useful and no longer in the best interest of the municipality, and authorizes its disposal:

2007 FORD F250 SUPER DUTY CARRYALL VIN: 1FTNF205XEA54964

Section 2. The Village of Hampshire hereby authorizes and directs its staff to assign the title to the property to the American Legion Fox River-Geneva Post 75, the property shall be received in “as-is” condition with no warranties or representations.

Section 3. This Resolution shall take effect upon its passage and approval as provided by law.

ADOPTED THIS 2nd day of July 2020, as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED this 2nd day of July 2020.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

AGENDA SUPPLEMENT

TO: President Magnussen, Village Board & Village Manager Hedges

FROM: Lori Lyons, Finance Director

FOR: July 2, 2020 Village Board Meeting

RE: Resolution Authorizing Disposal of Computers, Peripherals, and Equipment

Background. Between equipment failure, replacement of the Village Hall server, retiring several desktops and laptops that were incompatible with Windows 10 and other items that have been replaced out of time due to obsolescence or disrepair, the Village has amassed many pieces of unusable equipment that requires disposal.

Analysis. To comply with state statues, the attached resolution should be approved by the Village board authorizing staff to dispose of this obsolete, damaged or malfunctioning equipment.

Recommendation. Staff recommends approval of the attached resolution which authorizes Village personnel sell, recycling or disposal of all of the listed equipment in Exhibit A.

No. 20 – XX

**A RESOLUTION
AUTHORIZING THE DISPOSAL OF CERTAIN COMPUTER, PERIPHERAL
AND OTHER EQUIPMENT**

WHEREAS, the Village of Hampshire, owns property which is no longer necessary or useful to or for the best interest of the municipality; and

WHEREAS, the Village of Hampshire periodically replaces old, obsolete or malfunctioning computer, peripherals and other equipment; and

WHEREAS, the Village of Hampshire would like to dispose of this damaged, deficient, or obsolete equipment; and

WHEREAS, the Corporate Authorities of the Village of Hampshire shall authorize the disposal or sale of damaged or obsolete equipment or other property prior to disposal.

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. Pursuant to Illinois Compiled Statutes, 65ILCS 5/11-76-4, the Village of Hampshire Board of Trustees finds declares said equipment, previously used and listed in Exhibit A, is no longer useful for village purposes and its best interest will be served by disposing of such computer and peripheral equipment through a recycling company.

Section 2. The Village of Hampshire hereby authorizes and directs its staff to cause the obsolete, damaged, faulty or malfunctioning equipment included on the list as Exhibit A to be disposed of by sale, disposal or recycling in the manner most appropriate to the Village.

Section 3. This Resolution shall take effect upon its passage and approval as provided by law.

ADOPTED THIS 2nd day of July 2020, as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED this 2nd day of July 2020.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

Exhibit A

Computers

Gateway TBR2 400	SN: 0013977194
Dell Optiplex GX270	SN: 1FB2G41
Dell Optiplex GX280	SN: 3LXPY71
Dell Optiplex 210L	SN: CC0R2B1
Acer Veriton M480G	SN: PSV75003060010E4742700
Lenovo ThinkCentre M72e	SN: MJ03M0V
Lenovo ThinkCentre M81	SN: MJGRWEV
Lenovo ThinkCentre M81	SN: MJGRWEZ
Lenovo ThinkCentre M81	SN: MJMCLLL

Server

Nobilis i2001tr	SN: AZP01070362
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Monitors

Dell E196FPb	SN: CN0KC1474663364I05LS
Dell E196FPb	SN: CN0KC1474663364I1RJS
Dell E172FPt	SN: CN0J180671618422ADGE
Dell E156FPf	SN: CN0Y99987287264I365T
Acer K202HQL	SN: MMT1KAA00294109DF94213
HP L1906	SN: CND71005V0

