

Village of Hampshire  
Village Board Meeting  
Thursday August 22, 2019 – 7:00 PM  
Hampshire Village Hall – 234 S. State Street

## AGENDA

---

1. Call to Order
2. Establish Quorum (Physical and Electronic)
3. Pledge of Allegiance
4. Citizen Comments
5. Approval of Minutes August 8, 2019
6. Village President's Report
  - a) Block Party 9/14/19 the block of Bristol Dr. 2 p.m. - 10 p.m.
  - b) Raffle License – Hampshire Sportsman Conservation Club
  - c) Ordinance Granting a variance of the front yard setback in the R-2 single family residential zoning district for lot 52 in hampshire highlands subdivision (WM Ryan Homes – 430 Zachary Lane)
  - d) Ordinance Amending the zoning regulations for the E-1 estate residential zoning district to allow home kitchen operations and cottage food operations as home occupations in said district and other residential zoning districts in the village
  - e) Ordinance designating certain streets as park zone streets and establishing a special speed limit for park zone streets in the village
  - f) Ordinance amending the village building regulations to establish certain hours for construction activities in the village
  - g) Ordinance amending the police regulations of the village governing sale and possession of tobacco products
  - h) Discussion regarding Marijuana
1. Village Board Committee Reports
  - a) Finance
    1. Accounts Payable
  - b) Public Relations
  - c) Planning/Zoning
  - d) Public Safety
  - e) Fields & Trails
  - f) Village Services
    1. Waste Management Update
  - g) Public Works
  - h) Business Development Commission
    1. The BDC wants to request that all major projects that have an economic impact on the village present to their committee so that we can offer to the board a formal recommendation report. We believe that much like the ZBA and the Planning commission that our board has opinions that would be valuable to the board to take under consideration.
      - a. Items we believe should come before us would be tax breaks given to companies coming in to town

- b. New Housing Development from the perspective of how it will impact commercial and industrial development
  2. The board unanimously agreed that we would like the award letter from the façade program to be a boiler plate document developed by Mr. Schuster with blanks where we can fill in the company name, reward amount, and a spot for a village signature and the recipient signature. According to the façade program the recipient needs to enter a formal contract after approval with the village. We think this will accomplish both items professionally and properly.
8. New Business
  9. Announcements
  10. Executive Session: Personnel- appointment, employment, compensation, discipline, performance or dismissal of a specific employee under Section 2 (c)1
  11. Any items to be reported and acted upon by the Village Board after returning to open session
  12. New Business
  13. Adjournment

The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons

**VILLAGE OF HAMPSHIRE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
MINUTES  
August 8, 2019**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 PM in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, August 8, 2019.

Present: Christine Klein, Toby Koth, Ryan Krajecki, Erik Robinson, Michael Reid.

Absent: Aaron Kelly

Also Present: Village Clerk Linda Vasquez, Village Finance Director Lori Lyons, Village Engineer Julie Morrison, and Village Attorney Mark Schuster.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

**CITIZENS COMMENTS**

Carl Palmisano wanted to thank all of the volunteers, trustees, fire department, and police department for their help with Coon Creek Country Days. Everything went well and the fireworks were excellent this year.

Melissa Seeger thanked the Village President for trying to set up a meeting but now she has retained a lawyer and WM Ryan also has a lawyer. So now it's between the lawyers and the Village is no longer involved in the matter between her and William Ryan.

Erik Kraszewski lives at 802 Karen. He also has some problems with WM Ryan Homes, it's been over 11 months and still no walk through and he also had some mold issues. He would like advice from the village as to how to handle his situation. He was advised by President Magnussen to seek legal representation.

**MINUTES**

Trustee Klein moved to approve the minutes of July 25, 2019, with the following changes: Page 1 - Service Pro should be ServPro; Page 2 - census should be consensus; and Page 3 - gigabytes should be gigabit.

Seconded by Trustee Koth  
Motion carried by voice vote  
Ayes: Klein, Koth, Krajecki, Robinson, Reid  
Nays: None  
Absent: Kelly

## VILLAGE PRESIDENT REPORT

- A. Trustee Krajecki moved to Appoint Jan Kraus to the Board of Police Commissioners (to fill vacancy / term ending July 2021).

Seconded by Trustee Klein  
Motion failed by roll call vote  
Ayes: Klein, Krajecki  
Nays: Koth, Reid, Robinson  
Absent: Kelly

Some trustees are concerned that her role as a commissioner not clear enough. Other were concerned that this was a possible conflict of interest, being that she would be an employee who sits on the board that governs the employees. It was noted that the board never appointed her as a crossing guard.

- B. Executive Director Laura Shraw from Hampshire Park Township District would like to have a park zone just like the school zone so people would slow down for kids at the cross walk in park areas. The board is in favor of designating areas around parks as park zones. There are only at three parks in town as of now and the park zone would not be the entire street, just the portion of the street near the park. The Village will look and see how much of the street would be part of the no park zone then will put together an ordinance.
- C. Discussion regarding Flannigan Road extended and proposed Route 20 intersection. Mike Gazzola and Joe Montemayor presented a plan to complete the Cul-De-Sac on Flannigan Road. They also presented on the retention or elimination of the remaining Flannigan Road ROW which would contribute the land required for the Higgins Road realignment. It would provide 1.4 acres to the Higgins Road realignment at the north end of Parcel 1, and the 1.2 acre ROW with the elimination of that ROW. The consensus of the board was that all members were fine with this change.
- D. Trustee Krajecki moved to approve Ordinance 19-17; Amending the zoning classification from M-1 restricted industrial zoning district to M-2 general industrial zoning district for certain property located in the Village (Houston Parkway LLC – Allen Road Property)

Seconded by Trustee Klein  
Motion carried by roll call vote  
Ayes: Kelly, Klein, Krajecki, Robinson, and Reid  
Nays: Koth  
Absent: Kelly

- E. Trustee Krajecki moved to approve the Block Party on 9/1/19 at the 200 Block of White Oak St. 2 p.m.-10 p.m.

Seconded by Trustee Koth  
Motion carried by voice vote  
Ayes: Klein, Koth, Krajecki, Robinson, Reid  
Nays: None  
Absent: Kelly

- F. Trustee Robinson Moved to approve Ordinance 19-18; Amending the regulations for registration of video gaming terminals to be placed or located in the Village.

Seconded by Trustee Koth  
Motion carried by roll call vote  
Ayes: Kelly, Klein, Robinson, Koth and Reid  
Nays: Krajecki  
Absent: Kelly

### VILLAGE BOARD COMMITTEE REPORTS

- a. **Business Development Commission**: Trustee Krajecki reported that the State of Illinois now has an Economic Development Committee and we are assigned a local person, Michelle Michaels, who we will be meeting with 8-23-19. Resource Bank will soon be coming out with a new program to help out the businesses. Village President Magnussen reported that he met with State Senator DeWitt about our water connection and the one-million dollar cost of the project. Senator DeWitt said the cost was no big deal. State Representative Ugaste was also present at the meeting.

The next BDC meeting will be August 14 at 6:30 p.m.

- b. **Accounts Payable**:

Trustee Klein moved to approve the Accounts Payable in the sum of \$53.99 to employee Brett Meyers to be paid on or before August 14, 2019.

Seconded by Trustee Robinson  
Motion carried by roll call vote  
Ayes: Kelly, Klein, Krajecki, Robinson, Koth and Reid  
Nays: None  
Absent: Kelly

Trustee Klein moved to approve the Accounts Payable in the sum of \$112,591.14 paid on or before August 14, 2019.

Seconded by Trustee Robinson  
Motion carried by roll call vote  
Ayes: Krajecki, Klein, Koth, Reid, and Robinson  
Nays: None  
Absent: Kelly

Finance Committee will be having a meeting soon.

- c. **Public Relations**: Trustee Reid said that the Coon Creek Country Days parade went very well and so did Coon Creek Country Days festival.
- d. **Planning/Zoning**: Trustee Robinson mentioned a ZBA meeting will be held August 13 at 7 PM at Village Hall for a variance for one lot at WM Ryan Homes, beer garden, and home kitchen operations.
- e. **Public Safety**- No report

f. **Fields & Trails:** Trustee Krajecki reported that sidewalks on the north side of Jake Lane and east of Runge Road in Tuscany Woods still is not backfilled.

g. **Village Services:** No report

h. **Public Works:** Trustee Koth reported we will be receiving the two new trucks at the end of October.

### **NEW BUSINESS/ANNOUNCEMENTS**

Village President Magnussen would like to have an ordinance put in place on construction hours and days. He mentioned that it seems that someone is doing construction work on Sundays now and if they get caught we will ticket them.

Village President Magnussen announced that Cassandra Austin will be leaving Hampshire Chamber of Commerce; her husband will be starting a new job in Bloomington, IL. We wish them the best of luck.

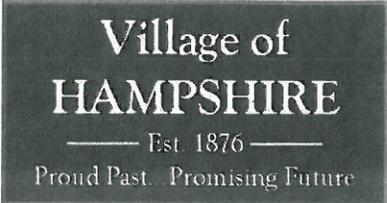
### **ADJOURNMENT**

Trustee Koth moved to adjourn the Village Board meeting at 8:09 PM.

Seconded by Trustee Reid  
Motion carried by voice vote  
Ayes: Krajecki, Klein, Koth, Robinson, and Reid  
Nays: None  
Absent: Kelly

---

Linda Vasquez Village Clerk



CK 1404  
PAID

AUG 15 2019

234 S. State Street  
Hampshire, IL 60140

Phone: (847) 683-2181  
Fax: (847) 683-4916  
www.hampshireil.org

APPLICATION FOR BLOCK PARTY

Date of Block Party: 9/14/19 Start and ending time: 2:00pm - 10:00pm  
(This form must be completed and returned to Village Hall fifteen (15) days prior to the date of the party).

Name of Applicant: Andrea Majcher Phone: 309-472-8404  
(Only one person can apply for the permit) (Must be manned at all times)

Address: 1490 Bristol Dr., Hampshire, IL 60140

Street(s) to be affected: Bristol  
(If only a portion of the street will be closed, please note range of the addresses affected).

\* Only barricades from Public Works can be used on the roadway. A \$100.00 refundable deposit is required.

Number of people expected to attend: 50 Approximate number of children: 30

Will alcohol be available: X Yes        No

(If "Yes" please note that serving or consumption of alcohol beverage in the public-right-of-way is prohibited and must be restricted to private property areas. No alcohol beverages are to be served to a person under the legal drinking age).

◆ To schedule an appearance by the Police Department, please call the non-emergency at the Police Department (847) 683-2240.

◆ To schedule an appearance by the Hampshire Fire District, please call (847) 683- 2629.

I have read and understand all the attached rules and regulations regarding block parties in the Village of Hampshire AM.  
(Initial)

I further understand as the applicant I am responsible for ensuring the rules and regulations are followed during the block party. The Village of Hampshire reserves the right to shut down a block party. The Village of Hampshire reserves the right to deny approval to close a street for a block party if there are concerns regarding public safety and/or conflict with other community events and activities.

Signature of Applicant: Andrea Majcher Date: 8/15/19  
over

**Petition for Street Closing for a Block Party**

Date of Block Party: 9/14/19 Start and end time: 2:00pm -

Street(s) to be affected: Bristol Dr.

**Signatures are required from homeowners from the start of the street closure to the end of the street closure. All names and addresses must be included.**

We, the undersigned, constitute at least 75% of the homeowners or current resident whose homes border the block cited above. Do hereby agree to have the street blocked off for a block party to be held on the date above. We further understand that once the barricades are in place there will be NO vehicle traffic, except for emergency vehicles.

Approval of Resident (signature):	Address of Resident:
<i>Andree Maycher</i>	1490 Bristol Dr.
<i>Trine Barua</i>	1480 Bristol Dr.
<i>[Signature]</i>	1310 Bristol Dr.
<i>[Signature]</i>	1581 Bristol
<i>[Signature]</i>	1541 Bristol Dr.
<i>Samuel Copping</i>	1460 Bristol Dr.
<i>[Signature]</i>	1500 Bristol
<i>Chris [Signature]</i>	1520 Bristol
<i>[Signature]</i>	1530 Bristol
<i>Daniel Sali</i>	1600 Bristol
<i>Bridget Krause</i>	1540 Bristol Dr.
<i>Melba Johnson</i>	1500 Bristol Dr.
<i>[Signature]</i>	1470 Bristol Dr.
<i>Eliana Toledo</i>	1440 Bristol Drive
<i>AAMGD</i>	1451 Bristol Dr.
<i>Abdulrah</i>	1441 Bristol Dr.
<i>Jenny [Signature]</i>	1561 Bristol Dr.
<i>[Signature]</i>	1571 Bristol Dr.
<i>[Signature]</i>	1430 Bristol Dr.
<i>Jina Steele</i>	1420 Bristol Dr.
<i>[Signature]</i>	1431 Bristol
<i>[Signature]</i>	2111 Justin Bristol corner
<i>Kristen Skolar</i>	1560 Bristol Dr.
<i>Grant Macdonald</i>	1550 Bristol Dr.

**(FOR OFFICIAL USE ONLY)**

Date approved: \_\_\_\_\_ Signature of Village Administrator: \_\_\_\_\_

Date denied: \_\_\_\_\_ Signature of Village Administrator: \_\_\_\_\_

Reason for denial: \_\_\_\_\_

Time of Police Appearance (per request): \_\_\_\_\_ Time of Fire Depart. Appearance \_\_\_\_\_

Payment of barricades: \_\_\_\_\_ Request for payment refund: \_\_\_\_\_

Copy to: Resident \_\_\_\_\_ Copy to Public Works \_\_\_\_\_ Copy to Police Depart. \_\_\_\_\_

Fax to Fire Department \_\_\_\_\_



234 S. State Street  
Hampshire, IL 60140

Phone: (847) 683-2181  
Fax: (847) 683-4915  
www.hampshireil.org

APPLICATION FOR CONDUCTING A RAFFLE  
(GOOD FOR ONE RAFFLE)

Name of Organization: Hampshire Sportsman Conservation Club

Address: \_\_\_\_\_

Type of Organization: Religious \_\_\_\_\_ Charitable \_\_\_\_\_ Veterans \_\_\_\_\_  
Educational \_\_\_\_\_ Labor \_\_\_\_\_ Fraternal \_\_\_\_\_

Date when this group was organized: 1960

If chartered or incorporated, date and place where papers were issued: \_\_\_\_\_

Date when raffle winners will be determined: 11/16/19

Time: 2:00 P.M. Location: BLOMHAUEN HUNT CLUB

Area or Areas where tickets will be sold: Hampshire area, and ORfordville wis

Date of ticket sales: Sept 28<sup>th</sup> to 11/16/19

Price of each ticket: 10<sup>00</sup>

Prizes to be awarded and retail value of each, (May be listed on separate sheet)

No.	Prize	Value of each	Total Value
<u>1</u>	<u>10 bird (Pheasant) Hunt</u>	<u>200-</u>	<u>200-</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOTAL AGGREGATE VALUE OF ALL PRIZES

\$ \_\_\_\_\_

Presiding Officer: President

Address: 192081 Feltsmith rd Hampshire IL

Phone: 847-323-4157

Date of Birth: 10-1-57

Secretary: Pat Waite

Address: 9400 edson Rd. Capron, FL 61012

Phone: \_\_\_\_\_

Date of Birth: 9-23-48

Raffle Manager: Bob Vass

Address: 603 S. Princeton AVE Arlington HT. IL 60005

Phone: 847-255-4006

Date of Birth: 7-4-43

I certify that this organization is not-for-profit; it has been in existence continuously for at least the past five years; it has maintained a bona fide membership engaged in carrying out its objectives; its officers, operators, and workers at the raffle are bona-fide members of the organization and are of good moral character. I further certify that all of the information provided in this application is true, to the best of my knowledge.

