

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
April 20, 2023**

Village Clerk Vasquez called the regular meeting of the Village Board of Hampshire to order at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, April 20, 2023.

Roll call by Village Clerk Vasquez:

Present: Heather Fodor, Arron Kelly, Toby Koth, Lionel Mott, Laura Pollastrini, and Erik Robinson.

Absent: Michael Reid

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Finance Director Lori Lyons, Village Attorney James Vasselli, Village Assistant to the Village Manager Josh Wray and Police Chief Doug Pann. Also, present electronically: Tim Paulson – EEI

Trustee Kelly moved to appoint Toby Koth as Interim Presiding Officer.

Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Fodor, Koth, Mott, Pollastrini, and Robinson

Nays: None

Absent: Reid

Interim Presiding Officer Koth led the Pledge of Allegiance.

PUBLIC COMMENTS

Ms. Carr commented on issues she experienced with the Village's FOIA process. She also expressed concerns with the Light property annexation and zoning process.

Bev Dohn commented with concerns with the Light property annexation and zoning.

Mr. Anderson commented with concerns regarding a recent zoning text amendment to allow motor vehicle wash facilities as a permitted use.

MINUTES

Trustee Pollastrini moved to approve the minutes of April 6, 2023.

Seconded by Trustee Mott

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson

Nays: None

Absent: Reid

PROCLAMATIONS

Municipal Clerk's Week, April 30, 2023

Interim Presiding Officer Koth read the proclamation out loud – this will Clerk Vasquez's last Municipal Clerk's Week since she is retiring in the fall.

Arbor Day, April 28, 2023

Interim Presiding Officer Koth read the proclamation.

VILLAGE MANAGER'S REPORT

An Ordinance Adopting the Budget of the Village of Hampshire for Fiscal Year 2023-2024

Trustee Robinson moved to adopt Ordinance 23-05; the Budget of the Village of Hampshire for Fiscal Year 2023-2024.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, and Robinson
Nays: Pollastrini
Absent: Reid

A Motion to Authorize the Village Manager to Negotiate and Execute a Letter of Understanding with KDOT, D300, and Crown to Construct a Traffic Signal at Ridgecrest Dr. and Big Timber Rd. with Village Participation Not to Exceed \$60,000

Trustee Robinson moved to authorize the village manager to negotiate and execute a letter of understanding with KDOT, D300, and Crown to construct a traffic signal at Ridgecrest Dr. and Big Timber Rd. with Village participation not to exceed \$60,000.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Fodor, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: Reid

A Motion to Approve an Updated Building Permit Fee Posting

Trustee Mott moved to approve an updated building permit fee posting.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: Reid

A Resolution Adopting Garbage Collection Fees (Flood Bros. Contractual Increase)

Trustee Fodor moved to approve Resolution 23-08; adopting garbage collection fees.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: Reid

A Resolution authorizing the Opening of a New Bank Account for the Evidence Fund

Trustee Kelly moved to approve Resolution 23-09; authorizing the Opening of a New Bank Account for the Evidence Fund

Seconded by Trustee Pollastrini
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: Reid

A Discussion of the Regulations Governing Outdoor Seating for Restaurants and Taverns.

Staff presented a draft ordinance amending the code to allow restaurants and bars to have outdoor seating with certain requirements. After much discussion, the Board agreed with the draft ordinance with several modifications. This will be presented for action at the next Board meeting.

MONTHLY STAFF REPORTS

Chief Pann announced the Village will participate for the first time in National Lights Out -August 1st. Officer Davis is working on putting this together.

Crosswalk by Route 72 and State Street- Mr. Paulson will check out the lines at the crosswalk also mentioned we will have a punch list before we sign off on the Streetscape Project. Mr. Paulson does not have a clue when the traffic lights will be in at Route 72 and State Street.

ACCOUNTS PAYABLE

A Motion to Approve the April 20, 2023 Accounts Payable to Personnel

Trustee Kelly moved to approve the Accounts Payable for David Starrett and William Panzloff in the amount of \$533.72 paid on or before April 26, 2023.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: Reid

A Motion to Approve the April 20, 2023 Regular Accounts Payable

Trustee Mott moved to approve the Accounts Payable in the sum of \$596,643.04 paid on or before April 26, 2023.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: Reid

COMMITTEE / COMMISSION REPORTS

- a) Business Development Commission – Trustee Kelly reported we met last Wednesday and will be ready for the final presentation for the strategic initiatives at the Village Board. Ryan Krajecki will be stepping down; we received an applicant who would like to be on the commission. Village President and Chairperson Krajecki will have a recommendation to the board.
- b) Public Relations – Trustee Fodor reported the discussions from the recent Committee meeting. She also announced that the water bills will be out in a new format this summer with the transition to Tyler.

- c) Public Works – Trustee Koth reported Centennial Drive repaving is scheduled for grinding and resurfacing April 24 pending on the weather. He also asked if we could publicize the new lightening detection and warning systems installed at the Parks. It will be in the newsletter. Trustee Robinson thanked the Public Works for the work they did on Centennial Drive, it saved us a ton of money.
- d) Budget Committee – No report

NEW BUSINESS

Mr. Hedges reported that a Planning and Zoning Commission meeting will be held on May 8, 2023 at 7 p.m. at Hampshire Middle School regarding the Light properties on either side of Dietrich Rd. The new petitions do not include the 38 acres on Higgins Rd.

Mr. Hedges also announced staff is working on an application for a T-Mobile Hometown grant that would provide up to \$50,000 in funding for the additional streetscape elements that were left out of the project due to cost increases. The Board provided items they would like to see in the grant.

ANNOUNCEMENTS

Trustee Pollastrini thanked the public for coming out to the meeting to give their comments as part of the public process. In addition, she asked staff if they can have better communication with those submitting FOIA requests if there will be delays for any reason. Mr. Hedges explained that the first FOIA issue was a website problem that has been corrected. The other issue was related to a requested document that was initially thought to be exempt from the FOIA statute as a working document, but staff has now released it after consulting with the attorney general's office. While there is an argument to be made that the document still is not subject to FOIA, Mr. Hedges erred on the side of transparency.

Trustee Pollastrini also said she has received calls from the homeowners that are by the truck stop complaining about the trucks idling and the noise. Trucks are parking along Route 20 idling their trucks; we should have a noise ordinance to take care of this. Chef Pann will look into this issue.

Trustee Kelly attended the annual Township meeting on behalf of President Reid. He provided President Reid's remarks on the Village and heard remarks from the various Township boards/offices. He noted that there were compliments toward the Village and its staff.

ADJOURNMENT

Trustee Fodor moved to adjourn the Village Board meeting at 8:45 p.m.

Seconded by Trustee Robinson
Motion carried by voice vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: Reid



Linda Vasquez, Village Clerk