Laptops

Panasonic Toughbook CF-28	SN: 3EKYA24194
Panasonic Toughbook CF-28	SN: 3EKYA23995
Panasonic Toughbook CF-28	SN: 3EKYA24208
Panasonic Toughbook CF-29	SN: 6BKYB09534
Panasonic Toughbook CF-29	SN: 4GKSA45344
Panasonic Toughbook CF-30	SN: 7EKSA32867
Panasonic Toughbook CF-31	SN: 1CKYB61191
Panasonic Toughbook CF-31	SN: OFKSA12286
Panasonic Toughbook CF-31	SN: 1CKYB60601

Speakers

HP SP03A01	SN: 395923001
Dell AS501	SN: CN0X9450482205AF00DB
Dell AS501	SN: CN0UH8374822064D05IR
Dell A525	SN: CN0TH7607162375B1701

Keyboards

Lenovo SK8825	SN: 01028759
Logitech EX110	

Corded Mice

Dell N231	SN: HCP52103528
Lenovo M00250	SN: L2149AL0KBM
Lenovo M0EUU0	SN: 44G5442

Copier

Konica MinoltaC452	SN: A0P2011010582
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Printer

HP DeskJet 970CSe	SN: My0831Q12G
HP M402dne	SN: PHB5C63527

Paper Shredder

Swingline EX100-07	SN: WK17204H
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Flatbed Scanner

HP Scan Jet 3300C	SN: CM0A5160HM
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Fax Machine

HP 1040FAX	SN: CN61NAJR4Z
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Universal Power Supplies

APC BE425M	SN: 9B1629A12722
Tripp Lite OMNIVS800	SN: 9930DY00M661600429

Telephone

Nortel F7208	SN: NT8B26AAB6
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Susan L. Harkin
Chief Operating Officer

June 22, 2020

Jeff Magnussen
Village President
Village Trustees
234 S. State Street
Hampshire, IL 60140

Dear Mr. Magnussen and Village Trustees:

The Village of Hampshire is currently holding \$30,514.39 in fees, including interest on behalf of District 300. These funds will be used for renovations at Hampshire Middle School.

Should you have any questions or need any further information, please feel free to contact me.

Thank you,

Susan Harkin

A3BB358670FE4AD718B86C5B0A2FAD86 contractworks.

Susan Harkin
Chief Operating Officer/CSBO

cc: Lori Lyons – Finance Director

AGENDA SUPPLEMENT

TO: Village President and Board of Trustees, and Village Manager
FROM: Mark Schuster / Village Attorney
DATE: July 2, 2020
RE: Water Regulations

Background

At the time that final approval was given to the Illinois Toll Highway Authority for purchase of village water for its new facility at I-90 and the US 20 Interchange, there were questions raised regarding an incident wherein it was alleged that a third party had opened a hydrant in the area and taken village water without permission; and further, about the possibility that ITHA would have such access.

The Water Regulations have been modified to reiterate that no person, including a State agency such as ITHA, may use or take water from the Village system without prior permission and metering. The penalty for such will include a court fine and costs, as well as charges for the water estimated to have been used or taken.

The process for obtaining prior permission and metering the water furnished by appropriate billing remains in place.

Action(s) Needed

A. Review and approve an Ordinance Amending the Village Water System Regulations Regarding Tampering with a Fire Hydrant or Other System Component and Charges for Furnishing, Using, Loss, or Taking of Water in Bulk Quantity.

No. 20 -

**AN ORDINANCE
AMENDING THE VILLAGE WATER SYSTEM REGULATIONS
REGARDING TAMPERING WITH A FIRE HYDRANT OR OTHER
SYSTEM COMPONENT AND CHARGES FOR FURNISHING,
USING, LOSS, OR TAKING OF WATER IN BULK QUANTITY**

WHEREAS, the Village has enacted certain regulations governing the use of tis water supply and distribution system; and

WHEREAS, the Corporate Authorities deem it necessary and advisable to amend said regulations at this time, to more specifically address tampering with system components, including fire hydrants, and charges for furnishing, use, loss or taking of water in bulk quantity.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS AS FOLLOWS:

Section 1. The Hampshire Municipal Code of 1985, as previously amended, shall be and hereby is further amended, to amend the regulations governing providing water service to a property located outside the village limits, in words and figures as follows:

See attached text of Water Regulations

Section 2. All ordinances, resolutions and orders, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby superseded and waived.