Signed: David Waite

Title: President

Fee Schedule:

Aggregate Value

Less than \$500

\$501-\$5,000

\$5,001 and over

Fee:

None

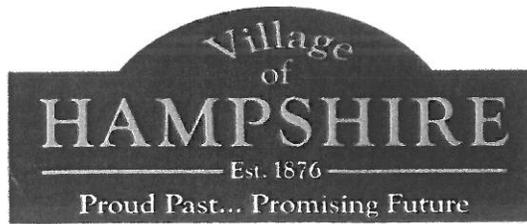
\$10.00

\$25.00

\*\*\*Each licensee, within thirty (30) days of the raffle, shall report to its membership and to the village clerk each of the following:

- Gross receipts generated by the conducting of the raffle;
- An itemized list of all reasonable operating expenses which have been deducted from the gross receipts;
- Net proceeds from the conducting of the raffle;
- An itemized list of the distribution of the net proceeds; and
- A list of prize winners.

Records required by this section shall be preserved for three (3) years, and the organization shall make available for public inspection their records relating to the operation of a raffle at reasonable times and places.



234 S. State Street  
Hampshire, IL 60140

Phone: (847) 683-2181  
Fax: (847) 683-4915  
www.hampshireil.org

OFFICIAL BOND FOR RAFFLE MANAGER

(To be used when aggregate value of prizes is less than \$15,000)

KNOW ALL MEN BY THESE PRESENTS THAT WE, Bob Voss  
Raffle Manager  
and DAVID WAITE  
Surety

Are held and bound to: Hampshire Sportsman & Conservation Club  
Name of Organization

In the sum of \$ 200.<sup>00</sup>, equal to aggregate retail value of all prizes, for the payment of such we are obliged.

The condition of the above obligation is such that Bob Voss  
Being of legal age, has been appointed Raffle Manager for a raffle to be conducted on 11/16/19,  
Month/day Year

NOW, THEREFORE, if the said Raffle Manager shall perform and discharge all the duties required of him/her as raffle manager, then this Bond is to be void; otherwise to remain in full force.

Raffle Manager's signature: Bob Voss  
Address: 603 S Princeton ave City: Arlington HT. IL 60005

Surety's signature: Daniel Waite  
Address: #192081 Feldsmith rd City: Hampshire IL

I, \_\_\_\_\_, a notary public in Illinois, certify that \_\_\_\_\_  
and \_\_\_\_\_

Who are both personally known to me, are the same persons whose names are subscribed to above; that they appeared before me this day in person and acknowledged that they signed, sealed and delivered said instrument as their free and voluntary act, for the use and purpose therein set forth.

Given under my hand and seal on this date.

(seal)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Notary Public

**AN ORDINANCE  
AMENDING THE ZONING REGULATIONS FOR THE E-1 ESTATE RESIDENTIAL  
ZONING DISTRICT TO ALLOW HOME KITCHEN OPERATIONS AND COTTAGE  
FOOD OPERATIONS AS HOME OCCUPATIONS IN SAID DISTRICT AND OTHER  
RESIDENTIAL ZONING DISTRICTS IN THE VILLAGE**

WHEREAS, the Village has previously established various permitted uses in the E-1 Estate Residential Zoning District in the Village, including certain home occupations; and

WHEREAS, the Illinois General Assembly has recognized "home kitchen operations," in the State, and has authorized local municipalities to adopt regulations governing same; and

WHEREAS, the Illinois General Assembly has recognized "cottage food operations," for production of food and drink for sale at farmer's markets, in the State; and

WHEREAS, the Village has authority to regulate and inspect beverages and food for human consumption and to safeguard the public health, 65 ILCS 5/11-20-1 et seq.; and

WHEREAS, a Petition was filed to establish as an additional home occupation allowed in the E-1 Estate Residential Zoning District "home kitchen operations" and "cottage food operations," and

WHEREAS, if allowed as a home occupation in the E-1 Estate Residential Zoning District, a use is also by reference allowed as a home occupation in the following zoning districts in the Village:

E-2 Estate Residential Zoning District;  
E-3 Estate Residential Zoning District;  
R-1 Single Family Residential Zoning District ;  
R-2 Single Family Residential Zoning District;  
R-3 Two-Family Residential Zoning District; and  
R-4 Residence Zoning District; and

WHEREAS, a public hearing regarding this request for text amendment was conducted by the Zoning Board of Appeals on August 13, 2019, pursuant to Notice published in the Courier News newspaper on July 26, 2019; and

WHEREAS, following consideration of the Petition, and the testimony, evidence and comments presented at the public hearing, the Zoning Board of Appeals recommended to the Village Board that the proposed amendment be approved, and forwarded to the Board of Trustees its written Findings of Fact and Recommendation regarding same; and

WHEREAS, the Corporate Authorities have considered the recommendation of the Zoning Board of Appeals, and the testimony, evidence and comments made at the public hearing concerning this proposed amendment, and determine it to be in the best interests of the Village to allow as a permitted use in the E-1 Estate Residential Zoning District "home kitchen operations," and "cottage food operations," noting further that, by operation of Sections 6-6-3(A); 6-6-4(A); 6-7-1(A); 6-7-2(A); 6-7-3(A); and 6-7-4(A), said home occupation will also be permitted in the E-2 Estate Residential Zoning District, E-3 Estate Residential Zoning District, R-1 Single Family Residential Zoning District, R-2 Single Family Residential Zoning District, and R-3 Two-Family Residential Zoning District, and R-4 Residence Zoning District.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS AS FOLLOWS:

Section 1. The Hampshire Municipal Code of 1985, as previously amended, shall be and hereby is further amended to add a new permitted use in the E-1 Estate Residential Zoning District, to allow an additional home occupation, to wit: home kitchen operations, in words and figures as follows:

CHAPTER 6	ZONING REGULATIONS
ARTICLE 6	ESTATE DISTRICTS
SECTION 6-6-1	E-1 ESTATE RESIDENTIAL ZONING DISTRICT

C. Home occupations shall be governed by the following regulations:

1. Permitted home occupations may include any of the following:

\* \* \*

Home Kitchen Operations, in compliance with the Food Handling Regulation Enforcement Act, 410 ILCS 625/0.01 et seq., as enacted and as may be subsequently amended.

Cottage Food Operations, but only in compliance with the Food Handling Regulation Enforcement Act, 410 ILCS 625/0.01 et seq., as enacted and as may be subsequently amended.

Section 2. The Hampshire Municipal Code of 1985, as previously amended, shall be and hereby is further amended to add a new definition to the Zoning Regulations, Section 6-2-2, for the term "Park, Public," as follows:



ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Jeffrey R. Magnussen  
Village President

ATTEST:

\_\_\_\_\_  
Linda Vasquez  
Village Clerk

**CERTIFICATE OF PUBLICATION IN PAMPHLET FORM**

The undersigned hereby certifies:

1. I am the Village Clerk for the Village of Hampshire, Kane County, Illinois.
2. On \_\_\_\_\_, 2019, the Corporate Authorities of the Village enacted this Ordinance No. 19 - \_\_\_\_, which provided by its terms that it shall be published in pamphlet form.
3. The pamphlet form of this Ordinance was duly prepared by me, and a copy of said Ordinance was thereafter posted in the Village Hall at 234 South State Street in the Village, commencing on \_\_\_\_\_, 2019 and continuing thereafter for at least the next following ten (10) days.
4. A copy of this Ordinance was also available for public inspection, after the date of its enactment, and upon request, at the Office of the Village Clerk.

---

Linda Vasquez  
Village Clerk

**VILLAGE OF HAMPSHIRE  
ZONING BOARD OF APPEALS**

---

**IN RE:**

**PETITION OF THE VILLAGE OF HAMPSHIRE TO AMEND THE TEXT OF THE VILLAGE ZONING REGULATIONS TO ADD HOME KITCHEN OPERATIONS AND COTTAGE FOOD OPERATIONS AS PERMITTED “HOME OCCUPATIONS” IN VARIOUS RESIDENTIAL DISTRICTS IN THE VILLAGE. .**

**FINDINGS OF FACT**

In regard to the Petition of the Village of Hampshire to amend the text of the Village Zoning Regulations to allow for “home kitchen operations” and “cottage food operations” as additional home occupations under the Village Zoning Regulations, the Zoning Board of Appeals having considered the application, and the testimony and evidence submitted at a public hearing, the Zoning Board of Appeals FINDS as follows:

1. A Petition to amend the text of the Village Zoning Regulations to add “home kitchen operations” and “cottage food operations” as additional permitted home occupations in various residential zoning districts in the Village has been duly filed with the Village Clerk.
2. A Public Hearing on the Petition was conducted by the Zoning Board of Appeals at its regular meeting on August 13, 2019.
3. Notice of Public Hearing on said Petition was published in the Daily Herald newspaper on July 26, 2019.
4. At the public hearing, the Village Attorney addressed the Zoning Board on behalf of the Petitioner. No member(s) of the public appeared and commented on the Petition.
5. The purpose of the proposed new regulations would be to conform the Village Zoning Regulations to state law, specifically the Illinois Food Regulation Enforcement Act, 430 ILCS 625/0.01 et seq. .
6. The Illinois General Assembly has authorized both home kitchen operations and cottage food operations in the State, subject to local regulation, as follows:

See Attached Text (Exhibit A)

7. Home Occupations are allowed as permitted uses in the E-1 Estate Residential Zoning District, §8-6-1, and are thereafter also incorporated as permitted uses in the following districts:

E-2 Estate Residential Zoning District



## **Exhibit A**

### **Text of State Regulations**

#### **Illinois Food Handling Regulation Enforcement Act 410 ILCS 625/3.6 Home Kitchen Operation.**

(a) For the purpose of this Section,

“Home kitchen operation” means a person who produces or packages non-potentially hazardous baked goods, as allowed by subsection (a-5)

- in a kitchen of that person’s primary domestic residence
- for direct sale by the owner or a family member.

A home kitchen operation does NOT include a person who produces or packages non-potentially hazardous baked goods for sale by a religious, charitable, or nonprofit organization for fundraising purposes;

- production or packaging of non-potentially hazardous baked goods for these purposes is exempt from the requirements of this Act.

The following conditions must be met in order to qualify as a home kitchen operation:

- (1) Monthly gross sales do not exceed \$1,000;
  - (2) The food is a non-potentially hazardous baked good, as described in Section 4 of this Act.
    - “Potentially hazardous food” means a food that is potentially hazardous according to the Department’s administrative rules.
    - Potentially hazardous food (PHF) in general means a food that requires time and temperature control for safety (TCS) to limit pathogenic microorganism growth or toxin formation.
  - (3) A notice is provided to the purchaser that the product was produced in a home kitchen.
  - (4) The food package is affixed with a label or other written notice is provided to the purchaser that includes:
    - (i) the common or usual name of the food product; and
    - (ii) allergen labeling as specified in federal labeling requirements by the United States Food and Drug Administration.
  - (5) The food is sold directly to the consumer.
  - (6) The food is stored in the residence where it is produced or packaged.
- (a-5) Baked goods, such as, but not limited to, breads, cookies, cakes, pies, and pastries are allowed.

- Only high-acid fruit pies that use the following fruits are allowed: apple, apricot, grape, peach, plum, quince, orange, nectarine, tangerine, blackberry, raspberry, blueberry, boysenberry, cherry, cranberry, strawberry, red currants, or a combination of these fruits.

(b) The Department of Public Health or the Health Department of a unit of local government may inspect a home kitchen operation in the event of a complaint or disease outbreak.

(c) The requirements of this Section apply only to a home kitchen operation located in a municipality, township, or county where the local governing body having the jurisdiction to enforce this Act -- or the rules adopted under this Act -- has adopted an ordinance authorizing home kitchen operations. [Emphasis added].

#### **410 ILCS 625/4 Cottage Food Operation.**

(a) For the purpose of this Section:

A food is “acidified” if: (i) acid or acid ingredients are added to it to produce a final equilibrium pH of 4.6 or below; or (ii) it is fermented to produce a final equilibrium pH of 4.6 or below.

“Canned food” means food preserved in air-tight, vacuum-sealed containers that are heat processed sufficiently to enable storing the food at normal home temperatures.

“Cottage food operation” means an operation conducted by a person who produces or packages food or drink, other than foods and drinks listed as prohibited in paragraph (1.5) of subsection (b) of this Section, in a kitchen located in that person’s primary domestic residence or another appropriately designed and equipped residential or commercial-style kitchen on that property for direct sale by the owner, a family member, or employee.

“Cut leafy greens” means fresh leafy greens whose leaves have been cut, shredded, sliced, chopped, or torn. “Cut leafy greens” does not mean cut-to-harvest leafy greens.

“Department” means the Department of Public Health.

“Equilibrium pH” means the final potential of hydrogen measured in an acidified food after all the components of the food have achieved the same acidity.

“Farmers’ market” means a common facility or area where farmers gather to sell a variety of fresh fruits and vegetables and other locally produced farm and food products directly to consumers.

“Leafy greens” includes iceberg lettuce; romaine lettuce; leaf lettuce; butter lettuce; baby leaf lettuce, such as immature lettuce or leafy greens; escarole; endive; spring mix; spinach; cabbage; kale; arugula; and chard. “Leafy greens” does not include microgreens or herbs such as cilantro or parsley.

“Main ingredient” means an agricultural product that is the defining or distinctive ingredient in a cottage food product, though not necessarily by predominance of weight.

“Microgreen” means an edible plant seedling grown in soil or substrate and harvested above the soil or substrate line.

“Potentially hazardous food” means a food that is potentially hazardous according to the Department’s administrative rules. Potentially hazardous food (PHF) in general means a food that requires time and temperature control for safety (TCS) to limit pathogenic microorganism growth or toxin formation.

“Sprout” means any seedling intended for human consumption that was produced in a manner that does not meet the definition of microgreen.

(b) Notwithstanding any other provision of law and except as provided in subsections (c), (d), and (e) of this Section, neither the Department nor the Department of Agriculture nor the health department of a unit of local government may regulate the transaction of food or drink by a cottage food operation providing that all of the following conditions are met:

(1) (Blank).

(1.5) A cottage food operation may produce homemade food and drink.

- However, a cottage food operation, unless properly licensed, certified, and compliant with all requirements to sell a listed food item under the laws and regulations pertinent to that food item, shall not sell or offer to sell the following food items or processed foods containing the following food items, except as indicated:
  - (A) meat, poultry, fish, seafood, or shellfish;
  - (B) dairy, except as an ingredient in a non-potentially hazardous baked good or candy, such as caramel, subject to paragraph (1.8);
  - (C) eggs, except as an ingredient in a non-potentially hazardous baked good or in dry noodles;
  - (D) pumpkin pies, sweet potato pies, cheesecakes, custard pies, creme pies, and pastries with potentially hazardous fillings or toppings;
  - (E) garlic in oil or oil infused with garlic, except if the garlic oil is acidified;
  - (F) canned foods, except for the following, which may be canned only in Mason-style jars with new lids:
    - (i) fruit jams, fruit jellies, fruit preserves, or fruit butters;
    - (ii) syrups;
    - (iii) whole or cut fruit canned in syrup;
    - (iv) acidified fruit or vegetables prepared and offered for sale in compliance with paragraph (1.6); and
    - (v) condiments such as prepared mustard, horseradish, or ketchup that do not contain ingredients prohibited under this Section and that are prepared and offered for sale in compliance with paragraph (1.6);
  - (G) sprouts;
  - (H) cut leafy greens, except for cut leafy greens that are dehydrated, acidified, or blanched and frozen;
  - (I) cut or pureed fresh tomato or melon;
  - (J) dehydrated tomato or melon;
  - (K) frozen cut melon;
  - (L) wild-harvested, non-cultivated mushrooms;
  - (M) alcoholic beverages; or
  - (N) kombucha.

