



Village President
Mike Reid, Jr.

Village Trustees
Heather Fodor
Aaron Kelly
Toby Koth
Lionel Mott
Laura Pollastrini
Erik Robinson

Village of Hampshire
Business Development Commission
Wednesday September 11, 2024 – 6:30 PM
Hampshire Village Hall
234 S State St. Hampshire, IL 60140

MEETING MINUTES

The regular meeting of the Business Development Commission of Hampshire was called to order by Commissioner Martin in person on September 11th, 2024.

1. Call to order at 6:37 pm

In-person: Commissioners Bill Swalwell, Karen Trzaska, Jill Van Reit, Trustee Aaron Kelly, and Assistant Village Manager for Development Mo Kahn.

Virtual: David Pizzolato

Absent: Commissioner Liz Martin

Roll call confirmed - (quorum established)

2. Public Comments:

- None

3. Meeting Minutes Approval From August 14th, 2024:

- Commissioner Trzaska moved to make a motion to approve the meeting minutes from August 14th, 2024, with noted changes.
 - Second by Trustee Kelly
 - Motion carried by voice vote:
 - Ayes: Swalwell, Trzaska, Kelly, Van Reit and Pizzolato
 - Nays: None
 - Absent: Martin

4. Downtown Signage

- The Commission discussed the approval that was voted on by the BDC to change the current signage ordinance in late 2023 but has not yet been voted on by the Planning & Zoning Commission. Assistant Village Manager Kahn presented the research of the sign size/area allowance for nearby communities and drafted language and layout examples for the BDC to review and provide recommendations that would prohibit any future internally illuminated or backlit wall signs in the downtown area.

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- The Village staff has drafted proposed text amendment to Sec. 6-12-2 of the Hampshire Zoning Ordinance that regulates prohibited graphics in the Village. The language reads that internally illuminated or backlit wall signs will be prohibited in the Downtown Special Graphics Area, which are defined by the following streets:
 1. State Street from Allen Road to Jackson Avenue
 2. Washington Avenue from State Street to Elm Street
 3. Jefferson Avenue from Park Street to Elm Street
 4. Rinn Avenue from Park Street to State Street
 - The Village staff will collect the current signage sizing in the Village and bring them to October's meeting for further BDC discussion for what the new ordinance should be.
5. Beautification Committee Report
- A. Commissioner Swalwell with Trustee Kelly presented that the following facade application were approved by the Village Board:
 - o State Farm – 185 S. State St.
 - o Delta Yoga – 184 S. State St.
 - o Style on State – 165 S. State St.
 - B. Commissioner Swalwell presented that the following facade application updates as follows:
 - o Multiple Businesses (124-172 S. State St.) – Submitted a façade application for 7 Concrete /Stone Exterior Roof Finials to be installed per their original standing when the building was built. Awaiting all owners to agree to the work before submitting their application.
 - o The Kave (123 Washington Ave.)– Their façade application for the second story window work is currently being revised to consider expanding the work to include the west and south second story windows.
 - o A potential application could be submitted from the building owner for Neon Cow (145 S. State St.). Status will be updated in October.
6. Update on New or Existing Businesses in the Village
- None
7. New Business
- None
8. Adjournment
- Trustee Kelly moved to make a motion to adjourn at 7:21 pm.
 - o Second by Commissioner Pizzolato
 - o Motion carried by voice vote:
 - Ayes: Swalwell, Trzaska, Van Reit, Kelly and Pizzolato
 - Nays: None
 - Absent: Martin

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