Section 3. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance.

Section 4. This Ordinance shall be in full force and effect upon passage, approval and publication in pamphlet form, as provided by law.

ADOPTED THIS ___ DAY OF _____, 2020, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED THIS _____ DAY OF _____, 2020.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

**VILLAGE OF HAMPSHIRE
MUNICIPAL CODE**

8-1-2: WATER AND SEWER SYSTEMS; GENERAL PROVISIONS:

* * *

D. Tampering Prohibited; Protection from Damage:

1. Tampering With Water System: It shall be unlawful for any unauthorized person, including any State agency, its employees, servants, or agents, to connect to, tamper with, alter, interfere with, or operate any part of the village waterworks or sewer system, or its component parts, whether located within or outside the Village boundaries.

a. Tampering shall include, but not be limited to, the following:

- (1) Defacement or breaking of any seal affixed by the department of public works to any meter, valve, fitting, or other water connection.
- (2) Interference with or alteration of the proper registration of water meters.
- (3) Opening or using water from any fire hydrant, unless authorized to do so by the Village pursuant to Section 8-1-9(A) of this Article.

2. Protection of Sewage Works: No unauthorized person shall maliciously, willfully, recklessly, or negligently break, damage, destroy, uncover, deface, contaminate, or tamper with any structure, appurtenance, equipment or operation which is a part of the sewage works.

3. Arrest: Any person violating the provisions of this subsection D shall be subject to immediate arrest under a charge of disorderly conduct or other appropriate charge; and shall be subject to penalty as prescribed in section 8-1-12 of this Article.

* * *

8-1-6: WATER SERVICE REGULATIONS:

A. Public Hydrants, Faucets: No permit shall be required for the placing of public hydrants, fire hydrants, public fountains or public fixtures, or for any work connected with same, but the same shall be installed and constructed in the manner and when directed by the Village.

1. Water from public hydrants shall be used only for municipal and fire-fighting purposes and only by the officials designated herein; except that public drinking fountains may be used by the public.

2. Except as may otherwise be allowed under this Article, no person except officers, employees and agents of the governing fire protection district or the Village President, Chief of Police, Trustees, or Superintendent, in the line of their respective public duties, shall take any water from any public hydrant or other public fixture connected with the Village water system.

3. All water from public hydrants or faucets shall be taken therefrom only for immediate use and consumption at such public hydrants or faucets, and shall not otherwise be used for private purposes in any way, except as provided in Section 8-1-9(A).

* * *

8-1-9 SEWER AND WATER RATES; BILLING FREQUENCY

A. Water Rates; Bimonthly; and In Bulk

* * *

4. Bulk Sales, Determination by Village: For purposes of this subsection, whether any water shall be sold in bulk quantity, and/or whether use of any such water will not result in discharge into the village's wastewater conveyance and treatment system, shall be determined in the sole discretion of the village. With prior permission, water may be taken from a hydrant for a private purpose, and for any such opening or use, a fire hydrant meter shall be installed to record the quantity of water used or taken, and a fee shall be charged for any such water used or taken.

5. Bulk Sales, Deposit: For purposes of sales of water in bulk quantity under this subsection, the village may require a deposit from the purchaser, in such sum as may be determined from time to time in the sole discretion of the village, for the following purposes:

a. As security for use of a portable water meter provided to the purchaser by the village; any loss of or damage to the water meter shall be assessed against said deposit; and after assessment of such loss or damage against said deposit, or upon return of said water meter in good condition, any balance remaining on account shall be returned to the purchaser; and

b. As security for payment of charges for such bulk water sales; any charges for such purchases shall then be assessed against said deposit, said deposit shall be replenished from time to time as a condition of further sales, when requested by the village, and any balance remaining on account after such purchases have ceased shall be returned to the purchaser.

c. In any event, the purchaser shall be liable for all charges actually incurred for water furnished, used, lost or taken; and for loss of or damage to the water meter.