- (1.6) In order to sell canned tomatoes or a canned product containing tomatoes, a cottage food operator shall either:
- (A) follow exactly a recipe that has been tested by the United States Department of Agriculture or by a state cooperative extension located in this State or any other state in the United States; or
  - (B) submit the recipe, at the cottage food operator's expense, to a commercial laboratory to test that the product has been adequately acidified; use only the varietal or proportionate varietals of tomato included in the tested recipe for all subsequent batches of such recipe; and provide documentation of the test results of the recipe submitted under this subparagraph to an inspector upon request during any inspection authorized by paragraph (2) of subsection (d).
- (1.7) A State-certified local public health department that regulates the service of food by a cottage food operation in accordance with subsection (d) of this Section may require a cottage food operation to submit a canned food that is subject to paragraph (1.6), at the cottage food operator's expense, to a commercial laboratory to verify that the product has a final equilibrium pH of 4.6 or below.
- (1.8) A State-certified local public health department that regulates the service of food by a cottage food operation in accordance with subsection (d) of this Section may require a cottage food operation to submit a recipe for any baked good containing cheese, at the cottage food operator's expense, to a commercial laboratory to verify that it is non-potentially hazardous before allowing the cottage food operation to sell the baked good as a cottage food.
- (2) The food is to be sold at a farmers' market, with the exception that cottage foods that have a locally grown agricultural product as the main ingredient may be sold on the farm where the agricultural product is grown or delivered directly to the consumer.
- (3) (Blank).
- (4) The food packaging conforms to the labeling requirements of the Illinois Food, Drug and Cosmetic Act [410 ILCS 620/1 et seq.] and includes the following information on the label of each of its products:
- (A) the name and address of the cottage food operation;
  - (B) the common or usual name of the food product;
  - (C) all ingredients of the food product, including any colors, artificial flavors, and preservatives, listed in descending order by predominance of weight shown with common or usual names;
  - (D) the following phrase: "This product was produced in a home kitchen not subject to public health inspection that may also process common food allergens.";
  - (E) the date the product was processed; and
  - (F) allergen labeling as specified in federal labeling requirements.

- (5) The name and residence of the person preparing and selling products as a cottage food operation is registered with the health department of a unit of local government where the cottage food operation resides. No fees shall be charged for registration. Registration shall be for a minimum period of one year.
- (6) The person preparing or packaging products as a cottage food operation has a Department approved Food Service Sanitation Management Certificate.
- (7) At the point of sale a placard is displayed in a prominent location that states the following: "This product was produced in a home kitchen not subject to public health inspection that may also process common food allergens."

(c) Notwithstanding the provisions of subsection (b) of this Section, if the Department or the health department of a unit of local government has received a consumer complaint or has reason to believe that an imminent health hazard exists or that a cottage food operation's product has been found to be misbranded, adulterated, or not in compliance with the exception for cottage food operations pursuant to this Section, then it may invoke cessation of sales of cottage food products until it deems that the situation has been addressed to the satisfaction of the Department.

(d) Notwithstanding the provisions of subsection (b) of this Section, a State-certified local public health department may, upon providing a written statement to the Department, regulate the service of food by a cottage food operation. The regulation by a State-certified local public health department may include all of the following requirements:

- (1) That the cottage food operation (A) register with the State-certified local public health department, which shall be for a minimum of one year and include a reasonable fee set by the State-certified local public health department that is no greater than \$25 notwithstanding paragraph (5) of subsection (b) of this Section and (B) agree in writing at the time of registration to grant access to the State-certified local public health department to conduct an inspection of the cottage food operation's primary domestic residence in the event of a consumer complaint or foodborne illness outbreak.
- (2) That in the event of a consumer complaint or foodborne illness outbreak the State-certified local public health department is allowed to
  - (A) inspect the premises of the cottage food operation in question and
  - (B) set a reasonable fee for that inspection.

(e) The Department may adopt rules as may be necessary to implement the provisions of this Section.

#### **410 ILCS 625/3.6 Home kitchen operation.**

(a) For the purpose of this Section, “home kitchen operation” means a person who produces or packages non-potentially hazardous baked goods, as allowed by subsection (a-5), in a kitchen of that person’s primary domestic residence for direct sale by the owner or a family member. A home kitchen operation does not include a person who produces or packages non-potentially hazardous baked goods for sale by a religious, charitable, or nonprofit organization for fundraising purposes; the production or packaging of non-potentially hazardous baked goods for these purposes is exempt from the requirements of this Act. The following conditions must be met in order to qualify as a home kitchen operation:

- (1) Monthly gross sales do not exceed \$1,000.
- (2) The food is a non-potentially hazardous baked good, as described in Section 4 of this Act.
- (3) A notice is provided to the purchaser that the product was produced in a home kitchen.
- (4) The food package is affixed with a label or other written notice is provided to the purchaser that includes:
  - (i) the common or usual name of the food product; and
  - (ii) allergen labeling as specified in federal labeling requirements by the United States Food and Drug Administration.
- (5) The food is sold directly to the consumer.
- (6) The food is stored in the residence where it is produced or packaged.

(a-5) Baked goods, such as, but not limited to, breads, cookies, cakes, pies, and pastries are allowed. Only high-acid fruit pies that use the following fruits are allowed: apple, apricot, grape, peach, plum, quince, orange, nectarine, tangerine, blackberry, raspberry, blueberry, boysenberry, cherry, cranberry, strawberry, red currants, or a combination of these fruits.

(b) The Department of Public Health or the health department of a unit of local government may inspect a home kitchen operation in the event of a complaint or disease outbreak.

(c) The requirements of this Section apply only to a home kitchen operation located in a municipality, township, or county where the local governing body having the jurisdiction to enforce this Act or the rules adopted under this Act has adopted an ordinance authorizing home kitchen operations.

#### **410 ILCS 625/4 Cottage food operation.**

(a) For the purpose of this Section:

A food is “acidified” if: (i) acid or acid ingredients are added to it to produce a final equilibrium pH of 4.6 or below; or (ii) it is fermented to produce a final equilibrium pH of 4.6 or below.

“Canned food” means food preserved in air-tight, vacuum-sealed containers that are heat processed sufficiently to enable storing the food at normal home temperatures.

“Cottage food operation” means an operation conducted by a person who produces or packages food or drink, other than foods and drinks listed as prohibited in paragraph (1.5) of subsection (b) of this Section, in a kitchen located in that person’s primary domestic residence or another appropriately designed and equipped residential or commercial-style kitchen on that property for direct sale by the owner, a family member, or employee.

“Cut leafy greens” means fresh leafy greens whose leaves have been cut, shredded, sliced, chopped, or torn. “Cut leafy greens” does not mean cut-to-harvest leafy greens.

“Department” means the Department of Public Health.

“Equilibrium pH” means the final potential of hydrogen measured in an acidified food after all the components of the food have achieved the same acidity.

“Farmers’ market” means a common facility or area where farmers gather to sell a variety of fresh fruits and vegetables and other locally produced farm and food products directly to consumers.

“Leafy greens” includes iceberg lettuce; romaine lettuce; leaf lettuce; butter lettuce; baby leaf lettuce, such as immature lettuce or leafy greens; escarole; endive; spring mix; spinach; cabbage; kale; arugula; and chard. “Leafy greens” does not include microgreens or herbs such as cilantro or parsley.

“Main ingredient” means an agricultural product that is the defining or distinctive ingredient in a cottage food product, though not necessarily by predominance of weight.

“Microgreen” means an edible plant seedling grown in soil or substrate and harvested above the soil or substrate line.

“Potentially hazardous food” means a food that is potentially hazardous according to the Department’s administrative rules. Potentially hazardous food (PHF) in general means a food that requires time and temperature control for safety (TCS) to limit pathogenic microorganism growth or toxin formation.

“Sprout” means any seedling intended for human consumption that was produced in a manner that does not meet the definition of microgreen.

(b) Notwithstanding any other provision of law and except as provided in subsections (c), (d), and (e) of this Section, neither the Department nor the Department of Agriculture nor the health department of a unit of local government may regulate the transaction of food or drink by a cottage food operation providing that all of the following conditions are met:

(1) (Blank).

(1.5) A cottage food operation may produce homemade food and drink. However, a cottage food operation, unless properly licensed, certified, and compliant with all requirements to sell a listed food item under the laws and regulations pertinent to that food item, shall not sell or offer to sell the following food items or processed foods containing the following food items, except as indicated:

(A) meat, poultry, fish, seafood, or shellfish;

(B) dairy, except as an ingredient in a non-potentially hazardous baked good or candy, such as caramel, subject to paragraph (1.8);

(C) eggs, except as an ingredient in a non-potentially hazardous baked good or in dry noodles;

(D) pumpkin pies, sweet potato pies, cheesecakes, custard pies, creme pies, and pastries with potentially hazardous fillings or toppings;

(E) garlic in oil or oil infused with garlic, except if the garlic oil is acidified;

(F) canned foods, except for the following, which may be canned only in Mason-style jars with new lids:

(i) fruit jams, fruit jellies, fruit preserves, or fruit butters;

(ii) syrups;

(iii) whole or cut fruit canned in syrup;

- (iv) acidified fruit or vegetables prepared and offered for sale in compliance with paragraph (1.6); and
- (v) condiments such as prepared mustard, horseradish, or ketchup that do not contain ingredients prohibited under this Section and that are prepared and offered for sale in compliance with paragraph (1.6);
- (G) sprouts;
- (H) cut leafy greens, except for cut leafy greens that are dehydrated, acidified, or blanched and frozen;
- (I) cut or pureed fresh tomato or melon;
- (J) dehydrated tomato or melon;
- (K) frozen cut melon;
- (L) wild-harvested, non-cultivated mushrooms;
- (M) alcoholic beverages; or
- (N) kombucha.

- (1.6) In order to sell canned tomatoes or a canned product containing tomatoes, a cottage food operator shall either:
  - (A) follow exactly a recipe that has been tested by the United States Department of Agriculture or by a state cooperative extension located in this State or any other state in the United States; or
  - (B) submit the recipe, at the cottage food operator's expense, to a commercial laboratory to test that the product has been adequately acidified; use only the varietal or proportionate varietals of tomato included in the tested recipe for all subsequent batches of such recipe; and provide documentation of the test results of the recipe submitted under this subparagraph to an inspector upon request during any inspection authorized by paragraph (2) of subsection (d).
- (1.7) A State-certified local public health department that regulates the service of food by a cottage food operation in accordance with subsection (d) of this Section may require a cottage food operation to submit a canned food that is subject to paragraph (1.6), at the cottage food operator's expense, to a commercial laboratory to verify that the product has a final equilibrium pH of 4.6 or below.
- (1.8) A State-certified local public health department that regulates the service of food by a cottage food operation in accordance with subsection (d) of this Section may require a cottage food operation to submit a recipe for any baked good containing cheese, at the cottage food operator's expense, to a commercial laboratory to verify that it is non-potentially hazardous before allowing the cottage food operation to sell the baked good as a cottage food.
- (2) The food is to be sold at a farmers' market, with the exception that cottage foods that have a locally grown agricultural product as the main ingredient may be sold on the farm where the agricultural product is grown or delivered directly to the consumer.
- (3) (Blank).
- (4) The food packaging conforms to the labeling requirements of the Illinois Food, Drug and Cosmetic Act [410 ILCS 620/1 et seq.] and includes the following information on the label of each of its products:
  - (A) the name and address of the cottage food operation;
  - (B) the common or usual name of the food product;

- (C) all ingredients of the food product, including any colors, artificial flavors, and preservatives, listed in descending order by predominance of weight shown with common or usual names;
- (D) the following phrase: "This product was produced in a home kitchen not subject to public health inspection that may also process common food allergens.";
- (E) the date the product was processed; and
- (F) allergen labeling as specified in federal labeling requirements.

(5) The name and residence of the person preparing and selling products as a cottage food operation is registered with the health department of a unit of local government where the cottage food operation resides. No fees shall be charged for registration. Registration shall be for a minimum period of one year.\

(6) The person preparing or packaging products as a cottage food operation has a Department approved Food Service Sanitation Management Certificate.

(7) At the point of sale a placard is displayed in a prominent location that states the following: "This product was produced in a home kitchen not subject to public health inspection that may also process common food allergens.".

(c) Notwithstanding the provisions of subsection (b) of this Section, if the Department or the health department of a unit of local government has received a consumer complaint or has reason to believe that an imminent health hazard exists or that a cottage food operation's product has been found to be misbranded, adulterated, or not in compliance with the exception for cottage food operations pursuant to this Section, then it may invoke cessation of sales of cottage food products until it deems that the situation has been addressed to the satisfaction of the Department.

(d) Notwithstanding the provisions of subsection (b) of this Section, a State-certified local public health department may, upon providing a written statement to the Department, regulate the service of food by a cottage food operation. The regulation by a State-certified local public health department may include all of the following requirements:

(1) That the cottage food operation (A) register with the State-certified local public health department, which shall be for a minimum of one year and include a reasonable fee set by the State-certified local public health department that is no greater than \$25 notwithstanding paragraph (5) of subsection (b) of this Section and (B) agree in writing at the time of registration to grant access to the State-certified local public health department to conduct an inspection of the cottage food operation's primary domestic residence in the event of a consumer complaint or foodborne illness outbreak.

(2) That in the event of a consumer complaint or foodborne illness outbreak the State-certified local public health department is allowed to (A) inspect the premises of the cottage food operation in question and (B) set a reasonable fee for that inspection.

(e) The Department may adopt rules as may be necessary to implement the provisions of this Section.

No. 19 -

**AN ORDINANCE  
GRANTING A VARIANCE OF THE FRONT YARD SETBACK IN THE  
R-2 SINGLE FAMILY RESIDENTIAL ZONING DISTRICT FOR LOT 52  
IN HAMPSHIRE HIGHLANDS SUBDIVISION  
(Wm Ryan Homes – 430 Zachary Lane)**

WHEREAS, Lot 52 in Hampshire Highlands Subdivision is currently classified in the B-2 Community Business Zoning District; and

WHEREAS, Owner mistakenly constructed a foundation on said lot which will place the front porch of the planned residence a distance of only twenty-eight feet, eleven inches from the front lot line; and

WHEREAS, owner has petitioned for a variance of the front yard setback for said lot, §6-7-2(C)(6), to allow for a front yard less than the required thirty feet, to wit: a front yard of not less than twenty-eight feet, six inches; and

WHEREAS, a public hearing regarding the Petition for Variance was conducted by the Hampshire Zoning Board of Appeals on August 13, 2019, pursuant to Notice published in the Northwest Herald newspaper on July 26, 2019, and

WHEREAS, the Zoning Board of Appeals has made certain Findings of Fact and has recommended to the Village Board that the requested variance be granted; and

WHEREAS, the Corporate Authorities have determined it to be in the best interests of the Village that such petition be approved..

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: The petition of Wm. Ryan Homes, Inc. for a variation of the front yard setback for a residence located in the R-2 Single Family Residential Zoning District, for the property known as Lot 52 in Hampshire Highlands Subdivision (430 Zachary Lane), shall be and is granted varying the front yard to a distance of not less than twenty-eight feet, six inches.

Section 2. The property for which this variance is granted (the "Subject Property") is legally described as follows:

Lot 52 in Hampshire Highlands, Unit 4, being a subdivision of part of the Northeast Quarter of Section 27, Township 42 North, Range 6 East of the Third Principal Meridian, in the Village of Hampshire, Kane County, Illinois, according to the Plat thereof recorded April 6, 2005 as Document Number 2005K037963 in Kane County, Illinois.

PIN: 01-27-278-006  
Common Address: 430 Zachary Lane, Hampshire, IL

Section 3. This grant of variation shall be subject to the following conditions:

- a. There shall be no further modification of the size of any yard on the Subject Property.
- b. Owner shall construct any and all improvements on the Subject Property substantially in accordance with the plot diagram included in the application and referred to at the public hearing on the Petition for Variance.
- c. Owner shall comply with all other applicable codes and ordinances.
- d. The grant of variance shall expire if not commenced by Owner within one year of the date of passage of this Ordinance; provided, said use will be deemed to have commenced as of the date a building permit has been issued by the Village.

Section 4. This Ordinance shall take effect upon its passage and approval as provided by law.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

\_\_\_\_\_  
Jeffrey R. Magnussen  
Village President

ATTEST:

\_\_\_\_\_  
Linda Vasquez  
Village Clerk

**VILLAGE OF HAMPSHIRE  
ZONING BOARD OF APPEALS**

---

**IN RE:**

**PETITION FOR VARIATION FILED BY WM. RYAN HOMES, INC. REQUESTING A VARIATION OF THE ZONING REGULATIONS GOVERNING THE R-2 SINGLE FAMILY RESIDENTIAL ZONING DISTRICT, UNDER SECTION 6-7-2(C)(6) AND §6-14-3(F) OF THE VILLAGE CODE, TO ALLOW FOR A FRONT YARD OF NOT LESS THAN TWENTY-EIGHT FEET FOR THE PROPERTY AT 430 ZACHARY LANE IN THE VILLAGE.**

**FINDINGS OF FACT**

In regard to the Petition for Variation filed with the Clerk of the Village of Hampshire by Wm. Ryan Homes, Inc. requesting a variation the regulations governing the R-2 Single Family Residential Zoning District under §6-7-2(C)(6), and §6-14-3(F) of the Village Code to allow for a front yard of not less than twenty-eight feet, the Zoning Board of Appeals having considered the application, and the testimony and evidence submitted at a public hearing, the Zoning Board of Appeals FINDS as follows:

1. The Petition requests a variation of the requirements of §6-7-2(C)(6) for certain property described below to allow for a front yard less than the required thirty (30') feet, to wit: a front yard of not less than twenty-eight (28") feet, on the following premises:

Lot 52 in Hampshire Highlands, Unit 4, being a subdivision of part of the Northeast Quarter of Section 27, Township 42 North, Range 6 East of the Third Principal Meridian, in the Village of Hampshire, Kane County, Illinois, according to the Plat thereof recorded April 6, 2005 as Document Number 2005K037963 in Kane County, Illinois.

PIN: 01-27-278-006  
Common Address: 430 Zachary Lane, Hampshire, IL

2. A Public Hearing on the Petition was opened by the Zoning Board of Appeals on August 13, 2019, pursuant to the Notices referenced herein.

3. Notice of Public Hearing on said Petition was published in the Daily Herald newspaper on July 26, 2019.

4. Notice of the Public Hearing was also posted on the property, and mailed to adjacent landowners, not less than fifteen (15) days prior to the public hearing.

5. At the public hearing, Mr. Matthew Clemens of Wm. Ryan Homes, Inc. appeared for Petitioner and addressed the Zoning Board regarding the request for the variation. No

member(s) of the public commented on the Petition.

6. The Subject Property is currently located within the Facilities Planning Area (“FPA”) of the Village, and will be served by Village utilities for sewer and water.

7. Access to the Subject Property is from Zachary Lane, as depicted on the site plan exhibited to the Zoning Board of Appeals at the public hearing.

8. The existing zoning in the area of the proposed development is mixed:

North	R-2 Single Family Residential Zoning District
East	R-2 Single Family Residential Zoning District
South	R-3 Two-Family Residential Zoning District
West	R-2 Single Family Residential Zoning District

9. The Zoning Board of Appeals considered the following factors:

I. Variation Standards: The ZBA shall not recommend a variation unless it shall find, based upon the evidence presented to it at the public hearing on the application for variance, the following:

A. That the property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located; and

B. That the plight of the owner is due to unique circumstances; and

C. The variation, if granted, will not alter the essential character of the locality.

II. Variation Standards: For the purposes of supplementing the above standards, the ZBA shall also take into consideration the extent to which the following facts, favorable to the applicant, have been established by the evidence:

A. That the particular physical surroundings, shape, topographical conditions of the specific property involved would bring a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulation were to be carried out; and

B. That the conditions upon which the petition for variation is based would not be applicable generally to other property within the same zoning classification; and

C. That the purpose of the variation is not based exclusively upon a desire to make a greater economic return from the property; and

D. That the alleged difficulty or hardship has not been created by any person presently having an interest in the property; and

E. That the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements to the neighborhood in which the property is located; and

F. That the proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire or otherwise endanger public safety, or substantially diminish or impair property values within the neighborhood.

11. Additional Findings:

a) The contractor for the foundation of the residential structure to be erected on the premises mistakenly poured the foundation on the Subject Property such that the front porch when constructed would be between only twenty-eight feet, eleven and one-half inches (28' 11½" and twenty-nine feet (29') from the building setback line.

b) It would impose a significant cost and hardship on the owner to remove the foundation to correct the contractor's mistake.

**ACTION(S)**

A. On motion by H. Hoffman, seconded by W. Albert, to recommend approval of the Petition for Variation of the regulations of §6-8-3, to allow for a front yard of not less than twenty-eight eleven inches (28' 11") feet on the premises, the vote of the Zoning Board of Appeals was 5 aye – 0 nay, as follows:

	<u>Aye</u>	<u>Nay</u>
C. Christensen	x	
W. Albert	x	
R. Frillman	x	
H. Hoffman	x	
J. Schaul	x	

It is accordingly the recommendation of the Zoning Board of Appeals that the Petition for Re-Zoning be X approved / \_\_\_ disapproved.

Dated: August 13, 2019.

Respectfully submitted,

VILLAGE OF HAMPSHIRE  
ZONING BOARD OF APPEALS

By:   
\_\_\_\_\_  
Carl Christensen  
Chair

No. 19 –

**AN ORDINANCE  
DESIGNATING CERTAIN STREETS AS PARK ZONE STREETS AND  
ESTABLISHING A SPECIAL SPEED LIMIT FOR PARK ZONE STREETS  
IN THE VILLAGE**

WHEREAS, Corporate Authorities have authority to designate certain streets as “park zone streets” in the Village; and may then establish a special speed limit for such streets, pursuant to the Illinois Vehicle Code, 625 ILCS 5/11-605.3; and

WHEREAS, there are at least the following three areas where there exists a park zone adjacent to a public street in the Village:

- a) On Jefferson Avenue adjacent to Seyller Park;
- b) On Barn Owl and on Schmidt Drive adjacent to Schmidt Park; and
- c) On Romke Road, adjacent to the park space in Tuscany Woods Subdivision

WHEREAS, the Corporate Authorities deem it necessary and advisable to designate said streets as “park zone streets” and to establish a special speed limit of 20 miles per hour on said streets, in accordance with the provisions of the Illinois Vehicle Code.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

1. The Hampshire Municipal Code of 1985, as amended, shall be and hereby is further amended to add a new school zone speed limit on Ketchum Road, as follows:

CHAPTER 2	POLICE REGULATIONS
ARTICLE 2	TRAFFIC REGULATIONS
SECTION	2-2-5/11-605.3

A. The following portions of certain streets shall be and are designated as “park zone streets” in the village:

1. Jefferson Avenue, between Parkside Drive and the easterly side of the driveway at 441 East Jefferson Avenue (the Hampshire Park District building);

2. Barn Owl Street, between Schmidt Drive and the easterly property line of 183 Barn Owl Drive.;
3. Schmidt Drive, between the westerly intersection line with Maxwell Court and the easterly intersection line with Barn Owl Drive;
4. Romke Road between the northerly intersection line with Jake Lane and the present terminus of Romke Road north and east of Jake Lane.

B. There shall be and is established a park zone speed limit of 20 mph on all park zone streets in the Village.

C. On any day when children are present and within 50 feet of motorized traffic, it shall be a violation for any person to drive a motor vehicle at a speed in excess of 20 miles per hour while traveling on a park zone street.

D. On any day when children are present and within 50 feet of motorized traffic, it shall be a violation for any driver traveling on a park zone street to fail to come to a complete stop at a stop sign or red light, and for any driver to fail to come to a complete stop at a red light before turning right onto a park zone street.

Section 2. All ordinances, resolutions and orders, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby superseded and waived.

Section 3. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance.

Section 4. This Ordinance shall be in full force and effect upon passage, approval, and publication in pamphlet form, as provided by law.

ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019, pursuant to roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019.

---

Jeffrey R. Magnussen  
Village President

ATTEST:

---

Linda Vasquez  
Village Clerk

DR F

CERTIFICATE

The undersigned hereby certifies:

1. I am the Village Clerk for the Village of Hampshire, Kane County, Illinois.
2. On \_\_\_\_\_, 2019, the Corporate Authorities of the Village enacted this Ordinance No. 19 - \_\_\_\_, which provided by its terms that it shall be published in pamphlet form.
3. The pamphlet form of this Ordinance was duly prepared by me, and a copy of said Ordinance was thereafter posted in the Village Hall at 234 South State Street in the Village, commencing on \_\_\_\_\_ and continuing thereafter for at least the next following ten (10) days.
4. A copy of this Ordinance was also available for public inspection, after the date of its enactment, and upon request, at the Office of the Village Clerk.

---

Linda Vasquez  
Village Clerk

No. 19 –

**AN ORDINANCE  
AMENDING THE VILLAGE BUILDING REGULATIONS TO ESTABLISH  
CERTAIN HOURS FOR CONSTRUCTION ACTIVITIES IN THE VILLAGE**

WHEREAS, the Village has previously enacted various building regulations applicable throughout the Village; and

WHEREAS, to date, the Village has also in various agreements for annexation and/or development established a general policy of limiting the hours for construction activities on certain properties in the Village; and

WHEREAS, the Corporate Authorities at this time deem it necessary and advisable to establish certain regulations governing the hours allowed for construction activities throughout the Village.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The Hampshire Municipal Code of 1985, as amended, shall be and hereby is further amended to establish certain regulations governing the hours for construction activities in the Village, and establishing penalties for violation of same, in words and figures as follows:

CHAPTER 5 BUILDING REGULATIONS  
ARTICLE XIX CONSTRUCTION HOURS; PENALTY

5-19-1. Construction Hours.

A. Prohibitions. Except as provided in subsection B of this section, and except as may otherwise be agreed by the Corporate Authorities as to annexation or development of a specific property, no person shall engage in any construction activities in the Village during the following times:

1. On a property located in any residential zoning district, prior to 7:00 a.m. or after 9:00 p.m., any day.

2. On a property located in any business or manufacturing zoning district:

a) Prior to 6:00 a.m. or after 8:00 p.m., Monday through Friday;

b) At any time on any Saturday, Sunday, or any legal holiday observed in the Village, unless otherwise allowed by special permit as specified in subsection B of this section.

B. Special Permit. Construction activities may be conducted by a person at such times as are specified by special permit issued by the Village. A special permit shall specify the time(s) allowed for construction activities.

1. A Special Permit may be issued for construction activities on a property located in a business or manufacturing zoning district, for Saturday, Sunday, or any legal holiday observed in the Village, for certain hours between 8:00 a.m. and 5:00 p.m. Such permit may be issued by the Village President or his designee upon written application therefor.

2. A Special Permit may otherwise be issued by the Village President or his designee for construction activities on any property, for any hours, but only if he finds that:

a) Issuance of the permit is in the interest of public health or safety; or

b) The permit is necessary to avoid substantial loss or inconvenience to an interested party, and the public health and safety will not be impaired.

C. Any person cited for a violation of this section shall immediately cease all construction activities; and may be charged with a new and separate offense if construction activities are not so halted or are resumed at any prohibited time thereafter.

5-19-2. Definitions. For purposes of this section, "construction activities" shall mean any construction, installation, erection, demolition, repair or maintenance of any structure, flatwork or landscaping and shall include but not be limited to excavation, cement work, other flatwork, hammering, cutting/sawing, drilling, operation of power tools, and/or operation of motorized equipment.

5-19-3. Penalty. Any person who is found to have violated this section shall be fined an amount not less than one hundred dollars (\$100.00), and not more than seven hundred fifty dollars (\$750.00), and shall pay any applicable court costs.

Section 2. Any and all ordinances, resolutions, and orders, or parts thereof, which are in conflict with the provisions of this Ordinance, to the extent of any such conflict, are hereby superseded and waived.

Section 3. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval, and publication in pamphlet form, as provided by law.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

\_\_\_\_\_  
Jeffrey R. Magnussen  
Village President

ATTEST:

\_\_\_\_\_  
Linda Vasquez  
Village Clerk

**CERTIFICATE OF PUBLICATION IN PAMPHLET FORM**

The undersigned hereby certifies:

1. I am the Village Clerk for the Village of Hampshire, Kane County, Illinois.
2. On \_\_\_\_\_, 2019, the Corporate Authorities of the Village enacted this Ordinance No. 19 - \_\_\_, which provided by its terms that it shall be published in pamphlet form.
3. The pamphlet form of this Ordinance was duly prepared by me, and a copy of said Ordinance was thereafter posted in the Village Hall at 234 South State Street in the Village, commencing on \_\_\_\_\_ \_\_, 2019 and continuing thereafter for at least the next following ten (10) days.
4. A copy of this Ordinance was also available for public inspection, after the date of its enactment, and upon request, at the Office of the Village Clerk.

\_\_\_\_\_  
Linda Vasquez  
Village Clerk

R F

No. 19 -

**AN ORDINANCE  
AMENDING THE POLICE REGULATIONS OF THE VILLAGE  
GOVERNING SALE AND POSSESSION OF TOBACCO PRODUCTS**

WHEREAS, Section 11-20-3 of the Illinois Municipal Code grants to municipalities the authority to regulate the possession and sale of tobacco products in the Village; and

WHEREAS, in Article 2: Police Regulations, the Village has previously enacted various regulations governing conduct in the Village, including possession and sale of tobacco products; and

WHEREAS, by PA 101-2, the State of Illinois has raised the minimum age for purchase of tobacco products to 21 years of age, effective July 1, 2019; and

WHEREAS, the Corporate Authorities at this time deem it necessary and advisable to amend and modify the Village's police regulations to regulate the possession, use, and sale of, and other matters relating to, tobacco products to better insure the health, safety and welfare of the residents of the Village.

NOW, THEREFORE, BE IT ORDAINED, BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The Hampshire Municipal Code, as previously amended, shall be and is hereby further amended to amend and modify Chapter 2: Police Regulations, to raise the age for purchase of tobacco products in the Village to 21 years of age, in words and figures, as follows:

CHAPTER 4	BUSINESS REGULATIONS
ARTICLE IX	TOBACCO PRODUCTS
SECTION 4-9-2	PROHIBITIONS

4-9-1 DEFINITIONS: For purpose of this Article \* \* \*

ELECTRONIC CIGARETTE: Means:

A. Any device that employs a battery or other mechanism to heat a solution or substance to produce a vapor or aerosol intended for inhalation;

B. Any cartridge or container of a solution or substance intended to be used with or in the device or to refill the device; or

C. Any solution or substance, whether or not it contains nicotine, intended for use in the device.

D. "Electronic cigarette" includes, but is not limited to, any electronic nicotine delivery system, electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, or similar product or device, and any components or parts that can be used to build the product or device.

E. "Electronic cigarette" does not include the following: cigarettes (as defined in section 1 of the Illinois Cigarette Tax Act), and tobacco products (as defined in section 10-5 of the Tobacco Products Tax Act of 1995); tobacco product and electronic cigarette as defined in this section; or any product approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for that approved purpose; any asthma inhaler prescribed by a physician for that condition and being marketed and sold solely for that approved purpose; any asthma inhaler prescribed by a physician for that condition and is being marketed and sold solely for that approved purpose; or any therapeutic product approved for use under the Compassionate Use of Medical Cannabis Pilot Program Act.