6. Bulk Water; Charges. The Village shall charge for water furnished, used, lost or taken at bulk for each connection from or opening of a hydrant, whether authorized or not, at the rate set forth in this Section 8-1-9(A). For water used, lost or taken, and not measured by meter, billing shall be as estimated by the Village in its sole discretion, provided, the minimum billing shall be for ten thousand (10,000) gallons.

* * *

8-3-8: HYDRANT USE PROHIBITED:

Hydrants connected to the village water supply and distribution system for the purpose of providing water for firefighting purposes shall not be opened by any person, other than authorized village or fire district personnel. ~~except for the purpose of fighting a fire.~~

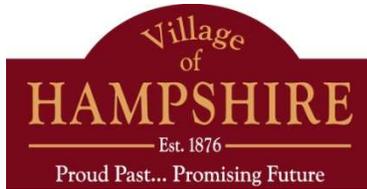
8-1-12: PENALTIES:

A. Any person found to be in violation of any provision of section 8-1-7 or 8-1-8 of this article shall first be served by the village with written notice stating the nature of the violation, and providing a reasonable time within which to cure such violation. The offender shall, within the time period specified in the notice, permanently cease all violations.

B. Any person who shall continue a violation of which he had received notice under subsection A of this section beyond the time limit specified in the notice shall be guilty of a misdemeanor and, upon conviction, shall be fined in an amount in accordance with subsection 12-1-3 of this code. A separate offense shall be deemed committed for each day any such violation shall occur or continue.

C. Unless otherwise provided herein, any person found to be in violation of any other provision of this article shall be subject to a fine or penalty in an amount in accordance with subsection 12-1-3 of this code. A separate offense shall be deemed committed for each day any violation shall occur or continue.

D. In addition to any penalty assessed under this section, or under any other penal law, any person found to be in violation of any provision of this article shall be liable to the village for any costs, expenses, loss or damage, including reasonable attorney fees, incurred by the village, and specifically, including a charge at the rates specified herein for water used, lost or taken in bulk, as a result of such violation.



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO: President Magnussen; Board of Trustees
FROM: Josh Wray, Assistant to the Village Manager
FOR: Village Board Meeting on July 2, 2020
RE: Update on Member Initiative Grants

Background: On June 22, 2015, DCEO notified the Village that two member initiative grants awarded to the Village in 2014 were suspended because of lack of appropriation. On May 20, DCEO notified the Village that this suspension was being lifted, and both grants would undergo a capacity review to confirm the statuses of their projects based on information provided by the Village. The first grant is \$100,000 for improvements to water well no. 9. Before the suspension, the Village spent \$25,000 of the grant on the project. After the suspension, the Village decided to use local funding to finish the project rather than wait. Therefore, \$75,000 remains eligible for reimbursement. The second grant is \$225,000 for the north/south water system connection, none of which has been spent yet. Additionally, the Village was notified on May 12 that a new member initiative from Senator DeWitte was released and ready to be applied for by June 24. This grant is \$650,000 also for the north/south water system connection.

Updates:

Grant 1: \$75,000 for Well No. 9 – Staff submitted the necessary information for the capacity review. DCEO then reinstated the grant, and staff has since submitted the request for reimbursement. Two more reports will be required, and we expect the funds to arrive by July 31. This money will go back to the Water and Construction Fund, but it is not restricted to any specific project.

Grant 2: \$225,000 for Water System Connection – Staff submitted the necessary information for the capacity review. DCEO then reinstated the grant, and staff has since submitted the request for modification to extend the grant period into 2022. Upon approval, the Village may begin spending money eligible for grant funds, which are restricted to the terms of the grant (i.e., the water system connection). A later modification request may be needed to change the allowable expenditures as we receive updated cost estimates for the project.