#### 4-9-2. PROHIBITIONS:

A. No person under 21 years of age shall purchase any tobacco product, electronic cigarette, or alternative nicotine product.

B. Except as otherwise provided in this Section, no person under 18 years of age shall possess any tobacco product, electronic cigarette, or alternative nicotine product in any form, anywhere in the Village.

C. No person shall sell, buy for, distribute samples of, give away, or furnish any tobacco product, electronic cigarette, or alternative nicotine product to any person under 21 years of age.

D. Before selling, offering for sale, giving or furnishing a tobacco product, electronic cigarette, or alternative nicotine product to another person, the person selling, offering for sale, giving or furnishing such product shall verify that the purchaser or recipient is not less than 21 years of age by:

1. Examining from any person that reasonably appears to be under 30 years of age a government-issued photographic identification that establishes the person to be 21 years of age or older; or

2. For sales of such products via internet, or other remote sales method, performing an age verification through an independent third party age verification service that compares information available from public records to the personal information entered by the purchaser or recipient during the ordering process that establishes the person to be 21 years of age or older.

E. No person under 16 years of age may sell any tobacco product, electronic cigarette, or alternative nicotine product at a retail establishment selling tobacco products, electronic cigarettes, or alternative nicotine products; and no person shall engage, employ, or permit any person under 16 years of age to sell any tobacco product, electronic cigarette, or alternative nicotine product at a retail establishment in the Village. This subsection does not apply to a sales clerk in a family-owned business which can prove that the sale clerk is in fact a son or daughter of the owner.

F. No person under 21 years of age, in the furtherance or facilitation of obtaining any tobacco product, electronic cigarette, or alternative nicotine product, shall misrepresent his or her identity or age, and no person shall possess, use, or display a false or forged identification document for such purpose, or transfer, alter or deface an identification card.

4-9-3. EXCEPTIONS. It is not a violation of this Act for a person under 21 years of age to purchase or possess a tobacco product, electronic cigarette, or alternative nicotine product, if the person under the age of 21 purchases or is given the tobacco product, electronic cigarette, or alternative nicotine product in any of its forms from a retail seller of tobacco products, electronic cigarettes, or alternative nicotine products, or an employee of the retail seller, pursuant to a plan or action to investigate, patrol, or otherwise conduct a "sting operation" or enforcement action against a retail seller of tobacco products, electronic cigarettes, or alternative nicotine products or a person employed by the retail seller of tobacco products, electronic cigarettes, or alternative nicotine products or on any premises authorized to sell tobacco products, electronic cigarettes, or alternative nicotine products, to determine if tobacco products, electronic cigarettes, or alternative nicotine products are being sold or given to persons under 21 years of age if the "sting operation" or enforcement action is approved by, conducted by, or conducted on behalf of the Department of State Police, the county sheriff, a municipal police department, the Department of Revenue, the Department of Public Health, or a local health department. The results of any sting operation or enforcement action, including the name of the clerk, shall be provided to the retail seller within 7 business days of the result.

Section 2. Any and all ordinances, resolutions, and orders, or parts thereof, which are in conflict with the provisions of this Ordinance, to the extent of any such

conflict, are hereby superseded and waived.

Section 3. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval, and publication in pamphlet form, as provided by law.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

\_\_\_\_\_  
Jeffrey R. Magnussen  
Village President

ATTEST:

\_\_\_\_\_  
Linda Vasquez  
Village Clerk

**CERTIFICATE**

The undersigned hereby certifies:

1. I am the Village Clerk for the Village of Hampshire, Kane County, Illinois.
2. On \_\_\_\_\_, 2019, the Corporate Authorities of the Village enacted this Ordinance No. 19 - \_\_\_\_\_, which provided by its terms that it shall be published in pamphlet form.
3. The pamphlet form of this Ordinance was duly prepared by me, and a copy of said Ordinance was thereafter posted in the Village Hall at 234 South State Street, Hampshire, Illinois, commencing on \_\_\_\_\_, 2019 and continuing thereafter for at least the next following ten (10) days.
4. A copy of this Ordinance was also available for public inspection, after the date of its enactment, and upon request, at the Office of the Village Clerk.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Linda Vasquez  
Village Clerk

# VILLAGE OF HAMPSHIRE

Accounts Payable

**August 22, 2019**

The President and Board of Trustees of the Village of Hampshire  
Recommends the following Warrant in the amount of

**Total: \$128,755.15**

To be paid on or before  
August 28, 2019

Village President: \_\_\_\_\_

Attest: \_\_\_\_\_

Village Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

# VILLAGE OF HAMPSHIRE

Accounts Payable

**August 22, 2019**

The President and Board of Trustees of the Village of Hampshire  
Recommends the following **Employee/Trustee:** Brian Haydysch, Caitlin Menecely, James Reece, Nicholas Orsolini,  
And Mark Montgomery  
Warrant in the amount of

**Total: \$163.39**

To be paid on or before  
August 28, 2019

Village President: \_\_\_\_\_

Attest: \_\_\_\_\_

Village Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

INVOICES DUE ON/BEFORE 11/30/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ALME	ALPHA MEDIA						
419055-1	07/31/19	01	ADVERTISING COON CREEK	070020024385		08/31/19	1,164.00
			INVOICE TOTAL:				1,164.00
419055-2	08/11/19	01	ADVERTISING COON CREEK	070020024385		09/11/19	836.00
			INVOICE TOTAL:				836.00
			VENDOR TOTAL:				2,000.00
B&F	B&F CONSTRUCTION CODE SERVICES						
51897	08/08/19	01	SINGLE FAMILY PLAN REVIEW	010010024390		09/08/19	100.00
			INVOICE TOTAL:				100.00
51917	08/12/19	01	SINGLE FAMILY PLAN REVIEW	010010024390		09/12/19	100.00
			INVOICE TOTAL:				100.00
51918	08/12/19	01	SINGLE FAMILY PLAN REVIEW	010010024390		09/12/19	100.00
			INVOICE TOTAL:				100.00
			VENDOR TOTAL:				300.00
B&KPO	B & K POWER EQUIPMENT INC.						
157617	07/31/19	01	CHAIN SAW	010030034680		08/31/19	43.98
			INVOICE TOTAL:				43.98
			VENDOR TOTAL:				43.98
BECO	BESTLER CORP.						
I10237	08/05/19	01	MEADOWDALE DIG	3000010024160		09/05/19	530.00
			INVOICE TOTAL:				530.00
			VENDOR TOTAL:				530.00
BEFA	BEAN'S FARM, INC.						
2337	08/05/19	01	DIRT	010030024130		09/05/19	100.00
			INVOICE TOTAL:				100.00
			VENDOR TOTAL:				100.00



DATE: 08/20/19  
 TIME: 13:41:24  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/30/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
CASE CARDMEMBER SERVICE							
JULY 2019	08/06/19	01	LL PAYPAL GOVHR USA	010010034650		09/01/19	100.00
		02	MM ATT BILL	300010024230			4.33
		03	BT UPS STORE	010020024320			247.32
			INVOICE TOTAL:				351.65
			VENDOR TOTAL:				351.65
CB&S CERTIFIED BALANCE AND SCALE							
23923	07/29/19	01	WWTP CLEANING AND CALIBRATION	310010024380		08/29/19	915.00
			INVOICE TOTAL:				915.00
			VENDOR TOTAL:				915.00
CECH CENTEGRA OCCUPATIONAL HEALTH							
228262	07/26/19	01	MM DRUG SCREEN	010030024380		08/26/19	35.00
			INVOICE TOTAL:				35.00
			VENDOR TOTAL:				35.00
CHPA CHAMPION PAVING CORP.							
611746	08/02/19	01	WASHINGTON	010030024130		09/02/19	800.00
		02	EDGEWOOD	010030024130			1,000.00
		03	PATRICIA	010030024130			1,000.00
		04	TUSCANY WATER REPAIR	300010024160			1,000.00
			INVOICE TOTAL:				3,800.00
			VENDOR TOTAL:				3,800.00
CONEN CONSTELLATION NEW ENERGY, INC.							
15460887601	08/06/19	01	ENERGY CHARGES	300010024260		09/06/19	67.65
			INVOICE TOTAL:				67.65
			VENDOR TOTAL:				67.65
CUBE CULLIGAN OF BELVIDERE							

INVOICES DUE ON/BEFORE 11/30/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----------	--------------	--------	-------------	-----------	--------	----------	----------

CUBE CULLIGAN OF BELVIDERE

SEPT 2019	07/31/19	01	PW STREETS BOTTLE WATER	010030024280		08/26/19	76.10	
		02	PW WATER BOTTLE WATER	300010024280			51.80	
							INVOICE TOTAL:	127.90
							VENDOR TOTAL:	127.90

DIEN DIRECT ENERGY BUSINESS

SEPT 2019	08/09/19	01	1510867	300010024260		09/09/19	971.62	
		02	151.796	300010024260			2,509.50	
		03	1510797	310010024260			7,501.65	
		04	1510866	310010024260			110.28	
							INVOICE TOTAL:	11,093.05
							VENDOR TOTAL:	11,093.05

EET ENGINEERING ENTERPRISES, INC.

AUG 2019	08/06/19	01	HA1604 LOVE'S INV67175	010000002072		09/06/19	1,720.50	
		02	HA1706 PRI UTY PERMIT INV67176	010010024361			105.75	
		03	HA1814 METRIX INV67177	010000002109			6,463.75	
		04	HA1816 DAYTON INV67178	010000002115			2,944.50	
		05	HA1818 PETAG INV67179	010000002114			3,092.50	
		06	HA1833 STANLEY EAST INV67180	010000002144			925.00	
		07	HA1834 THORTNTONS INV67181	010000002130			3,194.00	
		08	HA1900 GEN ENG 2019 INV67182	010010024360			360.00	
		09	HA1901 GEN ENG WTR INV67183	300010024360			90.00	
		10	HA1902 GEN ENG WTEWTR INV67184	310010024360			630.00	
		11	HA1903 TRUCK COUNTRY INV67185	010000002116			401.00	
		12	HA1904 ZOING MAP INV67186	010010024360			48.75	
		13	HA1906 CDBG FUND INV67187	010010024360			92.50	
		14	HA1911 STANLEY NORTH INV67188	010000002133			92.50	
							INVOICE TOTAL:	20,160.75
							VENDOR TOTAL:	20,160.75

EKLC ELGIN KEY & LOCK CO., INC.

INVOICES DUE ON/BEFORE 11/30/2019

INVOICE #	VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
EKLK ELGIN KEY & LOCK CO., INC.								
190912		06/25/19	01	NEW CYLS FOR WELL/REKEY	300010024100		07/25/19	714.78
								INVOICE TOTAL:
								VENDOR TOTAL:
FVOA FOX VALLEY OPERATORS ASSOC								
080119A		08/01/19	01	FVOA DUES	310010024430		08/14/19	220.00
								INVOICE TOTAL:
								VENDOR TOTAL:
GRAI GRAINGER								
9253960075		08/02/19	01	MISC SUPPLIES	310010034670		09/04/19	313.20
								INVOICE TOTAL:
								VENDOR TOTAL:
HAUPA HAMPSHIRE AUTO PARTS								
529290		07/25/19	01	SUPPLIES	310010034670		08/25/19	387.94
								INVOICE TOTAL:
								VENDOR TOTAL:
530299		08/06/19	01	BATTERIES FOR LOCATOR	010030034680		09/06/19	17.80
								INVOICE TOTAL:
								VENDOR TOTAL:
530302		08/06/19	01	VOTAGE METER	010030034680		09/06/19	48.36
								INVOICE TOTAL:
								VENDOR TOTAL:
530376		08/06/19	01	SWEEPER	010030034670		09/06/19	19.98
								INVOICE TOTAL:
								VENDOR TOTAL:
			02	CREDIT FROM INV 529930	010030034670			-9.94
								INVOICE TOTAL:
								VENDOR TOTAL:
530453		08/07/19	01	LAMP	010030034680		09/06/19	21.28
								INVOICE TOTAL:
								VENDOR TOTAL:
530649		08/09/19	01	GREASE GUN	310010034670		09/09/19	17.99
								INVOICE TOTAL:
								VENDOR TOTAL:

DATE: 08/20/19  
 TIME: 13:41:24  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/30/2019

INVOICE #	VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
HAUVA HAMPSHIRE AUTO PARTS								
530904		08/12/19	01	TORCH	010030034680		09/12/19	18.99
				INVOICE TOTAL:				18.99
530907		08/12/19	01	REGULATOR	310010034670		09/12/19	40.60
				INVOICE TOTAL:				40.60
				VENDOR TOTAL:				563.00
HAIN HAWKINS, INC.								
4552432		08/01/19	01	WWTP POLYMER	310010034680		09/01/19	4,578.20
				INVOICE TOTAL:				4,578.20
4560158		08/05/19	01	WWTP ALUM	310010034680		09/05/19	6,169.91
				INVOICE TOTAL:				6,169.91
				VENDOR TOTAL:				10,748.11
HDSUWA CORE & MAIN								
K922396		08/02/19	01	TORCH FOR WATER VAN	300010034670		09/02/19	1,009.00
				INVOICE TOTAL:				1,009.00
L015351		08/13/19	01	CORP STOP	300010034670		09/13/19	183.75
				INVOICE TOTAL:				183.75
				VENDOR TOTAL:				1,192.75
DUES8582 ILEAS ILEAS								
		07/01/19	01	ANNUAL MEMBERSHIP DUES	010020024430		08/01/19	120.00
				INVOICE TOTAL:				120.00
				VENDOR TOTAL:				120.00
INFO INTOXIMETERS, INC.								
634631		08/02/19	01	MOUTH PIECE	010020034680		09/02/19	62.85
				INVOICE TOTAL:				62.85
				VENDOR TOTAL:				62.85

INVOICES DUE ON/BEFORE 11/30/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
IRRF	ILLINOIS PUBLIC RISK FUND						
58682	08/14/19	01	OCT'S WORKERS' COMP	010010024210		09/14/19	1,189.34
		02	OCT'S WORKERS' COMP	300010024210			1,189.33
		03	OCT'S WORKERS' COMP	310010024210			1,189.33
			INVOICE TOTAL:				3,568.00
			VENDOR TOTAL:				3,568.00
JARE	JAMES REECE						
AUG 2019	08/20/19	01	CELL PHONE STIPEND	010020024230		09/20/19	40.00
			INVOICE TOTAL:				40.00
			VENDOR TOTAL:				40.00
KCCC	JEFFREY R KEEGAN						
AUG 2019	08/01/19	01	VH CLEANING 8-7 & 8-21	010010024380		09/01/19	100.00
			INVOICE TOTAL:				100.00
			VENDOR TOTAL:				100.00
LEON	LEADS ONLINE						
252090	08/08/19	01	INVESTIGATION SYSTEM	090010064800		09/08/19	1,552.67
			INVOICE TOTAL:				1,552.67
			VENDOR TOTAL:				1,552.67
MAMO	MARK MONTGOMERY						
081319	08/13/19	01	REIMBURSE DW RADIAM SAMPLES	300010024320		09/13/19	18.39
			INVOICE TOTAL:				18.39
			VENDOR TOTAL:				18.39
MARSCH	MARK SCHUSTER, P.C.						
AUG 2019	08/07/19	01	100.001 MISC MATTERS	010010024370		09/07/19	1,590.00
		02	100.002 MEETINGS	010010024370			770.00

INVOICES DUE ON/BEFORE 11/30/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT	
MARSCH MARK SCHUSTER, P.C.								
AUG 2019	08/07/19	03	100.007 PROSECUTION	010010024370		09/07/19	1,269.00	
		04	100.041 PD	010020024370			540.00	
		05	100.148 WILLIAM RYAN HOMES	010000002059			135.00	
		06	100.164 DUT PROSECUTION	010020024370			594.00	
		07	100.171 BOARD OF PC	010060024370			410.00	
		08	100.172 STANLEY	010000002087			2,310.00	
		09	100.206 METRIX	010000002109			75.00	
		10	100.137 RICHARDS/HAMP CORP	010000002084			300.00	
							INVOICE TOTAL:	7,993.00
							VENDOR TOTAL:	7,993.00
MATE MIDAMERICAN TECHNOLOGY INC								
13591	08/07/19	01	LOCATOR REPAIR	010030034680		09/07/19	516.00	
							INVOICE TOTAL:	516.00
							VENDOR TOTAL:	516.00
MECO MEDIACOM								
SEPT 2019	08/09/19	01	VH INTERNET	010010024230		09/06/19	66.90	
							INVOICE TOTAL:	66.90
							VENDOR TOTAL:	66.90
METL METLIFE								
AUG FOR SEPT 2019	07/16/19	01	AD	010010014031		08/01/19	120.60	
		02	PD	010020014031			1,082.75	
		03	STREETS	010030014031			532.20	
		04	SEWER	310010014031			167.05	
		05	WATER	300010014031			392.06	
							INVOICE TOTAL:	2,294.66
							VENDOR TOTAL:	2,294.66

MUMADI MUNICIPAL MARKING DISTRIBUTOR

DATE: 08/20/19  
 TIME: 13:41:24  
 ID: AP441000.MOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/30/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
MUMADI MUNICIPAL MARKING DISTRIBUTOR							
27248	08/01/19	01	MARKING FLAGS	010030034680		08/31/19	142.00
						INVOICE TOTAL:	142.00
						VENDOR TOTAL:	142.00
NICOR NICOR							
AUG 2019	08/08/19	01	66-55-16-4647 5	310010024260		09/24/19	110.12
		02	19-61-05-1000 0	310010024260			38.41
		03	87-56-68-1000 5	300010024260			149.82
						INVOICE TOTAL:	298.35
						VENDOR TOTAL:	298.35
NIOR NICHOLAS ORSOLINI							
AUG 2019	08/20/19	01	CELL PHONE STIPEND	010020024230		09/20/19	40.00
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	40.00
OFDE OFFICE DEPOT, INC.							
348424190001	07/25/19	01	SUPPLIES	010020034650		08/24/19	48.49
						INVOICE TOTAL:	48.49
						VENDOR TOTAL:	48.49
PAGL PATRIOT GLASS & GLAZING, INC.							
2019-381	08/12/19	01	FURNISHED & INSTALLED GLASS	010010034670		09/12/19	225.00
						INVOICE TOTAL:	225.00
						VENDOR TOTAL:	225.00
PDC PDC LABORATORIES, INC.							
19378957	07/31/19	01	WATER TESTING SUPPLIES	300010024380		08/31/19	289.00
						INVOICE TOTAL:	289.00

DATE: 08/20/19  
 TIME: 13:41:24  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

PAGE: 10

INVOICES DUE ON/BEFORE 11/30/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
PDC	PDC LABORATORIES, INC.						
19379245	08/01/19	01	WATER TESTING SUPPLIES	300010024380		09/01/19	110.00
						INVOICE TOTAL:	110.00
						VENDOR TOTAL:	399.00
PEBASO	PETER BAKER & SON CO.						
25946	07/31/19	01	STORM REPAIR POTHOLE PATCH	010030024130		08/31/19	100.45
						INVOICE TOTAL:	100.45
						VENDOR TOTAL:	100.45
PETPRO	PETERSEN FUELS, INC.						
AUG 2019	07/31/19	01	STREETS FUEL	010030034660		08/31/19	302.19
		02	SSA FUEL	520010024999			164.71
						INVOICE TOTAL:	466.90
						VENDOR TOTAL:	466.90
PMSI	PREVENTATIVE MAINTENANCE						
212587	08/06/19	01	SAFETY TEST	010030024110		09/06/19	36.00
						INVOICE TOTAL:	36.00
						VENDOR TOTAL:	36.00
POTS	POMP'S TIRE SERVICE, INC.						
640073336	08/07/19	01	FLAT ON NEW HOLLAND TRACTOR	010030024120		09/07/19	114.50
						INVOICE TOTAL:	114.50
						VENDOR TOTAL:	114.50
QUUCO	QUILL CORPORATION						
9221427	08/05/19	01	SUPPLIES	010030034680		09/04/19	171.90
						INVOICE TOTAL:	171.90
9253324	08/06/19	01	PAPER SUPPLIES	010030034670		09/06/19	49.99
						INVOICE TOTAL:	49.99

INVOICES DUE ON/BEFORE 11/30/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
TEK	TEKLAB, INC	232353	08/06/19 01 WWTP	310010024380		09/05/19	691.00
INVOICE TOTAL:							691.00
VENDOR TOTAL:							691.00
THMI	THIRD MILLENNIUM ASSOC, INC.	23771	08/07/19 01 W/S/R LATE NOTICE	290010024340		09/07/19	112.16
INVOICE TOTAL:							112.15
VENDOR TOTAL:							112.15
TOSQ	TOWNSQUARE MEDIA ROCKFORD	1143642-1	07/31/19 01 ADVERTISING COON CREEK	070020024385		08/31/19	906.00
INVOICE TOTAL:							906.00
VENDOR TOTAL:							906.00
USBL	USA BLUEBOOK	966908	07/31/19 01 DWTP CHEMICAL TRANSFER PUMP	300010034670		08/31/19	894.75
INVOICE TOTAL:							894.75
VENDOR TOTAL:							894.75
VSP	VISION SERVICE PLAN (IL)	COVERAGE AUG 2019	08/20/19 01 AD	010010014037		08/20/19	22.69
INVOICE TOTAL:							122.23
VENDOR TOTAL:							122.23
			02 PD	010020014037			59.89
			03 STREETS	010030014037			18.40
			04 SEWER	310010014037			41.55
			05 WATER	300010014037			264.76
INVOICE TOTAL:							264.76
VENDOR TOTAL:							264.76
VUMA	VULCAN MATERIALS						

DATE: 08/20/19  
 TIME: 13:41:24  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/30/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
VUMA			VULCAN MATERIALS				
32053099	07/30/19	01	ROAD STONE	010030024130		08/30/19	421.57
						INVOICE TOTAL:	421.57
						VENDOR TOTAL:	421.57
MSU			WATER SOLUTIONS UNLIMITED, INC				
31845	07/31/19	01	DWTP CHEMICALS	300010034680		08/31/19	4,523.22
						INVOICE TOTAL:	4,523.22
						VENDOR TOTAL:	4,523.22
TOTAL ALL INVOICES:							128,918.54

**Village of Hampshire**  
**Budget Versus Actual Report Overview**  
**July 2019**

	<u>2019-2020 Budget</u>	<u>2019-2020 Actual</u>	<u>% of Budget</u>
<u>General Fund</u>			
Revenue	4,339,462	1,389,210	32%
Expenditures/Expense	4,666,105	994,191	21%
YTD Surplus/(Deficit)	<u>(326,643)</u>	<u>395,019</u>	
<u>Special Revenue Funds</u>			
Revenue	517,273	156,048	30%
Expenditures/Expense	1,089,657	158,270	15%
YTD Surplus/(Deficit)	<u>(572,384)</u>	<u>(2,222)</u>	
<u>Capital Project Funds</u>			
Revenue	94,550	15,019	16%
Expenditures/Expense	580,000	5,043	1%
YTD Surplus/(Deficit)	<u>(485,450)</u>	<u>9,976</u>	
<u>Enterprise Funds</u>			
Revenue	3,392,543	794,214	23%
Expenditures/Expense	3,065,883	821,249	27%
YTD Surplus/(Deficit)	<u>326,660</u>	<u>(27,035)</u>	
<u>Total Village</u>			
Revenue	8,343,828	2,354,491	28%
Expenditures/Expense	9,401,645	1,978,753	21%
YTD Surplus/(Deficit)	<u>(1,057,817)</u>	<u>375,738</u>	
<u>Agency Funds</u>			
Revenue	2,010,550	1,095,241	54%
Expenditures/Expense	2,225,317	5,305,329	238%
YTD Surplus/(Deficit)	<u>(214,767)</u>	<u>(4,210,088)</u>	
<u>Pension Trust Fund</u>			
Revenue	388,200	30,386	8%
Expenditures/Expense	64,411	31,471	49%
YTD Surplus/(Deficit)	<u>323,789</u>	<u>(1,085)</u>	

Village of Hampshire  
 Budget Versus Actual Report - General Fund Summary  
 July 2019

	General Fund (01)		
	<u>2019-2020</u> Budget	<u>2019-2020</u> Actual	% of Budget
<b>GENERAL FUND REVENUE</b>			
Property Tax	982,972	525,159	53%
Intergovernmental	1,958,110	513,361	26%
Service Fees	73,040	-	0%
Investment Income	11,500	14,851	129%
Reimbursable	191,315	95,984	50%
Licenses, Fines, Permits, Fees	276,750	175,316	63%
Other Income	808,775	64,539	8%
Transfers In	37,000	-	0%
<b>TOTAL GENERAL FUND REVENUE</b>	<b>4,339,462</b>	<b>1,389,210</b>	<b>32%</b>
<b>GENERAL FUND EXPENSE</b>			
<b>ADMINISTRATION</b>			
Personal Services	405,024	73,157	18%
Contractual Services	572,990	120,665	21%
Commodities	16,850	10,436	62%
Other Expenses	83,963	2,625	3%
Capital Outlay	17,500	4,185	24%
Transfers	-	-	0%
<b>TOTAL ADMINISTRATION</b>	<b>1,096,327</b>	<b>211,068</b>	<b>19%</b>
<b>POLICE</b>			
Personal Services	1,706,859	347,199	20%
Contractual Services	227,307	124,535	55%
Commodities	64,850	13,260	20%
Capital Outlay	117,183	37,916	32%
<b>TOTAL POLICE</b>	<b>2,116,199</b>	<b>522,910</b>	<b>25%</b>
<b>STREET DEPARTMENT</b>			
Personal Services	450,380	103,547	23%
Contractual Services	291,500	98,884	34%
Commodities	63,000	24,595	39%
Other Expenses	65,226	2,249	3%
Capital Outlay	569,820	28,368	5%
<b>TOTAL STREET DEPARTMENT</b>	<b>1,439,926</b>	<b>257,643</b>	<b>18%</b>
<b>PLANNING DEPARTMENT</b>			
Personal Services	2,067	172	8%
<b>TOTAL PLANNING DEPARTMENT</b>	<b>2,067</b>	<b>172</b>	<b>8%</b>
<b>ZONING DEPARTMENT</b>			
Personal Services	2,067	237	11%
Contractual Services	500	-	0%
<b>TOTAL ZONING DEPARTMENT</b>	<b>2,567</b>	<b>237</b>	<b>9%</b>
<b>POLICE COMMISSION</b>			
Personal Services	969	969	100%
Contractual Services	8,000	1,192	15%
Other Expenses	-	-	-
Commodities	50	-	0%
<b>TOTAL POLICE COMMISSION</b>	<b>9,019</b>	<b>2,161</b>	<b>24%</b>
<b>TOTAL GENERAL FUND EXPENSE</b>	<b>4,666,105</b>	<b>994,191</b>	<b>21%</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>(326,643)</b>	<b>395,019</b>	

Village of Hampshire  
 Budget Versus Actual Report - Special Revenue Fund Summary  
 July 2019

	Tax Increment Financing (05)			Hotel/Motel Tax (07)		
	2019-2020	2019-2020	% of Budget	2019-2020	2019-2020	% of Budget
	Budget	Actual		Budget	Actual	
<b>REVENUE</b>						
Property Tax	37,325	18,838	50%	-	-	0%
Intergovernmental	-	-	0%	-	-	0%
Investment Income	10	5	100%	800	198	25%
Licenses, Fines, Permits, Fees	-	-	0%	20,000	6,705	34%
Other Income	-	-	0%	-	-	0%
Transfers	45,000	-	0%	-	-	0%
<b>TOTAL REVENUE</b>	<b>82,335</b>	<b>18,843</b>	<b>23%</b>	<b>20,800</b>	<b>6,903</b>	<b>33%</b>
<b>EXPENSE</b>						
Contractual Services	2,500	660		-	-	0%
Commodities	-	-	0%	-	-	0%
Other Expenses	78,225	19,250	25%	26,000	21,500	83%
<b>TOTAL EXPENSE</b>	<b>80,725</b>	<b>19,910</b>	<b>25%</b>	<b>26,000</b>	<b>21,500</b>	<b>121%</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>1,610</b>	<b>(1,067)</b>		<b>(5,200)</b>	<b>(14,597)</b>	

	Revolving Loan (08)			Evidence (09)		
	2019-2020	2019-2020	% of Budget	2019-2020	2019-2020	% of Budget
	Budget	Actual		Budget	Actual	
<b>REVENUE</b>						
Property Tax	-	-	0%	-	-	0%
Intergovernmental	-	-	0%	-	-	0%
Investment Income	-	-	0%	5	-	
Licenses, Fines, Permits, Fees	-	-	0%	-	-	0%
Other Income	-	-	0%	250	-	0%
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>255</b>	<b>-</b>	<b>0%</b>
<b>EXPENSE</b>						
Contractual Services	-	-	0%	-	-	0%
Commodities	-	-	0%	-	-	0%
Other Expenses	-	-	0%	1,000	-	
<b>TOTAL EXPENSE</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>1,000</b>	<b>-</b>	<b>0%</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>-</b>	<b>-</b>		<b>(745)</b>	<b>-</b>	

	Road and Bridge (10)			Motor Fuel Tax (15)		
	2019-2020	2019-2020	% of Budget	2019-2020	2019-2020	% of Budget
	Budget	Actual		Budget	Actual	
<b>REVENUE</b>						
Property Tax	109,043	59,514	55%	-	-	0%
Intergovernmental	-	-		138,747	33,885	24%
Investment Income	55	2		3,171	3,357	106%
Licenses, Fines, Permits, Fees	-	-	0%	-	-	0%
Other Income	-	-	0%	100,000	-	0%
<b>TOTAL REVENUE</b>	<b>109,098</b>	<b>59,516</b>	<b>55%</b>	<b>241,918</b>	<b>37,242</b>	<b>15%</b>
<b>EXPENSE</b>						
Contractual Services	150,000	80,741	54%	559,475	-	0%
Commodities	-	-	0%	150,000	-	0%
Other Expenses	-	-	0%	-	-	0%
<b>TOTAL EXPENSE</b>	<b>150,000</b>	<b>80,741</b>	<b>54%</b>	<b>709,475</b>	<b>-</b>	<b>0%</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>(40,902)</b>	<b>(21,225)</b>		<b>(467,557)</b>	<b>37,242</b>	

	SSA #2-26 (52)		
	2019-2020	2019-2020	% of Budget
	Budget	Actual	
<b>REVENUE</b>			
Property Tax	62,867	33,544	53%
Intergovernmental	-	-	0%
Investment Income	-	-	0%
Licenses, Fines, Permits, Fees	-	-	0%
Other Income	-	-	0%
Transfers	-	-	0%
<b>TOTAL REVENUE</b>	<b>62,867</b>	<b>33,544</b>	<b>53%</b>
<b>EXPENSE</b>			
Personal Services	19,347	11,105	57%
Contractual Services	-	-	0%
Commodities	-	-	0%
Other Expenses	103,110	25,014	24%
<b>TOTAL EXPENSE</b>	<b>122,457</b>	<b>36,119</b>	<b>29%</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>(59,590)</b>	<b>(2,575)</b>	

Total Special Revenue Funds		
2019-2020	2019-2020	% of Budget
Budget	Actual	
209,235	111,896	53%
138,747	33,885	24%
4,041	3,562	88%
20,000	6,705	34%
100,250	-	0%
45,000	-	0%
<b>517,273</b>	<b>156,048</b>	<b>30%</b>
19,347	11,105	
711,975	81,401	11%
150,000	-	0%
208,335	65,764	32%
<b>1,089,657</b>	<b>158,270</b>	<b>43%</b>
<b>(572,384)</b>	<b>(2,222)</b>	