Grant 3: \$650,000 for Water System Connection – Staff submitted the application materials to DCEO on June 23. This application's budget includes design engineering and easement acquisition costs, which, combined with the budgeted engineering costs in the Grant 2, will allow the Village to begin the first phase of project expenditures. In total, the Village has \$650k + \$225k = \$875,000 in grant money towards the North/South Water System Connection out of the total \$1.75 million estimated cost.

No Action Required

VILLAGE OF HAMPSHIRE

Accounts Payable

July 2, 2020

The President and Board of Trustees of the Village of Hampshire
Recommends the following Warrant in the amount of

Total: \$215,472.67

To be paid on or before
July 8, 2020

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

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VILLAGE OF HAMPSHIRE
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AAPC	ALLIED ASPHALT PAVING COMPANY							
229253	06/20/20	01	STORM SEWER REPAIR	010030024130			07/20/20	165.36
							INVOICE TOTAL:	165.36
							VENDOR TOTAL:	165.36
AMBU	AMAZON CAPITAL SERVICES							
010030034680	06/25/20	01	PD FLAGS	010030034680			07/25/20	55.90
							INVOICE TOTAL:	55.90
062520	06/25/20	01	COMPUTER DESK	010030034650			07/25/20	124.59
							INVOICE TOTAL:	124.59
							VENDOR TOTAL:	180.49
AT&T	AT&T							
061820	06/18/20	01	291249633	010030024230			07/19/20	73.29
							INVOICE TOTAL:	73.29
							VENDOR TOTAL:	73.29
B&F	B&F CONSTRUCTION CODE SERVICES							
53930	06/18/20	01	SINGLE FAMILY PLAN REVIEW	010010024390			07/18/20	1,029.01
							INVOICE TOTAL:	1,029.01
53955	06/22/20	01	CHRISTINA MICHELLE SALON REV	010010024390			07/22/20	1,195.50
							INVOICE TOTAL:	1,195.50
							VENDOR TOTAL:	2,224.51
BECO	BESTLER CORP.							
0	06/29/20	01	SEWER CAP	010030034670			07/29/20	15.00
							INVOICE TOTAL:	15.00
							VENDOR TOTAL:	15.00
BNTWB	BUNGE'S NORTHWEST TIRE WRIGHT							

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VILLAGE OF HAMPSHIRE
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BNTWB	BUNGE'S NORTHWEST TIRE WRIGHT							
0008194	06/18/20	01	TRACTOR TIRE	010030024120			07/18/20	56.64
							INVOICE TOTAL:	56.64
0008203	06/19/20	01	REPAIR TRACTOR TIRE	010030024120			07/19/20	259.92
							INVOICE TOTAL:	259.92
							VENDOR TOTAL:	316.56
BPCI	BENEFIT PLANNING CONSULTANTS,							
00231392	06/25/20	01	MONTHLY FLEX AND COBRA	010010024380			07/21/20	115.00
							INVOICE TOTAL:	115.00
							VENDOR TOTAL:	115.00
BUBR	BUCK BROTHERS, INC.							
262884	06/22/20	01	RIM AND WHEEL	520010024999			07/22/20	173.17
							INVOICE TOTAL:	173.17
263158	06/24/20	01	MOWER BELT	300010024150			07/24/20	177.66
							INVOICE TOTAL:	177.66
							VENDOR TOTAL:	350.83
CHEX	CHRISTENSEN EXCAVATING							
7161	06/18/20	01	SHOULDER STONE	010030024130			07/18/20	617.50
							INVOICE TOTAL:	617.50
							VENDOR TOTAL:	617.50
COCA	COMCAST							
061520	06/15/20	01	VH INTERNET	010010024230			07/13/20	228.35
							INVOICE TOTAL:	228.35
							VENDOR TOTAL:	228.35
COFS	CONSERV FS							