Village of Hampshire  
 Budget Versus Actual Report - Capital Project Fund Summary  
 July 2019

	Equipment Replacement (03)			Capital Improvement (04)		
	2019-2020	2019-2020	% of Budget	2019-2020	2019-2020	% of Budget
	Budget	Actual		Budget	Actual	
<b>REVENUE</b>						
Investment Income	15	54	360%	20	29	100%
Licenses, Fines, Permits, Fees	-	-	0%	-	-	0%
Other Income	-	-	0%	-	-	0%
Transfer from General Fund	-	-	0%	-	-	0%
<b>TOTAL REVENUE</b>	<u>15</u>	<u>54</u>	<u>360%</u>	<u>20</u>	<u>29</u>	<u>100%</u>
<b>EXPENSE</b>						
Contractual Services	-	-	0%	-	-	0%
Other Expenses	-	-	0%	-	-	0%
Capital Outlay	180,000	-	0%	-	-	0%
<b>TOTAL EXPENSE</b>	<u>180,000</u>	<u>-</u>	<u>0%</u>	<u>-</u>	<u>-</u>	<u>0%</u>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<u>(179,985)</u>	<u>54</u>		<u>20.00</u>	<u>29.00</u>	

	Public Use Fees (06)			Capital Projects/Debt Service (33)		
	2019-2020	2019-2020	% of Budget	2019-2020	2019-2020	% of Budget
	Budget	Actual		Budget	Actual	
<b>REVENUE</b>						
Investment Income	400	352	88%	5	-	100%
Licenses, Fines, Permits, Fees	28,480	4,691	16%	-	-	0%
Other Income	-	-	0%	-	-	0%
GO Bond Proceeds and Premium	-	-	0%	-	-	0%
<b>TOTAL REVENUE</b>	<u>28,880</u>	<u>5,043</u>	<u>17%</u>	<u>5</u>	<u>-</u>	<u>0%</u>
<b>EXPENSE</b>						
Contractual Services	400,000	-	0%	-	-	0%
Other Expenses	-	-	0%	-	-	0%
Capital Outlay	-	-	0%	-	-	0%
Transfers Out	82,000	-	0%	-	-	0%
<b>TOTAL EXPENSE</b>	<u>482,000</u>	<u>-</u>	<u>0%</u>	<u>-</u>	<u>-</u>	<u>0%</u>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<u>(453,120)</u>	<u>5,043</u>		<u>5</u>	<u>-</u>	

	SSA14 Cap Improv (44)			SSA16-19 Cap Improv (48)		
	2019-2020	2019-2020	% of Budget	2019-2020	2019-2020	% of Budget
	Budget	Actual		Budget	Actual	
<b>REVENUE</b>						
Investment Income	-	-	0%	-	-	0%
Licenses, Fines, Permits, Fees	-	-	0%	-	-	0%
Other Income	-	-	0%	-	-	0%
<b>TOTAL REVENUE</b>	<u>-</u>	<u>-</u>	<u>0%</u>	<u>-</u>	<u>-</u>	<u>0%</u>
<b>EXPENSE</b>						
Contractual Services	-	-	0%	-	-	0%
Other Expenses	-	-	0%	-	-	0%
Capital Outlay	-	-	0%	-	-	0%
<b>TOTAL EXPENSE</b>	<u>-</u>	<u>-</u>	<u>0%</u>	<u>-</u>	<u>-</u>	<u>0%</u>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	

	Transportation Impact Fees (64)			Early Warning (65)		
	2019-2020	2019-2020	% of Budget	2019-2020	2019-2020	% of Budget
	Budget	Actual		Budget	Actual	
<b>REVENUE</b>						
Investment Income	-	-	0%	-	-	0%
Licenses, Fines, Permits, Fees	65,440	9,816	15%	190	77	41%
Other Income	-	-	0%	-	-	0%
<b>TOTAL REVENUE</b>	<u>65,440</u>	<u>9,816</u>	<u>15%</u>	<u>190</u>	<u>77</u>	
<b>EXPENSE</b>						
Contractual Services	-	-	0%	-	-	0%
Other Expenses	-	-	0%	-	-	0%
Capital Outlay	-	5,043	100%	-	-	0%
<b>TOTAL EXPENSE</b>	<u>-</u>	<u>5,043</u>	<u>100%</u>	<u>-</u>	<u>-</u>	
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<u>65,440</u>	<u>4,773</u>		<u>190</u>	<u>77</u>	

Village of Hampshire  
 Budget Versus Actual Report - Capital Project Fund Summary  
 July 2019

	<b>Capital Improvement (70)</b>		
	<u>2019-2020</u>	<u>2019-2020</u>	<u>% of Budget</u>
	<u>Budget</u>	<u>Actual</u>	
<b>REVENUE</b>			
Investment Income	-	-	0%
Licenses, Fines, Permits, Fees	-	-	0%
Other Income	-	-	
<b>TOTAL REVENUE</b>	<u>-</u>	<u>-</u>	
<b>EXPENSE</b>			
Contractual Services	-	-	0%
Other Expenses	-	-	0%
Capital Outlay	-	-	0%
Transfers	-	-	
<b>TOTAL EXPENSE</b>	<u>-</u>	<u>-</u>	
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<u>-</u>	<u>-</u>	

	<b>Total Capital Project Funds</b>		
	<u>2019-2020</u>	<u>2019-2020</u>	<u>% of Budget</u>
	<u>Budget</u>	<u>Actual</u>	
	440	435	99%
	94,110	14,584	15%
	-	-	0%
	<u>94,550</u>	<u>15,019</u>	<u>16%</u>
	400,000	-	0%
	-	-	0%
	180,000	5,043	3%
	82,000	-	
	<u>580,000</u>	<u>5,043</u>	<u>1%</u>
	<u>(485,450)</u>	<u>9,976</u>	

Village of Hampshire  
 Budget Versus Actual Report - Enterprise Fund Summary  
 July 2019

	ARRA Loan Debt Serv Fund (28)			Garbage (29)		
	2019-2020	2019-2020	% of Budget	2019-2020	2019-2020	% of Budget
	Budget	Actual		Budget	Actual	
<b>REVENUE</b>						
Service Fees	328,800	83,953	26%	586,017	148,366	25%
Investment Income	-	-	0%	-	-	0%
Licenses, Fines, Permits, Fees	-	-	0%	2,600	600	23%
Other Income	-	9	#DIV/0!	5,860	1,581	27%
<b>TOTAL REVENUE</b>	<b>328,800</b>	<b>83,962</b>	<b>26%</b>	<b>594,477</b>	<b>150,547</b>	<b>25%</b>
<b>EXPENSE</b>						
Personal Services	-	-	0%	-	-	0%
Contractual Services	-	-	0%	590,175	147,295	25%
Commodities	-	-	0%	-	-	0%
Other Expenses	69,448	1,942	3%	-	-	0%
Capital Outlay	-	-	0%	-	-	0%
Transfers	254,500	-	0%	-	-	0%
<b>TOTAL EXPENSE</b>	<b>323,948</b>	<b>1,942</b>	<b>1%</b>	<b>590,175</b>	<b>147,295</b>	<b>25%</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>4,852</b>	<b>82,020</b>		<b>4,302</b>	<b>3,252</b>	

	Water (30)			Sewer (31)		
	2019-2020	2019-2020	% of Budget	2019-2020	2019-2020	% of Budget
	Budget	Actual		Budget	Actual	
<b>REVENUE</b>						
Service Fees	949,344	227,173	24%	1,163,400	287,257	25%
Investment Income	30	4	13%	-	-	0%
Licenses, Fines, Permits, Fees	24,000	4,021	17%	11,630	-	0%
Other Income	179,900	4,466	2%	65,500	2,387	0%
GO Refunding Bond Proceeds and Premium	-	-	0%	-	-	0%
<b>TOTAL REVENUE</b>	<b>1,153,274</b>	<b>235,664</b>	<b>20%</b>	<b>1,240,530</b>	<b>289,644</b>	<b>23%</b>
<b>EXPENSE</b>						
Personal Services	203,287	43,303	21%	150,660	39,079	26%
Contractual Services	520,100	202,663	39%	581,060	98,308	17%
Commodities	124,350	24,644	20%	69,900	19,021	27%
Other Expenses	246,123	7,102	3%	410,780	149,943	37%
Capital Outlay	100,000	23,924	24%	-	-	0%
Payment to Escrow Agent and Bond Issuance Costs	-	-	0%	-	-	0%
<b>TOTAL EXPENSE</b>	<b>1,193,860</b>	<b>301,636</b>	<b>25%</b>	<b>1,212,400</b>	<b>306,351</b>	<b>25%</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>(40,586)</b>	<b>(65,972)</b>		<b>28,130</b>	<b>(16,707)</b>	

	Water Construction (34)			ARRA Loan Cap Proj Fund (35)		
	2019-2020	2019-2020	% of Budget	2019-2020	2019-2020	% of Budget
	Budget	Actual		Budget	Actual	
<b>REVENUE</b>						
Service Fees	12,800	15,600	122%	-	-	0%
Investment Income	-	-	0%	-	-	0%
Licenses, Fines, Permits, Fees	-	-	0%	-	-	0%
Other Income	-	-	0%	-	-	0%
GO Bond/Loan Proceeds	-	-	0%	-	-	0%
<b>TOTAL REVENUE</b>	<b>12,800</b>	<b>15,600</b>	<b>122%</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>EXPENSE</b>						
Personal Services	-	-	0%	-	-	0%
Contractual Services	-	64,025	100%	-	-	0%
Commodities	-	-	0%	-	-	0%
Other Expenses	-	-	0%	-	-	0%
Capital Outlay	-	-	0%	-	-	0%
<b>TOTAL EXPENSE</b>	<b>-</b>	<b>64,025</b>	<b>100%</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>12,800</b>	<b>(48,425)</b>		<b>-</b>	<b>-</b>	

	Sewer Plant Construction (40)			Wastewater Sys Improv (41)			Total Enterprise Funds		
	2019-2020	2019-2020	% of Budget	2019-2020	2019-2020	% of Budget	2019-2020	2019-2020	% of Budget
	Budget	Actual		Budget	Actual		Budget	Actual	
<b>REVENUE</b>									
Service Fees	62,650	18,795	30%	-	-	0%	3,103,011	781,144	25%
Investment Income	-	-	0%	12	2	10%	42	6	14%
Licenses, Fines, Permits, Fees	-	-	0%	-	-	0%	38,230	4,621	12%
Other Income	-	-	0%	-	-	0%	251,260	8,443	3%
GO Bon/Loan Proceeds	-	-	0%	-	-	0%	-	-	0%
<b>TOTAL REVENUE</b>	<b>62,650</b>	<b>18,795</b>		<b>12</b>	<b>2</b>		<b>3,392,543</b>	<b>794,214</b>	<b>23%</b>
<b>EXPENSE</b>									
Personal Services	-	-	0%	-	-	0%	353,947	82,382	23%
Contractual Services	-	-	0%	-	-	0%	1,691,335	512,291	30%
Commodities	-	-	0%	-	-	0%	194,250	43,665	22%
Other Expenses	-	-	0%	-	-	0%	726,351	158,987	22%
Capital Outlay	-	-	0%	-	-	0%	100,000	23,924	24%
Payment to Escrow Agent and Bond Issuance Costs	-	-	0%	-	-	0%	-	-	0%
<b>TOTAL EXPENSE</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>3,065,883</b>	<b>821,249</b>	<b>27%</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>62,650</b>	<b>18,795</b>		<b>12</b>	<b>2</b>		<b>326,660</b>	<b>(27,035)</b>	

Village of Hampshire  
 Budget Versus Actual Report - Agency Fund Summary  
 July 2019

	Water Tower US20 SSA#9 (21)			SSA#14 B&I (43)		
	2019-2020	2019-2020	% of Budget	2019-2020	2019-2020	% of Budget
	Budget	Actual		Budget	Actual	
<b>REVENUE</b>						
Property Tax	303,400	297,812	98%	855,336	387,659	45%
Investment Income	4,500	1,682		20,000	6,061	30%
Licenses, Fines, Permits, Fees	-	-	0%	-	-	0%
Other Income	-	-	0%	-	-	100%
<b>TOTAL REVENUE</b>	<b>307,900</b>	<b>299,494</b>	<b>97%</b>	<b>875,336</b>	<b>393,720</b>	<b>45%</b>
<b>EXPENSE</b>						
Other Expenses	316,250	18,125	6%	794,258	6,100	1%
<b>TOTAL EXPENSE</b>	<b>316,250</b>	<b>18,125</b>	<b>6%</b>	<b>794,258</b>	<b>6,100</b>	<b>1%</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>(8,350)</b>	<b>281,369</b>		<b>81,078</b>	<b>387,620</b>	

	SSA#13 B&I (45)			SSA#16-19 B&I (47)		
	2019-2020	2019-2020	% of Budget	2019-2020	2019-2020	% of Budget
	Budget	Actual		Budget	Actual	
<b>REVENUE</b>						
Property Tax	482,374	243,461	50%	112,447	108,525	97%
Investment Income	8,000	3,532	44%	350	53	15%
Licenses, Fines, Permits, Fees	-	-	0%	-	-	0%
Miscellaneous Receipt	-	-	0%	-	-	100%
Bond Proceeds	-	5,161,372	100%	-	-	100%
<b>TOTAL REVENUE</b>	<b>490,374</b>	<b>5,408,365</b>	<b>1103%</b>	<b>112,797</b>	<b>108,578</b>	<b>96%</b>
<b>EXPENSE</b>						
Other Expenses	489,919	5,193,569	1060%	112,447	6,400	6%
Issuance Costs	-	155,926	100%	-	-	100%
<b>TOTAL EXPENSE</b>	<b>489,919</b>	<b>5,349,495</b>	<b>1092%</b>	<b>112,447</b>	<b>6,400</b>	<b>6%</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>455</b>	<b>58,870</b>		<b>350</b>	<b>102,178</b>	

	School Impact Fees (60)			Library Impact Fees (61)		
	2019-2020	2019-2020	% of Budget	2019-2020	2019-2020	% of Budget
	Budget	Actual		Budget	Actual	
<b>REVENUE</b>						
Property Tax	-	-	0%	-	-	0%
Investment Income	5	24	480%	150	83	55%
Licenses, Fines, Permits, Fees	145,587	29,992	21%	10,500	1,685	16%
<b>TOTAL REVENUE</b>	<b>145,592</b>	<b>30,016</b>	<b>21%</b>	<b>10,650</b>	<b>1,768</b>	<b>17%</b>
<b>EXPENSE</b>						
Other Expenses	145,587	10,919	7%	4,500	993	22%
<b>TOTAL EXPENSE</b>	<b>145,587</b>	<b>10,919</b>	<b>7%</b>	<b>4,500</b>	<b>993</b>	<b>22%</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>5</b>	<b>19,097</b>		<b>6,150</b>	<b>775</b>	

	Parks Impact Fees (62)			Fire Impact Fees (63)		
	2019-2020	2019-2020	% of Budget	2019-2020	2019-2020	% of Budget
	Budget	Actual		Budget	Actual	
<b>REVENUE</b>						
Investment Income	75	206	275%	50	111	222%
Licenses, Fines, Permits, Fees	27,096	6,918	26%	38,670	7,070	18%
<b>TOTAL REVENUE</b>	<b>27,171</b>	<b>7,124</b>	<b>26%</b>	<b>38,720</b>	<b>7,181</b>	<b>19%</b>
<b>EXPENSE</b>						
Other Expenses	332,636	993	0%	29,720	68,230	230%
<b>TOTAL EXPENSE</b>	<b>332,636</b>	<b>993</b>	<b>0%</b>	<b>29,720</b>	<b>68,230</b>	<b>230%</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>(305,465)</b>	<b>6,131</b>		<b>9,000</b>	<b>(61,049)</b>	

Village of Hampshire  
 Budget Versus Actual Report - Agency Fund Summary  
 July 2019

	<b>Cemetary Impact Fees (66)</b>			<b>Total Agency Funds</b>		
	<u>2019-2020</u>	<u>2019-2020</u>	<u>% of Budget</u>	<u>2019-2020</u>	<u>2019-2020</u>	<u>% of Budget</u>
	<u>Budget</u>	<u>Actual</u>		<u>Budget</u>	<u>Actual</u>	
<b>REVENUE</b>						
Property Tax	-	-	0%	1,753,557	1,037,457	59%
Investment Income	10	7	70%	33,140	11,759	35%
Licenses, Fines, Permits, Fees	2,000	360	18%	223,853	46,025	21%
<b>TOTAL REVENUE</b>	<u>2,010</u>	<u>367</u>	<u>18%</u>	<u>2,010,550</u>	<u>1,095,241</u>	<u>54%</u>
<b>EXPENSE</b>						
Other Expenses	-	-	0%	2,225,317	5,305,329	238%
<b>TOTAL EXPENSE</b>	<u>-</u>	<u>-</u>	<u>0%</u>	<u>2,225,317</u>	<u>5,305,329</u>	<u>238%</u>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<u>2,010</u>	<u>367</u>		<u>(214,767)</u>	<u>(4,210,088)</u>	

Village of Hampshire  
 Budget Versus Actual Report - Pension Trust Summary  
 July 2019

	<b>Pension Trust Fund (90)</b>		
	<u>2019-2020</u>	<u>2019-2020</u>	
	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<b>REVENUE</b>			
Investment Income	13,200	8,409	64%
Member Contributions	100,000	21,898	22%
Employer Contributions	275,000	-	0%
Miscellaneous Income	-	79	100%
<b>TOTAL REVENUE</b>	<b>388,200</b>	<b>30,386</b>	<b>8%</b>
<b>EXPENSE</b>			
Pension Payments	25,700	6,148	24%
Refund of Contributions	23,111	23,111	100%
Contractual Services	13,500	1,884	14%
Other Expenses	2,100	328	16%
<b>TOTAL EXPENSE</b>	<b>64,411</b>	<b>31,471</b>	<b>49%</b>
<b>YEAR-TO-DATE SURPLUS/(DEFICIT)</b>	<b>323,789</b>	<b>(1,085)</b>	



# Aggregated Customer Audit Report

Monday, August 5, 2019

8:28:50 AM

Location Lake County MRF

Sample Confidence 69%

Shift

From 8/1/2019

Customer WM Elburn TS SS

To 8/5/2019

Status	# of Audits	Total Audit Time (hr.min)	Avg Audit Time (hr.min)		Total Weight (lbs)	Avg Weight (lbs)		
Complete	2	5.50	2.75		649.8	324.9		
Material	Sub Type	Shape	Color	Min (lbs)	Max (lbs)	Avg (lbs)	Sum (lbs)	% of Total
Fiber	OCC			42.1	55.4	48.8	97.50	15.0%
Fiber	ONP-SRPN			30.9	42.3	36.6	73.20	11.3%
Fiber	Mixed Paper 54			30.5	54.1	42.3	84.60	13.0%
Fiber	Aseptic-Gable To			0.0	0.0	.0	.00	0.0%
Plastic	1 PET			10.3	11.5	10.9	21.80	3.4%
Plastic	2 HDPE	Bottle	Natural	3.3	4.4	3.9	7.70	1.2%
Plastic	2 HDPE	Bottle	Colored	3.2	4.7	4.0	7.90	1.2%
Plastic	4 LDPE			0.0	0.0	.0	.00	0.0%
Plastic	MRF Film Plastic			0.0	0.0	.0	.00	0.0%
Plastic	MP-Tubs and Lids			0.0	0.0	.0	.00	0.0%
Plastic	Bulky Rigid Plasti			0.0	2.7	1.4	2.70	0.4%
Metal	Aluminum			2.4	3.8	3.1	6.20	1.0%
Metal	Tin	Can		0.8	2.6	1.7	3.40	0.5%
Metal	Scrap Metal			0.8	3.6	2.2	4.40	0.7%
Glass	Glass cullet > 1/4			30.1	30.4	30.3	60.50	9.3%
Residue	Plastic Bagged Ma			67.4	72.1	69.8	139.50	21.5%
Residue	Residue			61.3	79.1	70.2	140.40	21.6%
Ewaste	Ewaste			0.0	0.0	.0	.00	0.0%
Total Sample Weighed							649.8	100.0%



# Customer Audit Report

Lake County MRF  
 Monday, August 5, 2019  
 8:29:34 AM

Shift  Auditor(s)  Pre-Sort Sample Weight

Sample Type  Audit Date  Audit Period  Status

Sample Confidence  Audit Start  Audit End  Hdr ID

Customer  Truck #  Truck\_Route

Tip Date  Tip Time  Fastlane Ticket #  Load Wgt (lbs)

Comments

Material	Material Sub	Shape	Color	Weight (lbs)	% of Total
Fiber	OCC			42.1	14.3%
Fiber	ONP-SRPN			30.9	10.5%
Fiber	Mixed Paper 5			30.5	10.4%
Fiber	Aseptic-Gable			0.0	0.0%
Plastic	1 PET			11.5	3.9%
Plastic	2 HDPE	Bottle	Natural	4.4	1.5%
Plastic	2 HDPE	Bottle	Colored	3.2	1.1%
Plastic	4 LDPE			0.0	0.0%
Plastic	MRF Film Plas			0.0	0.0%
Plastic	MP-Tubs and			0.0	0.0%
Plastic	Bulky Rigid Pl			2.7	0.9%
Metal	Aluminum			3.8	1.3%
Metal	Tin	Can		2.6	0.9%
Metal	Scrap Metal			3.6	1.2%
Glass	Glass cullet >			30.1	10.2%
Residue	Residue			61.3	20.8%
Residue	Plastic Bagge			67.4	22.9%
Ewaste	Ewaste			0.0	0.0%
<b>Total Sample</b>				<b>294.1</b>	<b>100.0%</b>



# Customer Audit Report

Lake County MRF  
 Monday, August 5, 2019  
 8:29:22 AM

Shift	1st	Auditor(s)	1 Nancy Ocampo		Pre-Sort Sample Weight	355.7 lbs	
Sample Type	Inbound	Audit Date	2019-08-02	Audit Period	2.5 hr	Status	Complete
Sample Confidence	59%	Audit Start	01:15 PM	Audit End	03:45 PM	Hdr ID	139905
Customer	WM Elburn TS SS		Truck #	SAMPLE2	Truck_Route		
Tip Date	2019-08-02	Tip Time	01:00 PM	Fastlane Ticket #		Load Wgt (lbs)	
Comments	City of Hampshire-Sample 2						

Material	Material Sub	Shape	Color	Weight (lbs)	% of Total
Fiber	OCC			55.4	15.6%
Fiber	ONP-SRPN			42.3	11.9%
Fiber	Mixed Paper 5			54.1	15.2%
Fiber	Aseptic-Gable			0.0	0.0%
Plastic	1 PET			10.3	2.9%
Plastic	2 HDPE	Bottle	Natural	3.3	0.9%
Plastic	2 HDPE	Bottle	Colored	4.7	1.3%
Plastic	4 LDPE			0.0	0.0%
Plastic	MRF Film Plas			0.0	0.0%
Plastic	MP-Tubs and			0.0	0.0%
Plastic	Bulky Rigid Pl			0.0	0.0%
Metal	Aluminum			2.4	0.7%
Metal	Tin	Can		0.8	0.2%
Metal	Scrap Metal			0.8	0.2%
Glass	Glass cullet >			30.4	8.5%
Residue	Residue			79.1	22.2%
Residue	Plastic Bagge			72.1	20.3%
Ewaste	Ewaste			0.0	0.0%
Total Sample				355.7	100.0%















## VILLAGE OF HAMPSHIRE FACADE PROGRAM –

### Guidelines

#### 1. Purpose

The Village of Hampshire Facade Improvement Assistance Program is designed to promote the revitalization of Downtown and the surrounding business district in accordance with the goals and recommendations found in the Downtown Design Guidelines on file with the Village. The program will provide financial assistance for facade renovations to help property owners and lessees rehabilitate and restore the exterior of existing buildings.

#### Eligible Applicants

Applicants shall be either the owner or lessee of an eligible building within the target area identified in Section III. A lessee's eligibility is subject to written consent of the building owner for all proposed improvements.

#### 2. Eligible Buildings

The Facade Improvement Assistance Program is intended to provide financial assistance to promote the continued use of existing buildings within the downtown business district and includes all businesses

- along State Street, including the intersection of State Street and Oak Knoll, and
- along Washington Street from Elm Street to State Street;
- along Jefferson Street from Elm Street to Park Street and
- along Rinn Avenue from State Street to Park Street.

Eligible buildings must meet the following criteria:

- The proposed improvements must be to an existing building within the identified district.
- The building shall not be used exclusively for residential purposes.

#### 3. Eligible Improvements

The Facade Program is intended to encourage exterior improvements that preserve and enhance the character of the Village and help create a pedestrian friendly atmosphere. Projects within or adjacent to the downtown shall comply with the design guidelines on file with the Village. Eligible improvements shall include:

Design professional fees

Brick cleaning

Tuck Pointing

Painting, except for the painting of previously unpainted brick or stone

Wall Facade repair and improvement

Original architectural features repair and replacement

Exterior doors

Windows and window frames

Shutters

Awnings

Exterior lighting

Streetscape elements

Landscaping

Stairs, porches and railings

Roofs when visible from a public right of way

Exterior improvements for ADA compliance

Other improvements that are visible from a public right of way and have a positive impact on the appearance of the building, such as dumpster enclosures

#### 4. Ineligible Projects

The Facade Program will not provide funds for working capital, debt refinancing, equipment/inventory acquisition, application fees, permit fees, legal fees, plumbing repair/improvements, HVAC repair/improvements, parking lot resurfacing, signage or interior remodeling. The program will not pay for the painting of previously unpainted brick or stone, sandblasting brick or stone, or any other abrasive cleaning method that may damage or destroy an original architectural feature.

#### 5. Project Terms

The terms of the Facade Improvement Assistance Program are summarized as follows:

- a. The total project costs may in the discretion of the Village be reimbursed up to 75% of verified eligible expense
- b. Applications will be accepted until all Village-approved grant funds have been expended within the current Village fiscal year.
- c. The project must meet all applicable building code and zoning ordinance requirements.
- d. Each eligible improvement will be funded only once.
- e. The property owner and/or lessee will be responsible for maintaining the Facade improvements without alterations for a period of not less than 5 years after completion, unless otherwise approved by the Village Board.
- f. Qualifying projects that began in calendar year 2018 and have met the approval of the Board of Trustees will be eligible for reimbursement. Thereafter, each funding cycle will begin on the first day of the fiscal year (May 1) and end on the last day of the Village's fiscal year (April 30).
- g. Qualified applicants may serve as their own contractor, but in such case, only material costs will be covered by the grant.
- h. Improvements must be completed within 6 months from the date of the grant approval. A six-month extension may be allowed in the discretion of the Village upon request for such extension of time, and provided that there is a demonstrated hardship.
- i. Upon completion of the work, the owner must submit to the Village Clerk copies of all architect's invoices, contractor's statements, invoices, proof of payment, and notarized final lien waivers, as evidence that the owner or lessee has paid the architect and contractors. Payment of the approved grant amount will be authorized only upon completion of all work items as originally approved and receipt of all required documents.
- j. Failure to abide by the terms and conditions of the Facade Improvement Assistance Program will result in forfeiture of program funding.
- k. Grant funding is subject to Federal and State taxes and is reported to the IRS on form 1099. Property owners and lessees should consult their tax advisor for tax liability information.

#### 6. Application Review Process

An applicant must first meet with the Downtown Beautification Committee prior to completing the application i) to determine if the property/building and the proposed improvements are eligible for the program and ii) to review the application requirements.

Applications will be accepted on a first-come first-served basis. Only completed applications that include all required submittal documents will be accepted for consideration by the Village Board. Once received, the Downtown Beautification Committee will review the application for accuracy and completeness, and then the application will be forwarded to the Village Board for consideration on the next available meeting agenda. If the application receives approval from the Village Board of Trustees, the applicant must enter into a written Façade Improvement Agreement with the Village as a condition of the grant and prior to commencing work on the project.

An application for the Facade Program must include the following documents:

- a. Completed and signed Facade Improvement Assistance Program Application
- b. Current photographs of the property to be improved- all elevations visible from the public right of way.
- c. Historical photograph of the property to be improved-if possible.
- d. Drawings of the proposed improvements. (Drawings do not have to be professional but must be to scale so that the Village can understand the proposed project.)
- e. Color and material samples, if relevant.
- f. Written description of the scope of the proposed project,
- g. Preliminary estimate of cost for all proposed improvements.

#### 7. Selection Criteria

Every project will be evaluated by the Village Board for the value of aesthetic improvement to the Village of Hampshire and scope of the proposed work, together with the following additional criteria:

- Condition of the building and need for renovation
- Extent to which the improvements conform to the Downtown Design Guidelines
- Extent to which the proposed improvements restore, maintain, or enhance the character of the building and surrounding area

#### 8. Completion of Work

All improvements must be completed within six months of the execution of the Facade Improvement Agreement. Improvements must be completed within 6 months from the date of the grant approval. A six-month extension may be allowed in the discretion of the Village upon request for such extension of time, and provided that there is a demonstrated hardship, . If the project is not completed by the end of the extension, the Village's obligation to reimburse the property owner or lessee for the project is terminated.

Upon completion of the Facade improvements, the funding recipient must schedule a final inspection and file copies of all architect's invoices, contractor's statements, invoices, proof of payment and notarized final lien waivers with the Village Clerk.

**\*\*This is a reimbursement program. All contractors and suppliers must be paid before payment from the village is made to the applicant.**

#### 9. Questions

For more information about the Facade Improvement Assistance Program or to schedule a meeting, contact the Village of Hampshire:

Ryan Krajecki - Village Trustee  
[RKrajecki@HampshireIL.org](mailto:RKrajecki@HampshireIL.org)  
(847) 683-2181

PLEASE FILL OUT ATTACHED APPLICATION .

You may drop it off or mail it to:

Village of Hampshire  
Façade Program Application  
234 S. State Street  
Hampshire, IL 60140

Village of Hampshire Facade Improvement Program

APPLICATION

Property Information: \_\_\_\_\_

Business Name; Address: \_\_\_\_\_

Property Identification Number (PIN#): \_\_\_\_\_

Applicant Information:

Name: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Property Owner Information (if different from applicant):

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Proposed Improvements (Check all that apply):

- Brick Cleaning
- Awnings
- Tuck Pointing
- Exterior Lighting
- Painting
- Streetscape elements
- Wall facade repair or improvement
- Landscaping
- Original architectural features repair and replacement
- Exterior doors
- Windows and window frames
- Shutters
- Stairs, porches, railings
- Roof
- Exterior improvements for ADA
- Other

Description of proposed work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I agree to comply with the guidelines and standards of the Village of Hampshire facade Improvement Assistance Program and I understand that this is a voluntary program under which the village has the right to approve or deny any project or proposal or portions thereof.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

If the applicant is other than the owner, the owner must complete the following:

I certify that I am the owner of the property located at \_\_\_\_\_,  
Hampshire, IL, and that I authorize the applicant to apply for assistance under the Village of Hampshire  
Facade Improvement Assistance Program and undertake the approved improvements.

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature(s)

\_\_\_\_\_

\_\_\_\_\_  
Print Names