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COFS	CONSERV FS							
194029	06/25/20	01	ROUND UP	010030034680			07/25/20	71.00
							INVOICE TOTAL:	71.00
							VENDOR TOTAL:	71.00
COMA	CORE & MAIN LP							
M526379	06/19/20	01	WATER METER PARTS	300010034670			07/19/20	190.94
							INVOICE TOTAL:	190.94
							VENDOR TOTAL:	190.94
CRST	CRIMESTAR CORPORATION							
10047	07/20/20	01	RMS ANNUAL RENEWAL	010020024380			07/20/20	1,200.00
							INVOICE TOTAL:	1,200.00
							VENDOR TOTAL:	1,200.00
DUCO	DUAL COMMUNICATIONS LLC							
1852	06/10/20	01	CHANGE AUTO ATTENDANT BACK	010010024380			07/10/20	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
EMQC	EMQ CONSTRUCTION LLC							
8207	06/23/20	01	WATER MAIN REPAIR	300010024160			07/23/20	1,960.00
							INVOICE TOTAL:	1,960.00
							VENDOR TOTAL:	1,960.00
FABA	FAITHWAY BAPTIST CHURCH							
063020	06/30/20	01	FACADE PROGRAM REIMBURSEMENT	010010024383			07/30/20	18,243.81
							INVOICE TOTAL:	18,243.81
							VENDOR TOTAL:	18,243.81
GASB	GERMAN AMERICAN STATE BANK							

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GASB	GERMAN AMERICAN STATE BANK							
061820	06/18/20	01	FINAL PYMT 2017 INT SNOW PLOW	010030054940			07/18/20	25,738.27
							INVOICE TOTAL:	25,738.27
							VENDOR TOTAL:	25,738.27
GEBR	GEHRINGER BROS							
0829	06/11/20	01	REPAIR GATE LATCHES	310010024110			07/11/20	185.00
							INVOICE TOTAL:	185.00
							VENDOR TOTAL:	185.00
HAAUPA	HAMPSHIRE AUTO PARTS							
557694	06/17/20	01	TIRE PATCH AND BUFFER STICK	010030034680			07/17/20	10.53
							INVOICE TOTAL:	10.53
557698	06/17/20	01	CEMENT	010030034680			07/17/20	9.43
							INVOICE TOTAL:	9.43
557824	06/18/20	01	FITTING	310010034670			07/18/20	0.29
							INVOICE TOTAL:	0.29
557934	06/19/20	01	FUSE	010030034680			07/19/20	4.15
							INVOICE TOTAL:	4.15
558150	06/22/20	01	FUEL FILTER AND TIRE WET	010030034680			07/22/20	173.46
							INVOICE TOTAL:	173.46
558232	06/22/20	01	SNAP RING	010030034680			07/22/20	1.18
							INVOICE TOTAL:	1.18
558271	06/23/20	01	BATTERY	310010034670			07/23/20	136.99
							INVOICE TOTAL:	136.99
558276	06/23/20	01	BATTERY	310010034670			07/23/20	136.99
							INVOICE TOTAL:	136.99
							VENDOR TOTAL:	473.02

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HARR	HARRIS COMPUTER SYSTEM							
MN00004162	06/23/20	01	ANNUAL SOFTWARE MAINT	010010034685			07/23/20	9,325.09
							INVOICE TOTAL:	9,325.09
							VENDOR TOTAL:	9,325.09
IPODBA	IPO/DBA CARDUNAL OFFICE SUPPLY							
624375-0	06/23/20	01	TONER	010010034650			07/23/20	84.79
							INVOICE TOTAL:	84.79
							VENDOR TOTAL:	84.79
IPRF	ILLINOIS PUBLIC RISK FUND							
61445	06/16/20	01	AUG'S WORKERS COMP	010010024210			08/01/20	2,036.00
		02	AUG'S WORKERS COMP	300010024210				2,036.00
		03	AUG'S WORKERS COMP	310010024210				2,036.00
							INVOICE TOTAL:	6,108.00
							VENDOR TOTAL:	6,108.00
JA&SO	JASON AND SONS							
3419	06/17/20	01	MOW FORECLOSED HOME	010030024130			06/24/20	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
JGUNIN	JG UNIFORMS							
72704	06/22/20	01	UNIFORM	010020034690			07/22/20	184.64
							INVOICE TOTAL:	184.64
							VENDOR TOTAL:	184.64
KCCC	JEFFREY R KEEGAN							
062920	06/29/20	01	PD CLEANING	010020024380			07/29/20	480.00
		02	VH CLEANING	010010024380				350.00
							INVOICE TOTAL:	830.00
							VENDOR TOTAL:	830.00

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KCEC	KANE COUNTY GOVERMENT CENTER							
2020-00000011	07/01/20	01	EMERGENCY DISPATCH SERVICES	010020024285			09/01/20	97,628.00
							INVOICE TOTAL:	97,628.00
							VENDOR TOTAL:	97,628.00
KONMIN	KONICA MINOLTA BUS SOLUTION							
266721294	06/22/20	01	PD MONTHLY MAINTENANCE	010020024340			07/22/20	177.26
							INVOICE TOTAL:	177.26
							VENDOR TOTAL:	177.26
LEJE	LEE JENSEN SALES CO INC							
0005878-00	06/22/20	01	HARMONY SAFETY EQUIPMENT	310010034680			07/22/20	2,845.00
							INVOICE TOTAL:	2,845.00
0006008-00	06/29/20	01	SCAFFOLD LIFT STAND	310010034680			07/29/20	1,455.00
							INVOICE TOTAL:	1,455.00
							VENDOR TOTAL:	4,300.00
LEON	LEADS ONLINE							
Q226793	02/05/20	01	INVESTIGATION SYSTEM SERVICE	010020024380			03/05/20	2,192.00
							INVOICE TOTAL:	2,192.00
							VENDOR TOTAL:	2,192.00
MENA	MENARDS - SYCAMORE							
29124	06/22/20	01	RAKE, FLAG, EARMUFFS, TAPE	010030034680			07/22/20	151.09
							INVOICE TOTAL:	151.09
							VENDOR TOTAL:	151.09
MIAM	MIDAMERICAN ENERGY SERVICES							
061520	06/15/20	01	455570 KLICK	300010024260			08/14/20	3,471.77

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MIAM	MIDAMERICAN ENERGY SERVICES							
061520	06/15/20	02	455571 MILL	310010024260			08/14/20	10,870.23
							INVOICE TOTAL:	14,342.00
							VENDOR TOTAL:	14,342.00
MISA	MIDWEST SALT							
P451736	05/13/20	01	WATER TREATMENT SALT	300010034680			06/13/20	2,647.65
							INVOICE TOTAL:	2,647.65
P452162	06/24/20	01	WATER TREATMENT SALT	300010034680			07/24/20	3,077.36
							INVOICE TOTAL:	3,077.36
							VENDOR TOTAL:	5,725.01
MUMADI	MUNICIPAL MARKING DISTRIBUTOR							
53159	06/22/20	01	LOCATING SUPPLIES	010030034680			07/22/20	652.00
							INVOICE TOTAL:	652.00
							VENDOR TOTAL:	652.00
NICOR	NICOR							
070120	06/12/20	01	19-61-05-1000 0	310010024260			07/28/20	38.79
		02	87-56-68-1000 5	300010024260				423.96
		03	66-55-16-4647 5	310010024260				127.44
		04	96-71-05-6761 9	310010024260				87.44
							INVOICE TOTAL:	677.63
							VENDOR TOTAL:	677.63
NOEA	NORTH EAST MULTI-REGIONAL							
271950	03/30/20	01	MEMBERSHIP FEES	010020024310			04/30/20	1,140.00
							INVOICE TOTAL:	1,140.00
							VENDOR TOTAL:	1,140.00
OFDE	OFFICE DEPOT, INC.							

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OFDE	OFFICE DEPOT, INC.							
512407782001	06/17/20	01	TAPE AND SOAP AND TOWELS	010020034650			07/18/20	61.20
							INVOICE TOTAL:	61.20
							VENDOR TOTAL:	61.20
PIBO	RESERVE ACCOUNT							
062920	06/29/20	01	POSTAGE REFILL	290010024320			06/29/20	62.50
		02	POSTAGE REFILL	300010024320				62.50
		03	POSTAGE REFILL	310010024320				62.50
		04	POSTAGE REFILL	010010024320				62.50
							INVOICE TOTAL:	250.00
							VENDOR TOTAL:	250.00
RAOH	RAY O'HERRON CO., INC.							
2033253-IN	06/16/20	01	UNIFORM	010020034690			07/16/20	324.32
							INVOICE TOTAL:	324.32
							VENDOR TOTAL:	324.32
RECO	REINIER CONSTRUCTION CORP							
062920	06/29/20	01	BULK WATER SALES	300000002020			07/29/20	1,500.00
		02	METER DEPOSIT RETURN	300001003500				-520.55
							INVOICE TOTAL:	979.45
							VENDOR TOTAL:	979.45
RKQUSE	RK QUALITY SERVICES							
15558	06/15/20	01	BRAKE REMOVE & REPL ROTOR	010020024110			07/15/20	620.20
							INVOICE TOTAL:	620.20
15566	06/17/20	01	RADIATOR REMOVE AND REPLACE	010020024110			07/17/20	469.09
							INVOICE TOTAL:	469.09
							VENDOR TOTAL:	1,089.29

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STARK	STARK & SON TRENCHING, INC							
54641	06/12/20	01	VINE ST REPAIR	300010024160			07/12/20	3,160.00
							INVOICE TOTAL:	3,160.00
							VENDOR TOTAL:	3,160.00
THBANEYO THE BANK OF NEW YORK MELLON								
252-2282072	04/17/20	01	VOH GO ARS 2016	010010024380			06/15/20	90.00
		02	VOH GO ARS 2016	050010024380				660.00
							INVOICE TOTAL:	750.00
							VENDOR TOTAL:	750.00
TRUN	TREES UNLIMITED C P INC							
8121	06/15/20	01	CULVERT	010030024130			07/15/20	5,200.00
							INVOICE TOTAL:	5,200.00
							VENDOR TOTAL:	5,200.00
UNIL	UNIVERSITY OF ILLINOIS							
UPI10007	06/10/20	01	RG BASIC LAW ENFORCEMENT	010020024310			07/10/20	5,350.70
							INVOICE TOTAL:	5,350.70
							VENDOR TOTAL:	5,350.70
USBL	USA BLUEBOOK							
259653	06/08/20	01	LAB REAGENTS	300010034680			07/08/20	29.88
							INVOICE TOTAL:	29.88
276048	06/24/20	01	PAPER FILTER ELEMENT	310010034670			07/24/20	314.93
							INVOICE TOTAL:	314.93
277445	06/25/20	01	PRESSURE WASHER PARTS	310010034670			07/25/20	295.12
							INVOICE TOTAL:	295.12
							VENDOR TOTAL:	639.93

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VWPD	VERIZON WIRELESS							
9856763139	06/15/20	01	PD CELLULAR SERVICE	010020024230			07/07/20	396.13
		02	ADM CELLULAR SERVICE	010010024230				195.12
								INVOICE TOTAL: 591.25
								VENDOR TOTAL: 591.25
VWVH	VERIZON WIRELESS							
9856763140	06/15/20	01	ADM	010010024230			07/07/20	56.15
		02	PD	010020024230				221.23
		03	STREETS	010030024230				451.37
		04	WATER	300010024230				186.76
		05	SEWER	310010024230				94.58
		06	CREDIT EQUIP INCENTIVE	010030024230				-100.00
								INVOICE TOTAL: 910.09
								VENDOR TOTAL: 910.09
								TOTAL ALL INVOICES: 215,472.67